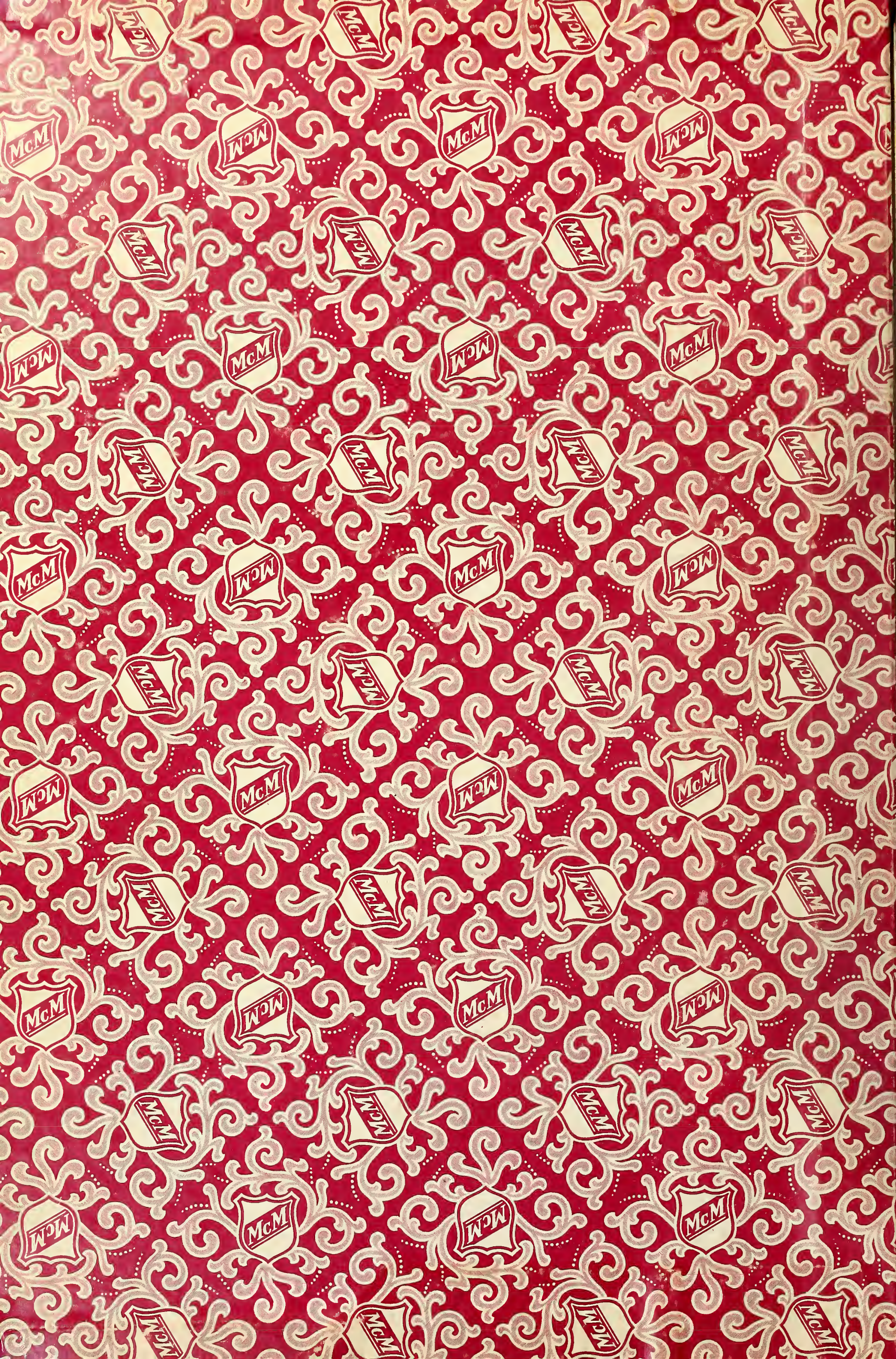


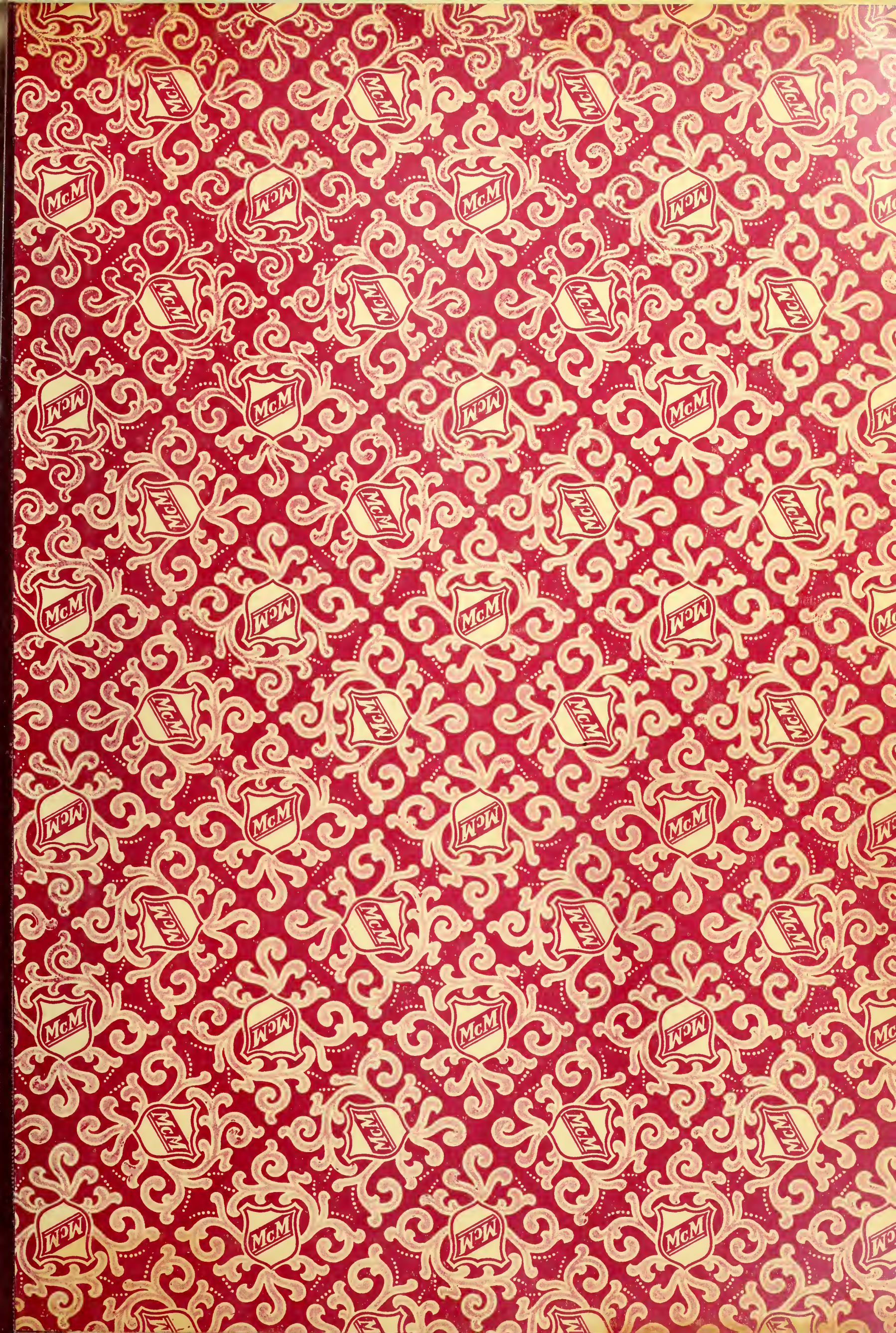
Board of Governors  
University of Toronto

MINUTE BOOK











443-4074/0007







A 70-0091 (024 (016)



Minutes of the meeting of the Board  
of Governors held in the Board Room, Simcoe Hall, on Thursday,  
February 27th, 1947, at 4 p. m.

Present -

Dr. Neilly (in the Chair)  
The Chancellor  
The President  
Hon. Dr. Bruce  
Mr. Bryce

Mr. Kelly  
Hon. Mr. Justice Hope  
Mr. Matthews  
Mr. Duncan

Mr. Arnold Gaine, Comptroller  
Mr. C. E. Higginbottom, Secretary

In the absence of the Chairman and  
the Vice-Chairman -

It was moved by Dr. Bruce,  
Seconded by Mr. Justice Hope,  
And Resolved -

Dr. Neilly  
in the  
Chair

that Dr. Neilly take the Chair in accordance with Sec. 21, sub-  
sec. (2) of the University Act providing for the appointment of  
a member of the Board to act as Chairman pro tempore.

Resolution  
of condol-  
ence to  
the Chair-  
man

It was moved by President Smith,  
Seconded by the Hon. Dr. Bruce,

that the following be inserted in the minutes of the Board of  
Governors and that a copy of it be sent to the Chairman of the  
Board of Governors:-

"It was with deep sadness that the members of the Board  
of Governors learned of the bereavement of the Chairman,  
Colonel W. E. Phillips, and Mrs. Phillips. The Board  
of Governors extend to them deepest sympathy, and express  
the hope that the happy memories of the bright young life  
and the abiding bonds of affection and love for her will  
assuage, in some measure, their grief."

Minutes  
confirmed

The minutes of the last meeting

were presented and -

Upon motion of Mr. Kelly,  
Seconded by Mr. Bryce,

were confirmed.



Arising from the minutes the following matters were dealt with:-

Purchase of  
No. 42 St.  
George St.

The Comptroller informed the Board that following the authority given for the purchase of No. 42 St. George Street at a price not to exceed \$25,000.00, he had offered the sum of \$20,000.00. This offer was refused by the owners but they stated that if the University would pay \$25,000.00 for the property they would be prepared to make a donation of \$3,000 either for scholarships or towards the University Expansion Fund. The Board approved of this offer being accepted and of the donation of \$3,000.00 being applied towards the Expansion Fund.

Procedure in  
reporting  
cases of  
illness

Dr. Bruce referred to the reports sent to him by the Bursar in connection with the procedure followed by students in residence in reporting cases of illness, and it was agreed that Dr. Bruce would take the matter up with Dr. C. D. Gossage, Director of the University Health Service.

Procedure in  
reporting  
expense al-  
lowances to  
members of  
staff for  
income tax  
purposes

The Comptroller informed the Board that as requested he had investigated the procedure followed by the University in reporting expense allowances of members of the staff to the Income Tax Department, and that it has been the custom to include the amount in the University's return to the Government and not make any deduction for taxes. The Board ruled that the procedure now being followed be continued.

Campaign  
Nominating  
Committee  
Report

Report Number 1 of the Campaign  
Nominating Committee was presented and -

Upon motion of the President,  
Seconded by Mr. Bryce,  
was approved as follows:-



Campaign  
Nominating  
Committee  
Report  
(Cont'd)

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Arising from the consideration of the minutes of the Committee which had been appointed to consider the President's memorandum in connection with the University Expansion Campaign, the Board of Governors at their meeting held on Thursday, January 23rd, appointed a Campaign Nominating Committee as follows:- Mr. Massey (Chairman of Committee), the Chairman of the Board, the President, Mr. Vaughan and Mr. Morrow.

A meeting of this Committee was held in the York Club at 1 p.m. on Tuesday, January 28th, 1947, at which the following were present:

Mr. Massey (Chairman of Committee)  
The President  
Mr. Borden

Mr. Arnold Gaine, Comptroller  
Mr. C. E. Higginbottom, Secretary

Composition  
of Main  
Campaign  
Committee

The Committee considered at length the desirability of including in the membership of the Main Campaign Committee various University representatives from the following bodies:-

The Board of Governors  
The Senate  
The Alumni Federation - two representatives  
Constituent Alumni Federation Organizations: one representative of Engineering, Medicine, Dentistry, University College Alumnae and University College Alumni  
Principal of University College  
The Deans of the Faculties of Arts, Medicine, Applied Science and Engineering, and Dentistry  
The President or a representative of the Students' Administrative Council  
A representative of the women students to be nominated by the Students' Administrative Council  
A woman representing the University as a whole

Board of  
Governors'  
representa-  
tion

With respect to the Board of Governors' representation the Committee recommends the appointment of the following:

The Chairman of the Board  
The President  
Rt. Hon. Vincent Massey  
Mr. O. D. Vaughan  
Mr. F. K. Morrow  
Mr. C. G. McCullagh  
Mr. W. L. Gordon  
Dr. Edward Johnson  
Mr. Beverley Matthews

Senate re-  
presenta-  
tion

It was agreed that the President should submit a list of persons for appointment to the Main Campaign Committee. The President subsequently submits the following names of certain members of the Senate:-

Dr. C. H. Best, Banting Institute  
Hon. C. P. McTague  
Mr. Sydney Hermant  
Hon. Mr. Justice Barlow  
Dr. W. J. Deadman  
Judge D. J. Cowan  
Mr. W. J. Salter  
Mr. J. S. D. Tory  
Mr. A. B. Fennell, Registrar



Campaign  
Manager

Mr. Morley Sparling of the North American Life Assurance Company, who had been extremely active on the Engineering Alumni Scholarship Committee of the University, was invited to attend the meeting for a discussion regarding the position of a Campaign Manager. On being asked for his views regarding the campaign Mr. Sparling stated that it would require two or three years at least with a follow-up programme, and that this might possibly extend to five years. He also stated that while he was not seeking to change his position, he was enthusiastic about the possible results of the campaign and prepared to undertake the task. The question of remuneration and pension arrangements which would be affected if Mr. Sparling left his present position to undertake the campaign work was discussed and in order to overcome this difficulty consideration was given to the possibility of the North American Life granting Mr. Sparling leave of absence and continuing pension arrangements as part of their contribution to the University Expansion Fund, or of permitting the University to make the contribution. The Committee was very favourably impressed with Mr. Sparling and was of the opinion that the matter should be discussed by Mr. Massey and the Chairman of the Board of Governors with the officials of the Company with a view to securing the services of Mr. Sparling for the campaign. All of which is respectfully submitted.

(Sgd) Vincent Massey,  
Chairman of Committee.

(Sgd) C. E. Higginbottom,  
Secretary"

January 28th, 1947.

Order-in-  
Council  
reappoint-  
ing certain  
members of  
the Board

There was presented to the Board a copy of an Order-in-Council approved by the Honourable the Administrator of the Government of the Province of Ontario, dated the 6th day of February, A.D. 1947, as follows:-

"Upon the recommendation of the Honourable the Minister of Education, the Committee of Council advise that, pursuant to the provisions of Sections 18 and 24 of the University Act, Chapter 372, R.S.O. 1937, the following members of the Board of Governors of the University of Toronto be re-appointed for a further term of six years, dating from June 30th, 1946:

James Stuart Duncan, Esq., C.M.G.

The Right Honourable Vincent Massey, C.H., M.A.,  
LL.D., D.C.L., F.R.C.S.

Balmer Neilly, Esq., B.A.Sc., M.E., LL.D.

Orval Douglas Vaughan, Esq., B.A.Sc.

Lieutenant-Colonel William Eric Phillips, C.B.E.,  
D.S.O., M.C., B.A.Sc."



Recommendations of  
President

Recommendations of the President

were approved as follows:-

Appoint-  
ments

Appointments:

Italian & Spanish:

E. de Chasca

- Associate Professor, from July 1,  
1947 \$4,800 a year

Zoology:

E. J. J. Smith

- Technical Assistant, Jan. 15 to  
June 30, 1947 \$75 a month

Surgery:

W. T. Mustard

- Jr. Demonstrator, Jan. 1 to June 30,  
1947 \$75

Architecture:

Miss V. Koury

- Office Assistant, 2 mos. from Feb. 1,  
1947 at rate of \$850 for 7 mos.

Library:

R. H. Blackburn

- Assistant Librarian, from Sept. 1,  
1947 \$3,500 a year

Ajax Division:

V. H. Smith

- Instructor, Civil Engineering: Mun-  
icipal & Structural, from Feb. 1,  
1947, for 2½ mos. \$235 a month

Resigna-  
tions

Resignations:

Surgery

- W. E. Gallie, Professor and Head of  
Department (salary \$11,000 a year)  
June 30, 1947  
G. E. Wilson, Assistant Professor  
(\$300 a year) June 30, 1947

Additional  
appropriations

Additional appropriations:

Physics:

"Laboratory and Workshop Supplies"

- \$3,000

Transfers  
in appro-  
priations

Transfers in appropriations:

Art & Archaeology:

Charge: "Journals" - \$ 3.00  
"Stationery" - 45.00  
"Equipment" - 128.90

Credit: "Supplies" -

- \$176.90

Faculty of Medicine:

Charge: "Messenger Service"

Credit: "Cloak Room Attendant, Toronto General  
Hospital"

- \$ 80.00

School of Physical & Health Education:

Charge: "Physiology - Salaries"

Credit: "Physiology - Maintenance"

- \$414.33

School of Graduate Studies and Russian Studies:

Charge: "Russian Studies"

Credit: "School of Graduate Studies - Extra Clerical  
Assistance"

- \$300.00

Faculty of Dentistry and Department of Physiology:

Charge: "Faculty of Dentistry - Graduate Work in  
Physiology"

Credit: "Department of Physiology - Supplies and  
Apparatus"

- \$250.00



Statutes  
of Senate

Statutes of Senate:

- Numbers 1789 respecting the Sara Borsook Bursary  
 1801 " " degrees of Bachelor of Social  
 Work and Master of Social Work  
 1814 respecting the George Sidney Brett Memorial  
 Fellowship  
 1815 respecting the Advertising and Sales Club  
 Fellowship  
 1816 respecting the Wallberg Research Fellowships  
 and the Wallberg Undergraduate Scholarships

Fees -  
Faculty of  
Medicine

Fees - Faculty of Medicine:

- (a) - The Medical Society fee to be \$4.00 in the premed-  
 ical years, and \$5.00 in all the medical  
 years.  
 (b) - The fees in the two Premedical Years to be increas-  
 ed by \$20.00 in order to bring the Premed-  
 ical Years in line with the First and Sec-  
 ond Years Pass Arts, which will result in  
 the following schedule as amended:-  
 First Premedical Year:  
     Men - total fee \$210.00  
     Women - " " 200.00  
 Second Premedical Year:  
     Men - total fee \$210.00  
     Women - " " 197.00

Refresher  
Course,  
Medicine

Refresher Course - Faculty of Medicine:

A Refresher Course to be given in the Faculty of Med-  
 icine for general practitioners from April  
 14th to May 10th, 1947, provided there are  
 25 applicants. Not more than 60 doctors  
 shall be registered and the fee shall be  
 \$50.

Leave of  
absence  
to Profes-  
sor E. F.  
Burton

The President stated that it was  
 with regret that he was reporting to the Board that Profes-  
 sor E. F. Burton, Head of the Department of Physics, had suf-  
 fered a slight stroke and that his doctor had stated that it  
 would be necessary for him to have at least six months'  
 leave of absence. The President said he had arranged with  
 Professor H. J. C. Ireton to carry on the administrative work  
 of the department during Professor Burton's absence. The  
 Board then approved -

Upon motion of Mr. Matthews,  
 Seconded by Mr. Bryce,

of the President's recommendation that Professor Burton be  
 granted leave of absence with full pay from March 1, 1947,  
 to September 1, 1947. (No provision for contribution to Pen-  
 sion Fund necessary; Professor Burton on old Carnegie Plan).



Appoint-  
ment to  
Committee  
on Honor-  
ary Degrees

A letter was presented from the Registrar stating that at the meeting of the Senate held on February 14th the Hon. J. A. Hope was appointed a member of the Senate's Committee on Honorary Degrees in place of Mr. Henry Borden.

Administra-  
tive mat-  
ters

The following administrative matters were approved:-

Appoint-  
ments

- Appointments:
  - Chemistry:
    - Frank Martin - Laboratory Technician, from Feb. 15, 1947 \$1,100 a year
  - Photographic Service:
    - Harry Edwards - Junior Assistant, from Feb. 17, 1947 \$96 a month

Resigna-  
tions

- Resignations:
  - Chemistry:
    - J. F. Acheson - Technician (salary \$1,100 a year) Jan. 31, 1947
  - Chief Accountant's Office:
    - Mrs. Helen Freeman - Clerk (salary \$1,357 a year) Feb. 28, 1947
    - Miss S. Barnum - Clerk (salary \$1,410 a year) Feb. 22, 1947
  - Photographic Service:
    - Mrs. Florence Adrian - Clerical and Technical Assistant (salary \$90 a month) Feb. 8, 1947

Addition-  
al appro-  
priations

- Additional appropriations:
  - University College:
    - "Salaries - Messenger" - \$ 140
  - Superintendent's Office:
    - "Unemployment Insurance" - 4,500
  - Photographic Service:
    - "Supplies" - 1,000

Transfers  
in appro-  
priations

- Transfers in appropriations:
  - Superintendent's Office:
    - Charge: "Sundries, alterations and furnishings, Baldwin House"
    - Credit: "Stores - Wages" - \$ 300
  - Metallurgical Engineering:
    - Charge: "Apparatus"
    - Credit: "Supplies" - 250

Connaught  
Medical  
Research  
Laborator-  
ies Estim-  
ates for  
1947-48

Dr. Bruce presented a letter from the Comptroller of the Connaught Medical Research Laboratories transmitting copies of the Estimated Revenue and Expenditure of the Laboratories for the year 1947-48, together with Dr. Neilly's report and a list of salaries of senior members of the staff, and



Connaught  
Laborator-  
ies Estim-  
ates  
(Cont'd)

Upon motion of Dr. Bruce,  
Seconded by Mr. Bryce,

the Board approved of the estimates as presented and confirmed the salary increases recommended. The Chancellor complimented Dr. Neilly on his splendid administration of the Laboratories.

Toronto  
Conserva-  
tory of  
Music  
Audited  
Report

The Comptroller presented the Auditors' Report of the Toronto Conservatory of Music for the year ended 30th June, 1946, and

Upon motion of Mr. Matthews,  
Seconded by Mr. Duncan,

the report was accepted and approved, and it was suggested that any members of the Board who so desired might take home a copy of the report in order to familiarize themselves with the contents.

Ruling of  
Ontario  
Labour Re-  
lations  
Board re  
petition  
of A.F.of  
L. Local 204

The Comptroller reported that the following ruling had been given by the Ontario Labour Relations Board in the matter of the petition made by the Building Service Employees International Union, Local 204:-

"The Board having satisfied itself that the petitioner does not represent a majority of the employees of the respondent in a unit appropriate for collective bargaining purposes, the petition is dismissed."

Accountable  
Warrant

The Board approved of an Accountable Warrant for Queen's Park in the amount of \$600,000.00 for the month of March.

Financial  
Statements  
for Janu-  
ary

Financial Statements for Queen's Park and the Ajax Division as of January 31st, 1947, were presented and discussed. It was suggested that consideration be given to a proposal that monthly financial statements be made available to the members for perusal at their leisure.



## Donations -

The following donations were reported and were accepted with thanks and appreciation:-

## From -

The Zonta Club of Toronto the sum of \$200 for a bursary to a woman student in University College; the basis of the award to be academic standing on the final examinations in May together with financial need, and the award to be made in the Session 1946-47.

The Hydro-Electric Power Commission of Ontario an offer of \$6,500 to provide for a glass-sided flume to be erected in the Mechanical Building.

Professor E. G. R. Ardagh a further donation towards the establishment of the fund for the Ardagh Prize in Chemical Engineering, consisting of a bond for \$500; also a cheque for \$20 which together with two coupons on above bond amounting to \$15 and two coupons on a previous bond donated by him, amounting to \$15, will make up the total of the award of \$50 for the present Session 1946-47.

The Imperial Oil Limited an offer to renew the award of the R. V. LeSueur Fellowship in the School of Graduate Studies.

The Rt. Hon. Louis St. Laurent, the return of the cheque for \$90 issued to him for delivering the first lecture in connection with the Duncan & John Gray Memorial Lectureship in History, with the request that this sum be credited back to the fund.

Admission  
of staff  
of Trinity  
College  
in the  
Academic  
Pensions  
and Group  
Life Plan  
of the  
University

The following resolution passed at a meeting of the Executive Committee of Trinity College on the 20th of February, 1947 -

"That the Board of Governors of the University of Toronto be requested to include in the University of Toronto Group Pensions and Life Insurance Plan, from 1st July, 1947, the members of the staff of Trinity College now co-operating in the academic pension plan of Trinity College who subsequently will become eligible under the terms of the plan."

having been read to the Board it was unanimously carried and resolved -

THAT with effect 1st July, 1947, the members of the staff of Trinity College now co-operating in the academic pension plan of Trinity College shall be admissible as participants in the Academic Pensions and Group Life Plan of the University as also shall those members of the staff of Trinity College who shall, from time to time, after 1st July, 1947, become eligible for admission according to the conditions of the said Academic Pensions and Group Life Plan, provided always that the admission of any member of the staff of Trinity College to the said plan shall not involve the University in any obligation whatsoever.



Loan of  
Baldwin  
Papers

The Comptroller reported that the  
Baldwin Papers were now in possession of the University Librarian, and

Upon motion of Mr. Duncan,  
Seconded by Dr. Bruce,

it was agreed that a suitable form of acceptance be sent for  
the loan of these papers.

Thanks  
to the  
Acting  
Chairman

Mr. Bryce extended the thanks of  
the Board to Dr. Neilly for acting as Chairman of the meeting.

*Indefinite  
P.B.*

The meeting adjourned at 5:25 p. m.

Minutes confirmed.

*March 13<sup>th</sup> 1947*

*Neilly*  
Acting Chairman.

*C. Higgins*  
Secretary.



Minutes of the meeting of the Board  
of Governors held in the Board Room, Simcoe Hall, on Thursday,  
March 13th, 1947, at 4 p. m.

Present -

Dr. Neilly (in the Chair)  
The Chancellor  
The President  
Mr. Morrow  
Mr. Burns  
Mr. Bryce

Rt. Hon. Mr. Massey  
Hon. Dr. Bruce  
Hon. Mr. Justice Hope  
Mr. Kelly  
Mr. Matthews

Mr. Arnold Gaine, Comptroller  
Mr. C. E. Higginbottom, Secretary

Upon motion of Dr. Bruce,  
Seconded by the President,

Dr. Neilly took the Chair in the absence of the Chairman and the  
Vice-Chairman.

Apprecia-  
tion of  
Colonel  
and Mrs.  
Phillips  
for re-  
solution

The President informed the meeting  
that Colonel Phillips had called him from Ste. Agathe and asked  
him to convey to the Board the appreciation of Mrs. Phillips and  
himself for the resolution of condolence upon the death of their  
daughter.

Minutes  
of last  
meeting  
confirmed

The minutes of the last meeting  
were presented and -

Upon motion of Mr. Bryce,  
Seconded by Mr. Massey,

were confirmed.

Action of  
Executive  
Committee  
approved  
and con-  
firmed

The minutes of the meeting of the  
Executive Committee held on Friday, March 7th, at 1 p.m. in the  
York Club, were presented. In view of the fact that there was  
not a quorum present at the meeting the Executive Committee re-



Action of  
Executive  
Committee  
approved  
(Cont'd)

requested the Board's approval of the matters dealt with, and -

Upon motion of the President,  
Seconded by Mr. Bryce,

the Committee's action was approved and confirmed.

Hart House  
Committee  
Report No.2

The President stated that a meeting of the Hart House Committee had been held prior to the Board meeting, and that the Committee's action was set out in its Report No. 2.

Upon motion of the President,  
Seconded by Mr. Bryce,

the Committee's report was approved as follows:-

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee begs to report that it held a meeting in the President's Office, Simcoe Hall, on Thursday, March 13th, 1947, at 3 p.m., at which the following were present:-

Mr. R. A. Bryce (in the Chair)	Rt.Hon. Mr. Massey
The Chancellor	Mr. A. Kelly
The President	

Mr. Arnold Gaine, Comptroller  
Mr. C. E. Higginbottom, Secretary

1. Report of the last Meeting

The report of the last meeting held on October 25th was presented, and

Upon motion of the President,  
Seconded by Mr. Kelly,  
the report was approved.

2. Successor to the Warden

The President informed your Committee that Mr. J. B. Bickersteth is resigning as Warden of Hart House at 30th June, 1947, and that he had given consideration to the appointment of Mr. Bickersteth's successor. As a result, the President presented the name of Mr. Nicholas Ignatieff, who is now on the Headquarters Staff of the Canadian Army, and reviewed his training, experience and qualifications. After considering the matter your Committee transmits to the Board for its approval, in the event of Mr. Ignatieff's release from the Army, the President's recommendation as follows:-

'I recommend that Mr. Nicholas Ignatieff be appointed Warden of Hart House as from July 1st, 1947, at a salary of \$6,000 a year with free accommodation for himself and his family in Hart House and with free meals for himself in Hart House. The value for income tax purposes of the free accommodation and free meals mentioned above shall be estimated later.



Hart House  
Committee  
Report  
(Cont'd)

In the event of Mr. Ignatieff securing his release from the Canadian Army and reporting for duty at Hart House before July 1st, 1947, the President shall be authorized to engage him at a salary of \$6,000 a year with free bedroom and meals in Hart House from that date, to be determined by the President until June 30th, 1947.'

All of which is respectfully submitted.

(Sgd) Robt. A. Bryce,  
Chairman of Committee

(Sgd) C. E. Higginbottom,  
Secretary."

March 13th, 1947.

Recommen-  
dations  
of the  
President

Recommendations of the President

were approved as follows:-

Appoint-  
ments

Appointments:

Hart House:

N. Ignatieff

- Warden of Hart House from July 1, 1947 - \$6,000 a year with accommodation for his family and meals for himself (see Hart House Report No. 2)

Italian and Spanish:

E. Goggio

- Professor and Head of the Department, from July 1, 1947 \$6,500 a year

Architecture:

W. G. Raymore

- Assistant Professor, from July 1, 1947 \$3,500 a year

Resigna-  
tions

Resignations:

Surgery & Clinical Surgery:

T. A. Robinson

- Associate. (salary \$250) June 30, 1947

Forestry:

G. G. Cosens

- Professor and Dean of the Faculty (salary \$7,000, expenses \$150) June 30, 1947

Leaves of  
absence

Leaves of Absence:

French:

R. D. C. Finch

- Associate Professor, from Jan. 1 to June 30, 1948, with full salary and pension payments by the University

Music:

H. Willan

- Professor, from March 1 to June 30, 1947, with salary.

Fees for  
Post-  
graduate  
Courses,  
Medicine

Fees for Post-graduate Courses, Faculty of Medicine:

Course in Ophthalmology (three years)	\$50 a year
Course in Oto-Laryngology (two years)	\$50 a year

Dean Cosens'  
services  
for special  
lectures

In connection with the resignation of Dean G. G. Cosens as set out above, which was accepted with regret, it was suggested by Mr. Morrow that possibly Dean



Dean Cosens'  
Services  
(Cont'd)

Cosens' services might be obtained for some special lectures in the future. Regarding a successor to Dean Cosens, the President said that he was considering the matter.

A further recommendation of the President was presented as follows:-

Registration to be offered in Faculty of Dentistry

"That for the Session 1947-48 registration in the Faculty of Dentistry be offered to approximately 80 students in the First Predental Year."

In this connection Dr. Bruce stated that there were not enough practising dentists at the present time in Ontario, and suggested that an effort be made to increase the facilities in the Faculty of Dentistry in order to provide accommodation for more students. The President stated that he would take the matter up with the new Dean in an endeavour to increase the number of students to whom registration could be offered. The recommendation of the President was approved.

Authority for agreement with Wellesley Hospital for clinical instruction to students in Medicine

The President read a lengthy letter from Dean MacFarlane of the Faculty of Medicine dealing with the use of Wellesley Hospital for clinical instruction to students at the University, and -

Upon motion of Dr. Bruce,  
Seconded by Mr. Morrow,

the President and Dean MacFarlane were authorized to enter into negotiations with the Hospital with a view to having a suitable agreement prepared for this purpose.

Letter of thanks from Dr. A. Hunter for supplementing his pension from the T.I. & A.A.

A letter was presented from Dr. Andrew Hunter conveying his sincere thanks and appreciation for the Board's action in supplementing the pension from the Teachers' Insurance & Annuity Association which he will receive on his retirement at 30 June, 1947.



Adminis-  
trative  
matters  
approved

Miss F.I.  
Smith's  
resigna-  
tion

Addition-  
al appro-  
priation

Increase  
in Resi-  
dence  
Rates

Administrative matters were approv-

ed as follows:-

1. The resignation of Miss F. I. Smith, Assistant Customs Clerk, Superintendent's Office (salary \$1,200 a year), effective March 15, 1947.
2. The recommendation of the Executive Committee for an additional appropriation of \$2,120 for "Caretaker's Supplies", Superintendent's Office.
3. That upon motion of Dr. Bruce,  
Seconded by Mr. Morrow,  
the following schedule of rates for University Residences become effective immediately except the rate of \$11.00 a week for the Women's Residences, which will become effective at 1 July, 1947:-

A. <u>Enrolled Students</u>		Men's	Women's
1. <u>Normal Session</u>		<u>Residences</u>	<u>Residences</u>
Single or double,		)	
per bed	\$4.00/wk	)	\$11.00/wk
Multiple, per bed	3.50/wk	)	incl. meals
2. <u>Summer Session</u>			
Single Room	7.00/wk		7.00/wk
Two or more beds,			
per bed	6.00/wk		6.00/wk
Double decker,			
per bed	5.00/wk		5.00/wk
B. <u>Transient Guests during Session</u>			
All types of room	1.50 per		
	bed/day		
C. <u>Students Conference</u>			
All types of room	2.00 per		
	bed/day		
D. <u>Others</u>		<u>One week or less</u>	<u>Over one week</u>
Single room	\$2.25/day		\$2.00/day
Two or more beds			
and double deckers,			
per bed	2.00/day		1.75/day

NOTE:

Graduates of University College and the Pass Course for Teachers are accommodated in University College Residences without charge during the Annual University Commencement.

Other administrative matters were

dealt with as follows:-

Use of  
Board  
Room  
for St.  
Andrew's  
College  
Board

A request was presented from Mr. J. S. Duncan, Chairman of the Board of St. Andrew's College, for the occasional use of the University Board Room for meetings of the College Board. The matter was discussed at length, and while it was felt that a practice should not be established of granting the use of the Board



Use of Board  
Room for St.  
Andrew's  
College  
Board  
(Cont'd)

Room to outside organizations, it was agreed -

Upon motion of Mr. Massey,  
Seconded by Mr. Burns,

that permission for use of the Board Room be granted to St.  
Andrew's College during the pleasure of the Board.

Purchase of  
No. 42 St.  
George St.  
to be charg-  
ed to En-  
dowment

Referring to the authority given  
by the Board for the purchase of No. 42 St. George Street at  
a price of \$25,000.00, the Comptroller reported that he had  
completed the purchase of the property for this amount, but  
that as the owner had received an offer of \$25,000.00 cash  
from another source he was not prepared to make his proposed  
donation of \$3,000.00 to the University Expansion Fund. In  
reply to an enquiry of the Chancellor the Comptroller stated  
that this expenditure would be charged to Endowment.

Request from  
Canadian  
Legion for  
unrestricted  
license re  
22 College  
Street not  
granted

A letter was presented from Mr.  
Everett Bristol, K.C., of the firm of Messrs. White, Bristol,  
Gordon, Beck & Phipps, stating that the Canadian Legion is  
considering acquiring an option from Canadian Foresters'  
Hall Limited on their lands and premises at 22 College St.,  
in respect of which they hold an assignable license from  
the University subject to certain conditions which prohibit  
the erection of any building to be used as a factory, hotel,  
saloon, etc. The Canadian Legion wish to use the premises  
for purposes at present restricted under the license, and Mr.  
Bristol has applied for a release from the University in re-  
spect of restrictions. After considering the matter it was  
decided -

Upon motion of Mr. Bryce,  
Seconded by Dr. Bruce,

that an unrestricted license be not granted.



No action  
taken re  
application  
for cock-  
tail lounge  
near No.415  
Yonge St.

The President requested the opinion of the Board in connection with an application which had been received for a cocktail lounge at property near No. 415 Yonge Street, now occupied by the University School of Physical and Health Education. The Board decided that no action be taken in this connection.

Failing  
agreement  
by Ottawa  
that the  
University  
is an arm  
of the Pro-  
vincial  
Government  
insofar as  
succession  
duties are  
concerned,  
an action  
will be  
taken be-  
fore the  
Exchequer  
Court

The Comptroller stated that he and the University Solicitor had visited Ottawa regarding the matter of Succession Duties in connection with the Chisholm and Worsley Estates, and reported that failing agreement by the Department of Justice that the University is for Succession Duty purposes an arm of the Provincial Government an action would be taken before the Exchequer Court. The effect upon charitable bequests arising out of the doubling of Dominion Succession Duty rates was referred to and the President stated that he would take the matter up with the Executive Committee of the Association of Canadian Universities and inform the Board at a later date of their views in the matter.

Invest-  
ment  
transac-  
tions,  
February

The Comptroller presented a list of Investment Transactions during the month of February, 1947, and also the following details of sales made of the Guardian Realty Company stock:-

Guardian  
Realty  
Stock  
sales

	<u>Book Value</u>	<u>Sale Price</u>	<u>Net Sale Price less Brokerage</u>
400 Shares - Preferred	\$4,000.)		\$15,464.00
200 Shares - Common	1,000.)	\$39.00	
284 Shares - Preferred	2,840.)		\$11,263.44
150 Shares - Common	750.)	\$40.00	
	<u>\$8,590.</u>		<u>\$26,727.44</u>



## Donations -

Donations were reported as fol-

lows and were accepted with thanks and appreciation:-

## From -

The Will of the late Christina C. Niven a bequest of \$5,000.00, the income to be devoted to medical research preferably in poliomyelitis under the supervision of Dr. J. Craigie, Connaught Medical Research Laboratories; in addition, on the death of Miss J. M. Niven there will be added to this fund 5/72nds of the residue.

The Students' Administrative Council the offer of an entrance scholarship in the Faculties of Medicine, Engineering, Dentistry and Forestry, to be awarded to a student with highest standing in Senior Matriculation within a certain area; award to be tenable for 2 years, total value to be \$350.

The Registered Nurses' Association of Ontario, the sum of \$1,800, being the allotment to the School of Nursing for 1946-47.

Two anonymous donors the sum of \$17.50 each to provide a gold medal in memory of the late Paul McGillicuddy, 4th Year Sociology, to the student obtaining first in first-class honours; undertaking to provide the same amount each year.

The Infants' Homes of Toronto the sum of \$1,500 as previously reported; additional \$15.51 mentioned in the offer is being held back to keep the J. Vera Moberly Lectureship Fund open for additional donations.

The Chemical Institute of Canada the offer of an annual prize of \$25 in books to the student entering the graduating year with the highest standing in Chemistry; the first award to be made at beginning of Fall Term, 1947.

Various donors for the Institute of Industrial Relations:

Paid	- \$37,790.50
Promised	- \$56,370.50

Dr. J. Craigie mentioned in Niven bequest not now with University

Regarding the above-mentioned bequest of \$5,000.00 under the Will of the late Christina C. Niven for medical research under the supervision of Dr. J. Craigie, it was pointed out that Dr. Craigie is no longer with the University of Toronto.

Dr. W. R. Aunger donation for scholarships in Dentistry; Finance Committee to consider minimum sum to be set up for establishment of funds

There was also reported the receipt of a cheque for \$10.00 from Dr. W. R. Aunger of Stettler, Alberta, as a contribution towards the scholarships, fellowships and awards as invited by a brochure issued by the Faculty of Dentistry. In discussing this donation consideration was given to the setting up of a minimum amount

Minimum sum  
for estab-  
lishment of  
funds  
(Cont'd)

before the establishment of funds for similar purposes, and the  
matter was referred to the Finance Committee for consideration  
and report.

*Indeped  
m.B.*

The meeting adjourned at 5:30 p.m.

Minutes confirmed.

*March 27<sup>th</sup> 1949*

*B. J. Thilly*  
Chairman

*E. J. Gignier*

Secretary.





Minutes of the meeting of the  
Board of Governors held in the Board Room, Simcoe Hall, on  
Thursday, March 27th, 1947, at 4 p. m.

Present -

The Chairman (Colonel Phillips)	Mr. Matthews
The Chancellor	Hon. Dr. Bruce
The President	Hon. Mr. Justice Hope
Dr. Neilly	Mr. Kelly
Mr. Vaughan	Mr. Burns
Mr. Gordon	Rt. Hon. Vincent Massey

Mr. Arnold Gaine, Comptroller  
Mr. C. E. Higginbottom, Secretary

Minutes  
confirmed

The minutes of the last meeting

were presented and -

Upon motion of Dr. Bruce,  
Seconded by Mr. Vaughan,

were confirmed.

Minutes  
of Execu-  
tive Com-  
mittee  
adopted as  
tabled

The minutes of the meeting of  
the Executive Committee held on Friday, March 21st, at 1 p.m.  
at the York Club, were presented and -

Upon motion of Mr. Gordon,  
Seconded by Dr. Neilly,

were adopted as tabled.

Resigna-  
tion of  
Chief  
Justice  
Robert-  
son

A letter was presented from  
Chief Justice Robertson tendering his resignation as a member  
of the Board as, on account of the burden of judicial duties,  
he in recent months has been unable to attend the meetings of  
the Board. This resignation was accepted with regret, and the  
Secretary was directed to advise Chief Justice Robertson accord-  
ingly.



Matters  
dealt  
with by  
Property  
Committee

Mr. Vaughan reported that the Property Committee, of which he is Chairman, had held a meeting earlier in the day, but that as the report arising from this meeting would not be presented to the Board until April 10th it was desirable that consideration be given to certain items discussed at the Committee meeting, as follows:-

Application  
from Victor-  
ia Univer-  
sity for in-  
clusion in  
lease at  
\$1.00 a year  
of proper-  
ties for  
which they  
are now  
paying  
ground rent

1. Property leased to Victoria University

Mr. Vaughan stated that the Committee had considered a memorandum from President Brown of Victoria University dealing with an application by Victoria for the inclusion in the original lease at \$1.00 a year of the various properties now leased to them at a total rental of \$6,515 per annum, but in particular Lot 67, and that it had been pointed out that this rental would represent the interest on the capital sum of approximately \$260,000 at current rates. The Committee decided to report to the Board that in its opinion there is no legal validity in the claim advanced by President Brown. However, the Committee is recommending that the Property Committee or some other Committee endeavour to negotiate with Victoria a mutually satisfactory settlement, probably including the reversion of the Wymilwood property at 84 Queen's Park to the University. After considering the matter the Board decided that since the Property Committee reports that there is no legal validity in the claim by Victoria that the University Solicitor's opinion be obtained in the matter, and that the Chairman of the Property Committee and the Comptroller undertake the suggested negotiations.

Equipment  
for the  
Mechanical  
Building

## 2. Equipment for Mechanical Building

Mr. Vaughan explained that the Committee had considered a letter from Dean Young, together with a report from Professor Allcut, setting out the following classifications of items of equipment for the Mechanical Building, following the Bursar's request to Professor Allcut for a revised list of equipment as directed by the Board:-

1. Essential	-	\$106,077
2. Desirable	-	41,000
3. Deferred	-	68,878
		<u>\$215,955</u>

Dean Young had emphasized that the whole of the equipment referred to was necessary for proper operation, and the Board, on the recommendation of the Property Committee, approved of the expenditure of \$106,077 indicated above as "Essential" on the understanding that an amount equivalent to the value of any new essential equipment donated be authorized against the next classification.

Recommendations of  
President

Recommendations of the President

were approved as follows:-

Appoint-  
ments

### Appointments:

#### Bio-Chemistry:

G. C. Butler

- Associate Professor from July  
1, 1947 \$5,000 a year

#### Chemical Engineering:

G. W. Minard

- Assistant Professor from July  
1, 1947 \$4,000 a year

#### Faculty of Forestry:

J. W. B. Sisam

- Dean and Professor of Forestry  
from July 1, 1947 \$7,000 a year

Statutes  
of Senate

### Statutes of Senate:

Nos. 1817 re the Medical Alumni Association Scholarships and  
Bursaries

1818 re the Sidney Hillman Memorial Award

1825 re the Robert Edward Gaby Scholarship in Surgery

1826 re the Princess Alice Foundation Scholarships

Other recommendations of the Pre-

sident were approved as follows:-



Registration in Forestry

Amount for Scientific Research

Appropriation from Wallberg Fund

1. That registration in the First Year of the Faculty of Forestry for the Session 1947-48 be offered to approximately sixty students.
2. That \$55,000 be set aside in the Estimates for the Session 1947-48 for scientific research. Of this sum \$5,000 shall be for research in the Faculty of Forestry.
3. That \$25,000 be appropriated from the income of the Wallberg Fund for the support of research in the Faculty of Applied Science and Engineering for the Session 1947-48.

Additional appropriation in Faculty of Dentistry for Graduate Diploma Courses

The President presented a letter from Dean Mason requesting an additional appropriation for the Graduate Diploma Courses in the Faculty of Dentistry for 1946-47. The expenditures of the Courses amounted to \$6,100.00, in connection with which the sum of \$1,015.00, representing the balance remaining from certain Post-Graduate Courses, had been appropriated in November last for these Graduate Diploma Courses. Upon the President's recommendation an additional appropriation of \$5,085 was authorized and the following expenditures approved:-

<u>Receipts</u>			
Fees - tuition (7 x \$500)		\$3,500	
" - from patients:			
Surgery		300	
Periodontology		400	
Orthodontics		<u>1,000</u>	\$5,200
<u>Expenditures</u>			
Infirmery & Laboratory Supplies	\$1,000		
Office expenses - printing	<u>300</u>		
	1,300		
Possible fee to Toronto General Hospital for attendance at Clinics (last year no fee was charged)		(no approximate amount given by Hospital)	
Salaries	<u>4,800</u>		\$6,100
Debit balance	-		<u>\$ 900</u>

Veteran registration and D.V.A. grant

The President informed the Board that he had attended a recent meeting of the Advisory Committee on University Training for Veterans, when it was estimated that 6,967 veterans would be entering Canadian

Veteran  
registra-  
tion and  
D.V.A.  
grant  
(Cont'd)

Universities in 1947-48, of which the University of Toronto would get 2,091. This compares with a veteran registration at Canadian Universities of 12,000 in 1946-47. The President stated that the total registration at Toronto would be approximately 17,000 next year. He also explained the continuation of the financial arrangements made by the D.V.A. Mr. Gordon, Chairman of the Finance Committee, enquired as to what portion of the \$150 D.V.A. grant might be applied on account of the following item as shown in the Balance Sheet as of 30 June, 1946:-

Deferred:

Recoverable expenditures on altering, improving and equipping leased premises at Ajax, Ontario,	
less \$8,783.13 written off	\$1,035,747.67

The President stated that no decision had yet been made in connection with the liquidation of this amount.

Applica-  
tion for  
change in  
name of  
Conserva-  
tory

The Chairman informed the Board that a letter had been written to the Governor-General of Canada requesting permission to use the word "Royal" in the name of the Toronto Conservatory of Music, making the official title "Royal Toronto Conservatory of Music". He also stated that no announcement was to be made until a reply had been received.

Progress  
of Commit-  
tee on  
Legal  
Education

The Chairman stated that the Prime Minister of Ontario had enquired of him regarding what progress was being made by the Committee on Legal Education, and suggested that the matter be considered urgent.

Absorbing  
by Univer-  
sity of  
Royal On-  
tario  
Museum,  
and amount  
of Govern-  
ment grant

The Chairman also stated that the Prime Minister of Ontario had informed him that a meeting would be held in the near future in connection with the University of Toronto absorbing the Royal Ontario Museum on a similar basis to the Toronto Conservatory of Music, and that he expected that the sum of \$2,000,000 would be voted to the University, this amount to be apportioned as follows:-



Amount of  
Government  
Grant  
(Cont'd)

1. \$1,000,000 on account of the \$7,000,000 expansion fund
2. 500,000 for Medicine
3. 250,000 for small extension to the Museum building
4. 250,000 for miscellaneous purposes

It was suggested that the proposed addition to the Museum building might be used to house the Provincial Archives and Dr. Sigmund Samuel's "Canadiana".

Donations -

Donations were reported as fol-

lows and were accepted with thanks and appreciation:-

From -

The Will of the late Mary Jane Felker, the residue of the Estate for research work; Estate will probably inventory at approximately \$25,000; confirmation of permission to Executor to dispose of her furniture and personal effects.

The Ash-Temple Company Limited, an offer to establish the "H. P. Temple Scholarship" in the Faculty of Dentistry, of the annual value of \$300; first award to be made in the Spring of 1947 to the student who ranks highest in any subject the Faculty may choose (Council recommends the award for 1946-47 be made upon First Dental Year Anatomy examination results).

The J. W. Dafoe Foundation, an offer for 1947-48 of a fellowship of \$2,000 to be held at any University, or the work undertaken carried on anywhere by any methods the candidate may propose and the Foundation approves; the award to assist students and publicists in certain specified fields of knowledge and investigation.

The J. W. Dafoe Foundation, an offer for 1947-48 of a scholarship of \$200 to a student in the final year of the Honours Courses; the basis of the award to be scholastic merit exclusively.

Mrs. Marion E. Reynolds the sum of \$500 towards the work of Dr. J. A. Sullivan in Audiometric and Otological Research under Professor E. F. Burton

The National Research Council, the sum of \$1,022 as an accountable advance for Petroleum Research under Dr. E. A. Smith

The University College Council, the receipt of terms for the Jacob Cohen Memorial Scholarship and the Arthur Cohen Scholarship

The University College Council, a recommendation that \$250 from the Norma Epstein Foundation be made available for competition next Fall

Mr. W. H. Wright the sum of \$5,000 as a further donation for Audiometric and Otological Research under Professor E. F. Burton

The Community Chest of Toronto, the sum of \$1,500 for the Ontario Community Chests Scholarship Fund in the School of Social Work

Donations  
(Cont'd)

From -

The Women's Auxiliary of the Royal Canadian Army Medical Corps \$600<sup>^</sup> in bonds, and from Dr. Frank L. Shipp the sum of \$10.00<sup>^</sup> for credit of the R.C.A.M.C. Women's Auxiliary Bursary Fund

Dr. E. E. Shouldice a further donation of \$250<sup>^</sup> for the Shouldice Medical Research Fund in Pharmacology

Mrs. Godfrey the sum of \$50<sup>^</sup> for the 1947-48 award of the Robin Godfrey Prize; suggestion that since the 1946-47 award has not been made, the award for 1947-48 be of the value of \$100 instead of \$50.00

The Engineering Institute of Canada a further donation of \$25<sup>^</sup> for their Prize

The Lambda Chi Alpha Fraternity the sum of \$10<sup>^</sup> to defray the expenses of the next award of the Ronald S. Saddington Gold Medal in Pathology.

Saddington  
Medal  
donation

The donation of \$10 from the

Lambda Chi Alpha Fraternity towards the expenses of the next award of the Saddington Medal, as reported above, was accepted subject to the report to be prepared by the Finance Committee.

Accumulat-  
ed total  
of dona-  
tions made  
in each  
fiscal year  
to be main-  
tained and  
reported to  
the Board

In discussing the donations the

Chairman enquired as to what record was kept of the total received, and the President stated that a complete list was contained in his annual report. It was suggested that an accumulated total of donations made in each fiscal year be maintained and reported to the Board.

Accountable  
Warrant for  
April

Upon motion of Dr. Neilly,  
Seconded by Dr. Bruce,

approval was given for an Accountable Warrant of \$600,000.00 for the month of April for Queen's Park.

Financial  
Statements  
for Febru-  
ary

The financial statements for the

month of February for both the Queen's Park and Ajax Divisions were distributed, and it was suggested that the members take their copies with them and study the details but that the reports be regarded as confidential.



McLennan  
Research  
Fund, De-  
partment  
of Physics

The following draft resolution re-  
garding the McLennan Research Fund was presented for consider-  
ation:-

WHEREAS certain funds from time to time secured and expended by the Head of the Department of Physics have been handled through an account known as the McLennan Fund;

AND WHEREAS the justification for so handling these funds was war expediency and no longer exists;

NOW THEREFORE be it resolved that as of 1st July, 1947, \$5,000.00 of the balance then in the said fund be retained in the fund as the bequest under the McLennan Will, and that the remaining funds in the account at that time be transferred to a new account to be known as the Physics Research Account;

AND BE IT FURTHER RESOLVED that expenditures out of the McLennan Fund and the Physics Research Account shall be made on the requisition of the Head of the Physics Department for projects approved by the Advisory Committee on Scientific Research;

BE IT ALSO RESOLVED that monies received in future which would in the past have been placed to the credit of the McLennan Fund be credited to the Physics Research Fund.

In discussing this matter it was felt that the cost of operating the department should not be met from funds of this nature, but that commitments already made should be honoured and that no new ones would be charged against the fund. It was suggested by the Chancellor that in view of the fact that the McLennan Fund had been built up through the efforts of Professor Burton, Head of the Department of Physics, and his staff, that he should be consulted regarding the proposed change, and it was decided to defer consideration of the matter to a later date.

Upon motion of Dr. Bruce the  
meeting adjourned at 5:20 p. m.

*Indep. M.B.*

Minutes confirmed.

April 10<sup>th</sup> 1947

*Chairman*

*Secretary*

Secretary.

Minutes of the meeting of the  
Board of Governors held in the Board Room, Simcoe Hall, on  
Thursday, April 10th, 1947, at 4 p. m.

Present -

The Chairman (Colonel Phillips)	Mr. Morrow
The President	Mr. LaBine
Dr. Johnson	Mr. Urquhart
Hon. Dr. Bruce	Mr. Duncan
Mr. Vaughan	Hon. Mr. Justice Hope
Mr. Ross	Rt. Hon. Mr. Massey
Mr. Burns	

Mr. Arnold Gaine, Comptroller  
Mr. C. E. Higginbottom, Secretary

Minutes  
confirmed

The minutes of the last meeting  
were presented and -

Upon motion of Mr. Burns,  
Seconded by Mr. Vaughan,  
were confirmed.

Executive  
Committee  
meeting  
cancelled

No minutes of the Executive Com-  
mittee were presented as the meeting of April 4th was cancelled  
since it fell on Good Friday.

Verbal re-  
port on  
meeting  
of the  
Campaign  
Nominat-  
ing Com-  
mittee

Mr. Massey, Chairman of the Cam-  
paign Nominating Committee, reported that his Committee had met  
on Wednesday, April 2nd, the Chairman of the Board and the Pre-  
sident being in attendance. Mr. J. R. Gilley, Director of the  
Ajax Division, had been invited to the meeting in connection  
with the selection of an official to take charge of the campaign.  
Mr. Massey emphasized the responsibility involved in such a posi-  
tion, which it was expected would extend over a period of years,  
and referred to the publicity and public contacts necessary for  
the success of the campaign, stating that he was of the opinion



Appoint-  
ment of Mr.  
J. R. Gilley  
as Director  
of Expansion

that Mr. Gilley had the visional element and self confidence required for the public relations involved. Mr. Massey further stated that considerable thought had been given to a suitable title for this position, particularly one which would not be too directly related to publicity but which would permit of access to responsible persons when soliciting funds.

It was moved by Mr. Massey,  
Seconded by the President,  
And carried unanimously,

that Mr. J. R. Gilley be appointed as "Director of Expansion" at a salary at the rate of \$7,500.00 per annum, effective May 1st, 1947.

The Chairman stated that consideration would be given to making provision for carrying on the duties now performed by Mr. Gilley at Ajax.

Property  
Committee  
Report  
No. 243

Report Number 243 of the Property  
Committee was presented and -

Upon motion of Mr. Vaughan,  
Seconded by Mr. Burns,

was approved as follows:-

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

The Property Committee begs to report as follows:-

1. Report of the last meeting

The report of the meeting held on January 21st was presented, and -

Upon motion of Mr. Massey,  
Seconded by the President,  
was confirmed.

2. Athletic Buildings Additions

The Comptroller informed the Committee that Mr. R. A. Bryce, Chairman of the Athletics & Physical Training Committee, had met with the President and himself, when the following matters had been discussed:-

1. The expansion of the present Arena and Stadium
2. The possible acquisition of property in the vicinity of Spadina Avenue and Bloor Street for an Athletic Field.

The Comptroller also informed your Committee that a further review of building needs was being made by the Athletic Committee following which it is proposed that the services of Mr. J. A. Murray be retained and a detailed report be submitted.

### 3. Women's Building

Your Committee was informed that the selection of a site for the Women's Building was linked up with "Holwood", 78 Queen's Park, and its use, and the President reported that he had had a meeting with the Women's Committee in this connection. Your Committee feels that a decision regarding Holwood should be known before further action is taken in this regard.

### 4. University College Men's Residence

Reference was made to the fact that at a recent meeting of the University College Committee, which has been considering plans for the new U.C. Men's Residence, the Architects had been requested to prepare revised and modified plans providing for an extension to the south of the site originally planned.

### 5. Vacant property at 320 King Street West

The Comptroller informed your Committee that he had been negotiating with the Canadian General Electric Company for a lease of the vacant lot on King Street West at an annual rental of \$1,450.00 per year with provision for a thirty-day notice of termination of the lease and a ten-day first refusal right to purchase the property at the highest price offered to the University. The Comptroller stated that the Bursar had received a call from Mr. Goudy of E. W. Goulding and Company to the effect that he thought he could obtain an offer from the Dominion Rubber Company of \$30,000.00 for this property. Mr. Goudy had been advised that any such offer made in writing would be considered.

### 6. Utilization of space in new and old buildings

A report was presented from the Assistant Superintendent, Construction, who had been requested to make an effort to assist in the apportioning of space for the Faculty of Applied Science and Engineering for the Sessions 1947-48 and 1948-49. The report stated that several meetings had been held with the Superintendent, Dean Young, and members of the staff of the Faculty, and the President informed the Committee that as a result of the discussions the immediate problems had been reasonably solved.

### 7. Progress Report on Building Construction

The Comptroller presented a report on the status of the following construction projects:-

1. Wallberg Memorial Building
2. Physics Building Addition
3. Alterations to Economics Building
4. Alterations to University College
5. Addition to Mechanical Building
6. Central Heating Plant
7. Temporary Heating Plant, Wallberg Building
8. Transformer Room - University College and Physics Building
9. Examination Hall

The President enquired as to when space in the new buildings would be available, and the Superintendent explained that barring any unforeseen difficulties two floors in the Physics Building would be available in the Fall of 1947 and two floors in the Wallberg Building in the Fall of 1948, and that a further portion of the latter building would be ready for occupation about January, 1949. The President informed the Committee that Prime Minister Drew would lay the corner-stone of the Wallberg Building on the afternoon of June 5th following the Applied Science Convocation.



Property  
Committee  
Report  
(Cont'd)

8. Contracts held for the Wallberg Building

The Comptroller informed the Committee that the sub-trade contracts held for the Wallberg Building, and the work of the contractor were being kept particularly close to the Estimates which, to date, had been exceeded by only .68%.

9. No. 42 St. George Street

The Committee was informed that possession of No. 42 St. George Street, the purchase of which had been completed, would be available on April 15th and that the following allocation of accommodation was proposed:-

1. Men's Infirmary - To 2nd and 3rd floors of 42 St. George Street from Hart House.
2. Alumni Federation - To ground floor of 42 St. George Street from 2nd floor of 43 St. George St.
3. Women's Health Service - To 2nd and 3rd floors of 43 St. George from 44 Hoskin Avenue.
4. Caretaker, Simcoe & Convocation Halls - To caretaker's quarters at 45 St. George Street from Simcoe Hall.
5. Caretaker, 45 St. George Street - To quarters over garage at 42 St. George Street from 45 St. George Street.

10. Property leased to Victoria University

Your Committee took up for consideration a letter and memorandum to President Smith from President Brown of Victoria University, dated February 18th, 1947, dealing with an application by Victoria for the inclusion in the original lease at \$1.00 a year of the various properties now leased to them at a total rental of \$6,515.00 per annum. It was pointed out that this rental would represent the interest on the capital sum of approximately \$260,000.00 at current rates. After careful consideration of the matter -

It was moved by the President,

Seconded by Dr. Bruce,

that the Committee report to the Board that in its opinion there is no legal validity in the claim advanced by President Brown. However, your Committee recommends that the Property Committee or some other Committee negotiate with Victoria with a view to obtaining the Wymilwood property at 84 Queen's Park, now used as a Women's Residence by Victoria and for which they pay a ground rent of \$975 a year, in exchange for the granting of their request either in part or in whole.

11. Murray Report on General Physical Expansion of the University

As arranged at the last meeting copies of the Murray Report on the general expansion of the University were sent to the members of the Property Committee, and this report was again considered by your Committee. In view of the limited information available to Mr. Murray regarding the question of future expansion and the matters relating to federation, it was felt that he had gone as far as possible at the present time, and at the President's suggestion your Committee recommends -

Upon motion of Mr. Massey,

Seconded by Dr. Bruce,

that Mr. Murray be requested to work under the Property Committee and the Expansion Fund Committee and to develop plans as academic decisions are made; and further that copies of Mr. Murray's preliminary report be sent to all members of the Board.

Property  
Committee  
Report  
(Cont'd)

## 12. Equipment for Mechanical Building

A letter was presented from Dean Young setting out the following classifications of items of equipment for the Mechanical Building, following the Bursar's request to Professor Allcut for a revised list of equipment as directed by the Board:-

1. Essential	-	\$106,077
2. Desirable	-	41,000
3. Deferred	-	68,878
		<u>\$215,955</u>

Dean Young emphasized that the whole of the equipment referred to was necessary for proper operation, and -

Upon motion of Dr. Bruce,

Seconded by the President,

your Committee recommends that the expenditure of \$106,077 indicated above as 'Essential' be authorized on the understanding that an amount equivalent to the value of any new equipment donated be authorized against the next classification.

## 13. Sewer situation south of the Physics Building

Upon motion of Mr. Massey,

Seconded by Dr. Bruce,

your Committee requests confirmation by the Board of the action of the Comptroller, after consulting the Chairman of your Committee, in authorizing the University Superintendent to carry out necessary alterations to the sewer south of the Physics Building and under the University Press at an estimated expenditure of \$4,000.00 to be charged to Deferred Maintenance in either 1946-47 or 1947-48 as the case may be.

## 14. Report on Central Power Plant

The Comptroller informed the Committee that owing to the volume of material which had to be examined, the report being prepared by H. G. Acres & Company on the Central Power Plant would be delayed by approximately one month's time, the new date being April 1st.

## 15. Offer to Purchase property at south-west corner of College and McCaul Streets

Your Committee has considered an offer from S. E. Lyons Limited to sell the property at the south-west corner of College and McCaul Streets for the sum of \$24,000.00, but it was decided that the University is not interested in this property.

## 16. Enlarging Tunnel under Examination Hall

Your Committee has approved of an interim appropriation of \$1,500.00, plus a fixed fee of \$150.00, for the purpose of enlarging the tunnel under Examination Hall, and also that this cost be charged into the accounts for the Alterations to Examination Hall, and that at a later date, if, as and when funds are approved for the building of the new Central Heating Plant, a journal entry be made crediting Examination Hall accounts and debiting the new Central Heating Plant accounts accordingly. Your Committee requests the Board's confirmation of this action.

## 17. Pruning of Trees

Mr. Massey brought up the question of pruning the trees on the University grounds, and suggested that some additional trees be planted in various locations. Your Committee recommends that the Superintendent be requested to look into the matter and make a report on the same.

All of which is respectfully submitted.

(Sgd) O. D. Vaughan,  
Chairman of Committee  
(Sgd) C. E. Higginbottom,  
Secretary."

March 27th, 1947.



Appoint-  
ment of  
Committee  
of Nomin-  
ation in  
connection  
with ap-  
pointment  
of Chan-  
cellor

A letter was presented from the Registrar referring to the setting up of a Committee of Nomination in connection with the appointment of Chancellor, as provided by the recently revised University Act, now known as "The University of Toronto Act, 1947". In this connection copies of Bill No. 103 covering the Act were distributed to the members of the Board. The Chairman explained that it had been understood by the Revising Committee that the amendments to the Act would not be considered by the Board but that the Act would be presented later in its completed form. The Chairman then called for nominations for the six members of the Board to be appointed to the Committee of Nomination under Section 66 of the Act, and the following were nominated:-

<u>Name</u>	<u>Nominated by</u>
Mr. Henry Borden	Mr. Geo. H. Ross
Hon. J. A. Hope	Hon. Dr. H. A. Bruce
Hon. Dr. H. A. Bruce	Mr. G. A. LaBine
Mr. C. F. W. Burns	Dr. Edward Johnson
Mr. R. A. Bryce	Mr. N. C. Urquhart
Mr. O. D. Vaughan	Mr. C. F. W. Burns

The Chairman having declared the nominations closed -

It was moved by Mr. Ross,  
Seconded by Dr. Johnson,  
And Resolved -

that the Secretary cast one ballot. The following six members of the Board were then appointed to the Committee of Nomination:-

Mr. Henry Borden  
Hon. J. A. Hope  
Hon. Dr. H. A. Bruce  
Mr. C. F. W. Burns  
Mr. R. A. Bryce  
Mr. O. D. Vaughan

The question of the appointment of an alternative member in the event of illness was considered, but it was decided to defer this matter for further consideration.

President's  
recommenda-  
tions

Recommendations of the President

were approved as follows:-

Appoint-  
ments

Appointments:

Art & Archaeology:

P. H. Brieger

- Professor, from July 1, 1947 \$5,500 a year

P. H. Brieger

- Acting Head of Department, July 1, 1947, to June 30, 1948 - no additional salary

Botany:

K. H. Rothfels

- Lecturer, July 1, 1947 to June 30, 1948 \$2,400

Electrical Engineering:

G. F. Tracy

- Professor and Head of Department from July 1, 1947 (succeeding Professor H. W. Price) \$6,500 a year

University Extension and Publicity:

Miss F. M. Quinlivan

- Stenographer, Mar. 15, 1947, to June 30, 1947 \$1,450 a year

Miss F. M. Quinlivan

- Stenographer from July 1, 1947 \$1,500 a year

Resigna-  
tions

Resignations:

Bio-Chemistry:

M. Edson

- Technician (salary \$1,730 a year) Mar. 31, 1947

Chemical Engineering:

J. C. McDonald

- Demonstrator (salary \$185 a month) Mar. 22, 1947

Ajax Division:

Civil Engineering:

Municipal & Structural - V. H. Smith (salary \$235 a month) Mar. 28, 1947

Colonel  
Ignatieff's  
release  
from the  
Army

The President stated that he had

received information to the effect that Colonel Nicholas Ignatieff would be released from the Army on May 12th in connection with his appointment as Warden of Hart House.

Registra-  
tion in  
First Pre-  
dental  
Year not  
to be in-  
creased

The President informed the Board

that as arranged at a previous meeting he had taken up with the Dean of the Faculty of Dentistry the question of endeavouring to increase the number of students to whom registration could be offered in the First Predental Year, but that owing to limited accommodation nothing could be done in this regard.



Acts passed  
by the  
Ontario  
Government  
regarding  
establish-  
ment of  
Medical  
Schools  
and Dental  
Schools

The President also informed the Board that he had received a letter from the Hon. Russell T. Kelley, Minister of Health in the Ontario Government, in connection with the passing at the present Session of the Legislature of legislation to preclude the future establishment of medical schools and dental schools without the approval of the Lieutenant-Governor in Council; this measure being prompted by the possibility of medical teaching schools being set up without due consideration being given to the availability of clinical material for teaching, adequate teaching staff, etc. The President read the Acts as passed by the Government.

Refresher  
Course in  
Medicine  
withdrawn

A letter was presented from Dean J. A. MacFarlane stating that the Refresher Course for General Practitioners to be held from April 14th to May 10th had been withdrawn, due to the fact that there was not a sufficient number of applications received.

Report on  
School of  
Graduate  
Studies

A report of the President's Committee on Graduate Studies was presented to the meeting and circulated to the members, outlining the results of an examination of the structure and existing facilities of the School of Graduate Studies and presenting certain tentative plans for their improvement. The President drew attention to two main items in the report - (1) the administration of the School, and (2) the powers of the Dean, and explained at length some of the suggestions made by the Committee which he hoped would be put into effect. The Board considered the matter and -

Upon motion of the President,  
Seconded by Dr. Bruce,

approval was given to the following recommendation of the President:-

School of  
Graduate  
Studies  
(Cont'd)

"That \$35,000 be provided in the Estimates for 1947-48 of the School of Graduate Studies for assistance to certain departments, members of which undertake substantial programmes of graduate teaching and direction. The fund shall be known as the 'Teaching Assistance Fund'."

Dr. Bruce suggested that the President request Dean MacFarlane to endeavour to have greater clinical accommodation in Toronto for medical students in Post-Graduate work.

Adminis-  
trative  
matters  
approved

Upon motion of Mr. Ross,  
Seconded by Mr. Morrow,

the following appointment and resignation on the Administrative Staff were approved:-

Appoint-  
ment

Appointment:

Superintendent's Office:

R. C. A. Pittis	- Assistant from April 1, 1947	\$2,600 a year
W. B. Moore	- Assistant from April 1, 1947, at an increase from \$2,400 to \$2,700 a year	

Resigna-  
tion

Resignation:

Building Construction Office:

Mrs. V. Barnard	- Senior Clerical Assistant and Secretary (salary \$1,500 a year)	Apr. 30, 1947
-----------------	---	---------------

Other administrative matters were

approved as follows:-

Transfers  
in appro-  
priations

1. Transfers in appropriations, Ajax Division:-

(a) Cafeteria:

Charge: "Salaries and Wages"	
Credit: "Replacements"	- \$1,200

(b) Faculty Office:

Charge: "Supplies"	
Credit: "Expenses"	- \$ 700

Ajax Cash  
Advance

2. Cash advance of \$175,000 for Ajax for April, 1947

On the recommendation of the Comp-

Additional  
amount re  
electrical  
work for  
Wallberg  
Building

troller the Board authorized the letting of a sub-contract in the Electrical work for the Wallberg Building, resulting in a cost in excess of the estimates as follows:-

Additional charges, revised specifications	- \$8,000.00
Credit deduction for change in interrupting capacity of sub-stations	- 1,094.40
Net addition	- <u>\$6,905.60</u>



Donations -

Donations were reported as follows

and were accepted with thanks and appreciation:-

From -

The Will of the late Allan Frederick Miller, a bequest of a large Wimshurst electric machine for the Department of Physics.

Members of the Delta Delta Delta Fraternity an offer of an annual bursary of \$50 for three years to a girl in University College in need of financial assistance, who attains high scholastic standing.

An anonymous donor an offer to establish a scholarship to be known as "Rural Education Research Scholarship" of the value of \$1,500 per annum, plus travelling expenses; as approved by the Ontario Minister of Education the funds are to be paid to the University and the research conducted under the direction of the Department of Educational Research, Ontario College of Education; the candidate to be a graduate of any Canadian university who either (a) holds a degree in Agriculture, or (b) has had such academic training and working experience as would indicate his suitability for this type of research.

Ontario-Minnesota Pulp and Paper Company Limited advising that their bursaries are to be awarded, not only in Forestry, but also in engineering, chemistry and business administration, and the Board agreed to this change.

Spruce Falls Power and Paper Company transmitting an agreement on the establishment of six Fellowships (three in Forestry and three in Applied Science), totalling \$6,000 and approval was given for the execution of this agreement on behalf of the Board.

Resolution  
changing  
retirement age  
of women  
under the  
Academic  
Pension  
Plan

The Comptroller informed the Board

that he had received a request from the women members of the staff through the Teaching Staff Association that their retirement age be established as 65 years and that the Academic Pensions and Group Life Insurance Plan be amended accordingly.

On motion properly made, seconded and unanimously carried, the following resolution was adopted:-

WHEREAS by resolution of the Board at their meeting of May 23rd, 1946, the Academic Pensions and Group Life Insurance Plan was approved;

AND WHEREAS the said plan provided for the provision of pensions for female members of the staff at the age of 60 years and male members at 65 years;

AND WHEREAS representation has been made by the Staff Association that this provision be amended so as to provide for pensions for female members of the Plan at the age of 65, being the same as is now provided for male members of the Plan;

Resolu-  
tion  
changing  
retire-  
ment age  
of women  
under the  
Academic  
Pension  
Plan  
(Cont'd)

AND WHEREAS after due consideration the Board has agreed to make the amendment as suggested and to give it effect from 1st July, 1946;

NOW THEREFORE BE IT AND IT IS RESOLVED that the terms of the Academic Pensions and Group Life Insurance Plan be, and they are hereby amended to provide that the retirement date of female members as defined in the said Plan shall be 65 years, that this amendment be retroac-  
tive to 1st July, 1946, and that all other terms and con-  
ditions of the Plan as now constituted remain unchanged.

*Indited  
m.b.*

The meeting adjourned at 5:30 p.m.

Minutes confirmed.

*April 24<sup>th</sup> 1949*

*B. B. Phiniz*  
Chairman

*C. Higginsbotham*

Secretary.





Minutes of the meeting of the  
Board of Governors held in the Board Room, Simcoe Hall, on  
Thursday, April 24th, 1947, at 4 p. m.

Present -

The Chairman (Colonel Phillips)	Mr. Burns
The Chancellor	Mr. Bryce
The President	Rt. Hon. Mr. Massey
The Vice-Chairman (Mr. Borden)	Hon. Dr. Bruce
Mr. Urquhart	Hon. Mr. Justice Hope
Mr. Gordon	Mr. Duncan
Mr. LaBine	

Mr. Arnold Gaine, Comptroller  
Mr. C. E. Higginbottom, Secretary.

Minutes  
confirmed

The minutes of the last meeting  
were presented and -

Upon motion of Mr. LaBine,  
Seconded by Mr. Urquhart,

were confirmed.

Minutes  
of the  
Executive  
Committee  
adopted  
as tabled

The minutes of the meeting of the  
Executive Committee held on Friday, April 18th, were presented  
and -

Upon motion of Mr. Borden,  
Seconded by Mr. LaBine,

were adopted as tabled.

Welcome  
extended  
to Mr. H.  
Borden

The Chairman extended a warm wel-  
come to the Vice-Chairman, Mr. Borden, on his return after an ab-  
sence in Brazil.

Resolution  
re illness  
of Mr. F.  
K. Morrow

It was moved by Mr. Borden,  
Seconded by Mr. LaBine,  
And Resolved -

That a message be sent to Mr. F. K. Morrow  
expressing the sincere regret of the members of the Board on learn-  
ing of his recent illness, and also the hope that he will enjoy a  
speedy recovery.



Absence of  
Mr. C. G.  
McCullagh

The Chairman referred to Mr.

McCullagh's absence from meetings of the Board due to illness.

Report No. 3  
of Hart House  
Committee

Report No. 3 of the Hart House

Committee was presented and -

Upon motion of Mr. Bryce,  
Seconded by Mr. Burns,

was approved as follows:-

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee begs to report that it held a meeting in the Board Room, Simcoe Hall, on Thursday, April 17th, 1947, at 4:30 p.m., at which the following were present:-

Mr. Bryce (in the Chair)	Professor C. A. Ashley, Chair-
Mr. Kelly	man, Finance Committee, Hart
	House
	Mr. W. R. Cowan, Comptroller,
	Hart House
	Mr. E. A. Wilkinson, Assistant
	Comptroller, Hart House

Mr. Arnold Gaine, Comptroller  
Mr. C. E. Higginbottom, Secretary

1. Report of the last Meeting

The report of the last meeting held on March 13 was presented and confirmed.

2. Minutes of Meeting held on March 19th, 1946

Mr. Cowan, Comptroller of Hart House, presented for signature the minutes of the meeting held on March 19th, 1946, which he had prepared as Secretary of the Committee, and -

Upon motion of Mr. Kelly,  
Seconded by Mr. Bryce,  
authority for signing was given.

3. Secretary of the Committee

Mr. Cowan again brought up the question of whether he should continue to act as Secretary of your Committee in view of the difficult dual capacity in which he stated he was placed. It was agreed that as this was an Administrative Committee of the Board the Bursar should act as Secretary, and your Committee so recommends.

4. Consolidation of Hart House Activities at Ajax with those of Queen's Park

The Comptroller brought up the question of the consolidation of Hart House activities at Ajax with those of Queen's Park, with effect July 1st, 1946. After discussing this matter your Committee recommends it to the Board, and if approved also recommends that the Ajax Committee of the Board and the Finance Committee of Hart House be so informed.

Report No.3  
of Hart  
House Com-  
mittee  
(Cont'd)

5. Budget of Hart House for 1947-48

Your Committee has carefully considered the budget of Hart House for 1947-48 as presented by the Chairman of the Hart House Finance Committee, and recommends the same for the approval of the Board.

6. Confirmation of Committee's Action

As there was not a quorum present at the meeting your Committee requests the Board's confirmation of action taken in the foregoing matters.

All of which is respectfully submitted.

(Sgd) R. A. Bryce,  
Chairman of Committee  
(Sgd) C. E. Higginbottom  
Secretary"

April 17th, 1947.

Consolida-  
tion of Ajax  
Hart House  
activities  
with those  
at Queen's  
Park

With reference to Clause 4 of the foregoing report regarding the consolidation of Hart House activities at Ajax with those of Queen's Park, the Board approved of this in principle on the understanding that the details would be worked out later.

Chairman  
regrets  
that no  
quorum  
present  
at meeting  
of Hart  
House Com-  
mittee

In confirming the Committee's action, as requested in Clause 6 of the report, the Chairman expressed regret at the absence of members of the Committee which resulted in no quorum being present.

Report No.2  
of Athletics  
and Physical  
Training  
Committee

Report No. 2 of the Athletics and Physical Training Committee was presented as follows:-

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee begs to report that it held a meeting in the Board Room, Simcoe Hall, on Thursday, April 17th, 1947, at 3:30 p.m., at which the following were present:-

Mr. Bryce (in the Chair)	Professor T. R. Loudon, Presi- dent, Athletic Association
	Mr. J. P. Loosemore, Acting Fin- ancial Secretary, Athletic Association
	Mr. Warren Stevens, Director of Athletics

Mr. Arnold Gaine, Comptroller  
Mr. C. E. Higginbottom, Secretary



Report No.3  
of Athletics  
& P.T.Com-  
mittee  
(Cont'd)

1. Report of the last Meeting

The report of the last meeting, held on April 29th, 1946, was presented and confirmed.

2. Ratification of Expenditure on Alterations to Stadium and Athletic Wing of Hart House

Your Committee recommends to the Board for ratification the action of the Comptroller, concurred in by the Chairman of your Committee, in authorizing the Acting Financial Secretary of the Athletic Association to proceed with certain essential repairs and alterations to the Stadium and to the Athletic Wing of Hart House at a total expenditure of \$4,470.00.

3. Amendments to Constitution and By-Laws of Athletic Association

Your Committee has considered amendments to the Constitution and By-Laws of the Athletic Association, and recommends that Professor Loudon and Mr. Loosemore be requested to prepare a draft revision of the Constitution and By-Laws, and that they be authorized to consult the University Solicitor if necessary in this connection.

Regarding the proposed amendments to the Constitution, dealing with Article III re Colours, which were transmitted to the Board and referred by it to your Committee for consideration, these are now recommended for approval.

4. Proposal to increase seating capacity at Stadium

Your Committee considered at length a proposal to provide additional seating accommodation at the Stadium, and recommends that the University Superintendent be requested to obtain plans and estimates, after consultation with Mr. Warren Stevens and Mr. J. P. Loosemore, it being understood that if it is necessary to employ outside assistance in the preparation of the plans, any expense entailed is to be met by the Athletic Association.

5. Consolidation of Athletic Association Activities at Ajax with those of Queen's Park

The Comptroller brought up the question of the consolidation of Athletic Association activities at Ajax with those of Queen's Park, with effect July 1st, 1946. After discussing this matter your Committee recommends it to the Board, and if approved also recommends that the Ajax Committee of the Board be so informed.

6. Athletic Buildings Additions

Your Committee has been informed that Professor Loudon has not yet completed the material to turn over to Mr. J. A. Murray for the preparation of a report on Athletic Buildings additions, but Professor Loudon has agreed to proceed with this as soon as possible.

7. Publication of results of operations of the Athletic Association

Your Committee deferred for consideration a letter from the Editor-in-Chief of 'The Varsity' in connection with the publication of the results of operations of the Athletic Association.

8. Prices of Students' Tickets

The matter of rates for students' tickets at Rugby games was discussed, and your Committee recommends to the Board, for transmission to the Athletic Association, the following schedule:-

Report No.3  
of Athletics  
& P.T.Com-  
mittee  
(Cont'd)

Covered Stand - \$2.00 per seat  
Bleacher Seats - \$1.00 (#)  
Students' season tickets for the  
\$1.00 bleacher seats for 3  
games - \$1.50

students' season tickets to be available for purchase up to  
a date to be announced by the Athletic Association, after  
which date all unsold seats will be open for public sale.

9. Estimates of Athletic Association

Your Committee has carefully considered the Sup-  
plementary Estimates of the Athletic Association for 1946-47  
and the Estimates for 1947-48, and recommends the approval  
of the same with the following amendments in the latter:-

Acting Financial Secretary

(Mr. Loosemore)

- salary \$4,750 instead of \$4,500

Clerk-Stenographer (Miss  
Lee)

- " \$1,770 " " \$1,800

Your Committee wishes to point out that for the  
year 1947-48 the sum of \$2,000 has been included in the Estim-  
ates for Mr. T. A. Reed, former Financial Secretary of the Asso-  
ciation, in order to supplement his pension from the University  
for that year.

10. Confirmation of Committee's Action

As there was not a quorum at the meeting your Com-  
mittee requests the Board's confirmation of its action in the  
foregoing matters.

All of which is respectfully submitted.

(Sgd) R. A. Bryce,  
Chairman of Committee  
(Sgd) C. E. Higginbottom,  
Secretary"

April 17th, 1947.

Upon motion of Mr. Bryce,  
Seconded by Mr. Burns,

the foregoing report was approved with the exception of the last  
paragraph in Clause 9 reading as follows:-

"Your Committee wishes to point out that for the year 1947-48  
the sum of \$2,000 has been included in the Estimates for Mr.  
T. A. Reed, former Financial Secretary of the Athletic Asso-  
ciation, in order to supplement his pension from the Univer-  
sity for that year."

The Chairman questioned whether payments of this nature, which  
are provided from the funds of separate units, should not be con-  
sidered by the Finance Committee of the Board. It was decided  
to refer this item to the Comptroller for consideration and re-  
port.

With reference to Clause 5 of  
the foregoing report regarding the consolidation of the Athletic  
Association activities at Ajax with those of Queen's Park, the

(#) Bleacher seats should have been shown as \$1.00 and \$1.50;  
change approved by Mr. Bryce.

Payment to  
Mr. T. A.  
Reed for  
1947-48  
referred  
to the  
Comptroller

Consolida-  
tion of  
Athletic  
Association  
activities  
at Ajax and  
Queen's Park

*[Handwritten signature]*



Board approved of this in principle on the understanding that the details would be worked out later.

Committee's  
action con-  
firmed

In accordance with the Committee's request as contained in Clause 10 of the report, the Board confirmed the action taken in the matters outlined.

University  
College  
Committee  
Report  
No. 5

Report No. 5 of the University College Committee was presented as follows:-

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee begs to report that it held a meeting in the Board Room, Simcoe Hall, on Tuesday, March 11th, 1947, at 4:15 p.m., at which the following were present:-

The Chancellor, Dr. Cody  
(in the Chair)  
The President  
Rt. Hon. Vincent Massey  
Hon. Mr. Justice Hope  
Hon. Mr. Justice Barlow

Principal Taylor  
Mrs. A. G. Walwyn  
Mr. G. A. L. Gibson  
Mr. A. S. Mathers  
Mr. E. W. Haldenby

Mr. C. E. Higginbottom, Sec'y  
Mr. A. D. LePan, Superintendent

1. Report Number 4 of the Committee

The report of the meeting held on January 28, 1947, was presented and confirmed.

This report was presented to the Board at its meeting held on February 13th, and was referred back to the Committee in order that consideration might be given to a reduction in the estimated cost of \$1,688,378.00 for the new University College Men's Residence.

2. Memorandum presented by the President of the University College Alumni Association

Before again considering the plans for the Men's Residence, the Committee discussed the matters referred to in Clause 9 of its Report No. 4 regarding the memorandum presented by Mr. Sydney Hermant, President of the University College Alumni Association, and dealing with the following points:-

1. 'That the President give consideration to the Association's request for financial assistance regarding full-time and part-time clerical services.'

In this connection the President stated that after discussing the matter with Principal Taylor, he did not feel it would be desirable to appropriate monies which had been provided for educational purposes in order to give financial assistance for part-time clerical services.

2. 'That the matter of the distribution of the University College Bulletin to matriculants in the high schools of the Province be referred to the President, Principal Taylor, Mr. Sydney Hermant and Dr. W. J. Dunlop.'

Principal Taylor explained that it would be impossible to cover all the matriculants in the High Schools of the Province, but that a large number of Bulletins is being distributed at the present time.

### 3. New University College Men's Residence

The Chairman of the Committee requested Principal Taylor to explain the results of his discussions with the Architects, Messrs. Mathers and Haldenby, regarding the new Men's Residence.

In addition to the proposed plan, which had been considered previously, providing for a quadrangle, and also the second plan which provided for the north and south wings being extended to link up with University College, it was suggested that provision be made for the dining room on the St. George Street side instead of the north wing, as proposed in the first two plans. This plan was not considered to be acceptable since it would considerably reduce the possible capacity of the building.

Mr. Mathers then presented a comparative statement showing costs for accommodation up to 150 students:-

	<u>ONE</u> <u>HOUSE</u>	<u>SIX</u> <u>HOUSES</u>	<u>DINING</u> <u>HALL</u> <u>KITCHEN,</u> <u>ETC.</u>	<u>FURNISH-</u> <u>INGS,</u> <u>ARCHI-</u> <u>TECTS'</u> <u>FEES, ETC.</u>	<u>TOTAL</u>
Stock Brick	109,050	654,300	+ 328,000 =	982,300 + 260,000 =	\$1,242,300
Credit Valley					
Stone	125,000	750,000	+ 388,000 =	1,138,000 + 260,000 =	1,398,000
Indiana or					
Queenston					
Limestone	133,550	801,300	+ 402,880 =	1,204,180 + 260,000 =	1,464,180

If provision is made for 200 students, the cost of furnishings and Architects' fees, etc., would be increased from \$260,000.00 to \$300,000.00.

Mr. Mathers stated that if the initial accommodation provided for 150 students on the above basis, provision for an additional 50 students would cost approximately \$200,000 or \$4,000 per student, not including provision for accommodation for caretakers or maids.

The President stressed the necessity for keeping in mind what was being done in connection with the Sciences, and emphasized that it was absolutely essential that provision be made for students in the Humanities. He stated that in his opinion accommodation should be provided for at least 200 students, to which the Committee unanimously agreed.

After considering the matter at length it was agreed -

Upon motion of Mr. Massey,

Seconded by Mr. Justice Hope,  
that the Architects would develop a further plan which would include the extension to the south, taking in the Fraternity at No. 65 St. George Street, provide for dining hall accommodation for 240, and show the minimum initial accommodation provided for and the ultimate capacity for 250 students; the Architects' report to be presented possibly in two weeks' time.

The meeting then adjourned to a later date.

- - - - -



University  
College  
Committee  
Report  
(Cont'd)

Your Committee begs to report that the adjourned meeting was held in the Board Room, Simcoe Hall, on Friday, April 18th, 1947, at 4:15 p.m., at which the following were present:-

The Chancellor, Dr. Cody	Mr. B. Sadowski
(in the Chair)	Mrs. A. G. Walwyn
The President	Mr. G. A. L. Gibson
Rt. Hon. Vincent Massey	Mr. A. S. Mathers
Principal Taylor	Mr. E. W. Haldenby

Mr. C. E. Higginbottom, Secretary

Mr. A. D. LePan, Superintendent.

1. Representation of U.C. Alumni and U.C. Alumnae Associations on Committee

In connection with the suggestion made at the Committee's meeting held on January 28th, that representation of the U.C. Alumni and the U.C. Alumnae Associations on your Committee be referred to these Associations for consideration and report, the following letter was received:-

'The Hon. and Rev. Dr. H. J. Cody,  
Chancellor of the University of Toronto,  
603 Jarvis Street,  
Toronto, Ontario.

Dear Dr. Cody:-

Mr. Charles Higginbottom, Secretary of the Advisory Board on University College affairs, has suggested that this Association should write to you to place on record its views with regard to representation on the Board.

The Association feels that its President should sit on the Board, and thus to provide a liaison between the members of the Board and the Alumni of the College.

May I say, Sir, how much the Association would appreciate if you could bring this matter to the attention of the Board at its next meeting.

Yours very truly,

(Sgd) G.W. Stoddart,  
Secretary, U.C. Alumni Association,  
University of Toronto.'

March 31, 1947.

After considering the matter your Committee recommends that in order to avoid a change in the personnel of the Committee for the present year, that it remain as constituted and that consideration be given to any desired changes in the Fall when the University Administrative Committees are appointed; but that in the meantime the President of the U.C. Alumni Association and the President of the U.C. Alumnae Association be invited to attend meetings of the Committee.

2. Closing of Pathway running south from Hoskin Avenue on West side of back Campus

The Bursar read the following letter from the University Solicitor in connection with the suggestion made at the Committee's meeting on January 28th that Mr. Cassels' opinion should be obtained as to whether the pathway running south from Hoskin Avenue on the West side of the back Campus was a public thoroughfare or University property:-

University  
College  
Committee  
Report  
(Cont'd)

'C. E. Higginbottom, Esq.,  
Bursar, University of Toronto,  
Toronto, 5.

Dear Mr. Higginbottom:-

You asked me to consider the question of the University's right to close the pathway running south from Hoskin Avenue on the west side of the back campus.

In my opinion the University could safely take this step. I do not think the public have acquired rights over the pathway, nor do I think the owners of property on St. George Street have done so. Actually, I understand that there are only two properties fronting on St. George Street north of Knox College which do not belong to the University. There is a remote possibility that these owners might claim a right-of-way over the pathway to Hoskin Avenue, but it is so remote that, in my opinion, it would not justify holding up any plans that may be under consideration. Even if it were held that these owners have such rights, the University would have power to extinguish such rights by expropriation.

Yours very truly,

February 5th, 1947.

(Sgd) Hamilton Cassels'

3. Allocation of amount from Whitney Bequest for new University College Men's Residence

The Committee again recommends to the Board that the sum of \$200,000.00 from the Whitney Bequest, together with future accumulations on this amount, be set aside for the U.C. Men's Residence.

4. Revised Plans for University College Men's Residence

As arranged at the Committee meeting held on March 11th, the Architects, Messrs. Mathers and Haldenby, presented revised plans for the new U.C. Men's Residence, showing an extension to the south of the original plans, including a quadrangle with dining hall facing on St. George Street to accommodate 240 students. The Architects submitted the following figures in connection with the estimated cost of construction:-

	<u>237</u> <u>Students</u>	<u>191</u> <u>Students</u>	<u>143</u> <u>Students</u>
Architects' Estimate -	\$1,415,800	\$1,213,000	\$1,046,000
Architects' Fees -	85,000	73,000	63,000
Sundry Items -	306,000	288,850	272,000
	<u>\$1,806,800</u>	<u>\$1,574,850</u>	<u>\$1,381,000</u>

After considering the matter at length your Committee transmits to the Board -

Upon motion of the President,

Seconded by Mr. Sadowski,

a recommendation that in view of the urgent necessity for residence accommodation for men students in University College, the Board give authority for the construction of the new U.C. Men's Residence in accordance with the plans submitted by the Architects for a minimum accommodation of 191 students, and further that at the suggestion of Mr. Massey the building be constructed of grey brick and stone trimming.



University  
College  
Committee  
Report  
(Cont'd)

It is pointed out that the erection of this building involves the acquisition of 65 St. George Street with an assessed value of \$15,358.00, and the wrecking of 67, 69, 71 and 73 St. George Street; and that the above is based on the assumption that the new Central Plant is proceeded with so that this building can be adequately serviced, which is not possible from existing source.

All of which is respectfully submitted.

(Sgd) H. J. Cody,  
Chairman of Committee  
(Sgd) C. E. Higginbottom,  
Secretary"

April 18th, 1947.

Upon motion of the Chancellor,  
Seconded by Dr. Bruce,

the foregoing report was approved with the following exceptions:-

Matters  
referred  
to Finance  
and Pro-  
perty  
Committees

Clause 3 (meeting of April 18th), regarding the allocation of \$200,000 from the Whitney Bequest for the new U.C. Men's Residence, was referred to the Finance Committee for consideration and report.

Clause 4 (meeting of April 18th), regarding revised plans for the U.C. Men's Residence, was referred to the Property Committee for consideration and report.

Fire Mar-  
shal's  
report on  
Toronto  
Conservatory  
of Music  
buildings

The Chairman informed the Board that a report had been prepared by the Fire Marshal's Department regarding the Toronto Conservatory of Music and its branches, with special reference to the main building. The report stated that an expenditure of approximately \$32,000 would be necessary to meet their requirements, \$10,000 of which would be for wiring and re-wiring. In view of the urgency of the matter -

It was moved by Mr. Borden,  
Seconded by Mr. Burns,

that this matter be referred to the Property Committee for confirmation of the necessity for the work outlined, with authority to act, and that a report be presented later to the Board. The question of financing this work was referred to the Comptroller for his recommendations.

Dinner  
Invitation to  
Governors  
on behalf  
of Dr. B.  
Neilly and  
Connaught  
Laboratories

An invitation was extended to the Governors on behalf of Dr. Neilly and the Connaught Medical Research Laboratories to dinner at the York Club on Thursday, May 8th, at the conclusion of the Board meeting, followed by a visit to the College Division of the Laboratories where the Director and his Staff will provide the entertainment. The Secretary was directed to advise the members by letter of Dr. Neilly's kind invitation.

Mr. Massey  
to act as  
Chairman  
of the  
Main Campaign  
Committee

The Governors were pleased to be informed that Mr. Massey, who had previously expressed reluctance at acting as Chairman of the Main Campaign Committee, had agreed to accept this position, and the Chairman of the Board stated that he hoped Mr. Massey would receive complete co-operation from the members of the Board. Mr. Massey informed the Board that he was calling the first meeting of the Main Campaign Committee for Monday, May 19th, and the President stated that he had already sent out notices of this meeting.

Recommendations of the  
President

Recommendations of the President were approved:-

Appointment

Appointment:

Civil Engineering: Surveying  
and Geodesy

- O. J. Marshall, Professor, from  
July 1, 1947, at \$6,500 a year

Statutes  
of Senate

Statutes of Senate:

Nos. 1800 re the Courses of Study in the School of Law for  
the Session 1947-48  
1833 re the J. Vera Moberly Lectureship  
1835 re the Ladies' Auxiliary, Academy of Dentistry,  
Bursary Fund

Other recommendations of the

President were approved as follows:-

Change in  
names of  
Athletics  
Departments

1. That the "Department of Athletics and Physical Training - Men" and the "Department of Athletics and Physical Training - Women" be changed to the "Department of Athletics and Physical Education - Men" and "Department of Athletics and Physical Education - Women".



Committee  
appointed  
in connec-  
tion with  
agreement  
between  
The T. Eaton  
Company and  
the Univer-  
sity

2. That the following men be appointed members of the Committee provided in Section 6 of the Agreement between Lady Eaton and the T. Eaton Company Limited and the University, bearing the date of January 12, 1946:-

The Dean of the Faculty of Medicine - Chairman  
The Head of the Department of Medicine  
Dr. William Goldie  
Mr. John David Eaton  
Mr. O. D. Vaughan

Instruction  
to students  
of Ontario  
College of  
Pharmacy  
for 1947-48

The Board confirmed the President's action in advising the Ontario College of Pharmacy that the University will provide instruction as set forth in the Agreement entered into between the University and the College on June 20, 1932, during the Session 1947-48 to students registered in the Ontario College of Pharmacy, in consideration of the College undertaking to pay to the University \$23,000.00.

Portion of  
forfeited  
examination  
fee to be  
paid to  
Presiding  
Officer

Approval was given to the following recommendation of the Committee on Examinations, concurred in by the Council of the Faculty of Arts:-

That in instances where candidates requesting an examination centre outside Toronto withdraw without the required notice and where no other candidates sit at the periods affected by their withdrawal, a maximum of three dollars and fifty cents of the forfeited examination fee be paid to the Presiding Officer concerned.

Resolution  
respecting  
needs of  
University  
Library re-  
ferred to  
Property  
Committee

A resolution respecting the needs of the University Library, approved by the Senate and forwarded to the Board, was referred to the Property Committee for consideration and report.

Honorary  
Degrees  
offered  
by the  
University

The President informed the Board that honorary degrees have been offered to Lord Beaverbrook, Mr. George McCullagh, and Mrs. Ogden Reed of the "New York Times", to be conferred at a Special Convocation.

Article  
in "The  
Campus"

Dr. Bruce presented a letter written by Mr. Thomas Phelan, K.C., in connection with an objectionable article appearing in "The Campus". Mr. Phelan

Article  
in "The  
Campus"  
(Cont'd)

enquired as to what action had been taken by the University in penalizing the writers of the article. The President stated that this matter had been considered by the Caput, which he explained had plenary and exclusive jurisdiction in this regard under the University Act. In this connection Mr. Justice Hope stated that he thought the Caput should be commended for the manner in which the matter was handled. Mr. Phelan's letter was referred to the President for a reply.

Conference  
with the  
Provincial  
Treasurer  
by Mr. Gordon  
and the  
Comptroller  
regarding  
legislative  
grants to  
University

Mr. Gordon stated that he and the Comptroller had seen the Provincial Treasurer, and that Mr. Frost had stated that he was contemplating making provision for payment to the University of the sum of approximately \$750,000.00, which should be held in reserve for reimbursement in connection with the Ajax capital charges, or in meeting any deficit in excess of \$1,100,000 resulting from this or a future year's operation. Mr. Gordon also reported the intention of the Provincial Treasurer to adjust the payments to the University so as to correct the existing overlap in appropriations arising out of divergent fiscal years. There was also discussed the question of the extent of the University registration, a possible increase in fees, the building programme, and the matching by the Provincial Government of an amount with that raised by the Expansion Fund. Mr. Gordon also reported that the Provincial Treasurer had strongly emphasized the need for firm control and reduction of operating costs.

Amendment  
to By-Law  
No. 43

Upon motion of Mr. Borden,  
Seconded by Mr. LaBine,

notice was given for the amendment of By-Law No. 43 to delete the Toronto Conservatory of Music Committee.

Annual  
Report  
for  
1945-46

The Chairman informed the Board that it was expected that copies of the Annual Report of the University for the year ending 30 June, 1946, would be available at the next meeting.



Adminis-  
trative  
matters  
approved

Administrative matters were ap-

proved as follows:-

Appoint-  
ment

Appointment:

Building Construction  
Department

- Miss E. G. Oakleaf, Secretary-  
Stenographer, from April 21,  
1947, at \$110 a month with an  
increase to \$125 in 3 mos.'  
time if satisfactory (vice Mrs.  
V. Barnard, resigned)

Transfers  
in appro-  
priations

Transfers in appropriations:

Superintendent:

Repairs and Renewals:

Charge: "Women's Residences - Whitney Hall"	
Credit: "University College	- \$1,200
Charge: "Chemical Building"	
Credit: "Mining Building"	- 400
Charge: "Women's Residences and Union - 146 St. George Street"	
Credit: "U.C. Women's Union, 79 St. George Street"	- 200
Charge: "Women's Residences, 5 Willcocks Street"	
Credit: "U.C. Men's Residence, 73 St. George Street"	- 100
Charge: "Household Science"	
Credit: "Occupational & Physiotherapy"	- 200
Charge: "Psychology Buildings, 69-71 St. George Street"	
Credit: "Institute of Child Study, 96 St. George Street"	- 100

Fuel:

Charge: "Occupational & Physiotherapy"	
Credit: "Women's Residences and Union, Whitney Hall"	- 47
Charge: "U.C. Women's Residences, 146 St. George Street"	
Credit: "Women's Residences, 5 Willcocks Street"	- 6
Charge: "47 St. George Street"	
Credit: "U.C. Men's Residences, 73 St. George Street"	- 105
Charge: "43 St. George Street"	
Credit: "Women's Buildings, 44 Hoskin Ave."	- 31
Charge: "U.C. Women's Residences, 146 St. George Street"	- \$ 70
"Occupational & Physio- therapy"	- 64
Credit: "School of Nursing, 83-85 Grenville Street"	- 134
Charge: "49 St. George Street"	
Credit: "U.C. Men's Residence, 78 Queen's Park"	- 13
Charge: "49 St. George Street"	
Credit: "67 St. George Street"	- 14

Transfers  
in appro-  
priations  
(Cont'd)

Transfers in appropriations (Cont'd):-

Superintendent:

Water:

Charge: "Banting Institute"	
Credit: "Biological Building"	- \$ 71
Charge: "Medical Building"	
Credit: "Biological Building"	- 170
Charge: "Engineering Building"	
Credit: "Biological Building"	- 50
Charge: "Chemical Building"	
Credit: "Mining Building"	- 13
Charge: "McLennan Laboratory"	
Credit: "Men's Residences (N.S. & E.)"	- 13
Charge: "Women's Residence, 5 Willcocks St."	
Credit: "Women's Residences, 92-94 St. George Street"	- 9
Charge: "McLennan Laboratory"	
Credit: "Household Science"	- 13
Charge: "Women's Residences & Union, Whitney Hall"	
Credit: "U.C. Women's Union, 79 St. George St."	- 24
Charge: "Occupational & Physiotherapy"	
Credit: "Dental Building"	- 92
Charge: "U.C. Men's Residence, 73 St. George Street"	
Credit: "Women's Buildings, 44 Hoskin Avenue"	- 6
Charge: "Banting Institute"	
Credit: "Economics Building"	- 55
Charge: "University College"	
Credit: "School of Nursing, 7 Queen's Park"	- 11

Account-  
able  
Warrant  
for May

Upon motion of Mr. Burns,  
Seconded by Mr. Urquhart,

authority was given for an Accountable Warrant for Queen's Park  
of \$650,000.00 for the month of May, 1947.

Financial  
Statements

Financial Statements for Queen's

Park and Ajax Divisions for the month of March, 1947, were pre-  
sented.

Post-  
Graduate  
Courses  
in Faculty  
of Dentis-  
try

Two Post-Graduate Courses in

Periodontology in the Faculty of Dentistry were approved by the  
Board and authority given for appropriations of \$200 and \$630 re-  
spectively, to cover the expenditures involved as follows:-

Course given on April 14th (40 x \$5.00)

Dr. H. K. Box	- \$ 50.00
Dr. C. H. M. Williams	- 50.00
10% of receipts for overhead expenses to the University	- 20.00
	<u>\$120.00</u>
Credit balance from course	- 80.00
	<u>\$200.00</u>



Post-Graduate Courses in Dentistry (Cont'd)	Course given from March 6th to April 17th (21 x \$30)	
	Dr. H. K. Box	- \$210.00
	Dr. C. H. M. Williams	- 195.00
	Dr. W. G. McIntosh	- 130.00
	10% of receipts for overhead expenses to the University	- 63.00
		<u>\$598.00</u>
	Estimated credit balance from course	- 32.00
		<u>\$630.00</u>

Letter of appreciation from Royal Canadian Institute

A letter was presented from Mr. V. B. Meen, Honorary Secretary, Royal Canadian Institute, advising of a resolution passed at their Annual General Meeting expressing appreciation to the Board of Governors for the many courtesies extended to the Institute during its 98th Session.

Donations -

Donations were reported as follows and were accepted with thanks and appreciation:-

From -

The Engineering Alumni Scholarship Committee a cheque for \$300.00 to cover the award of "The Class of 1947 Engineering Entrance Scholarship"; conditions to be the same as for the scholarship donated by the Class of 1946; no present indication that the Class of 1946 will renew their donation.

The Alpha Epsilon Phi Sorority a cheque for \$250.00 for the establishment, in honour of the late Norma Epstein, of a bursary in University College of the value of \$50; basis of award being academic ability, as demonstrated in the examinations of the first year, and financial need.

Mrs. Velyien Henderson a donation to the University Library of 100 books from her husband's private library.

The Executor of the Estate of the late William Pakenham a cheque for \$25,000 representing the first payment of the bequest to the University under Dr. Pakenham's Will, and advising that the University may expect between \$25,000 and \$30,000 in addition.

Five donors an amount totalling \$110.00 as a contribution to the Sigma Alpha Mu Scholarship Fund (Lou Somers Scholarship).

American Society of Heating and Ventilating Engineers, Ontario Chapter, a cheque for \$25.00 to cover their Prize for 1947.

Spruce  
Falls  
Power &  
Paper  
Company  
Fellow-  
ships

The Chancellor informed the Board that in a conversation which he had had at Kapuskasing with Mr. Noble, General Manager of the Spruce Falls Power and Paper Company, he had thanked him personally for the generosity shown in the establishment of the Spruce Falls Power and Paper Company Fellowships.

Recommen-  
dations  
of the  
Executive  
Committee

Recommendations of the Executive Committee were approved as follows:-

Inclusion  
in Group  
Life Insur-  
ance Plan  
of members  
of staff  
in Carnegie  
Plan

1. Resolution to include in the Academic Pensions and Group Life Insurance Plan, insofar as that Plan relates to Group Life Insurance, members of the staff who are in the Carnegie Plan, as follows:-

"WHEREAS the Academic Pension and Group Life Plan adopted by the Board on May 23rd, 1946, excluded the contributing members of the Academic Pensions Fund (Carnegie) from both Pensions and Group Life Insurance benefits under the said Plan;

AND WHEREAS the members of the Carnegie Fund have requested that Group Life Insurance benefits be provided for them in the same manner as for members of the Academic Pensions and Group Life Insurance Plan;

AND WHEREAS the request so made appears reasonable;

NOW THEREFORE BE IT AND IT IS HEREBY RESOLVED that with effect 1st July, 1947, the benefits of the Academic Pension and Group Life Insurance Plan, insofar as that Plan relates to Group Life Insurance, be made available to and compulsory for the contributing members of the Academic Pensions Fund (Carnegie) so long as such members are eligible according to the terms of the said Academic Pension and Group Life Insurance Plan."

Formula  
to deter-  
mine insur-  
ance value  
of appara-  
tus and  
equipment

2. The following formula to determine insurance value of apparatus and equipment:- (Rate of Depreciation Schedule)
  - (a) Office Furniture and Fixtures
    - Machinery and Equipment
    - Apparatus - "Durable"
      - 1 to 5 years incl. on basis of 7% per year
      - 6 to 8 years incl. on basis of 5% per year
      - 9 to 18 years incl. on basis of 2½% per year
      - Saturation Point 25%
  - (b) Office Equipment
    - Apparatus - "Delicate"
      - 1 to 5 years incl. on basis of 5% per year
      - 6 to 10 years incl. on basis of 3% per year
      - 11 to 15 years incl. on basis of 2% per year
      - Saturation Point 50%
  - (c) Books
    - Clarification pending in regards to determining value and rate of depreciation
  - (d) Specimens
    - Depreciation - not applicable
  - (e) Consumable Supplies and Stock
    - Depreciation - not applicable



Visit to  
Ottawa  
re D.V.A.  
grants

3. That Mr. Gordon, Chairman of the Finance Committee, and the Comptroller proceed to Ottawa to obtain a clarification of the regulations governing the payment of supplementary grants for Veterans.

Additional  
grant  
for Opera  
School

3. An additional appropriation of \$3,500 for the "Opera School", Senior School, Toronto Conservatory of Music (expected to be offset by receipts).

Introduc-  
tion of  
Hollerith  
Machines

Included in the recommendations of the Executive Committee was information to the effect that the Comptroller had given consideration to the introduction of the Hollerith Machines (I.B.M.) for accounting, statistical and other purposes in the University, and that the Executive Committee had recommended authority for the same. The recommendation was approved.

Resolution  
respecting  
non-regis-  
tration  
of securi-  
ties

Upon motion of Mr. Urquhart,  
Seconded by Mr. Burns,

the following resolution was passed regarding the non-registration of securities:-

WHEREAS by resolution of the Board of Governors dated December 8th, 1932, and in furtherance of the Finance Committee Report No. 104, it was resolved as follows:

"With regard to the recommendation of the Auditors upon the question of the safeguarding of securities, presented to the Board on 27 October last and referred to this Committee, your Committee concurs in these recommendations as follows:-

That such securities as can be registered be converted from bearer bonds to bonds registered in the name of the Governors of the University of Toronto and that future purchases of similar securities be likewise in registered form."

AND WHEREAS all securities of the University are now by direction of the Board deposited with the Canadian Bank of Commerce for safe custody and are not held by University officials or staff;

NOW THEREFORE BE IT RESOLVED that in order that the handling of securities may be facilitated in the best interests of the University, all securities owned by or held in safekeeping by the University shall continue to be lodged with the Canadian Bank of Commerce for safe custody but that registration in the name of the University shall not be necessary;

AND BE IT FURTHER RESOLVED that the resolution of December 8th, 1932, be rescinded accordingly.

Authority  
for an  
unrestricted  
license  
to the  
Canadian  
Legion re  
22 College  
Street

The Board considered a further matter referred to it by the Executive Committee regarding the granting of an unrestricted license for the premises at 22 College Street. In this connection Mr. Everett Bristol, K.C., had previously written on behalf of the Canadian Legion as the Legion was considering an option to acquire the above property from the Canadian Foresters' Hall Limited, and when this matter was presented to the Board at its meeting on March 13th, 1947, it was unable to view the application for an unrestricted license with favour. Mr. Bristol later wrote requesting that the matter be re-opened as the Legion felt they were being discriminated against since the Military Institute and the University Club on University Avenue, over which the University has the same control as on the North side of College Street, have been permitted to have beer and wine licenses. The Executive Committee was favourably disposed to the granting of an unrestricted license to the Legion during their occupancy and usage, and a letter was presented from the University Solicitor stating that in his opinion the University has the right to grant such a license. After discussing the matter at length -

It was moved by Dr. Bruce,  
Seconded by Mr. Massey,  
And Resolved -

That an unrestricted license be granted to the Canadian Legion during their occupancy and usage of the premises at 22 College Street.

*Inducted  
m.B.*

The meeting adjourned at 5:55 p. m.

Minutes confirmed.

*May 8<sup>th</sup> 1947*

*Henry Rorden*  
Vice-Chairman

*E. Higgins*

Secretary.





Minutes of the meeting of the  
Board of Governors held in the Board Room, Simcoe Hall, on  
Thursday, May 8th, 1947, at 4 p. m.

Present -

Mr. Borden, Vice-Chairman  
(in the Chair)  
The Chancellor  
The President  
Mr. Vaughan  
Dr. Neilly  
Mr. Urquhart

Mr. Bryce  
Mr. Matthews  
Mr. Burns  
Hon. Dr. Bruce  
Mr. Kelly  
Mr. Duncan  
Hon. Mr. Justice Hope

Mr. Arnold Gaine, Comptroller  
Mr. C. E. Higginbottom, Secretary

Minutes  
confirmed

The minutes of the last meeting

were presented and -

Upon motion of Mr. Urquhart,  
Seconded by Mr. Burns,

were confirmed.

Minutes  
of the  
Executive  
Committee  
adopted  
as tabled

The minutes of the meeting of  
Executive Committee held at the York Club on Friday, May 2nd,  
were presented and adopted as tabled.

Request  
from  
UNRRA that  
Dr. N. L.  
Macpherson  
visit in  
Prague re  
prepara-  
tion of  
Penicillin

A letter was presented from Dr.  
Neilly in connection with a request received from UNRRA that Dr.  
N. L. Macpherson of the staff of the Connaught Medical Research  
Laboratories be permitted to meet in Prague, Czecho-Slovakia, at  
the end of June, with the group of scientists who represent the  
four countries which are receiving equipment and supplies from  
Canada through UNRRA to permit of the preparation of Penicillin  
in their countries. After considering the matter -



Request  
from  
UNRRA  
that Dr.  
Macpherson  
visit in  
Prague re  
preparation  
of Penicil-  
lin  
(Cont'd)

It was moved by Dr. Neilly,  
Seconded by Dr. Bruce,  
And Resolved -

that the Board cannot see their way clear to acquiesce in this request. The Secretary was requested to write Mr. Leslie Atkins of the Medical and Sanitation Supplies Division of UNRRA, who had made the request, and inform him of this decision after consultation with Dr. Neilly.

Mr. Urquhart  
and Mr. La-  
Bine added  
to Main  
Campaign  
Committee

In view of the illness of Mr. C. G. McCullagh and Mr. F. K. Morrow, two members of the Main Campaign Committee, the Board approved the addition of Mr. N. Urquhart and Mr. G. A. LaBine to the members of the Committee.

Invita-  
tion to  
dinner at  
York Club  
from Dr.  
Neilly

The Chairman reminded the members of the invitation to dinner at the York Club after the meeting as the guests of Dr. Balmer Neilly and the Connaught Medical Research Laboratories.

Action  
taken by  
Caput

Arising from the minutes of the last meeting the President informed the Board that he had received a letter from Mr. Phelan stating that he was quite satisfied with the action taken by the Caput.

Appoint-  
ment of  
A. R. J.  
Getty as  
Professor  
of Latin

Approval was given to the recommendation of the President for the appointment of A. R. J. Getty as Professor of Latin in the Department of Classics, University College, from July 1st, 1947, at a salary of \$6,500 a year. The President informed the Board that the appointment of Professor Getty had been recommended bearing in mind the probable retirement of Professor Gilbert Norwood.

Other  
appoint-  
ments

The Chairman stated that two further appointments recommended by the President were of considerable importance, and after considering these at length approval was given as follows:-

Appoint-  
ment of  
R. F. Far-  
quharson  
as Head of  
Department  
of Medi-  
cine

1. R. F. Farquharson

- to be Professor of Medicine and Head of the Department of Medicine (Sir John and Lady Eaton Chair) to succeed Dr. Duncan Graham, from July 1st, 1947, at a salary of \$12,000 a year plus \$750 expense allowance.

The President informed the Board that the Committee which had been appointed under the Deed of Gift from Lady Eaton and the T. Eaton Company Limited had recommended Dr. Farquharson's name for this appointment.

Headship  
in Medicine  
to be desig-  
nated as the  
Sir John and  
Lady Eaton  
Chair of  
Medicine

Upon motion of Mr. Bryce,

Seconded by Mr. Matthews,  
approval was given to a recommendation of the President that the Headship in the Department of Medicine be designated as the Sir John and Lady Eaton Chair of Medicine.

The Governors also approved of the signing on their behalf of the Deed of Gift between Lady Eaton, the T. Eaton Company Limited, and the University, dated January 12th, 1946, regarding the Eaton Trust Fund for the use and benefit of the Department of Medicine.

Deed of Gift  
from Eatons  
approved

2. R. M. Janes

- to be Professor of Surgery and Head of the Department of Surgery to succeed Dr. W. E. Gallie, from July 1st, 1947, at a salary of \$12,000 a year plus \$750 expense allowance.

Appoint-  
ment of R.  
M. Janes  
as Head of  
Department  
of Surgery

Suggestion  
to make  
provision  
for recog-  
nition of  
younger  
surgeons  
of out-  
standing  
ability

During a discussion of the above

appointment for Head of the Department of Surgery, Dr. Bruce emphasized the desirability of making provision for recognition of some of the younger surgeons of outstanding ability, and it was agreed that the Board would welcome suggestions which would provide greater scope for the talents of men such as Dr. Gordon Murray.

Other recommendations of the

Toronto  
Western  
and St.  
Michael's  
Hospitals  
Relations  
Committees

President were approved as follows:-

1. That Colonel Phillips, Mr. Henry Borden, Dr. H. A. Bruce and Dr. Sidney Smith be appointed members of the Toronto Western Hospital Relations Committee and of the St. Michael's Hospital Relations Committee. (This would then constitute the same representation as the Toronto General Hospital Relations Committee.)
2. Statute of Senate Number 1837 respecting the Diploma in Hospital Administration and the Course of Instruction leading thereto.

Statute  
of Senate



Additional  
al appro-  
priation  
for Voca-  
tional  
Guidance  
Centre,  
O.C.E.

Approval was given to a recommenda-  
tion of the President, concurred in by the Executive Committee,  
for an additional appropriation of \$10,000 in the account of  
the Vocational Guidance Centre, Ontario College of Education.

Resolution  
from the  
Canadian  
Nurses'  
Association  
regarding  
expansion  
of the  
School of  
Nursing

The President presented a letter  
which he had received from the Canadian Nurses' Association,  
Montreal, transmitting the following resolution passed at a  
meeting of the National Executive of the Association on April  
28th-30th, 1947:-

"Recognizing the importance of the University of Toronto  
School of Nursing as a model School of Nursing, and  
realizing that it is a pattern for university schools  
of nursing in Canada and abroad, we earnestly request  
that the Board of Governors, which is now considering  
a building programme for this school, will make every  
effort to provide the type of building and the facil-  
ities so necessary for the continued development and  
expansion of the school along the ideals conceived by  
the Director, so that the school may continue to give  
the leadership which has been so well established."

Meeting of  
May 22nd  
postponed  
to May 29th

At the President's request the  
next regular meeting of the Board, which would normally fall  
on May 22nd, was postponed to May 29th. It was decided that  
the next meeting of the Executive Committee would be held on  
Friday, May 16th.

Executive  
Committee  
Meeting  
May 16th

Adminis-  
trative  
matters  
approved

Administrative matters were ap-  
proved as follows:-

Additional  
al appro-  
priations

1. Additional appropriations:

Ajax Division:

Cafeteria:

"Food"

- \$79,000

Arbor Lodge:

"Food"

- 300

"Salaries and Wages"

- 1,200

Tuck Shop:

"Supplies"

- 19,000

Transfers  
in appro-  
priations

Cash ad-  
vance for  
Ajax

Estimates  
of O.C.E.  
for 1947-48

Approval of  
contracts  
with Canada  
Life Assur-  
ance Co.

Adjustments  
in Trades-  
men's Wages

2. Transfers in appropriations:

Ajax Division:

Cafeteria:

Charge: "Laundry"

Credit: "Operating Expenses" - \$500

Barber Shop:

Charge: "General Expenses"

Credit: "Laundry" - \$40

3. Cash Advance for the Ajax Division for the month of May, 1947, of \$100,000.00.

4. Estimates of the Ontario College of Education for 1947-48 as approved by the Minister of Education.

5. The signing of an acknowledgment form in connection with the contracts between the Canada Life Assurance Company and the University covering the Pension and Group Life Insurance Plans.

6. Adjustments of Wage Rates for Machinists, Tinsmiths, Carpenters and Painters as follows:-

Outside Carpenters	- from \$1.20 per hour to \$1.35 per hour
Inside Carpenters	- from 92¢ per hour to \$1.07 per hour with pay for Statutory Holidays equal to 2% per year effective May 1, 1947
Painters	- from \$1.05 to \$1.15 effective May 1, 1947
Machinists	- from a range of 75¢ to \$1.07 to a range of 85¢ to \$1.17 effective when agreed
Sheet Metal Workers	- from \$1.28 to \$1.46 per hour retro- active to April 1, 1947.

By-Law No.  
50 amending  
By-Law No.  
43 deleting  
Toronto  
Conservatory  
of Music  
Committee

In accordance with notice of  
motion given at the last meeting the following By-Law Number 50  
was passed amending By-Law Number 43 by deleting the Toronto  
Conservatory of Music Committee:-

UNIVERSITY OF TORONTO

BY-LAW NO. 50

BE IT ENACTED AND IT IS HEREBY ENACTED by the Governors  
of the University of Toronto as a by-law thereof as follows:-

1. By-Law Number 43 is hereby amended by deleting sub-  
section 7 of Section 1 thereof which reads as follows:-

"7. Toronto Conservatory of Music Committee".

ENACTED this Eighth day of May, 1947.

(Sgd) Henry Borden,

Vice-Chairman

(Sgd) C. E. Higginbottom,

Bursar



Donations -

Donations were reported as fol-

lows and were accepted with thanks and appreciation:-

From -

The Will of the late Alfred James Mitchell a bequest of \$100,000.00 to establish a fund to be known as "The Dr. John P. Mitchell Trust", the income from such Trust Fund to be used to provide periodic Scholarships for medical research work in the first instance in the study of cancer and the best method of remedying, curing and preventing the spread of the disease; the allocation of such scholarships from time to time to be on the recommendation of the Trustees of the Academy of Medicine of Toronto.

The W. K. Kellogg Foundation, the sum of \$21,500.00 being the first instalment on their 3-year grant to establish courses in Hospital Administration in the School of Hygiene, for the period July 1, 1947, through June 30, 1948; the grant for the second and third years not to exceed \$12,500.00 each; the \$9,000.00 extra in the budget for the first year is to assist students in such degree as may be needed, with the understanding that the stipend will not amount to more than \$150.00 per month; this grant for fellowships is for the first year only, but the need for continued assistance to students in the second and third years will be reviewed by the Foundation at the end of the first year.

The Staff and students of the Pass Course for Teachers, University Extension Department, the sum of \$3,291.59, for the establishment of "The Harriet M. Latter Memorial Fund", the interest to be used to assist any teacher who, having completed with reasonably good standing the first and second years of the Pass Course for Teachers, enrolls in University College to take the third year of the course; or a teacher who has completed four subjects of the Second Year of the Course; the disposal of the fund to be in the care of a Committee consisting of the President, the Director of University Extension, and the Registrar of University College, with power to encroach on the principal of the fund, if necessary, to the amount of \$200.00 in any one case in any year.

The Physical Therapy Undergraduate Association the sum of \$100.00 for the purchase of a galvanic machine to be used by the students in Physiotherapy, University Extension Department, at the Toronto General Hospital.

The Anaconda American Brass Limited, the offer of a First Prize of \$200.00 and a Second Prize of \$100.00 in the Session 1947-48 in Fifth Year Architecture for a problem in architectural design.

The French Club of University College the sum of \$72.09, to provide "The Alfreda Cole Memorial Prize", which is to alternate with the Allen-McKellar Memorial Prize which is given in alternate years for French Phonetics in the First Year and Old French in the Third Year, with the hope that subsequent executives of the French Club will add to the Fund so that eventually a capital fund may be built up to provide interest of \$10.00 annually; the Prize meanwhile to be \$10.00 per annum in cash, beginning with 1946-47.

Donations  
(Cont'd)

From -

Dr. H. J. Cody the sum of \$65.00 to provide a trophy in athletics in the Faculty of Applied Science and Engineering.

The National Research Council the following grants:-

1. EBI-3 - Dr. G. F. Wright - \$1,000
2. The Preparation of Azodimesyl - Dr. H. O. L. Fischer - \$ 400

The H. Brown Silk Company, \$1,000.00, and the Canadian Mill Factors, \$1,000.00, for credit of the Norma Epstein Foundation.

The Chartered Trust & Executor Company a letter advising that the capital securities of the "Gertrud Davis Fellowship" Fund, of the par value of \$10,150.00, had been transferred to the Canadian Bank of Commerce, and transmitting cheque for \$8.62 being balance of interest.

University College Council clarifying terms of the B. Sadowski Bursary - Social Work by which the bursary is to be awarded to students in University College planning to proceed to the School of Social Work, the choice of the winner to be entirely in the hands of the U.C. Council.

University College Council approving of the terms of the Delta Delta Delta Fraternity Bursary and suggesting that the Bursary should be enjoyed by the same student for the three years it will be donated, which was approved by the Board.

Various donors for the Institute of Industrial Relations:

Paid - \$37,990.50  
Promised - \$56,665.50

Matters  
pertaining to  
the Foster  
Will

At the last meeting of the Executive Committee the Comptroller informed the Committee that he had discussed with the University Solicitor certain matters pertaining to the Thomas Foster Will, including the question of whether the Executors of the Estate had performed their duty in disbursing \$135,000.00 in bequests before paying the Succession Duties, which resulted in the duties being provided from the residue, and that the Executors had addressed a letter to the University referring to the "Department of Medical Research" and asking if such a department exists, the amount of money expended in it, and the breakdown of such expenditures. Mr. Gordon had questioned the desirability of taking any action that might prejudice the University's interest. The decision of the Committee was a recommendation to the Board that the University Solicitor be instructed to obtain the advice of Counsel on these matters, and that if a satisfactory settlement is not possible the matter



Foster  
Will  
(Cont'd)

be referred to the Courts; the selection of one of the following Counsel to be left with the President and the Comptroller: Gershom W. Mason, John R. Cartwright, C. F. H. Carson. In this connection the President informed the Board that he was meeting with the University Solicitor, Mr. Hamilton Cassels, K.C., and Mr. John R. Cartwright on Friday, May 9th.

*Indented  
M.B.*  
p. m.

The meeting adjourned at 6:25

Minutes confirmed.

*May 29<sup>th</sup> 1947*

*B. S. Huis*  
Chairman

*E. Higgins*  
Secretary.

Minutes of the meeting of the  
Board of Governors held in the Board Room, Simcoe Hall, on  
Thursday, May 29th, 1947, at 4 p. m.

Present -

The Chairman (Colonel Phillips)	Hon. Mr. Justice Hope
The President	Hon. Dr. Bruce
Mr. Gordon	Mr. Matthews
Dr. Johnson	Mr. Bryce
Mr. LaBine	Mr. Kelly
Mr. Urquhart	Mr. Duncan
Mr. Ross	Mr. Vaughan
Dr. Neilly	

Mr. Arnold Gaine, Comptroller  
Mr. C. E. Higginbottom, Secretary

Minutes  
confirmed

The minutes of the last meet-  
ing were presented and -

Upon motion of Mr. Urquhart,  
Seconded by Mr. Ross,

were confirmed.

Minutes  
of the  
Executive  
Committee  
adopted  
as tabled

The minutes of the meeting of  
the Executive Committee held at the York Club on Friday, May  
16th, at 1 p.m. were -

Upon motion of Dr. Neilly,  
Seconded by Mr. LaBine,

adopted as tabled.

Considera-  
tion of  
report of  
Committee  
of Nomin-  
ation for  
office of  
Chancellor

Before considering the report  
of the Committee of Nomination for the office of Chancellor,  
the Chairman stated that the Board should decide on the proced-  
ure to be followed in expressing approval or dissent regarding  
the nominee, and whether it should be done by secret ballot or  
otherwise. The Chairman then asked the following question:



Consideration of  
report of  
Committee  
of Nomination for  
office of  
Chancellor  
(Cont'd)

"Is approval or dissent to be by ballot or a showing of hands?"

It was moved by Mr. Gordon,  
Seconded by Mr. Ross,

that voting in the matter should be by a showing of hands,  
which was unanimously carried.

The Chairman then presented the following letter from the Secretary of the Committee of Nomination, enclosing the following report of the Committee which the Chairmen read to the Board:-

"The Bursar,  
University of Toronto.

Dear Mr. Bursar:

I enclose herewith the report of the Committee of Nomination for the office of Chancellor.

Will you be good enough to submit this report to the Board of Governors at the meeting on May 29th.

Yours very truly,

(Sgd) A. B. Fennell

Registrar, and

May 27, 1947.

Secretary of the Committee of Nomination

UNIVERSITY OF TORONTO  
Office of the Registrar

TO THE BOARD OF GOVERNORS OF THE UNIVERSITY:

Under the authority of the University of Toronto Act, 1947, sections 62, 63, 66 and 67, the Committee of Nomination nominates

The Right Honourable Vincent Massey,  
C.H., M.A., LL.D., D.C.L., F.R.S.C.

for the office of Chancellor of the University for the triennium commencing July 1st, 1947.

(Sgd) W. E. Phillips,

Chairman

(Sgd) A. B. Fennell,

Secretary"

May 26, 1947.

Upon motion of Mr. Bryce,  
Seconded by Mr. Justice Hope,

the report was adopted unanimously.

Report No.7  
of University Press  
Committee

Report Number 7 of the University

Press Committee was presented as follows:-

Report No.7  
of Univer-  
sity Press  
Committee  
(Cont'd)

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee begs to report that it held a meet-  
ing in the Board Room, Simcoe Hall, on Tuesday, May 13th, 1947,  
at 4 p.m., at which the following were present:-

Mr. G. A. LaBine  
(in the Chair)

Mr. Arnold Gaine,  
Comptroller  
Mr. C. E. Higginbottom,  
Secretary  
Mr. A. Gordon Burns, Man-  
ager of the Press

As Mr. LaBine, the Chairman, was the only member  
of the Committee present, the following matters considered by  
the Committee are transmitted to the Board for approval:-

1. Report of the last meeting

The report of the previous meeting held on Decem-  
ber 16th, 1946, was approved and confirmed.

2. Guarantee Bonds

Arising from the previous report, the Comptroller  
explained that no action had been taken in this matter pending  
a survey of the whole University.

3. Annual Audited Statement

The Annual Audited Statement of the Press for the  
year ending 30 June, 1946, was presented at the meeting and is  
transmitted to the Board herewith for approval.

4. Appointment of Mr. V. C. Collett as Superintendent

The employment of Mr. V. C. Collett as Superinten-  
dent of the Press from March 17, 1947, at a commencing salary  
of \$4,500 per annum is transmitted to the Board for confirma-  
tion.

5. Auditors' Fees

Your Committee also transmits for confirmation the  
action of the Comptroller in instructing the Chief Accountant  
to charge the Press \$750 of the Auditors' Fees for last year's  
audit and \$750 for each year hereafter until advised to the  
contrary.

6. Additional Appropriations

The following additional appropriations for the  
University Press for 1946-47 are transmitted for approval:-

Printing Department

Operating Expenses, including raw materials	\$30,000.00
Wages	42,500.00

Book Department

Operating Expenses, including purchases of books	55,000.00
---	-----------

Publications Department

Operating Expenses, including manufacturing costs	10,000.00
Royalties	1,500.00

Total	-	<u>\$139,000.00</u>
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7. New Equipment

Recommendations regarding new equipment at the  
Press are transmitted for approval as per Appendix 'A', with  
the exception of the item marked 'Sundry - \$6,616.66'.

8. Financial Reports as of March 31, 1947

The Financial Reports of the Press as of March 31,  
1947, are transmitted herewith.



Report No.7  
of Univer-  
sity Press  
Committee  
(Cont'd)

9. Pricing and Credit Policies

Pricing and Credit Policies of the Press are transmitted for approval as per Appendix 'B'.

10. Estimates for 1947-48

Your Committee has considered the Estimates for 1947-48 of the University Press and transmits the same herewith for approval as per Appendix 'C'.

11. Editor's Report of Publications

A report on the above was presented at the meeting and several books were laid on the table. The report is attached hereto as Appendix 'D'.

All of which is respectfully submitted.

(Sgd) G. A. LaBine,  
Chairman of Committee  
(Sgd) C. E. Higginbottom,  
Secretary"

May 13th, 1947.

Upon motion of Mr. LaBine,  
Seconded by Mr. Matthews,

the foregoing report was approved with the exception of the following change in the Estimates for 1947-48 which was made at the President's request:-

Expenditures:

Printing Department to be \$281,700 instead of \$282,700

Subsidized Publications:

University of Toronto Periodicals to be \$11,000 instead of \$10,000

Report No.244  
of the Pro-  
perty Commit-  
tee

Report Number 244 of the Proper-

ty Committee was presented and -

Upon motion of Mr. Vaughan,  
Seconded by Dr. Bruce,

was approved as follows:-

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee begs to report that it held a meeting in the Board Room, Simcoe Hall, on Thursday, May 15th, 1947, at 4 p.m., at which the following were present:-

Mr. O. D. Vaughan  
(in the Chair)

The Chancellor  
The President  
Hon. Dr. H. A. Bruce  
Mr. N. C. Urquhart

Mr. S. W. Andrews  
Mr. R. A. H. Hayes  
Mr. W. P. London  
Mr. A. D. LePan  
Mr. B. Napier Simpson  
Mr. W. H. Bonus

Mr. Arnold Gaine, Comptroller  
Mr. C. E. Higginbottom, Secretary

Report No.244  
of the Pro-  
perty Commit-  
tee (Cont'd)

1. Report of the last meeting

The report of the meeting held on March 27th was presented, and -

Upon motion of the President,

Seconded by Mr. Urquhart,  
was confirmed.

2. Report on Central Power Plant

As previously authorized by the Board the firm of H. G. Acres & Company prepared a preliminary report on the construction of the Central Power Plant. This report was presented to your Committee. Mr. S. W. Andrews, President of the H. G. Acres Company, together with Mr. R. A. H. Hayes and Mr. W. P. London, both of that company, were invited to and attended the meeting. Mr. Andrews explained in detail various items referred to in the report and answered all questions put to him by those present.

Many points were considered with regard to the supply of electric energy to the University Buildings. It was shown clearly that it was cheaper to buy from the Toronto Hydro than to generate our own power; also that it was less expensive to receive the Hydro at a central station and distribute to the various buildings than it would be to bring the wires into each building separately.

With regard to the generation of steam, it was stressed by Mr. Andrews and supported by Colonel LePan that the University was in a dangerous position with regard to steam supply even with present buildings and without current and future expansion - which tend to worsen the situation considerably.

After careful consideration and considerable discussion your Committee recommends -

Upon motion of Dr. Bruce,

Seconded by the President,

that the report of Messrs. H. G. Acres & Company be accepted and that Mr. Andrews be instructed to proceed with plans sufficiently complete to be able to get estimates from contractors; that the scheme to be used be the one listed in the report as 'Scheme A' but providing for the High Pressure Boiler as advised by Mr. Andrews against future necessity. This scheme is estimated roughly to cost \$2,582,160 exclusive of the site.

This provides for generation of all necessary steam within the University Plant and the purchase from outside of all the electrical energy required.

It was understood that the plans asked for would be charged for on a per diem basis and that any charges therefor would be deductible from the total fee if the Acres Company were instructed to go ahead with the job.

The report recommended a location for the Plant west of St. George Street. This was considered with other locations and it was decided that the location of the Plant would not seriously affect the estimate of cost, so the matter was left over. The probable cost of the land recommended is estimated to be approximately \$160,000.00.

The Superintendent's Office was instructed to obtain information with regard to laws governing the erection of a Power Plant on the stated property.

If the estimates are reasonably accurate, the Plant and site will cost approximately \$2,750,000.00.

It was pointed out by Mr. Andrews that it would be thirty months at least before such a building could be in operation and an early decision is urged.

All of which is respectfully submitted.

(Sgd) O. D. Vaughan,

Chairman of Committee

(Sgd) C. E. Higginbottom,

Secretary"

May 15th, 1947.



Central  
Power  
Plant

Mr. Vaughan explained the situation regarding the Central Power Plant, referred to in the foregoing report. After lengthy discussion it was decided that the Chairman would present the matter to the Government, the Chairman stating that he would report to the Board at the next meeting.

Reports  
of the  
Campaign  
Committee  
and the  
Executive  
Committee

Report Number 1 of the Campaign Committee, and Report Number 2 of the Campaign Executive Committee, were presented and -

Upon motion of Mr. Bryce,  
Seconded by Dr. Neilly,

were approved as follows:-

Report Number 1 of Campaign Committee

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Senate Chamber on Monday, May 19th, at 4 p.m., and the following members attended:-

Mr. Massey (Chairman of Committee)	Dr. W. R. Taylor
The Chairman of the Board of Governors	Dr. S. Beatty
The President	Dr. J. A. MacFarlane
Mr. O. D. Vaughan	Dr. C. R. Young
Mr. Beverley Matthews	Dr. R. G. Ellis
Mr. G. LaBine	Miss M. B. Ferguson
Mr. C. E. Higginbottom	Miss D. Ley
Hon. C. P. McTague	Mr. C. Lear White
Mr. S. Hermant	Dr. J. A. Bothwell
Hon. Mr. Justice Barlow	Mr. M. W. Sparling
Mr. W. J. Salter	Dr. E. J. Clifford
Mr. A. B. Fennell	Mrs. A. G. Walwyn in place of Mrs. Kendal Bates

Mr. J. R. Gilley acted as Secretary.  
A copy of the minutes of this meeting is attached, and a copy has been sent to the Bursar.

A useful general discussion took place. It was agreed that the Chairman appoint an Executive Committee for the immediate direction of the Campaign. The meetings of this Committee will be fully reported as they occur.

All of which is respectfully submitted.

May 19th, 1947.

(Sgd) Vincent Massey,  
Chairman of Committee"

Report of  
Campaign  
Executive  
Committee

Report Number 2 of Campaign Executive Committee

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Tuesday, May 27th, 1947, at 4 p.m., at which the following members were present:-

Mr. Massey (Chairman of Committee)	Mr. S. Hermant
The Chairman of the Board of Governors	Mr. J. S. D. Tory
	Dr. J. A. Bothwell
	Mr. M. W. Sparling
The President	
Dr. J. A. MacFarlane	Mr. J. R. Gilley, Secretary
Principal W. R. Taylor	

Mr. Walter Gordon also attended the meeting.

1. Advertising Agency

The Chairman reported that representatives of four advertising agencies had been interviewed prior to the meeting, and gave a summary of the interview with them. After considerable discussion, the Chairman recommended that the services of Cockfield Brown & Company Limited be engaged to give expert assistance in the publicity for the forthcoming campaign. It was agreed that the Chairman be authorized to engage this firm immediately. The Chairman then asked Mr. Sparling to act with Mr. Gilley and himself in discussing the details of the Campaign with this firm.

2. Date of Campaign

Factors concerning the date of the Campaign were discussed; on the one hand the importance of holding the Campaign without unnecessary delay, and at the same time the necessity for giving consideration to - (a) the discontinuance of the Excess Profits Tax on December 31, 1947; (b) the time required for the organization of the Campaign.

It was agreed that the Chairman should discuss this whole question with Cockfield Brown & Company.

3. Name of Campaign

It was moved by Colonel Phillips,  
Seconded by Mr. Sparling,  
And Approved -

That the name of the Campaign be settled in consultation with Cockfield Brown & Company.

4. 1944 Expansion Fund

It was moved by the President,  
Seconded by Mr. Tory,  
And Approved -

That the Committee recommend to the Board of Governors that the records and assets of the 1944 Expansion Fund be transferred to the jurisdiction of the Campaign Committee.

The President stated that Mr. J. C. Hodge had carried on the administrative work of this Fund without remuneration, and Colonel Phillips suggested that Mr. Gilley enquire into the circumstances concerning the services of Mr. Hodge and report back to the Committee, and after receiving his report the Committee would consider the advisability of recommending an honorarium for Mr. Hodge in recognition of his services.



Report of  
Campaign  
Executive  
Committee  
(Cont'd)

5. Interim appropriation for expenses

After careful discussion of the funds necessary to meet the expenses of the Campaign during the summer months -

It was moved by Mr. Gordon,  
Seconded by Mr. Sparling,  
And Approved -

That it be recommended to the Board of Governors that there be an appropriation of \$25,000.00 for this purpose. This sum is to include the unexpended balance in the present appropriation of the 1944 Expansion Fund.

It was agreed that a budget of expenses will be prepared as soon as possible and that within the limits of the appropriation there should be a maximum of freedom given to the Chairman of the Committee.

6. Graduate Canvass - Organization

Mr. Sparling outlined suggestions for the organization of all the graduates, including the contribution that could be made by the Alumni Federation, and Mr. Sparling agreed to act as Chairman of a Committee that would be responsible for the organization of the graduates. Dr. Bothwell, the President of the Alumni Federation, and Mr. Hermant agreed to act on this Committee, which would have power to add to its numbers.

7. Objective

The Committee gave serious consideration to this question and were of the opinion that a careful estimate should be made of the possible amount that could be raised, and it was agreed that this would involve contact being made with a number of potential large subscribers in various categories. The Committee expressed the hope that Mr. Norman Urquhart, who was unavoidably absent, might be kind enough to give this matter his consideration, and the Chairman was asked to get in touch with Mr. Urquhart in connection with this matter.

8. Publicity

The Chairman stated that this was a most important factor in the Campaign, and raised the question of whether a Chairman of this Sub-Committee should be appointed. No action was taken.

9. Staff Organization

The President stated that it was highly desirable that every department in the University should be part and parcel of the Campaign.

Dr. MacFarlane, in co-operation with Principal Taylor, agreed to be responsible for the organization of the Staff to assist in the Campaign.

10. Vice-Chairman

The Chairman stated that it would be necessary to appoint a Vice-Chairman of the general Committee. Several names were discussed, but no action was taken.

11. Next meeting

It was agreed that the next meeting of the Executive Committee would be held on Wednesday, June 4th, at 4 p.m. in the Board Room, Simcoe Hall.

All of which is respectfully submitted.

May 27th, 1947.

(Sgd) Vincent Massey,  
Chairman of Committee"

Appropriation for  
Campaign  
expenses

In approving of the report of the Campaign Executive Committee it was understood that the appropriation of \$25,000.00 for expenses, referred to in Clause 5 of the report, should include the balance from the \$10,000 previously authorized, together with the balance of approximately \$1,100.00 from the 1944 Expansion Fund; that such appropriation be under the control of the Committee; that the expenses of the Committee should be met from the Campaign receipts; and that all responsibilities of the old Committee be merged with those of the present Committee.

Recommendations  
of the  
President

Recommendations of the President

were approved as follows:-

Appointments:

Faculty of Arts:

Astronomy:

Summer Assistants:

D. K. Norris	)	May 15 to September 15, \$140 a month
J. M. Grant	)	1947 100 " "
G. F. D. Duff	-	May 15 to August 15, 120 " "
		1947

School of Hygiene:

G. H. Agnew	-	Professor (part time) of Hospital Administration from July 1, 1947 \$2,000 a year
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Re-appointment for the Session 1947-48 of members of the staff who are of the age of 65 or over:-

Rt. Rev. W. C. White	Professor Gilbert Norwood
Professor E. M. Walker	Professor Griffith Taylor
Professor J. T. Burt-Gerrans	Professor H. Wasteney
Professor J. F. Macdonald	Dr. W. J. Dunlop
Professor L. C. Coleman	Professor H. A. Hoskin
Professor E. S. Moore	Dean S. Beatty
Dr. E. W. Paul	Professor T. J. Meek
Dean W. P. M. Kennedy	Professor Leo Smith
Dean C. R. Young	Professor C. G. Williams
Professor E. F. Burton	Professor G. E. Holt
Professor E. S. Ryerson	Principal W. R. Taylor
Professor W. H. Clawson	Professor E. T. Owen
Professor J. R. Cockburn	Professor Chester Martin
Professor J. Satterly	Professor R. H. Coats
Professor Healey Willan	T. L. Crossley

Appoint-  
ments



## Resignations

Resignations:Business Administration:

S. B. Stocking - Assistant Professor (salary \$4,000) June 30, 1947

School of Hygiene:

H. Woodward - Technician in Physiological Hygiene (salary \$1,200) May 10, 1947

## Transfers in appropriations

Transfers in appropriations:Household Science:

Charge: "Sundries - books and special equipment"  
Credit: "Laboratory Attendants" - \$ 100

Ontario College of Education - Vocational Guidance:

Charge: "Guidance Materials"  
Credit: "Clerical Assistance" - 500

Ontario College of Education:

Charge: "Salaries - Supply Teachers"  
Credit: "Graduate Courses and Summer Sessions" 265

Household Science:

Charge: "Equipment and Incidentals"  
Credit: "Laboratory Supplies" - 50

Faculty of Medicine:

Charge: "Special Lecturers - Salaries (History of Science, etc.)" \$ 360  
"Stationery, etc. - Administration" 300  
"Department of Surgery - Museum of Applied Anatomy" 250  
"Department of Pathology and Bacteriology - Salaries" 200  
Credit: "Publications Account" 1,110

Pathology and Bacteriology:

Charge: "Salaries"  
Credit: "Supplies and Apparatus" - 800

Physics:

Charge: "Demonstrators and Class Assistants"  
Credit: "Laboratory and Workshop Assistants" 600

Physics - Ajax Division:

Charge: "Supplies"  
Credit: "Salaries" - 1,400

Charge: "Supplies"  
Credit: "Apparatus" - 1,000

## Statutes of Senate

Statutes of Senate

- Nos. 1844 respecting the School of Graduate Studies  
1845 respecting the degree of Bachelor of Science in Pharmacy  
1846 respecting the Ontario-Minnesota Pulp & Paper Company Limited Bursaries  
1847 respecting the Spruce Falls Power and Paper Company Limited Fellowships  
1848 respecting the H. P. Temple Scholarship  
1849 respecting the Chemical Institute of Canada Prizes  
1850 respecting the Students' Administrative Council Admission Scholarship  
1851 respecting the Paul McGillicuddy Memorial Gold Medal in Sociology

Ages to be shown of those 65 or over recommended for re-appointment

In approving of the President's recommendation for the re-appointment of members of the staff of the age of 65 or over, as listed under appointments, it was decided, upon Mr. Ross' suggestion, that the President would next year insert the ages of those recommended for re-appointment.

Three Convocations on June 5 and June 6

The President informed the Board that three Convocations would be held as follows:-

June 5th - 2:30 p. m.  
June 6th - 10:30 a.m.  
June 6th - 2:30 p. m.

Chairman of the Board to receive an honorary degree

He referred particularly to the Convocation to be held on June 5th, at which the Chairman of the Board is to receive an honorary degree, following which the corner-stone of the Wallberg Memorial Building would be laid by the Prime Minister of Ontario at approximately 4:30 p. m.

Laying of corner-stone of Wallberg Building

Report from Board of Syndics of Hart House Theatre

There was presented a report from Professor E. A. Dale, Chairman of the Board of Syndics of Hart House Theatre, reporting on the activities of the Theatre during the Season of 1946-47. The President referred to the splendid results obtained during the year by the new Director, Mr. Robert Gill, to which Mr. Matthews added his commendations.

Donations -

Donations were reported as follows and were accepted with thanks and appreciation:-

From -

The Ontario Research Commission the sum of \$13,575.00 as a grant in aid of research for various fisheries and wildlife projects to be carried on under the direction of Professors Fry, Langford and Ide in the Department of Zoology, Professor Fry to be responsible for the allocation of the funds; the term of the grant to be for the fiscal year ending March 31, 1948.

The Ontario Research Commission the sum of \$6,000.00 as a grant for research relating to thermal and radioactive studies under the supervision of Professor J. T. Wilson; the term of the grant to be for the fiscal year ending March 31, 1948.



Donations  
(Cont'd)

From -

The Algoma Ore Properties Limited, an offer of the following scholarships:-

6	Matriculation awards of \$800 each	- \$4,800	1947-48
3	First Year awards of \$600 each	- 1,800	1948-49
3	Second Year awards of \$600 each	- 1,800	1948-49
3	Second Year awards of \$600 each	- 1,800	1949-50
3	Third Year awards of \$600 each	- 5,400	in each of the years 1948-49, 1949-50 and 1950-51
2	Graduate awards of \$2,200 each	- 4,400	in each of the years 1949-50 and 1950-51

\$20,000

these awards to be held in the Faculty of Applied Science and Engineering; the undergraduate scholarships to be held in Mining Engineering, Metallurgical Engineering or Mining Geology, with the possible inclusion of students in the Geophysics Option of Engineering Physics.

The Oxford University Evacuation Trust Fund Trustees, an offer to set aside a sum of £3000 to provide assistance for members of the University of Toronto who wish to go to Great Britain to study for research or any general educational purpose; grants to be available for use anywhere in Great Britain, not merely in Oxford; this being a means of expressing, in a tangible way, gratitude to the University for looking after the children from Oxford sent here during the War; the fund to be known as "The 1940 Toronto Fund".

The University of Birmingham, an offer, in recognition of the kindness of the University of Toronto staff to their children during the War, of a Research Fellowship of £450 a year and passage both ways, for a period not exceeding 3 years unless for special reasons, the award to be available immediately; the fellowship to be known as "The Raymond Priestley Fellowship" in honour to the Vice-Chancellor of the University of Birmingham.

Canada Packers Limited the sum of \$10.00 for a prize for a student in the Public Speaking Course of the Department of University Extension and Publicity who in the opinion of the Director of the course gave the best performance, or alternatively at his option, who made the most progress in speech improvement during the year, the prize to be known as "Canada Packers Public Speaking Study Group Prize".

Mrs. Gore M. Barrow, an offer of a Cup, beginning with the 1946-47 Session, to a boy in either Forms IA, IB, or IC, who is in his first year in the University Schools, for (a) courtesy and integrity, (b) Scholarship, (c) Leadership, (d) Sportsmanship; the award to be known as "The Eldred Gore Barrow Memorial Cup" in memory of Mrs. Barrow's son who lost his life in World War II.

Professor George M. Wrong, a donation to the University Library of the papers of Edward Blake, containing information of value concerning the political history of Canada in the years following Confederation and concerning the Home Rule movement in Ireland.

Donations  
(Cont'd)

From -

The National Research Council the following grants:

M.P. 131 - Franks	\$1,020	Control of Uterine Motility	
D.R. 14 - Smith	625	in Parturition -	
D.R. 13 - Smith	550	Ferguson	\$750.00
D.R. 16 - Best	275	SRE - 19 - LeRoy	168.42

Mrs. Ethel A. Urwick, an offer to renew, until further notice, the award of the "Edward J. Urwick Scholarship in Social Work".

An anonymous donor, an offer to renew for 1947-48 and 1948-49 the following awards:-

"Urwick Prize in Commerce & Finance"

"Urwick Prize in Political Science and Economics"

Canada Cycle & Motor Co. Ltd., and Canadian Acme Screw & Gear Ltd., an offer to renew for 1947-48 the award of "The T. A. Russell Memorial Research Fellowship".

Canadian Lumbermen's Association, an offer to renew for 1947-48 the award of their Timber Research Fellowship.

B'nai B'rith, an offer to renew the award of their Scholarships for 1947-48.

Opinion of  
Counsel re-  
garding  
payment of  
Succession  
Duties in  
Foster Es-  
tate

In connection with the Foster

Estate, there was presented to the meeting a copy of the letter which the Comptroller had addressed to Mr. Fleming, the Executor, replying to his enquiry regarding Cancer Research at the University, together with copy of the opinion given by Mr. J. R. Cartwright, K.C., who had been consulted as Counsel on the subject of payment of Succession Duties out of the residue of the Estate. The University Solicitor, Mr. Hamilton Cassels, K.C., was of the opinion that the University should accept Mr. Cartwright's opinion, viz: that all Succession Duties should be paid out of the residue of the Estate, which would reduce the revenue to which the University would be entitled under the Will. It was the opinion of Mr. Justice Hope that the University should not interfere with the interests of other beneficiaries unless they were in a similar position to the University regarding the residue of the Estate.

Upon motion of Mr. Matthews,  
Seconded by Dr. Neilly,

the Board decided to accept Mr. Cartwright's opinion.

The President informed the Board that the report from Dean MacFarlane's Committee on the Foster Bequest would be presented at the next meeting.



Opinion of  
University  
Solicitor  
regarding  
payment of  
Succession  
Duties in  
Harold  
Clark Es-  
tate

The Board approved of the opinion of the University Solicitor that the Executors of the Estate of the late Dr. Harold Clark are justified in paying all Succession Duties out of residue, which was also the opinion of His Honour Judge Honeywell as expressed on the recent passing of accounts in this Estate, and although it was pointed out that the Clark Will and the Foster Will were not identical the Board approved of Mr. Cassels' opinion.

Administra-  
tive matters  
approved

Administrative matters were approv-  
ed as follows:-

Signing of  
agreements  
re use of  
Aura Lee  
Grounds,  
and rental  
of I.B.M.  
equipment  
at O.C.E.

1. The signing of the following agreements:-
  - (a) With the Canada Life Assurance Company for the use of the Aura Lee Grounds for the Season of 1947 at a rental of \$600.00.
  - (b) With the International Business Machines Company Limited for the rental of a card sorter and key punch for the Department of Educational Research, Ontario College of Education, at a cost of \$30.00 and \$4.75 per month, respectively.

Additional  
appropria-  
tion for  
Senior  
School of  
Music

2. An additional expenditure of \$821.35 for the Senior School of Music, Toronto Conservatory of Music, regarding the production of "The Bartered Bride", in connection with which the sum of \$3,500.00 had already been approved by the Board, making a total of \$4,321.35.

Other ad-  
ministra-  
tive mat-  
ters

Other administrative matters were  
dealt with as follows:-

Queenston  
limestone,  
Mechanical  
Building

1. Upon motion of Dr. Bruce, the Board confirmed the acceptance of the tender of the Ritchie Cut Stone Company in the sum of \$59,630.00 for Queenston limestone for the addition to the Mechanical Building.

Construc-  
tion of  
sewer in  
Queen's  
Park

2. Approval was given for the construction by the City of Toronto of a sewer to run from Hoskin Avenue down the Park to a point somewhere on University Avenue, subject to final approval of the detailed plans of the highway project. The University Solicitor had expressed the opinion that in the light of a letter received from the City authorities the position of the University under the agreement of 1889 was satisfactory.

Adminis-  
trative  
Working  
Conditions

3. Upon motion of Mr. Duncan approval was given to a report dated April 24, 1947, of the Committee set up to study working conditions of staff in administrative offices, covering vacations, working hours, sick leave, absence from work and overtime as applying to Administrative Departments and employees.

Appointment  
of Mr. J.P.  
Loosemore  
as Secretary,  
Athletic  
Association

4. Upon motion of Mr. Bryce approval was given to the appointment of Mr. J. P. Loosemore as Financial Secretary to the University Athletic Association from July 1, 1947, as confirmed by the Athletic Directorate.

Accountable  
Warrant

5. Upon motion of Dr. Bruce,  
Seconded by Dr. Neilly,  
an Accountable Warrant in the amount of \$600,000.00 was authorized for Queen's Park for the month of June.

Letter from  
Miss A. C.  
McGregor

6. A letter was presented from Miss A. C. McGregor, School of Social Work, thanking the Board for the supplementary pension granted to her.

Matter of  
supplemen-  
ting pen-  
sion of  
Mr. T. A.  
Reed re-  
ferred to  
Chairman  
and the  
Comptroller

The Chairman informed the Board that the Comptroller had considered the matter referred to him of supplementing the pension of Mr. T. A. Reed, former Financial Secretary of the Athletic Association, for whom an amount of \$2,000.00 had been included in the Estimates of the Association for 1947-48 for this purpose. In view of the fact that representations might be made for other members of the staff in a similar position the Chairman requested the Board's views in the matter, especially whether such consideration would be treated in the nature of a gratuity or a pension payment. Mr. Kelly raised the question of whether any consideration could be given for the period between 1906, the year in which Mr. Reed joined the staff of the University, and 1929, when the Administrative Pension Scheme was established. In discussing this point the Comptroller pointed out that the accrued liability provided by the University was for this purpose. Mr. Ross enquired as to what pension would be payable to Mr. Reed had he been a member of the Academic Pension Scheme instead of the Administrative Scheme. After a lengthy discussion -

It was moved by Mr. Ross,  
Seconded by Mr. LaBine,

that this matter be referred to the Chairman of the Board and the Comptroller for a report at the next meeting.



Annual  
Audited  
State-  
ment for  
year end-  
ing 30th  
June, 1946

Copies of the Annual Audited

Statement of the University for the year 1945-46, as amended, together with the Auditors' Report to the Chairman, were distributed at the meeting, and in order to give the members an opportunity of studying the same the Chairman suggested that they take the reports home, treating them as confidential, and return to the Secretary.

Financial  
Statements  
for month  
of April

The Financial Statements for April,

Queen's Park and the Ajax Division, were also presented. The Chairman suggested that the members take them home, and that if any questions were raised they could be discussed later.

No action  
taken on  
recommenda-  
tion for  
increased  
seating  
accommoda-  
tion at the  
Stadium

Correspondence was presented from

the University Athletic Association transmitting a resolution of the Athletic Directorate that in view of the need for additional accommodation at the Stadium the Directorate recommends that the Board of Governors favourably consider the tender obtained by the Assistant Superintendent, Construction, amounting to \$200,750.00 for increased seating accommodation. Upon motion of Mr. Bryce the Board decided that no action be taken at the present time and that further information be obtained later.

Investiga-  
tion of  
Unproduc-  
tive Lands  
owned by  
University

A letter was presented from the

University Solicitor stating that his office had completed its investigation of Unproductive Lands owned by the University, and that the following property was all that remained as unsold:-

- (a) Lot 4 in the Broken Front Concession of the Township of Hope, and Lot 4 in Concession 1 of the Township of Hope, United Counties of Durham and Northumberland. These two lots were subdivided by a plan made in 1852 and it would appear that the only part still owned by the University is the land which has now been listed for sale with agents in Port Hope.

Unproduc-  
tive lands  
(Cont'd)

- (b) Lot 4 in Concession 1, Township of Walpole, County of Hal-  
dimand. Apparently the patent was filed in this County  
but no conveyance from the University of Toronto regis-  
tered and the Solicitor thinks the University has long  
since lost any right to this lot. From information ob-  
tained through the local Registrar it appears that the  
Village of Nanticoke is situate on this lot.
- (c) Lot E, Concession 5, and Lots E and F, Concession 6, Town-  
ship of Sombra, County of Lambton. No patent was ever  
filed. The Solicitor thinks the University has long  
since lost its title to these lots.

Interest  
earned  
at the  
Pool rate  
to be  
credited  
to cer-  
tain Trust  
Funds

In 1945 the Board approved of a recom-  
mendation of the Finance Committee that interest at the rate of  
3 $\frac{1}{2}$ % be allowed for the year 1944-45 on the following funds:-

Eaton Endowment  
Insulin Committee Surplus  
Medical Research - Banting  
Medical Research - Best

After considering the matter it was decided that the interest earn-  
ed at the Pool rate be credited to the following funds:-

Insulin Committee Surplus  
Medical Research - Banting  
Medical Research - Best

Notice of  
motion for  
leave of  
absence  
for Mr. C.  
G. McCullagh  
and Mr. F.  
K. Morrow

In accordance with the University Act,  
the Chairman gave notice of motion for leave of absence on account  
of ill health for Mr. C. G. McCullagh and Mr. F. K. Morrow, the  
University Solicitor to prepare the necessary wording.

Vote of  
thanks ex-  
tended to  
Dr. Neilly

On behalf of the members Dr. Bruce ex-  
tended to Dr. Neilly sincere thanks for the very enjoyable dinner  
and visit to the College Division of the Connaught Medical Research  
Laboratories following the Board meeting of May 8th.

Death of  
Dr. H. B.  
Anderson

Upon motion of Dr. Bruce, it was order-  
ed that the sincere sympathy of the Governors be conveyed to the



family of the late Dr. H. B. Anderson, who died on May 21st  
and who was for over 20 years a valued member of the Board.

*Indexed  
H. B.*

The meeting adjourned at 6:20 p. m.

Minutes confirmed.

*June 11<sup>th</sup> 1947*

*B. H. Hines*  
Chairman

*C. H. Higginbotham*  
Secretary.

Minutes of a Special Meeting of the Board of Governors held in the Board Room, Simcoe Hall, on Monday, June 2nd, 1947, at 11:45 a.m., for the purpose of giving further consideration to the report of the Committee of Nomination for the office of Chancellor.

Present -

The Chairman (Colonel Phillips)	Dr. Neilly
The Vice-Chairman (Mr. Borden)	Mr. Kelly
The President	Mr. Gordon
Mr. Urquhart	Mr. Ross
Mr. Duncan	Mr. Matthews
Hon. Dr. Bruce	Mr. Burns
Mr. McCullagh	

Mr. Arnold Gaine, Comptroller  
Mr. C. E. Higginbottom, Secretary

Waiver of  
notice

Notwithstanding that notice of the meeting had been given on Saturday, May 31st, by mail and telephone by the Secretary, all present signed the following waiver of notice:-

"We, the undersigned Governors of the University of Toronto, hereby consent to a meeting of the Board of Governors being held in the Board Room, Simcoe Hall, on Monday, the second day of June, 1947, at 11:45 o'clock in the morning, and we hereby waive notice of the said meeting and consent to the transaction of such business as may come before it as testified by our signatures hereto."

Minute of  
previous  
meeting  
regarding  
Report of  
Committee  
of Nomina-  
tion

The Chairman then read the minute of the previous meeting dealing with the report of the Committee of Nomination as follows:-

"Before considering the report of the Committee of Nomination for the office of Chancellor, the Chairman stated that the Board should decide on the procedure to be followed in expressing approval or dissent regarding the nominee, and whether it should be done by secret ballot or otherwise. The Chairman then asked the following question: 'Is approval or dissent to be by ballot or a showing of hands?'

It was moved by Mr. Gordon,  
Seconded by Mr. Ross,  
that voting in the matter should be by a showing of hands,  
which was unanimously carried.



Minute of  
previous  
meeting  
(Cont'd)

The Chairman then presented the following letter from the Secretary of the Committee of Nomination, enclosing the following report of the Committee which the Chairman read to the Board:-

'The Bursar,  
University of Toronto.

Dear Mr. Bursar:-

I enclose herewith the report of the Committee of Nomination for the office of Chancellor.

Will you be good enough to submit this report to the Board of Governors at the meeting on May 29th.

Yours very truly,

(Sgd) A. B. Fennell,  
Registrar and

Secretary of the Committee of Nomination  
May 27th, 1947.

UNIVERSITY OF TORONTO  
Office of the Registrar

TO THE BOARD OF GOVERNORS OF THE UNIVERSITY:

Under the authority of the University of Toronto Act, 1947, sections 62, 63, 66 and 67, the Committee of Nomination nominates

The Right Honourable Vincent Massey,  
C.H., M.A., LL.D., D.C.L., F.R.S.C.  
for the office of Chancellor of the University for the triennium commencing July 1st, 1947.

(Sgd) W. E. Phillips,  
Chairman

(Sgd) A. B. Fennell,  
Secretary'

May 26th, 1947.

Upon motion of Mr. Bryce,  
Seconded by Mr. Justice Hope,  
the report was adopted unanimously."

Chairman's  
review of  
the situa-  
tion

The Chairman then reviewed the  
situation as follows:-

"The University of Toronto Act, 1947, which came into force on April 3, 1947, provides (Section 62) that 'there shall be a Chancellor of the University who shall be appointed by the Board and by the Senate on nomination of the Committee of Nomination. The Committee of Nomination called for under Section 66 submitted its formal report on May 27th to the Board of Governors and to the Senate.'

This report named the Rt. Hon. Vincent Massey as the nomination of the Committee of Nomination.

At its meeting on Thursday, May 29th, the Board of Governors adopted this report of the Committee of Nomination, thereby discharging its duty in confirming the appointment of the Rt. Hon. Vincent Massey as the Chancellor of the University for the triennium beginning July 1, 1947.

Chairman's  
review  
(Cont'd)

At its meeting on May 30th, the Senate rejected the report of the Committee by a vote of 64 to 42 (1 ballot spoiled). It is reported that at this meeting 108 members of the Senate were present out of a total of 217."

President's  
report on  
Senate's  
action

At this point the Chairman requested the President to report on the Senate's action in the matter, which he did as follows:-

"The President stated that the meeting had been called for the purpose of dealing with the report of the Committee of Nomination for the office of Chancellor in accordance with the following section of the University of Toronto Act, 1947:

62.-(1) There shall be a Chancellor of the University who shall be appointed by the Board and by the Senate on the nomination of the Committee of Nomination.

He reminded the Senate that at the meeting held on May 9th it was agreed that the decision of the Senate upon the nomination of the Committee be taken by secret ballot, and be determined by a majority vote of the members present at the meeting.

The Secretary reported that 108 members of the Senate were present at the meeting, whereupon the President ruled that at least 55 votes must be cast in favour of the nominee in order that his appointment be approved by the Senate, even though one or more members should leave the Senate before the voting took place or should refrain from voting.

Professors Bott and Pounder were named Tellers and Mr. Justice Barlow and Judge Cowan scrutineers.

The following report from the Committee of Nomination was received:

'TO THE SENATE OF THE UNIVERSITY:

Under the authority of the University of Toronto Act, 1947, sections 62, 63, 66 and 67, the Committee of Nomination nominates

The Right Honourable Vincent Massey,  
C.H., M.A., LL.D., D.C.L., F.R.S.C.  
for the office of Chancellor of the University for the triennium commencing July 1st, 1947.

(Sgd) W. E. Phillips,  
Chairman

(Sgd) A. B. Fennell,  
Secretary'

May 26th, 1947

Certain members of the Senate, among them Mr. Hermant, Professor Sissons, Professor Wilkinson and Professor Anderson, addressed the Senate.

The ballots were then distributed, the voting took place, and the ballots were collected by the Tellers.

The Scrutineers and the Tellers withdrew to the Board Room to count the ballots.



President's  
report on  
Senate's  
action  
(Cont'd)

The Scrutineers and the Tellers, having completed the count, returned to the Senate Chamber and presented the following report:

The undersigned Scrutineers report as follows:

Yes .....42  
No .....64

1 spoiled ballot

May 30th, 1947

(Sgd) F. H. Barlow

(Sgd) D. J. Cowan

The President stated that in accordance with the vote the Senate had declined to appoint Mr. Massey as Chancellor of the University."

Chairman  
resumes  
his re-  
view

The Chairman then resumed his re-

view as follows:-

"It seems clear that no such situation was contemplated by the Act for the simple reason that the intention of the Act, and I suggest the words, render it obligatory on the Senate that they confirm the appointment of the Committee of Nomination.

It is difficult to understand what purpose the Senate hope to achieve by rejecting the report of the Committee. If it imagined that the result would be the continuation in office of the present Chancellor, it seems quite clear in Sections 63 and 64 that, if no action be taken by this Board or any other body, the office of Chancellor becomes vacant automatically on July 1st.

There may well be some question as to whether the Senate clearly understood the implications of the new Act before it proceeded to register its vote. If it be established that this is the case, consideration might well be given to the advisability of informing the Senate of the proper interpretation of the Act as it applies to their action.

The present situation, I submit, cannot be permitted to continue for a moment longer than necessary. I believe that this Board, whose duty it is to govern the University, in the words of the Act, cannot avoid its responsibility in the matter. As Chairman of this Board, I would hesitate to present any budget to the Government covering the requirements of next Session until it can be demonstrated beyond question that we have exhausted every effort to actually govern the University under the terms of the Act.

There may be a variety of steps that can be taken to remedy the situation and the purpose of this meeting was to provide an opportunity for consideration of the whole matter and to determine a course of action."

General  
discus-  
sion

General and extended discussion

of the matter then took place, during which many Governors expressed doubt as to whether the Senate fully understood their position and the action they could properly take in dealing with the report of the Committee of Nomination in

General  
discus-  
sion  
(Cont'd)

view of the explicit provisions of the University Act. Following discussion of the form of ballot actually used in the Senate on this occasion, it was suggested that it indicated on the face of it a misconception.

Attention was drawn to Section 41 of the University Act, 1947, concerning the powers vested in the Board of Governors, and also to Section 63 in connection with which it was suggested that if a Chancellor is not appointed by July 1st, 1947, the office of Chancellor might be vacant. The President stated that this point had not been mentioned to the Senate.

University  
Solicitor's  
opinion to  
be obtained

After a lengthy discussion -

It was moved by Mr. Borden,  
Seconded by Dr. Bruce,  
And Resolved -

That the University Solicitor's opinion  
on the following points be obtained in writing:-

1. Is it mandatory that the report of the Committee of Nomination be accepted by the Board and the Senate?
2. In the event of the matter not being settled by July 1st next, the date specified in Section 63 of the University Act, would the office of Chancellor be vacant?

and that following the receipt of such opinion the Chairman of the Senate endeavour to reconvene the Senate for the purpose of re-opening the matter of the report of the Committee of Nomination.

The meeting adjourned at 12:55 p. m.

*Indepd  
M.B.*

Minutes confirmed.

*June 11<sup>th</sup> 1947*

*[Signature]*  
Chairman

*[Signature]*  
Secretary.





Minutes of the meeting of the Board of Governors held in the Board Room, Simcoe Hall, on Wednesday, June 11th, 1947, at 4 p.m., instead of on Thursday, June 12th, as the President had to be in Ottawa on the latter date.

Present -

The Chairman (Colonel Phillips)	Hon. Mr. Justice Hope
The Vice-Chairman (Mr. Borden)	Mr. Duncan
The President	Mr. McCullagh
Mr. LaBine	Mr. Bryce
Mr. Urquhart	Mr. Kelly
Mr. Burns	Hon. Dr. Bruce

Mr. Arnold Gaine, Comptroller  
Mr. C. E. Higginbottom, Secretary

Waiver  
of not-  
ice

Notwithstanding that notice of the meeting had been given on Tuesday, June 10th, by mail and telephone by the Secretary, all present signed the following waiver of notice:-

"We, the undersigned Governors of the University of Toronto, hereby consent to a meeting of the Board of Governors being held in the Board Room, Simcoe Hall, on Wednesday, the eleventh day of June, 1947, at 4 o'clock in the afternoon, and we hereby waive notice of the said meeting and consent to the transaction of such business as may come before it as testified by our signatures hereto."

Minutes  
of the  
last  
regular  
meeting  
confirmed

The minutes of the last regular meeting were presented and -

Upon motion of Mr. Duncan,  
Seconded by Mr. LaBine,

were confirmed.

Minutes  
of the  
Special  
Meeting  
read and  
confirmed

At the Chairman's request the Secretary read in full the minutes of the Special Meeting held on June 2nd for the purpose of giving further consideration to the report of the Committee of Nomination for the office of Chancellor, and

Upon motion of Mr. McCullagh,  
Seconded by Mr. LaBine,

the minutes were confirmed.



Executive  
Committee  
Meeting  
cancelled

No minutes of the Executive Committee were presented as the meeting of June 6th was cancelled.

Leave of  
absence  
to Mr. Morrow and  
Mr. McCullagh

Following the notice of motion given at the last regular meeting, Mr. F. K. Morrow and Mr. C. G. McCullagh were granted indefinite leave of absence on account of ill health.

Letter of  
appreciation from  
Mr. Morrow

A letter from Mr. Morrow was presented in which he expressed his appreciation of the good wishes of the Board.

University  
Solicitor's  
opinion regarding  
certain points  
raised in  
connection  
with the  
election  
of a Chancellor

Arising from the minutes of the Special Meeting, at which it was decided that the University Solicitor's opinion be obtained in writing on certain points in connection with the office of Chancellor, the Chairman requested the Secretary to read in full the letter received from the Solicitor as follows:-

"Colonel W. E. Phillips, C.B.E.,  
Chairman, Board of Governors,  
University of Toronto,  
Toronto 5.

Dear Colonel Phillips:-

RE: University of Toronto Act

I have considered the questions submitted with regard to the provisions of the Act relating to the appointment of Chancellor and give below my opinion.

In my opinion, the provisions of Section 62 (1) are mandatory and the Board and the Senate must appoint the nominee of the Committee of Nomination. My reasons for arriving at this conclusion are:

1. The language of this Section is clear and unambiguous. It enacts that the Chancellor 'shall be appointed by the Board and by the Senate on the nomination of the Committee of Nomination'. This Committee is not empowered to nominate more than one person for the office; consequently the Board and the Senate have no power of selection among several names, but must appoint the person nominated by the Committee of Nomination.
2. Section 66 makes it clear that the bodies who are to be concerned in the selection of Chancellor are
  - (a) the Senate (by six Representatives)
  - (b) the Board (by six Representatives)
  - (c) the Alumni Federation (by six Representatives)

with the President and the Chairman of the Board.

University  
Solicitor's  
opinion  
(Cont'd)

This being the case, it would require clear and unambiguous language to empower either the Senate or the Board to nullify the choice made by the representatives of the three bodies acting as a Committee. It is significant that the Alumni Federation is not mentioned in Section 62. If it were intended that the Committee should merely make a report or recommendation which could be either approved or disregarded, one would expect to find that the Alumni Federation would have to be consulted.

3. Sections 64 and 65 emphasize the fact that the body exercising the real power in connection with the appointment of Chancellor is the Committee.
  - (a) It is the Committee not the Board or Senate which fixes the dates of commencement and expiry of the term of office of a Chancellor appointed to fill a vacancy under Section 64;
  - (b) It is the Committee which has power to declare a vacancy if the Chancellor ceases to be eligible (Section 65);

The next question submitted was as to whether or not there would be a vacancy in the office of Chancellor if no appointment is made prior to July 1st, 1947.

Section 15 (a) of the Interpretation Act, R.S.O. 1937, Chapter 1, provides that where in a statute other provisions are substituted for provisions which are repealed an officer acting under the provisions so repealed shall continue to act as if appointed under the provisions so substituted until another is appointed in his stead. Section 1 of the same Act states that the provisions of that Act shall extend and apply to every act of the Legislature except in so far as any such provision is inconsistent with the intent or object of such other Act or would give to any word, expression or clause of such other Act an interpretation inconsistent with the context. Were it not for the provisions of Section 1 of the Interpretation Act, it would be plain that under the provisions of Section 15 (a) of that Act the present Chancellor would continue in office until a new appointment is made under the provisions of the new University Act. It might, however, be contended that as Section 63 of the new Act in fixing the term of office of the Chancellor provides that the first appointment under the Section shall be made for a term commencing on July 1st, 1947, the term of office of the present Chancellor must come to an end on June 30th, 1947. However, if no nominee has in fact been appointed by July 1st, 1947, his term cannot in fact commence then, and, in my opinion, it is not contrary to the object or intent of the new Act that in such a case the Chancellor in office on June 30th, 1947, should continue in office until his successor is appointed. The new Act makes a similar provision both in Section 63 and in Section 64 in the case of a Chancellor appointed under the provisions of those Sections.

After full consideration I have come to the conclusion that the application of Section 15 (a) of the Interpretation Act is not inconsistent with the provisions of the new University Act relating to the appointment of a Chancellor. The purpose of Section 15 (a) is to preserve the continuity in the functioning of an organization when by reason of repealing legislation there might otherwise be delay in appointing officials and a period during which there might be no machinery to carry on the undertaking. I think this principle would govern unless the application of it would be



University  
Solicitor's  
opinion  
(Cont'd)

clearly inconsistent with the provisions of the new legislation. In my opinion, if a Chancellor is not appointed by June 30th next under the provisions of the new Act, the present Chancellor would continue in office until an appointment is made under the new Act, the Chancellor so appointed holding office until June 30th, 1950.

In the case of the first appointment, the nomination by the Committee would have to be from names submitted to the Committee by April 30th last. If an appointment were not made by June 30th next, I think the provisions of Section 64 relating to the filling of a vacancy would not be applicable as, in my opinion, that Section is only intended to meet the case of a vacancy occurring by reason of death, retirement, mental illness or ineligibility as defined in Section 62 (2) and (3).

The third question was as to whether the Committee has the right to make a second nomination. In my opinion, it has not. Section 66 (5) provides that the Committee shall submit its nomination (singular) to the Senate and to the Board. That is the extent of its powers as conferred by the Act and those powers having once been exercised, I think the Committee is functus officio in so far as that particular appointment is concerned. I do not believe that any Court would hold by implication that the Committee has the right to make a second or possibly a third or fourth nomination.

Yours very truly,  
(Sgd) Hamilton Cassels."

June 6, 1947.

As the President stated that the Senate was meeting on Friday next, June 13th, at which the matter would be reopened, further action or decision was deferred.

Report from  
Committee  
on Adminis-  
trative Pen-  
sion Scheme

Approval was given to the following report of the Committee upon the Pension Scheme for the Administrative and Clerical Staff:-

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

The undersigned, acting as a Committee upon the Pension Scheme for the Administrative and Clerical Staff, beg to report as follows:-

Miss Jeannette Rathbun - Assistant, University Library.

On May 21st Mr. W. S. Wallace, the University Librarian, advised the President that Miss Rathbun had suffered a heart attack, following which she was granted leave of absence with salary until July 31st, 1947, but that as it appeared she was not likely to be able to return to her duties in the Library he requested that she be examined by the University doctor with a view to her being pensioned. Miss Rathbun was subsequently examined

Report from  
Committee  
on Adminis-  
trative Pen-  
sion Scheme  
(Cont'd)

by Dr. Loughheed, who reports that her disability is a perman-  
ent one and will progress each year, and that he considers  
her totally disabled for further service in the Library. Miss  
Rathbun was 59 years of age on April 14th, 1947, and has been  
in the employ of the University for more than 25 years.

Your Committee recommends that Miss Rathbun be re-  
tired on pension as from August 1st, 1947, at the rate of  
\$58.92 a month.

Respectfully submitted,

(Sgd) C. E. Higginbottom  
M. A. Mackenzie  
A. D. LePan"

June 3rd, 1947.

Interview  
with mem-  
bers of  
Women's  
Buildings  
Committee  
deferred

The question of interviewing a del-  
egation of six members of the Women's Buildings Committee at the  
next Board meeting was raised, but owing to pressure of business  
it was decided, upon motion of Mr. Borden, to meet the ladies  
some time in the Fall.

Recommendations of  
President

Upon motion of Mr. Bryce,  
Seconded by Mr. LaBine,  
the following appointments and resignations were approved upon  
the recommendation of the President:-

Appoint-  
ments

Appointments:

Faculty of Arts:

J. W. Graham

- Assistant Professor in Art and  
Archaeology, and Keeper of the  
Classical Collection of the Royal  
Ontario Museum, from July 1,  
1947 \$4,000 a year

Faculty of Medicine:

J. A. Dauphinee

- Professor of Pathological Chemistry  
and Head of the Department,  
from July 1, 1947 \$8,000 a year

School of Chinese Studies:

Rt. Rev. W. C. White

- Professor of Chinese Studies and  
Director of the School, July 1,  
1947 to June 30, 1948 \$3,250  
(paid also \$1,250 in the Royal  
Ontario Museum)

Resigna-  
tions

Resignations:

School of Hygiene:

Miss I. Phaneuf

- Research Fellow in Physiological  
Hygiene (salary \$1,440)  
June 21, 1947

School of Chinese Studies:

R. C. Rudolph

- Associate Professor of Chinese Stud-  
ies and Acting Director of the  
School (\$3,000 - also \$1,500 in  
Royal Ontario Museum) June 30, 1947



Resigna-  
tions  
(Cont'd)

Resignations (Cont'd):

Hart House:

J. B. Bickersteth

- Warden (salary - \$5,000 with living allowance valued at \$675) June 30, 1947

Retirement  
on Pension

Retirement on Pension:

Library:

Miss E. V. Bethune

- Head of the Cataloguing Department (salary \$2,610) to be retired on pension as from June 30, 1947

Other recommendations of the Pre-

sident were approved as follows:-

Transfers  
in appro-  
priations

Transfers in appropriations:

Faculty of Medicine - Administration:

Charge: "Salaries"

Credit: "General Expenses - Sundry Expenses of the Dean"

- \$200.00

Ajax Division - Faculty Office:

Charge: "Assistants and Stenographers"

Credit: "Supplies"

- \$1,000

Statutes  
of Senate

Statutes of Senate:

Nos. 1810 respecting the Courses of Study in the Library School for the Session 1947-48

1852 respecting the Dominion Tar and Chemical Company Fellowship

1853 respecting the Toronto Brick Company Prizes

Payment to  
Mrs. B.  
Slater

Payment of \$413 to Mrs. Barbara Slater for services rendered in the Department of Public Health Administration, School of Hygiene, at the rate of \$3.50 a half day for 118 half days, during the Session 1946-47.

Change in  
name of de-  
partments  
of Medicine  
& Surgery

That the Department of Medicine and Clinical Medicine be hereafter designated the Department of Medicine, and the Department of Surgery and Clinical Surgery be designated the Department of Surgery.

Use of Hol-  
wood as U.C.  
Men's Resi-  
dence

That the use of Holwood Hall, 78 Queen's Park, as a Men's Residence for University College, be continued for the Session 1947-48.

Report on  
Cancer Re-  
search in-  
cluding  
Foster  
Bequest

The Board approved of the following report from the Sub-Committee on Cancer Research, of which Dean J. A. MacFarlane is Chairman, with respect to the use of the Foster Bequest:-

Report on  
Cancer Re-  
search in-  
cluding  
Foster  
Bequest  
(Cont'd)

"A meeting of the Sub-Committee on Cancer Research was held on Thursday, May 8th, 1947, at 4:30 p.m. in the Faculty Room. The following were present - Dean MacFarlane (Chairman), Professors Duncan Graham, C. H. Best, P. H. Greey, H. J. C. Ireton, A. W. Ham, R. D. Defries.

The Chairman called attention to the minutes of the last meeting and then reviewed the applications for grants in aid of cancer research which had been forwarded to the National Cancer Institute of Canada and to the Ontario Cancer Treatment and Research Foundation. These were as follows:-

Applications to National Cancer Institute of Canada

Connaught Medical Research Laboratories - Dr. R. D. Defries

1. Fundamental Research in the Relation of Viruses and their Cell Hosts. Dr. C. E. van Rooyen. Amount .....
2. Content of B vitamins and of related enzyme systems in malignant tissue. Dr. E. W. McHenry. Amount .....
3. Department of Epidemiology - subject not specified. Dr. N. E. McKinnon. Amount .....
4. Nutritional Requirements of Animal Cells in Tissue Culture. Raymond C. Parker, Ph.D. Amount \$11,500.

Applications forwarded from the President's Office

To National Cancer Institute of Canada:

1. Study of Metamorphosis in relation to carcinogenesis. Dr. W. R. Franks. Amount \$5,940
2. Mutant plasmagenes and carcinogeneses. Dr. W. R. Franks. Amount \$7,310
3. To provide fixed facilities for animal experimentation on cancer research. Dr. C. H. Best. Amount \$2,500

To Ontario Cancer Treatment and Research Foundation

1. The effect of irradiation on rhodanase. Dr. W. R. Franks. Amount \$2,250.

The Committee then considered the applications for grants from the Foster Bequest. The Chairman pointed out that since the last meeting he had had word from the Bursar that there is still some legal difficulty in connection with the bequest and although it is hoped that the money will be available by July 1st, it cannot be guaranteed.

The applications were as follows:-

1. Banting and Best Department of Medical Research. Dr. C. H. Best. \$4,200 annually. (Attempts to produce immunity to cancer).
2. Banting and Best Department of Medical Research. Dr. C. H. Best. \$4,400 annually. (Work to be done under the direction of Dr. Mendel). (Comparison of Protein Structure in liver during transition from normality to malignancy caused by feeding butter yellow).

There was considerable discussion in the Committee concerning the first application and the amount of \$4,200 to be used for Dr. Franks' stipend. It was questioned whether it would be advisable to seek funds to pay the salary of a person who already holds a senior appointment. It was felt by some of the members present that such a policy might establish a precedent whereby people of professorial rank might be brought into the University from outside, to work on research projects.

The general feeling of the meeting was that this application should be re-worded, and that this amount of \$4,200 should be sought as a grant in aid of research, but not as payment toward the salary of Professor Franks. With this alteration, the above applications were approved by the Committee.

3. Department of Biochemistry. Dr. A. M. Wynne. Amount - \$3,400 annually. (Studies of the enzyme systems and of the metabolism of normal and tumor-bearing chick embryos.)

This application was approved by the Committee.



Report on  
Cancer Re-  
search in-  
cluding  
Foster  
Bequest  
(Cont'd)

4. Department of Anatomy. Dr. A. W. Ham. Amount - \$4,000 annually. (Investigation into the nature of the agent or factor responsible for the cancerous behaviour of cells by studying the effects produced in the cells and tissues of chick embryos by serially transferring and growing cancer tissue and perhaps the agent without cancer cells, in their yolk sacs.)

This application was approved by the Committee.

The Chairman said he would acquaint the President with these decisions and suggest that the Committee should be notified as soon as the money is available.

The meeting then adjourned."

Donations -

Donations were reported as fol-

lows and were accepted with thanks and appreciation:-

From -

Department of National Health and Welfare, Ottawa, the sum of \$2,280.00, being the unexpended balance in the scholarship account of the School of Social Work for the year 1946-47; this sum to be used for administrative purposes only, on the understanding that an equal amount will be set aside from the Federal grant to the School for 1947-48 for scholarship purposes.

Banting Research Foundation a grant of \$1,000 to June 30, 1947 - Rh - Survey - Greey, for collaborative research between the Departments of Pathology and Bacteriology, Paediatrics, and Obstetrics and Gynaecology.

President H. J. Davis, Smith College, a letter stating that he wishes the income on the Gertrud Davis Fellowship Fund to be used to provide a fellowship to be awarded to a graduate of University College by a small committee, of which the Principal of the College is to be Chairman.

Academy of Dentistry the sum of \$1,800.00, being the residue of the Academy of Dentistry War Services Rehabilitation Fund, to be used to assist ex-service students of Canadian Armed Forces (active forces only) who have graduated in Dentistry, for the purpose of proceeding with further academic studies which might prepare them for research or teaching assignment in the Faculty of Dentistry; awards to be made by the Dean and Council of the Faculty to men showing promise and an inclination for research and teaching; the amount awarded to be left to the discretion of the Dean and Council.

The National Research Council:

Titanium Research - Pidgeon	- \$1,200.00
M.P. 137 - Lucas	- 400.00

Mr. Percy Hermant an offer to renew his fellowships in Ophthalmology for 1947-48.

Canadian Industries Limited an offer to renew the award of the C-I-L Fellowship for 1947-48, the grant to be \$1,000.00 including \$250.00 to defray some of the expenses involved in the research.

International Nickel Company an offer to renew the award of the INCo Scholarship for 1947-48, providing a suitable candidate is recommended; this also applies to 1948-49

Various donors for the Institute of Industrial Relations:

Paid	\$39,065.50
Promised	\$103,460.50

Adminis-  
trative  
matters  
approved

Administrative matters were approv-  
ed as follows:-

Appointments:

Ontario College of Education:

Miss M. R. Goodall - Clerical Assistant, Vocational  
Guidance Centre, from July 1,  
1947 \$1,875 a year

Ajax Division:

Miss N. J. Alexander - Stenographer to Supervisor, Hart House,  
from May 12, 1947 \$115 a month  
Mrs. Mary Bonner - Assistant Appropriations Clerk,  
Bursar's Office, from June 1,  
1947 \$110 a month

Resigna-  
tions

Resignations:

Ajax Division:

Bursar's Office:

Mrs. C. Aileen Guest - Assistant Appropriations Clerk  
(salary \$110 a month) May 31, 1947  
Mrs. M. M. Dingley - Clerical Assistant (salary \$95 a  
month) Apr. 24, 1947

Hart House:

Miss L. M. Cation - Secretary to Supervisor (salary  
\$130 a month) May 21, 1947  
Miss M. J. Schell - Stenographer (\$115 a month)  
Apr. 30, 1947

Transfers  
in appro-  
priations

Transfers in appropriations:

School of Hygiene:

Charge: "Department of Public Health Administra-  
tion - Supplies"

Credit: "Administration - Supplies" - \$ 138.24

Health Service:

Charge: "Occasional Staff Fund"

Credit: "Supplies and Equipment" - \$600.00  
"Rebates to Colleges" - 400.00 - 1,000.00

Electrical Engineering:

Charge: "Apparatus" - \$115.65  
"Supplies" - 50.62

Credit: "Furniture, Printing and Incidentals" - 166.27

Superintendent's Office:

Caretaker's Supplies:

Charge: "Psychology Buildings" - 29.00  
Credit: "University College" -  
Charge: "Hygiene Building" - 53.00  
Credit: "Library" -  
Charge: "U.C. Men's Residence (78 Queen's Park)" - 24.00  
Credit: "Biological Building" -  
Charge: "119 St. George St." - 6.00  
Credit: "Chemical Building" - 10.00  
Charge: "Psychology Building" - 6.00  
Credit: "McLennan Laboratory" -  
Charge: "David Dunlap Observatory" - 100.00  
Credit: "McLennan Laboratory" -  
Charge: "Men's Residences (Hoskin Avenue)" -  
Credit: "Convocation & Simcoe Halls" -



Transfers  
in appro-  
priations  
(Cont'd)

Transfers in appropriations (Cont'd):

Superintendent's Office (Cont'd): Caretaker's Supplies:

Charge: "Men's Residences (Hoskin Avenue)"	
Credit: "Botany Building"	- \$ 48.00
Charge: "David Dunlap Observatory"	
Credit: "Banting Institute"	- 27.00
Charge: "U.C. Men's Residence (73 St. George St.)"	
Credit: "Electrical & Mechanical Buildings"	- 46.00
Charge: "Engineering Building"	
Credit: "Dental Building"	- 20.00
Charge: "Household Science Building"	
Credit: "Dental Building"	- 20.00
Charge: "Men's Residences (Hoskin Avenue)"	
Credit: "Dental Building"	- 26.00
Charge: "Psychology Buildings"	
Credit: "47 St. George Street"	- 2.00
Charge: "Men's Residences (Hoskin Avenue)"	
Credit: "67 St. George Street"	- 13.00

Superintendent's Office:

Repairs and Renewals:

Charge: "Chemical Building"- \$50.00	
"Anatomy Building" - 50.00	
Credit: "Botany Building"	- 100.00
Charge: "Convocation & Simcoe Halls"	
Credit: "Men's Residence"	- 200.00
Charge: "Convocation & Simcoe Halls"	
Credit: "Banting Institute"	- 250.00
Charge: "School of Nursing"	
Credit: "Hygiene Building"	- 400.00
Charge: "Biological Building"	
Credit: "Library"	- 150.00
Charge: "Alterations - Baldwin House"	
Credit: "Hart House - Repairs & Renewals"	- 800.00

Superintendent's Office - Ajax Division:

Charge: "Steam, Water Treatment"	
Credit: "Steam, Oil & Supplies"	- 150.00
Charge: "Sewage, S & W. Operating"	
Credit: "Water, Salaries & Wages, Operating"	- 350.00
Charge: "Water R & R"	
Credit: "Water, Coal, Oil & Sundry"	- 150.00
Charge: "Telephones, L.D. calls"	
Credit: "Telephones, Re-arranging"	- 250.00
Charge: "Transportation S & W. Operating"	
Credit: "Transportation, Salaries & Wages, Repairs"	- 500.00
Charge: "Student Residence, Cleaning S & W"	
Credit: "Fire Protection, Salaries & Wages"	- 1,200.00

Other administrative matters were

approved as follows:-

Closing of  
Health  
Service for  
Summer

1. Closing of the Health Service, Ajax Division, from  
May 31st to September 1st, 1947.

2. Closing of the Women's Health Service, Queen's Park,  
from May 23rd to September 2nd, 1947.

Cash Advance  
for Ajax

3. A cash advance for the Ajax Division for June, 1947,  
in the amount of \$65,000.00.

No action taken re-  
garding the destroy-  
ing of cer-  
tificates of the Home Bank

It was reported to the Board that the Canadian Bank of Commerce is holding in safe custody on behalf of the University eight shares in the Capital stock of the Home Bank of Canada, and as these shares are valueless authority was requested to have the certificates destroyed. The Board decided that no action be taken at this time.

Matter of employment of guard for the Lee Collection deferred

A letter was presented from Mr. J. B. Bickersteth, Warden of Hart House, stating that it was his understanding that the Governors are prepared to assume the cost of a guard for the Lee Collection when it is permanently on display in Hart House, which would be \$2,000.00 a year for an eight-hour day. In May 1946 this matter was considered by the Board and decision was reached that no guard should be provided. In view of the absence of Mr. Massey from the meeting and the fact that the Collection is not expected to be completely installed until the Fall, the matter was deferred.

No additional allowance granted to Mr. T. A. Reed to supplement his pension

The following statement was presented in connection with the question of further consideration to Mr. T. A. Reed in order to supplement his pension from the University upon retirement at 30 June, 1947:-

"The Chairman of the Board and the Comptroller having considered a suggestion that an allowance, in addition to his original pension, be made to T. A. Reed, recently Financial Secretary of the Athletic Association, beg to state that, while fully conscious of the service rendered by Mr. Reed to the Athletic Association, they are unable to view the matter other than as one concerning the University as a whole and in that view cannot recommend any additional allowance.

It is suggested that if the part-time services of Mr. Reed on a consulting basis could be obtained at a reasonable figure, the Board might wish to give consideration to such a proposal."

The above statement was approved.



Approval of  
increases  
in wage  
rates

Upon motion of Mr. Bryce, in-  
creases in wage rates were approved as follows:-

<u>Machinists</u> - effective May 28th, 1947		
Tool and Die Makers - Grade 1	-	\$1.20 per hour
General Machinists - equals Grade 2	-	1.15 " "
Vacation - under 5 years service	-	legal holidays
over 5 " "	-	2 weeks
<u>Plumbers</u> - effective May 19th, 1947		
Plumbers	-	\$1.48 per hour
Steamfitters	-	1.48 " "
Foreman of both	-	1.68 " "
Vacation	-	4%
<u>Electricians</u> - effective June 2nd, 1947		
Electricians	-	\$1.45 per hour
Foreman	-	1.65 " "
Vacation	-	4%

Recommendations for  
supply of  
coal for  
1947-48  
approved

The following recommendations for  
the supply of coal for 1947-48 were approved:-

Canada Coal Limited

16,100 tons	Christopher and Mead Pocahontas Screenings at \$8.15 per ton delivered to the Main Plant and South Plant and the Ontario College of Education
300 tons	Christopher and Mead Pocahontas Screenings at \$8.15 per ton delivered to the Mechanical Building
1,700 tons	Christopher and Mead Pocahontas Screenings at \$8.15 per ton delivered to the Dental Building and North Boiler Plant
1,000 tons	Alice coal at \$7.93 per ton delivered to Economics Building, Nos. 45, 92-94 St. George Street, 119 St. George Street, Baldwin House, 78 Queen's Park and Therapy Buildings
400 tons	Alice coal at \$8.76 per ton delivered to Dufferin Division, Connaught Laboratories
2,000 tons	Alice coal at \$7.93 per ton delivered to Spadina Division, and Hygiene Building, for Connaught Laboratories
14,500 tons	Lexington coal, West Virginia, at \$7.92 fob. cars Ajax, Ajax Division
36,000 tons	

Great Lakes Coal Co.

220 tons	Cornett coal, Kentucky at \$12.85 bagged and \$11.90 loose per ton delivered to 86 Queen's Park, No. 146, 104, 100 and 49 St. George Street, and 143 College Street
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Milnes Coal Co. Ltd.

40 tons	Egg and 133 tons Nut at \$16.45 per ton delivered to various University buildings in Toronto
25 tons	Stove and 10 tons Nut at \$16.45 per ton delivered to Dufferin Division for Connaught Laboratories

Supply of  
coal for  
1947-48  
(Cont'd)

Halliday Bros.

570 tons Buckwheat Anthracite coal at \$11.25 loose and \$11.75 bagged to be delivered to the various University buildings in Toronto  
65 tons Buckwheat Anthracite coal at \$12.25 per ton delivered to David Dunlap Observatory, Richmond Hill  
45 tons Buckwheat Anthracite coal at \$12.25 per ton delivered to Dufferin Division, Connaught Laboratories.

Notice of  
motion for  
considera-  
tion of  
annual re-  
port of  
Connaught  
Laborator-  
ies

At the request of Dr. Neilly notice of motion was given for consideration at the next meeting of the Annual Report of the Connaught Medical Research Laboratories for the year ending March 31st, 1947.

The meeting adjourned at 5:35 p. m.

*Indefinite  
m.B.*

Minutes confirmed.

*June 26<sup>th</sup> 1947*

*h. z. Pham*

Chairman

*C. Higgins*

Secretary.





Minutes of the meeting of the Board  
of Governors held in the Board Room, Simcoe Hall, on Thursday,  
June 26th, 1947, at 4 p. m.

Present -

The Chairman (Colonel Phillips)	Mr. Matthews
The Vice-Chairman (Mr. Borden)	Mr. LaBine
The President	Mr. Bryce
Hon. Dr. Bruce	Mr. Burns
Rt. Hon. Mr. Massey	Dr. Neilly
Hon. Mr. Justice Hope	Mr. Urquhart
Mr. Gordon	Mr. Kelly
Mr. Vaughan	Mr. Ross
Mr. Duncan	

Mr. Arnold Gaine, Comptroller  
Mr. C. E. Higginbottom, Secretary

Minutes  
confirmed

The minutes of the last meeting were

presented and -

Upon motion of Mr. Vaughan,  
Seconded by Mr. LaBine,

were confirmed.

Executive  
Committee  
Meeting  
cancelled

No minutes of the Executive Committee  
were presented as the meeting of June 20th was cancelled.

Appoint-  
ment of  
Chancellor

The Chairman presented the following  
letter regarding the appointment of the Chancellor:-

"C. E. Higginbottom, Esq.,  
Secretary to the Board of Governors,  
University of Toronto.

Dear Mr. Higginbottom:-

We beg to inform you that the Board of Governors of the University and the Senate of the University, pursuant to The University of Toronto Act 1947, have appointed the Right Honourable Vincent Massey, C.H., LL.D., D.C.L., to the Chancellorship of the University of Toronto, to take office on July 1st, 1947, for a period of three years.

Yours faithfully,

(Sgd) W. E. Phillips,  
Chairman.

(Sgd) Sidney Smith,  
President."

June 24th, 1947.



Appoint-  
ment of  
Chancellor  
(Cont'd)

Following the presentation of the above letter the Chairman stated that he would defer making any remarks regarding the new Chancellor to an appropriate occasion later.

The Chairman informed the Board that in view of the fact that it had been agreed that the members of the Committee of Nomination for the office of Chancellor would consider their deliberations as secret, and also in view of statements which had appeared in the press, he had felt that some statement should be issued by himself, and that he had communicated with all the members of the Committee who agreed with the statement which he had prepared. He expressed a desire that members of the Board should have an opportunity to express disapproval of the statement made if they disapproved. No member expressed disapproval. The Chairman requested the Comptroller to read the following editorial published in "The Financial Post":-

"Shabby and Crude"

"The fight over the Chancellorship of the University of Toronto is going to leave deep scars. Almost everybody will welcome to that place of honor the Rt. Hon. Vincent Massey. But only a few will excuse the shabby scheming which put Dr. Cody out of the post a year before expiry of the term for which he was appointed.

The Chancellorship is purely honorary. There was no reason whatever for rushing a new appointment. Dr. Cody has been closely linked with the University for almost two generations. Throughout a long career of public service he has stood for all the things a university should stand for. The strong-arm tactics of the Board of Governors in casting him out are just crude.

It appears that three members of the Board of Governors have violent personal antagonism for Dr. Cody. Others on the Board found themselves swept along into this inept, graceless bungle.

Much more important than who is Chancellor is the issue of who runs a university - and how. The University of Toronto tradition, like that of the great universities elsewhere, is one of democratic government in which the public, the staff and the graduates all have a voice.

The Cody incident suggests that the Board of Governors, all appointees of the Provincial Government, have ambitions to run the university all by themselves. To those who have never been in a university, running it may seem simple and attractive. Men of power in industry sometimes tend to the view that industrial techniques are appropriate in the production of any product.

Appoint-  
ment of  
Chancellor  
(Cont'd)

Whatever the Board of Governors believes it has accomplished by its steam-rollering, this is certain: It has won the mistrust of thousands of graduates, students and staff.

Shortly the University of Toronto is launching a big drive for funds. The Cody incident is an unfortunate and damaging prelude."

The Chairman also stated that in his opinion it would be more desirable to publish information explaining actions to be taken by the Board and important changes contemplated, such as an increase in fees, etc., rather than endeavour to justify these changes after announcing their effective dates.

Letter of  
thanks  
from Mrs.  
H. B.  
Anderson

A letter was presented from Mrs. H. B. Anderson expressing appreciation of the Board's sympathy on the death of her husband.

Signatures  
on cheques  
by means  
of a cheque-  
writing  
machine

The following resolution was passed in connection with affixing the signature or signatures of persons authorized to draw cheques on the Canadian Bank of Commerce by means of a cheque signing machine:-

"WHEREAS it is deemed advisable by the Governors of the University of Toronto that provision be made for affixing the signature or signatures of persons authorized to draw cheques on the Canadian Bank of Commerce by means of a cheque signing machine or other mechanical means;

THEREFORE BE IT RESOLVED

1. That the Canadian Bank of Commerce be and it is hereby authorized and directed to pay cheques or instruments purporting to be cheques of the Governors of the University of Toronto bearing facsimile signatures of the persons respectively authorized by resolution of the said Governors to sign cheques in the respective accounts of the said Governors with the said bank.
2. That such cheques or instruments may be dealt with to all intents and purposes and shall bind the said Governors as fully and effectually as if signed in the handwriting of and duly issued by the persons authorized to sign cheques on behalf of the said Governors.
3. That the said Governors shall provide the said bank with a certified copy of this resolution and certified specimens of such facsimile signatures, and that such resolution may be acted upon by each branch of the said bank with which any dealings are had by the said Governors until notice to the contrary or of any change therein has been given in writing to the Manager or Acting Manager of such branch."



Annual Re-  
port of  
Connaught  
Medical  
Research  
Laborat-  
ories

A letter was presented from Mr. K. E. Allen, Comptroller of the Connaught Medical Research Laboratories, transmitting the following documents:-

1. Annual Report of the Connaught Medical Research Laboratories Committee for the year ended 31st March, 1947, with financial statements.
2. Annual Report of the Director of the Laboratories for the year ended 31st March, 1947.
3. Audited Financial Statement of the Laboratories for the year ended 31st March, 1947, together with the Auditors' report thereon.

Upon motion of Dr. Neilly,  
Seconded by Dr. Bruce,

the Annual Report of the Connaught Laboratories for the fiscal year ended 31st March, 1947, was approved, ratified and confirmed.

Expression  
of appreci-  
ation to  
staff of  
Connaught  
Laborat-  
ories

Upon motion of the President,  
Seconded by Mr. Gordon,

the Board expressed its deep appreciation of the splendid results achieved by Dr. Neilly, Dr. Defries and the staff of the Laboratories in the many operations under their control.

Authority  
for signa-  
ture on  
documents  
of Con-  
naught  
Laborat-  
ories

Following the presentation of the above reports the Board approved of the signing on their behalf of the following documents for the Connaught Laboratories:-

1. Agreement between Dr. F. E. Martin and the Governors re application for license under patent application serial No. 535083 re disease in cattle or other animals.
2. Agreement between Lyophile-Cryochem Corporation and the Governors re Medical Product License.

Authority  
for signa-  
ture on  
documents  
during the  
Summer

In view of the possible absence from the City of the Chairman of the Connaught Laboratories Committee and the Chairman of the Insulin Committee, the Board gave authority for the signing and execution of any necessary agreements which might have to be completed during the Summer months.

Report No.  
3 of Cam-  
paign  
Executive  
Committee

Report No. 3 of the Campaign Ex-

ecutive Committee was presented and -

Upon motion of Mr. Massey,  
Seconded by Mr. Gordon,

was approved as follows:-

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Tuesday, June 3rd, 1947, at 4 p.m., at which the following members were present:-

Mr. Massey (Chairman)	Principal Taylor
The President	Mr. Sydney Hermant
Mr. N. Urquhart	Dr. J. A. Bothwell
Dean MacFarlane	Mr. M. Sparling

Mr. J. R. Gilley, Secretary.

1. The minutes of the last meeting were approved.
2. The Chairman read a letter from the Secretary of the Board of Governors which stated that Report No. 1 of the Campaign Committee and Report No. 2 of the Campaign Executive Committee were presented to the Board and approved.

3. Date of Campaign

General approval was given to the recommendation of Cockfield Brown & Company that the Campaign should be held early in 1948 - possibly in February - but that some of the 'Special Names' should be approached during the Fall of 1947, and that the announcement of the Campaign should not be made until the Fall of 1947.

The Cockfield Brown Company recommended that a two or three-day meeting of representatives from the Regional Committees throughout Canada should be held in Toronto in the Fall to make them familiar with the work being done in the University. This suggestion was heartily approved.

4. Name of Campaign

The Chairman reported that Cockfield Brown and Company suggested the name of 'The University of Toronto Plan'. After a discussion it was agreed that the two words 'Varsity Appeals' should be used as a slogan.

5. Objective

It was agreed that this question be discussed at a future meeting.

6. Graduate Organization

Mr. Sparling reported that plans were being completed for the organization of all graduates in Canada. The heavy task of organizing and preparing record cards for over 40,000 graduates is now underway.

A report was given on the addressograph equipment in the Registrar's Office and

It was moved by Mr. Urquhart,  
Seconded by Mr. Sparling,

And approved

that necessary arrangements be made to have suitable equipment obtained without delay in order that the cards could be prepared as soon as possible.



Report of  
Campaign  
Executive  
Committee  
(Cont'd)

It was agreed that a request be made to the Alumni Federation to have the services of Mrs. Grace Campbell made available to the Campaign Executive Committee, on loan, for the period of the Campaign.

#### 7. University Staff - Organization

Dr. MacFarlane reported that there had been a meeting of the deans and heads of schools earlier in the afternoon and that it had been agreed -

(a) That the information concerning each department most suitable for publicity purposes would be collected through the dean or head of the school and sent on to the President and the Secretary of the Committee as soon as possible.

(b) That the dean or head of the school would send in a list of names of the members of their staff who were qualified as speakers and who would be prepared to speak on behalf of the Campaign.

#### 8. Special Names

The question was raised concerning certain members of the staff who knew individuals who might be prepared to make substantial donations to special projects in the University. It was pointed out that the names of these individuals should be sent to the Special Names Committee and that arrangements would be made at a later date for the best approach to the proposed donor. It was agreed that if a donor desired to earmark his donation it should be accepted on that basis, but no promise to have the name of the donor perpetuated should be made.

#### 9. Publicity

The Cockfield Brown Company suggested that a carefully prepared folder should be sent to all graduates in September 1947, announcing the Campaign; that a book should be written by a recognized author which would present the history and story of the University in a distinctive and appealing form. It was agreed that the Chairman should ask representatives of Cockfield Brown & Company to be present at all future meetings.

#### Canadian National Exhibition

It was agreed that the University should have space in the Government Building of the Canadian National Exhibition but that no announcement of the Campaign should be made. The exhibit should be arranged in co-operation with Cockfield Brown & Company.

#### University of Toronto Monthly

It was agreed that the University of Toronto Monthly would be very useful in reaching the graduates of the University, and that it should be an advantage to the Alumni Federation to have the Monthly sent not only to members of the Alumni Federation but to all graduates of the University.

It was moved by Mr. Hermant,

Seconded by Dr. Taylor,

And approved

that the Secretary of the Committee negotiate with the Alumni Federation concerning the possibility of the Campaign Executive Committee assuming the responsibility of the publication of the University Monthly during the period of the Campaign.

#### 10. Next Meeting

It was agreed that there should be a meeting of the General Committee before the end of June.

All of which is respectfully submitted.

(Sgd) Vincent Massey,  
Chairman of Committee

(Sgd) J. R. Gilley,  
Secretary"

June 3, 1947

Reports of  
"Varsity  
Appeal"  
Committees

The name of the Campaign having been changed to "The Varsity Appeal", Report No. 4 of "The Varsity Appeal" Executive Committee, and Report No. 5 of "The Varsity Appeal" General Committee were presented and -

Upon motion of Mr. Massey,  
Seconded by Mr. Gordon,

were approved as follows:-

Report of  
"Varsity  
Appeal"  
Executive  
Committee

Report No. 4 of "The Varsity Appeal" Executive Committee

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Monday, June 16th, 1947, at 4 p.m., at which the following members were present:-

Mr. Massey (Chairman)	Mr. C. Lear White
The President	
Mr. N. Urquhart	Mr. C. W. McLeod
Dean MacFarlane	Mr. J. N. Kelly
Mr. Sydney Hermant	of Cockfield Brown & Co.
Mr. M. Sparling	
	Mr. J. R. Gilley, Secretary

1. The minutes of the last meeting were approved.
2. Expansion Fund - J. C. Hodge

Mr. J. R. Gilley reported that Mr. J. C. Hodge had given every assistance in connection with the records of the Expansion Fund.

It was moved by the President,  
Seconded by Mr. Urquhart,  
And approved

that it be recommended to the Board of Governors that Mr. Hodge be given an honorarium of \$500.00, on the understanding that it was acceptable to him. It was pointed out that Mr. Hodge had offered his services without remuneration. The President agreed to see Mr. Hodge and enquire if he was prepared to accept the proposed honorarium.

3. Name of Campaign

After a thorough discussion -

It was moved by Mr. Sparling,  
Seconded by Dean MacFarlane,  
And unanimously approved -

that the name of the Campaign would be 'The Varsity Appeal'.

4. Graduate Organization

Mr. Sparling gave an outline of the organization of the graduates in Ontario and in the other provinces in Canada. He stated that there was a major job to be done in arousing interest and enthusiasm amongst the graduates of the University, and that there was no substitute for personal contact in this regard.

5. Objective

It was moved by the President,  
Seconded by Mr. White,  
And approved -

that the following be a committee to bring in a report on the amount of the objective:-



Report of  
"Varsity  
Appeal"  
Executive  
Committee  
(Cont'd)

Mr. N. Urquhart (Chairman)  
The President  
Mr. J. S. D. Tory  
Dean MacFarlane  
Mr. M. Sparling  
Mrs. Grace Campbell

Mr. McLeod and Mr. Kelly of Cockfield  
Brown & Company were also asked to work  
with the Committee.

6. Publicity - University Monthly

Mr. White stated that the Alumni Federation  
agreed unanimously to assist the campaign in every way,  
and at their last meeting approval was given to the re-  
quest that the services of Mrs. Campbell should be made  
available, on loan, to the Varsity Appeal Committee, and  
that the University of Toronto Monthly be also made avail-  
able for the duration of the appeal.

All of which is respectfully submitted.

(Sgd) Vincent Massey,  
Chairman of Committee"

June 19, 1947.

- - - - -

Report of  
"Varsity  
Appeal"  
General  
Committee

Report No. 5 of "The Varsity Appeal" General  
Committee

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting  
in the Board Room, Simcoe Hall, on Monday, June 16th, at  
5 p.m., at which the following members were present:-

Mr. Massey (Chairman)	Mr. C. Lear White
The President	Dr. E. J. Clifford
Mr. O. D. Vaughan	Mr. N. Urquhart
Mr. C.E.Higginbottom	Dr. H. Graham
Hon. C. P. McTague	Miss M. B. Ferguson
Mr. S. Hermant	Miss Jean Stewart in
Mr. W. J. Salter	place of Mrs. Kendal
Dr. S. Beatty	Bates
Dr. J. A. MacFarlane	Mr. C. W. McLeod
Dr. C. R. Young	Mr. J. N. Kelly of Cock-
Dr. C. H. Best	field Brown & Co.
Dr. R. G. Ellis	
Mr. M. W. Sparling	Mr. J. R. Gilley, Secretary

1. The minutes of the last meeting were approved.  
2. The Chairman reported that, as agreed at the  
first meeting, he had appointed an Executive Committee,  
and the names of the members of this committee were read  
out.

3. The Chairman reported that there had been  
three meetings of the Executive Committee, and items under  
the following headings had been considered:-

Report of  
"Varsity  
Appeal"  
General  
Committee  
(Cont'd)

Name of Campaign

Approval was given to the name chosen by the Executive Committee - i.e., 'The Varsity Appeal'.

Date

After careful consideration it had been decided that the campaign would be held early in 1948, probably in the month of February, and it was pointed out that some of the 'Special Names' might be approached in the Fall of 1947.

Objective

Mr. Urquhart agreed to be chairman of a committee that would bring in a report on the amount of the objective.

Graduate Organization

Mr. Sparling gave an outline of the organization of the graduates in Ontario and in the other provinces in Canada. He stated that there was a major job to be done in arousing interest and enthusiasm amongst the graduates of the University, and that there was no substitute for personal contact in this regard.

University Staff Organization

Dean MacFarlane reported that there had been a meeting of the deans and heads of schools, and as a result letters had been sent to deans and heads of departments requesting them to forward information concerning research, achievements, and future plans, which would be suitable for publicity purposes. He also requested the names of those members of the Staff who were good speakers and who would be prepared to speak in various centres during the appeal.

The question was raised regarding the non-academic departments in the University, such as:-

- The Department of Extension
- Connaught Research Laboratories
- Hart House
- The Athletic Association
- The Comptroller's Office
- The Superintendent's Office
- The Press
- The Royal Conservatory of Music
- The Royal Ontario Museum

It was agreed that Mr. J. R. Gilley be asked to get in touch with these departments and to work in close co-operation with Dean MacFarlane and the University Staff Committee.

Publicity - University Monthly

Mr. White stated that the Alumni Federation agreed unanimously to assist the campaign in every way, and at their last meeting approval was given to the request that the services of Mrs. Campbell should be made available, on loan, to the Varsity Appeal Committee, and that the University of Toronto Monthly be also made available for the duration of the appeal.

Dr. Ellis suggested that the committee consider the advisability of holding a general 'University Day' or an 'Open House Day', to give an opportunity to the general public to see all parts of the University. This suggestion received the wholehearted and enthusiastic approval of the committee. On the suggestion of Mr. Sparling, it was agreed that a committee be organized early in September to make all arrangements for a University Open House Day, which in all probability would be held near the opening of the Appeal in February 1948.

All of which is respectfully submitted.

(Sgd) Vincent Massey,  
Chairman of Committee."

June 19, 1947.



Approval of  
honorarium  
for Mr. J.  
C. Hodge  
for services  
in connec-  
tion with  
Expansion  
Fund

In approving of the foregoing re-  
ports the Board adopted the recommendation of Mr. Massey  
that Mr. J. C. Hodge be given an honorarium of \$500.00 for  
his services in connection with the Expansion Fund, referr-  
ed to in Clause 2 of Report No.4 of "The Varsity Appeal"  
Executive Committee, the amount of such honorarium to be  
charged to the Expansion Fund appropriation.

Report No.  
4 of the  
Hart House  
Committee

Report No. 4 of the Hart House  
Committee was presented and -

Upon motion of Mr. Bryce,  
Seconded by Mr. Burns,

was approved as follows:-

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee begs to report that it held a  
meeting in the Board Room, Simcoe Hall, on Thursday, June  
19th, 1947, at 4 p.m., at which the following were present:

Mr. Bryce (in the Chair)	Mr. N. Ignatieff, Warden-
The President	elect, Hart House
Rt. Hon. Mr. Massey	Mr. W. R. Cowan, Comptrol-
	ler, Hart House

Mr. Arnold Gaine, Comptroller  
Mr. C.E. Higginbottom, Secretary

The Chairman of the Committee, Mr. Bryce,  
welcomed Mr. N. Ignatieff, the Warden-elect of Hart House,  
and extended to him best wishes and an assurance of the  
co-operation of the Board in his new position.

1. Report of the last meeting

The report of the last meeting held on April  
17th was presented and confirmed.

2. Consolidation of Hart House Activities at Ajax with  
those of Queen's Park

Arising from the recommendation contained  
in the Committee's report of the previous meeting regard-  
ing the consolidation of Hart House activities at Ajax  
with those of Queen's Park, your Committee has consider-  
ed a report incorporating the recommendations of the  
Warden, Mr. J. B. Bickersteth, concerning the management  
of Hart House, Ajax, and the cafeteria at Ajax. In pre-  
senting this report, a copy of which is attached hereto,  
the attention of the Board is drawn to the following  
items:-

- (a) The setting up of a Committee of Administra-  
tion as established at Hart House, Toronto.

Report No.  
4 of the  
Hart House  
Committee  
(Cont'd)

- (b) The gross profits from operations of the cafeteria and Hart House Ajax to be divided, 60% going to Hart House Toronto and 40% to the University, this arrangement to stand for the financial years 1946-47 and 1947-48.
- (c) Provision for certain financial adjustments; as sufficient funds have been provided by the Estimates for 1947-48, recently approved by the Board, your Committee recommends that revised Estimates covering the proposed adjustments be presented in the Fall.

It was decided that a copy of the Warden's report in a condensed form be forwarded to the members of the Board for consideration before the Board meeting on June 26th.

All of which is respectfully submitted.

(Sgd) Robt. A. Bryce,  
Chairman of Committee  
(Sgd) C.E. Higginbottom,  
Secretary"

June 19th, 1947.

Report of  
the Warden  
of Hart  
House con-  
cerning  
Hart House,  
Ajax

Report incorporating the recommendations of the Warden

"R. A. Bryce, Esq.,  
85 Richmond St. W.,  
Toronto, 1.

Dear Mr. Bryce:-

I enclose the report incorporating the recommendations of the Warden of Hart House to the Board of Governors concerning the management of Hart House Ajax and the cafeteria at Ajax. This report was approved at the meeting of the Finance Committee of Hart House held on 9th June, 1947, with the following two provisions:

1. That clause 4 entitled 'Financial Arrangements', in which it is proposed that 60% of the gross profits of the operation of the cafeteria at Ajax and Hart House Ajax be turned over to Hart House Toronto and 40% be retained by the University, be accepted on the understanding that detailed figures are made available to the Finance Committee of Hart House and are acceptable to the Finance Committee of Hart House and to the Board of Governors.
2. That in view of the added responsibility of the Comptroller of Hart House and of the Superintendent of the Great Hall (Miss M. E. Ransom) arising from the taking over of the cafeteria at Ajax and Hart House Ajax the salaries of these two persons be referred to the Hart House Committee of the Board of Governors at a later date.

I should add that this report except for those clauses dealing with salaries has been submitted to and approved by the Board of Stewards of Hart House (Toronto). Copies of this report and of this covering letter have been sent to the President and to Mr. Gaine.

Yours sincerely,

(Sgd) J. B. Bickersteth  
Warden

N. Ignatieff,  
Warden-elect"

June 10th, 1947.



Report of  
the Warden  
of Hart  
House con-  
cerning  
Hart House,  
Ajax  
(Cont'd)

Recommendations of the Warden of Hart House to the Board of Governors concerning the management of Hart House, Ajax, and the Cafeteria at Ajax, as approved by the Finance Committee of Hart House at a meeting on 9th June, 1947.

A. Summary of Recommendations

1. Hart House Toronto to become responsible for the administration and financial control of the following units at Ajax:
  - a. Hart House Ajax
  - b. Tuck Shop
  - c. Barber Shop
  - d. Shoe Repair Shop
  - e. Cleaning and Pressing Shop
  - f. Bowling Alley
  - g. Motion Pictures
  - h. Cafeteria
  - i. Arbor Lodge (Faculty dining room)
2. Mr. D. L. Emond to remain as Supervisor of Hart House Ajax with added responsibility for committee administration including a new Board of Stewards and a Cafeteria Committee. Miss McIntosh to be Superintendent of the cafeteria, Ajax, under the general guidance of the Comptroller of Hart House Toronto.
3. The setting up of committee administration as established at Hart House Toronto.
4. The gross profits from operations of the cafeteria and Hart House Ajax to be divided, 60% going to Hart House Toronto and 40% to the University, this arrangement to stand for the financial years 1946-47 and 1947-48.  
Changes in the budgets for Hart House Toronto and the Cafeteria and Hart House Ajax to be submitted to the Board of Governors for approval in due course.
5. An inventory of equipment in the units being taken over by Hart House Toronto at Ajax to be made as at 30th June, 1947, and shown in Hart House accounts at a valuation of \$1.00. Inventories of stock as of 30th June 1947 will be taken over by Hart House Toronto as part of the surplus on operations.
6. The addition of one assistant to the staff of the Comptroller and one assistant to the staff of the Superintendent of the Great Hall at Hart House Toronto.
7. An increase of one assistant to the Supervisor of Hart House Ajax and one assistant to the Superintendent of the cafeteria, and increases of salaries to some members of the staff.

B. Supporting Detail

1. Units to be taken over

The following units which have been operated hitherto by Hart House Ajax will become the financial and administrative responsibility of Hart House Toronto as of 1st July, 1947:-

Report of  
the Warden  
of Hart  
House con-  
cerning  
Hart House,  
Ajax  
(Cont'd)

- a. Hart House Ajax
- b. Tuck Shop
- c. Barber Shop
- d. Shoe Repair Shop
- e. Cleaning and Pressing Shop
- f. Bowling Alley
- g. Motion Pictures

In addition Hart House Toronto will take over financial and administrative responsibility for the food service at Ajax as of 1st July, 1947. This service consists of operating the cafeteria and Arbor Lodge (Faculty dining room) but will not carry any responsibility for the women's residence, No. 721.

## 2. Administrative Control

To avoid the pitfalls of 'remote control' it is proposed to vest the maximum degree of autonomy in the administrative set-up at Hart House, Ajax and the Cafeteria at Ajax consistent with the overall responsibility of the Warden of Hart House for these operations.

Mr. D. L. Emond as Supervisor of Hart House Ajax will be responsible to the Warden of Hart House for the administration of Hart House Ajax and the smooth functioning of all its committees, including a new Cafeteria Committee which will assist in the regulation of the food service.

Miss McIntosh will be responsible to the Warden of Hart House for the efficient operation of the Cafeteria and Arbor Lodge. It would have been preferable to have in charge of the Cafeteria a person of greater proven experience, but having regard to the temporary nature of the project at Ajax and the difficulties of securing experienced personnel, together with the fact that Miss McIntosh knows the conditions of work at Ajax and has done a good job up to the present, it is proposed to leave her in charge. She will receive assistance and advice when necessary from the Comptroller of Hart House and Miss Ransom. She will also be assisted in setting up an adequate system of cost accounting and control by Mr. Loken, Assistant Supervisor of Hart House Ajax. In addition Mr. Loken will be charged with the control of the Dining Hall with a view to introducing better order and discipline.

## 3. Committees

To support the administration and eliminate possible grounds for dissatisfaction IT IS PROPOSED TO INTRODUCE THE SAME SYSTEM OF COMMITTEE CONTROL WHICH HAS PROVEN SO EFFECTIVE AND EDUCATIONALLY IMPORTANT AT HART HOUSE TORONTO. Following this pattern the committees will have access to the budgets relating to their own affairs but financial control will be vested in the Finance Committee of Hart House, which will be enlarged by the inclusion of Mr. D. L. Emond and one Faculty member from the Board of Stewards, Ajax. THE PRINCIPAL COMMITTEE WILL BE A BOARD OF STEWARDS, AJAX, MADE UP AS FOLLOWS:-



Report of  
the Warden  
of Hart  
House con-  
cerning  
Hart House,  
Ajax  
(Cont'd)

Supervisor of Hart House Ajax (Chairman)  
2 Faculty members  
Secretary of House Committee  
Secretary of Arts Committee  
Secretary of Cafeteria Committee  
Ex-officio representative of Joint House Committee  
(Residences)  
Ex-officio representative of University Chapel  
Service  
Ex-officio representative of Engineering Society,  
Ajax  
Warden or Comptroller or Assistant Comptroller  
The House Committee and Arts Committee will function as  
at present.  
THE CAFETERIA COMMITTEE, AJAX, will be formed to assist  
in the regulation of the food service. It is proposed  
that it should be made up as follows:-  
A senior Faculty member (Chairman)  
Supervisor of Hart House Ajax (Vice-Chairman)  
Ex-officio representative of the joint House Commit-  
tee (Residences)  
Ex-officio representative of the Engineering Society  
Ajax  
Representative of Arbor Lodge (Faculty)  
Mr. Loken, Assistant Supervisor, Hart House Ajax,  
representing Food Administration  
5 elected undergraduates (3 from 2nd year)  
(2 from 1st year)

Miss McIntosh might attend meetings of this committee  
when she so desired or was invited to be present.  
Approval is requested of the composition of these com-  
mittees and the inclusion in the Finance Committee,  
Toronto, of two representatives from Ajax.

#### 4. Financial Arrangements

The proposal made by the Comptroller of the University  
that 60% of the gross profits of the operation of the  
Cafeteria and Hart House Ajax be turned over to Hart  
House Toronto, and 40% be retained to pay the Superin-  
tendent's indirect costs and administrative overhead  
are acceptable to Hart House. So also is the Comptrol-  
ler's suggestion that this arrangement stand for the  
financial years 1946-47 and 1947-48.

Changes in the budgets of Hart House Toronto and the  
Cafeteria and Hart House Ajax will be prepared in due  
course and submitted to the Board of Governors for  
approval.

Additional costs to Hart House Toronto resulting from  
staff additions and changes due to the acceptance of  
responsibility for operations at Ajax will be included  
in a lump sum to be known as a 'Management Fee' and  
charged against the operation of Hart House and Cafe-  
teria at Ajax.

It is proposed that accounting for both the Cafeteria  
and Hart House Ajax be continued in the Bursar's Of-  
fice, Ajax. However, all figures pertaining to the  
operation of Hart House Ajax and the Cafeteria at  
Ajax shall be made available to the Accountant of Hart  
House Toronto for the preparation of financial state-  
ments for the Finance Committee of Hart House in the  
same form as at present used by Hart House Toronto.  
It is recommended that the system of purchasing now in  
force at Ajax continue to be used by both Hart House  
and the Cafeteria at Ajax.

Report of  
the Warden  
of Hart  
House con-  
cerning  
Hart House,  
Ajax  
(Cont'd)

5. Inventories - Ajax

At 30th June, 1947, an inventory of equipment in the units being taken over by Hart House Toronto at Ajax will be turned over to Hart House Toronto. On Mr. Gaine's suggestion this equipment is to be shown in the Hart House accounts at a valuation of \$1.00. In addition, inventories of stock in the Cafeteria and Tuck Shop as of 30th June, 1947, will be taken. These inventories will form a part of the surplus on operations to be taken over by Hart House. Henceforth occasional month-end inventory checks will be made by the Accountant of Hart House Toronto.

6. Changes in Staff at Hart House - Toronto

In view of the additions to the supervisional duties of the administrative staff of Hart House - Toronto resulting from the taking over of the cafeteria and Hart House Ajax, it will become necessary to have two new assistants and to make minor adjustments in the staff of Hart House - Toronto. When Mr. Gilley left Ajax, part of his duties were assumed by Mr. Perry, Dean of Residences. Under this scheme now proposed some of Mr. Gilley's duties will be carried by Mr. Emond, Supervisor of Hart House Ajax. The aggregate of additional salaries and additions to salaries under the new arrangement does not exceed the cost of administration prior to the closing of the Director's office."

Report No.  
168 of the  
Finance  
Committee

Finance Committee Report No. 168

was presented and -

Upon motion of Mr. Gordon,  
Seconded by Mr. LaBine,

was approved as follows:-

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee begs to report that it held a meeting in the Toronto Club at dinner on Thursday, May 29th, 1947, at 6:30 p.m., at which the following were present -

Mr. W. L. Gordon (in the  
Chair)

Mr. G. A. LaBine  
Mr. Beverley Matthews  
Mr. R. A. Bryce

The Chairman of the Board  
The President

Mr. A. Gaine, Comptroller  
Mr. C.E. Higginbottom, Secretary  
Mr. R.E. Spence, Chief Accountant

and a further meeting on 24th June, at which Messrs. W. L. Gordon, LaBine, Matthews, Burns and Urquhart, and the President were present.

1. Report of the last meeting

The report of the meeting held on February 12th was presented and confirmed.



Report No.  
168 of the  
Finance  
Committee  
(Cont'd)

## 2. Trust Pool Income

Your Committee has approved of the practice of distributing Trust Pool Income on the basis of minimum quarterly balances in the same manner as is presently used by banks and trust companies, and requests the Board's confirmation of the same.

## 3. Setting aside from Whitney Bequest of an amount for the new University College Men's Residence

Your Committee has considered a recommendation of the University College Committee, referred to it by the Board, that the sum of \$200,000.00 from the Whitney Bequest, together with future accumulations on this amount, be set aside for the new U.C. Men's Residence. The Committee is of the opinion that unless there are restrictions in the Will regarding the use of this fund or similar funds, no amount should be appropriated for cases of this nature. However, pending further information the matter was deferred for consideration.

## 4. Investment Policy

Your Committee has considered a letter from Mr. J. T. Bryden, University Investment Counsel, recommending that the University change its policy slightly on new purchases. Upon motion of Colonel Phillips the Committee recommends that the previous policy be extended from maturities of 1960 to include maturities up to and including 1964.

## 5. Mississippi Land Company Stock

A report was presented to the meeting in connection with the position of the Mississippi Land Company, and after considering the same your Committee is of the opinion that the stock of this Company should continue to be held by the University, and so recommends.

## 6. Minimum Amount for Scholarships, etc.

Consideration has been given to the question of the minimum amount to be accepted by the University as donations for scholarships, etc., and your Committee recommends -

Upon motion of Colonel Phillips,

Seconded by Mr. LaBine,

that no minimum be fixed.

## 7. Special Honoraria

Upon motion of Mr. Urquhart,

Seconded by Mr. Burns,

the Committee recommends that special honoraria be paid to the following members of the staff who have rendered the University unusual service during the past year under particularly difficult circumstances:

	Now receiving per annum	Bonus
The Librarian	\$6,350.00	\$ 500.00
The Registrar	6,500.00	500.00
Dr. Dunlop	6,500.00	500.00
The Bursar	6,000.00	200.00
Miss Burns	2,663.00	150.00
Miss Goodwin	2,720.00	100.00
Mr. Spence	6,000.00	500.00
Mr. Court (Ajax)	4,500.00	400.00
Mr. Shortreed (Ajax)	4,500.00	400.00
Mr. Bonus (Superintendent's Dept.)	6,000.00	400.00
Mr. Maxwell do.	5,000.00	400.00
		<u>\$4,050.00</u>

Report No.  
168 of the  
Finance  
Committee  
(Cont'd)

In submitting this recommendation, the Committee desires to state that it is not recommending a general system of annual bonuses for the University staff.

All of which is respectfully submitted.

(Sgd) W. L. Gordon,  
Chairman of Committee  
(Sgd) C. E. Higginbottom,  
Secretary"

May 29th, 1947.

Report No.  
169 of the  
Finance  
Committee

Finance Committee Report No.169

was presented and -

Upon motion of Mr. Gordon,  
Seconded by Mr. Matthews,

was approved as follows:-

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee begs to report that it held a meeting on 29th May at which Messrs. Gordon, LaBine, Matthews and Bryce, and the President and the Chairman, were present; and an adjourned meeting on Tuesday, June 24th, 1947, at 4 p.m., at which the following were present:-

Mr. Gordon (in the Chair)	Mr. LaBine
The President	Mr. Matthews
Mr. Burns	Mr. Urquhart

Mr. A. Gaine, Comptroller  
Mr. C. E. Higginbottom, Secretary  
Mr. R. E. Spence, Chief Accountant

#### 1. Estimates for 1947-48

Your Committee has carefully considered the proposed budget for 1947-48 and reports thereon as follows:-

1. As the expenditures budgeted for 1947-48 show a considerable increase over the current year, your Committee recommends that the fees be increased as follows:-

Faculty or School	Present Tuition Fee	Increase	Revised Tuition Fee
Arts (#B.A.)	\$150	\$30	\$180
(B.Com.)	193	40	233
(Occasional - per subject)	30	5	35
Medicine (Pre-med.)	170	30	200
(Med.)	350	50	400
Applied Science and Engineering	250	50	300
#Household Science	150	30	180
Education	50	10	60
Forestry	175	50	225
Music (Course A)	85	15	100
(Course B)	175	35	210



Report No.  
169 of the  
Finance  
Committee  
(Cont'd)

Faculty or School	Present Tuition Fee	Increases	Revised Tuition Fee
#Graduate Studies	\$125	\$25	\$150
Dentistry (Pre-dent.)	200	40	240
(Dental)	275	50	325
(Dental Nursing)	120	25	145
Law	75	15	90
Physical & Health Education	180	40	220
Social Work	150	30	180
Nursing (B.Sc.N.)	129	26	155
(diploma)	195	25	220
Hygiene (D.P.H.) (28)	280	50	330
(D.I.H.)	280	50	330
(D.D.P.H.)	225	45	270
(D.V.P.H.) (2)	140	35	175
(D.H.A.)	380	50	430
(C.P.H.) (1)	150	30	180
Chinese Studies	150	30	180
Child Study	150	30	180
Extension (O.T. & P.T.)	175	35	210
(T.C. in P.T.)	150	30	180
(Inst. Man.)	200	40	240

#An increase of \$3 in the Library Fee of \$7 is also recommended.

NOTE: The effect of these increases, if approved by the Board, upon our contracts with the Ontario College of Pharmacy and the College of Optometry must be considered.

If the above increases are approved, total revenues from fees will be increased by \$514,000, of which \$385,000 is applicable to Queen's Park and \$129,000 at Ajax. Concurrently, it is recommended that \$50,000 be set aside for additional bursaries to help students who might not otherwise be able to continue their courses or to enter the University.

It should be noted that the portion of the D.V.A. grant which is applicable to operations will be reduced by \$312,000 as a result of such increase in fees under the formula currently in effect.

2. Your Committee recommends the approval of the budget for 1947-48 as revised, and after giving effect to the above increase in fees. This shows a deficit of \$1,850,000 compared with the original budgeted deficit of \$1,730,000 for 1946-47 and the presently estimated actual deficit for the year of \$1,770,000. In this connection, your Committee wishes to draw your attention to the following:

(a) It is estimated that the actual operating results for the current year will be better than we budgeted for by	\$332,000
On the other hand, the portion of the D.V.A. grant which is applied to operation account will be less than we anticipated by	373,000
This accounts for the net increase in the deficit in the current year over the amount budgeted for	<u>\$ 40,000</u>

Report No.  
169 of the  
Finance  
Committee  
(Cont'd)

(b) A comparison of the enrolment in 1947-48 with this year shows:

	1946-47	1947-48	Change
Queen's Park	13,283	14,208	+ 925
Ajax	3,338	2,600	- 738
	<u>16,621</u>	<u>16,808</u>	+ <u>187</u>

(c) The budget for 1947-48 shows a deficit of \$1,850 as compared with \$1,770,000 for the current year, or an increase of \$ 80,000  
This is after taking into account increased fees in accordance with paragraph 1 of \$514,000  
Less the proposed provision of bursaries 50,000 464,000  
And gives effect to an anticipated increase in the D.V.A. grant (as applied to operating account) of 51,000  
Which means that the University's costs of operation (net) exclusive of the proposed increase in fees and of the D.V.A. grant will be increased by \$595,000

This applies as follows to -

Queen's Park	\$290,000
Ajax	305,000
	<u>\$595,000</u>

(d) The net increase of \$290,000 in the costs of operation (net) at Queen's Park exclusive of the proposed increase in fees and of the D.V.A. grant consists of:

Increased expenditures	\$600,000
Less increased revenues (largely due to increased enrolment and a higher percentage of students in Applied Science (where the fees are higher)	<u>310,000</u>
Net increase	<u>\$290,000</u>

The principal increases in the expenditures are, very approximately:

Increases in salaries of Academic staff including an increase of approximately 150 to the members of the said staff	\$355,000
Salaries in connection with extension of the Graduate School, Industrial Relations (previously charged in the Trust Section), Public Health Administration and Examinations	55,000
Apparatus (chiefly in Applied Science)	50,000
Supplies (chiefly in Applied Science and Medicine)	37,000
Building Maintenance, Central Power Plant, etc. (largely due to increased rates and increased cost of coal)	<u>57,000</u>
	<u>\$554,000</u>
Other increases, less decreases (net)	<u>46,000</u>
	<u>\$600,000</u>



Report No.  
169 of the  
Finance  
Committee  
(Cont'd)

Note: The total cost of these four items which are new this year is approximately \$120,000, the difference of \$65,000 being included under the various other captions above.

The large item above is the increase in Academic salaries of \$355,000. The President feels strongly that these increases are necessary and justifiable for several reasons including:

- (a) Increased enrolment in Applied Science necessitating a double shift basis of operation. This accounts for \$119,000.
- (b) Increases of \$42,000 and \$26,000 respectively in Medicine and Dentistry due to reorganization and increased rates.
- (c) Increase of \$26,000 in Arts in spite of a slightly reduced enrolment (exclusive of \$55,000 in the Graduate School). This is partly due to the reorganization of certain departments.
- (d) Increases of \$10,000 to the Library.
- (e) General increases which have been necessary in the lower ranks to obtain and retain staff.

After discussing these increases with the President in considerable detail, your Committee is satisfied that they are necessary if current standards are to be maintained.

- (e) The net increase of \$305,000 in the costs of operation (net) at Ajax, exclusive of the proposed increase in fees and of D.V.A., consists of:

Decreased revenues	\$368,000
Less decreased expenses	63,000
	<u>\$305,000</u>

Revenues are down because of reduced enrolment which affects both the fees and revenues from residences. Also the revenues for 1946-47 included \$83,000 of fees carried forward from the previous year, which condition is not repeated this year.

The difficulty at Ajax is to reduce expenses in proportion to the reduced enrolment, and this problem will be accentuated next year. This raises the question of our long-term plans for Ajax. The President's view is that we should close one line for 1948-49 and close Ajax altogether in the following year. On this basis he believes 1947-48 should be the peak year as far as the net expense at Ajax is concerned.

3. Your Committee has asked the Comptroller to prepare a rough estimate of the University's operating position for each of the 5 years commencing 1st July, 1948. This will be considered early next Fall and reported to the Board in due course.

Report No.  
169 of the  
Finance  
Committee  
(Cont'd)

4. Your Committee submits the following reconciliation of the University's budget and the Provincial Government accounts:

Our budgeted deficit for 1946-47 was	<u>\$1,730,000</u>
The Ontario Government provided in their estimates for their year ending 31st March 1947 only	\$1,100,000
Of this we received prior to 30th June 1946 and applied against that year	<u>600,000</u>
This left a balance to apply against our year ending 30th June 1947 of	\$ 500,000
When this situation was explained to the Provincial Treasurer, he agreed to give us an additional amount to be charged against the Government's accounts for its year ended 31st March 1947 of	325,000
The Government have provided for only \$1,100,000 in their estimates for their year ending 31st March 1948. Of this, one-quarter only should apply to our year ending 30th June 1947 or	<u>275,000</u>
On this basis we will have received a total of	<u>\$1,100,000</u>
But this is less than our budgeted deficit for 1946-47 by	<u>\$ 630,000</u>
Note: It will be less than our estimated actual deficit by	<u>\$ 670,000</u>

It is recommended that this situation be discussed with the Prime Minister and the Provincial Treasurer at an early date. At the same time we should explain that our budget for 1947-48 envisages a deficit of \$1,850,000, whereas the Government's accounts for their year ending 31st March 1948 only provide \$1,100,000. And of this \$1,100,000 the first quarter's proportion of \$275,000 plus another \$670,000 will be required to balance our position at 30th June 1947. This means that there will be left only \$155,000 in the Government estimates to apply against our budgeted deficit for the year commencing 1st July 1947.

It should be noted in connection with the foregoing that the Government advanced the University a further \$750,000 - which was charged in the Government's accounts to their year ending 31st March 1947 - to be applied by the University either against the Capital Expenditures at Ajax, or alternatively against our deficit for the year ending 30th June 1947. The decision was to depend in large measure on the D.V.A. grant and its distribution between operating and capital account. It was agreed that we would hold the amount in suspense for the time being. It is suggested that this whole question be discussed with the Prime Minister when our budget for 1947-48 is taken up with him and a decision obtained as to how we should treat the \$750,000 in our accounts in the light of the foregoing.

All of which is respectfully submitted.

(Sgd) W. L. Gordon,  
Chairman of Committee  
(Sgd) C.E. Higginbottom,  
Secretary."

June 24, 1947



Review of  
foregoing  
report by  
Chairman  
of the  
Finance  
Committee,  
including  
Estimates  
for 1947-  
1948, pay-  
ment of  
Government  
grants,  
etc.

In reviewing the above report Mr. Gordon, Chairman of the Finance Committee, explained various details in connection with the Estimates for 1947-48. Reference was made to the inclusion in the Estimated Income of provision for an increase in the fees of the University, regarding which the Minister of Education had been consulted. It was pointed out that from this income an amount of \$50,000 was to be provided for students who from lack of funds would be unable to attend the University. In discussing the increase in fees Dr. Neilly stated that in his opinion the ratio of increase between Arts and Applied Science was too great. It was agreed that a carefully prepared announcement regarding the increase in fees would be made by the Chairman of the Board and the President, in which it would be pointed out that increased costs had necessitated this change. It was also agreed that a schedule of increases would be prepared for insertion in the various Calendars. Mr. Gordon stated that in his opinion it was very dangerous for the Government to show a grant in its Estimates of \$1,100,000 each year, realizing that a considerable sum in excess of this would be required to balance the budget.

Expression  
of appreci-  
ation to  
Mr. Gordon  
and members  
of Finance  
Committee

The Chairman of the Board expressed sincere appreciation to Mr. Gordon and the members of the Finance Committee for the time they had given to the presentation of the Estimates.

Report of  
Committee  
on Adminis-  
trative  
Pension  
Scheme

Upon motion of the President,  
Seconded by Dr. Bruce,  
the Board approved of the following report from the Committee upon the Pension Scheme for the Administrative and Clerical Staff:-

Report of  
Committee  
on Adminis-  
trative  
Pension  
Scheme  
(Cont'd)

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

The undersigned, acting as a Committee upon the Pension Scheme for the Administrative and Clerical Staff, beg to report as follows:-

J. H. Cox - Guard at the Royal Ontario Museum

On June 5th the Superintendent wrote to the Bursar enclosing copy of letter from Mr. Cox making application for retirement due to physical condition, and at the Superintendent's suggestion Cox was examined by the University doctor who reports that he is totally disabled for further service as a guard due to a heart condition. Cox was 64 years of age on August 11th, 1946, and has been in the employ of the University for approximately 19 years.

Your Committee recommends that Cox be retired on pension as from June 30, 1947, at the rate of \$38.76 a month.

Respectfully submitted,

(Sgd) C. E. Higginbottom

M. A. Mackenzie

A. D. LePan"

June 23, 1947

Report No.  
245 of the  
Property  
Committee

Report No. 245 of the Property

Committee was presented and -

Upon motion of Mr. Vaughan,  
Seconded by Mr. Duncan,

was approved as follows:-

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee begs to report that it held a meeting at the Toronto Club on Wednesday, June 25th, 1947, at 12:30 p.m., at which the following were present:-

Mr. O. D. Vaughan (in the Chair)

Mr. J. S. Duncan

The President

Mr. A. Kelly

Hon. Dr. H. A. Bruce

Rt. Hon. Vincent Massey

Mr. Arnold Gaine, Comptroller

Mr. C. E. Higginbottom, Secretary

Mr. A. D. LePan, Superintendent

1. Report of the last meeting

The report of the meeting held on May 15th was presented and -

Upon motion of Mr. Duncan,

Seconded by Dr. Bruce,

was confirmed.

2. Central Power Plant

Arising from the Committee's previous report, Mr. Vaughan suggested to the Committee that, inasmuch as the Chairman and the Superintendent were procuring an independent report on the Power Plant, any action previously contemplated in connection with the new Central Power Plant be delayed for approximately two weeks. Your Committee has instructed the Superintendent's Office that nothing further be done in the interim.



Report No.  
245 of the  
Property  
Committee  
(Cont'd)

### 3. 106 St. George Street

Following the notice to the Workers' Educational Association to vacate the University property at 106 St. George Street, in view of the urgent need for additional accommodation, the Association suggested that they should be compensated for certain improvements made to the property while it was occupied by them. After considering the representations made in this regard your Committee recommends -

Upon motion of Mr. Massey,

Seconded by Mr. Duncan,

that authority be given to offer the sum of \$1,000.00 to the Association as reimbursement for expenditures, on the understanding that the cost of the repairs to drains made by the University Plumber in 1947, viz: \$300.00, be met by the Association.

### 4. Extension of Ontario College of Education

In connection with the plans for an extension to the Ontario College of Education it is proposed to demolish the houses at 719 and 721 Spadina Avenue owned by the University, which are immediately south of the College, and also the houses at 715 and 717 Spadina Avenue, for which the University is now negotiating. Your Committee recommends -

Upon motion of Dr. Bruce,

Seconded by Mr. Duncan,

that authority be given for the purchase of 715 and 717 Spadina Avenue at a price of \$8,000 each, and that the matter of demolition of 719 and 721 Spadina be postponed until 715 and 717 are acquired.

### 5. Tree Planting and Pruning on Grounds

Your Committee received a report from the Superintendent stating that during the War, when suitable labour was scarce, both these items got behind, and that while younger men are still difficult to get a start has been made with this much needed work.

### 6. Victoria University Property Negotiations

The Chairman of your Committee reported at the meeting that representatives of the University and Victoria had met and discussed this matter, but that in view of the difference in valuations obtained in connection with the property at 84 Queen's Park, 'Wymilwood', they were meeting again and would report at a later date.

### 7. University Avenue and College Street Licenses

In connection with certain areas on College Street and University Avenue over which the University has, by Statute, control as to frontage conditions, the Comptroller drew attention to the fact that certain tenants in these areas were violating the conditions, and after discussing the matter at length your Committee recommends -

Upon motion of Mr. Duncan,

Seconded by Dr. Bruce,

that a complete survey be undertaken of the properties in question.

### 8. Frontage Licenses - 169 and 171 College Street

Your Committee has considered an application from Ingram & Bell Limited for the removal without charge from their property at 169 College Street of the 'shop' restriction included in the frontage license granted to them, in view of an offer from the Sun Oil Company to

Report No.  
245 of the  
Property  
Committee  
(Cont'd)

purchase this property for the use of a service station. In this same connection a letter was presented on behalf of the Estate of the late Dr. W. B. Thistle, applying for a release of the restrictions at 171 College Street, as they have also received an offer from the Sun Oil Company for this property to be used as a service station. In discussing the matter some of the members expressed opposition to the erection of a service station opposite the University. Your Committee recommends that no action be taken regarding the above applications until a report has been received on the survey recommended in Clause 7.

9. Needs of the University Library

Your Committee has considered the resolution of the Senate, referred to it by the Board, regarding the needs of the University Library, and suggesting that the present facilities be increased either by means of an extension of the present Library building or, preferably, by the building of a new University Library on modern lines. In discussing the matter reference was made to the information obtained by the delegation from the staff which had visited certain libraries in the United States and Canada. The Committee recommends -

Upon motion of Mr. Massey,

Seconded by Dr. Bruce,

that in view of the urgency of the matter preliminary sketch plans be prepared on the basis of further information requested by the President.

10. New University College Men's Residence

In connection with the revised plans for the new University College Men's Residence submitted by the University College Committee and referred to your Committee by the Board for consideration, it is recommended -

Upon motion of Dr. Bruce,

Seconded by Mr. Duncan,

that the proposed site and plans providing for an extension to the south of the original plans, be approved subject to sufficient funds being available.

11. Proposed Site for Institute of Physiology

The Comptroller presented a plan of the proposed site for the Institute of Physiology on the property west of the Banting Institute on College Street, which the Provincial Government has been requested to transfer to the University. In this connection the Committee was informed that the Government is desirous of having the Institute building so erected that it would be approximately the same distance from the corner of University Avenue as the University's Botanical Building is on the west side of University Avenue. Your Committee recommends this site for approval, and also recommends that if approved Dr. C. H. Best be informed of the Board's decision.

12. Proposed Women's Building

Dr. Bruce raised the question of whether consideration was being given to provision for a Women's Building, and your Committee was informed that the Board intend to deal with this matter in the Fall.

13. Order of New Buildings

In connection with the proposed new buildings referred to above, Mr. Massey suggested that in 'The Varsity Appeal' for funds these buildings be placed in the following order:-

1. Library
2. University College Men's Residence
3. Institute of Physiology
4. Women's Building
5. General Arts Building



Report No.  
245 of the  
Property  
Committee  
(Cont'd)

14. Alterations to Queen's Park and University Avenue

Your Committee has considered a plan prepared by the City regarding the proposed street line on University Avenue, and recommends -

Upon motion of Mr. Massey,

Seconded by Dr. Bruce,

that the Board approve of the same, on the understanding that trees would be replaced on the islands in the centre of the Avenue, and that the final plan for planting, etc., be submitted to the University for approval. It is further recommended that approval be given to proposed changes in the street line of Queen's Park on condition that the City provide funds for traffic control which would be specified by the traffic authorities and the erection of an underpass entrance to the University grounds, and subject to examination of the following:-

1. Redefinition of area of Lease.
2. Design of overpass.
3. Fence to be maintained.
4. Spillage to be specified.
5. Pedestrian protection.
6. Settlement with Victoria and Emmanuel.

It is further recommended that Professor E. R. Arthur, of the School of Architecture, be consulted with regard to the design of the bridge over the entrance to the University grounds.

15. Physics Building Equipment

Your Committee has considered estimates for the elevator extension and equipment for the new wing of the Physics Building, and in this connection Professor H. J. C. Ireton of the Physics Department was invited to and attended the meeting. Professor Ireton emphasized the desirability and necessity for the elevator extension, shown in the estimates at a cost of \$14,000.00, so that its use would be available in the new wing. Your Committee recommends -

Upon motion of Dr. Bruce,

Seconded by Mr. Duncan,

that the estimates as submitted in Category A (Essential) to a total of \$84,095.00, including \$14,000 for the elevator, be approved.

All of which is respectfully submitted.

(Sgd) O. D. Vaughan,  
Chairman of Com-  
mittee

(Sgd) C.E.Higginbottom,  
Secretary."

June 25th, 1947

Alterations  
to Queen's  
Park and  
University  
Avenue

Regarding Clause 14 of the foregoing report, in connection with alterations to Queen's Park and University Avenue, the Comptroller explained in detail the plans prepared by the City regarding the proposed street line on University Avenue and Queen's Park.

Alterations  
to Queen's  
Park, etc.,  
(Cont'd)

This matter was discussed at length and -

Upon motion of Mr. Bryce,  
Seconded by Mr. LaBine,

the Board approved of these plans on broad lines, subject to the details being submitted to the Chairman of the Board, the Chairman of the Property Committee, and the Comptroller for approval.

Recommendations of President

Recommendations of the President

were approved as follows:-

Appointments - from July 1, 1947

Appointments

		Salary per year
<u>Faculty of Arts</u>		
R. E. Williamson	- Assistant Professor, Astronomy	\$3,500
Botany:		
M. W. Bannan	)	3,500
Miss D. F. Forward	) Assistant Professors	3,500
J. H. Soper	)	3,500
Chemistry:		
D. J. LeRoy	) Associate Professors	4,500
F. E. W. Wetmore	)	4,500
W. Wightman	- Laboratory Attendant in Geological Sciences	1,300
R. J. Williams	- Assistant Professor in Oriental Languages	3,500
C. H. Haagen	- Assistant Professor in Psychology	3,700
Miss A. E. McKay	- Secretary to the Dean	2,000
<u>Faculty of Medicine</u>		
J. H. McClary	- Technician in Biochemistry	1,200
Banting and Best Medical Research:		
E. Baer	- Associate Professor	3,500
G. A. Wrenshall	- Assistant Professor	3,500
W. S. Hartroft	- do.	3,500
Medicine:		
D. Graham	- Professor Emeritus without salary	
E. F. Brooks	) Assistant Professors	300
T. Owen	)	500
G. W. Loughheed	- Associate	500
Oto-Laryngology:		
P. E. Ireland	- Professor of Oto-Laryngology and Head of the Department	5,000
J. A. Sullivan	- Associate	200
A. Hunter	- Professor Emeritus of Pathological Chemistry without salary	
Physiology:		
J. D. Brown	) Technical Assistants	2,000
G. K. Roseblade	)	1,800
C. B. Farrar	- Professor Emeritus of Psychiatry without salary	
M. R. Hall	- Assistant Professor in Radiology	250

Note: In addition to the appointments listed in the Agenda as above the Board approved of the President's recommendation for the following appointment:

R. B. Kerr - Head of the Department of Therapeutics, Assistant Professor of Therapeutics, and Assistant Professor of Medicine, from July 1, 1947 - salary \$1,100 in Therapeutics, \$1,500 in Medicine.



Appointments  
(Cont'd)

Faculty of Medicine (Cont'd):

Surgery:

W. E. Gallie	- Professor Emeritus	Salary per year without salary \$250
C. W. Harris	- Associate	

Faculty of Applied Science and Engineering:

Electrical Engineering:

J. E. Reid	- Associate Professor	4,500
G. Sinclair	- Assistant Professor	3,500

Ontario College of Education:

C. E. Phillips	- Professor of Education	5,500
E. L. Daniher	- Professor of Methods in History	5,500
A. G. Croal	- Associate Professor of Methods in Science	4,800
F. W. Halbus	- Associate Professor of Physical Education	4,825
P. A. Petrie	- Associate Professor of Methods in Mathematics	4,800
R. W. B. Jackson	- Associate Professor and Assistant Director of Educational Research	4,600
H. A. McGuire	- Associate Professor of Elementary Subjects and Supervisor of Practice Teaching	4,800
R. D. Phillips	- Associate Professor of Methods in Vocational Subjects and Acting Director of Vocational Training and Industrial Arts and Crafts	4,800
M. D. Parmenter	- Associate Professor of Guidance and Director of Vocational Guidance Centre	4,900
B. C. Taylor	- Assistant Professor in Methods in Classics and Instructor in University of Toronto Schools	4,000

Faculty of Forestry:

D. V. Love	- Assistant Professor	3,500
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Faculty of Music:

R. Johnston	- Assistant Professor in School Music	3,600
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Faculty of Dentistry:

A. D. A. Mason	- Dean Emeritus	without salary
P. G. Anderson	- Professor of Operative Dentistry	2,200
J. Kreutzer	- Professor of Preventive Dentistry and Assistant Director of the Clinic	4,000
H. Halderson	- Associate Professor of Orthodontics	1,500
F. L. Cole	- Associate Professor of Prosthodontia (part-time)	1,311
H. S. Thomson	- Associate Professor of Dental Public Health	100

Appointments (Cont'd)		Salary per year
<u>Faculty of Dentistry (Cont'd):</u>		
M. R. Culbert	- Assistant Professor in Orthodontics	\$1,260
G. W. Johnston	- Associate (part time)	720
E. B. Hooks	) Associates (part time)	2,000
E. P. Downton		2,500
<u>School of Social Work</u>		
J. S. Morgan	- Assistant Professor	3,700
Mrs. S. I. Gerridzen	- Librarian	1,650
<u>School of Hygiene:</u>		
R. D. Defries	- Professor of Hygiene and Public Health Administration without salary	
L. O. Bradley	- Associate Professor of Hospital Administration from August 1, 1947	5,400
L. O. Bradley	- Associate in Public Health Administration from August 1, 1947	1,100
J. E. Goodwin	- Assistant Professor in Physiological Hygiene	4,000
G. H. M. Hatcher	- Associate in Public Health Administration	3,000
Miss E. M. Shaver	- Associate in Public Health Nutrition	3,000
<u>School of Chinese Studies:</u>		
C. Shih	- Assistant Professor	3,500
<u>University Library:</u>		
Assistants:		
Miss E. Skelton		1,600
Miss R. Burt		1,600
Miss M. Huntley		1,700
Miss M. Hall		1,700
Mrs. J. McElheran		1,700
Mrs. M. Stewart		1,700
Miss K. Ball	- Head of the Cataloguing Department	2,500
<u>Department of University Extension:</u>		
W. J. Dunlop	- Director of University Extension	6,500
<u>Hart House:</u>		
J. B. Bickersteth	- Warden Emeritus	without salary
<u>Women's Athletic Association:</u>		
Miss A. E. M. Parkes	- Secretary-Treasurer	600

<u>For the Session 1947-48</u>		Salary for Sess'n
<u>University Library:</u>		
Miss M. Thompson	) Assistants	\$1,600
Miss R. Schawlow		1,600
Miss L. Verity	- Assistant, Sept. 1 to June 30	1,600 a year
<u>Athletics and Physical Education - Men:</u>		
J. E. McCutcheon	- Supervisor of Intramural Athletics (10 mos.)	3,500
W. H. Martin	) Instructors (10 mos.)	3,000
A. R. T. Chetwynd		2,500
L. B. Smith		2,500
W. W. Winterburn		2,800
H. Phillips		2,800



Appointments  
(Cont'd)

Athletics and Physical Education - Men (Cont'd):

W. Rimmer	- Chief Locker and Attendance Clerk	\$2,600
J. R. Rimmer	- Assistant Locker and Attendance Clerk	2,300
L. Green	- Locker Attendant	1,800
P. Robb	- Locker Attendant (10 mos.)	1,450
J. Brown	- Locker Attendant	1,600
Miss K. M. Boyd	- Clerical Assistant	1,550

Athletics and Physical Education - Women:

Miss D. N. R. Jackson	- Instructor in Athletics and Physical Training	3,500
Miss Z. Slack	)	3,000
Miss W. Baxter	) Lecturers in Athletics	2,100
Mrs. W. A. McCatty	) and Physical Training	2,000

Faculty of Arts:

J. N. Emerson	- Lecturer in Anthropology	2,600
<u>Art and Archaeology:</u>		
G. S. Vickers	- Lecturer	3,000
M. Baldwin	)	
Miss Y. Hackenbroch	)	
Miss B. Maw	) Special Lecturers -	
Miss W. Needler	) without salary	
F. S. Spendlove	)	
P. Haworth	- Special Lecturer	800
J. A. Hall	)	500
Mrs. B. C. Haworth	) Assistants	400
F. E. Winter	)	600
R. B. Hall	)	250
Mrs. I. H. Whitley	- Reader	200
Mrs. E. N. Agnew	- Secretary-Librarian	880

Astronomy:

Ching-Sung-Yu	- Special Lecturer	3,000
Miss R. J. Northcott	- Lecturer	2,300
Mrs. H. S. Hogg	- Lecturer and Research Associate	2,000
G. F. Longworth	- Technical Assistant	2,040
C. Whelan	- Secretary-Observer	1,320

Botany:

J. E. Bier	- Special Lecturer, July 1 to June 30 without salary	
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From July 1 to June 30:

H. M. Good	- Lecturer	2,600
R. F. Cain	- Curator and Lecturer	2,800
Miss C. B. Ross	)	2,000
Miss W. Stachera	) Technical Assistants	1,100
Miss R. Blumenstein	)	1,100
Miss I. Stachera	)	1,200
L. Van Cleemput	- Horticulturist	2,560
Miss R. Hobberlin	)	1,520
Miss M. G. Moffat	) Secretaries	1,415
Miss K. L. Hull	- Librarian and Demonstrator	2,000
D. S. Hull	- Stockkeeper and Senior Laboratory Attendant	1,500
S. Smith	- Laboratory Attendant	1,205
W. Bradley	- Gardener	1,000

From Oct. 1 to May 30:

Demonstrators:

K. M. Graham	\$700	D. W. A. Roberts	600
B. H. MacNeill	700	L. T. White	600
D. Fraser	600	M. Weinbraub	700
L. Shewfelt	700	Miss C. A. Loveland	700
E. R. Waygood	600	V. Nordin	700
R. B. Doughty	600	Miss D. Brown	700
Miss J. W. Hawkes	700		

Appointments  
(Cont'd)

Chemistry:

E. L. Tollefson	- Special Lecturer, Aug. 1 to May 31	\$3,000
Miss E. V. Eastcott	- Lecturer	2,300
Mrs. M. A. Thomson	- Secretary	1,800
Demonstrators, Sept. 21 to May 21:		
W. J. Allan	\$800	P. Aziz 800
T. J. L. Batke	800	W. D. Cooper 800
Mrs. J. Cowan	800	C. M. Delaney 800
J. R. Dingle	800	Miss M. A. Hill 800
Mrs. E. G. Hood	800	Mrs. B. Howard 800
W. L. Jablonski	800	D. S. Jackson 800
G. L. Lee	800	J. J. MacDonald 800
D. R. MacKenzie	800	H. Montgomery 800
Mrs. H. Newcombe	800	G. L. Osberg 800
A. W. Tickner	800	Miss M. C. Wallace 800
K. R. Willis	800	S. S. Barton 720
A. Brook	720	J. P. Butler 720
J. A. P. Davies	720	R. H. Meen 720
R. Simkins	720	Miss D. I. Langman 1,440
Mrs. H. Hampson	1,440	

Geography:

L. G. Reeds	) Lecturers	2,800
D. Kerr		2,600

Geological Sciences:

E. W. Nuffield	- Lecturer	3,000
W. M. Tovell	) Demonstrators	1,000
P. A. Peach		1,000

Assistants:

R. E. Deane	\$500	S. A. Forman 400
I. H. Milne	400	G. D. Springer 400
J. W. Hoadley	300	T. Parks 300
R. E. Thorsteinson	300	
G. B. Langford	- in charge of course, Summer Survey Camp, September	125
W. W. Moorhouse	- Instructor, Summer Survey Camp, September	75

History:

Miss H. Macdonald	- Special Lecturer, 10 mos.	2,250
Lecturers:		
J. M. S. Careless	\$3,000	J. B. Conacher 2,500
G. C. Paterson	2,500	M. R. Powicke 2,500
D. Spring	2,500	G. Craig 2,500
Miss F. C. Hahn	- Secretarial Assistant, 9 mos.	1,200

Italian and Spanish:

Instructors:

N. H. Tayler	\$2,000	A. J. Molinaro 1,800
Miss E. M. Lamb	1,700	Miss V. M. Bowles 1,500
K. L. Levy	1,400	Miss W. A. Campbell 1,400
Miss D. A. Inch	1,400	Miss M. E. Garnham 1,100
L. C. Dawson	1,100	
H. Peterson	) Teaching Fellows	1,000
T. B. Barclay		1,000
G. R. Fluegge		1,000
Miss M. E. Rugg	) Assistants	600
R. N. Shervill		500
Miss B. Corrigan	- Lecturer	2,100



Appointments  
(Cont'd)

Mathematics:

Teaching Fellows:

K. D. Fryer	\$800	S. A. Kushneriuk	800
T. F. Morris	800	R. G. Stanton	800
W. B. Thompson	800	A. Wilson	800
G. Berman	700	J. H. Chung	700
L. W. Crompton	700	W. T. Sharp	300
J. H. Adams	- Assistant in Military Studies, Sept. 15 to May 15		1,000

Philosophy:

Lecturers:

D. Savan	\$3,200	D. P. Dryer	3,200
R. F. McRae	3,000	M. H. Thompson	2,900
C. Campbell	2,600	J. C. S. Wernham	2,400

Physics:

G. D. Scott	)	Lecturers	3,000
C. C. Gotlieb	)		2,500
Miss N. K. Reed	-	Secretary and Librarian	1,800
B. Clark	-	Mechanician	3,100

Assistant Mechanicians:

G. Woodward	\$2,500	J. Ward	2,500
F. Shepherd	2,400	A. Owen	2,400
B. Legge	2,000		
R. H. Chappell	-	Glassblower	3,100
H. W. Tonkin	-	Lecture Assistant	2,100
H. C. Christie	-	Laboratory and Lecture Assistant	1,600

Instructors:

Miss E. Cohen	\$2,000	Mrs. D. Elson	2,000
J. Levinson	2,000	E. B. Mullen	1,400
Miss E. Bishop	1,000	G. E. Reesor	2,000

Demonstrators:

Mrs. E. J. G. Dale	600	Miss F. Dawes	600
J. H. Dunphy	600	D. J. Eckl	600
G. D. Hobson	600	R. Lee	600
S. F. Love	600	P. Mandl	600
Mrs. C. E. C. Morrison	660	W. A. Murray	600
N. Olson	600	J. Peach	600
Mrs. M. Rotenberg	770	A. Rotenberg	600
A. Schawlow	660	M. Shubik	600
L. Sklar	600	G. Smith	600
B. P. Stoicheff	600	T. J. Stokes	600
E. Teghtsoonian	600	M. A. Thangaraj	600
D. L. Thiers	600	F. Weinberg	600
D. Andrychuk	600	P. Grader	600
W. J. Staple	600	T. B. Weston	600
D. Buek	-	Technician in Geophysics	2,100
B. W. Robinson	-	Demonstrator in Geophysics	600
Miss A. M. Gray	)	Research Assistants	2,500
Miss M. E. Ferguson	)		1,600
Mrs. B. M. Deacon	-	Research Assistant (part time)	1,100

Political Economy:

Lecturers:

R. H. Fleming	\$2,200	F. J. Turner	2,000
Miss J. R. Burnet	2,000	Mrs. K. W. Klawe	2,000
R. J. Sutherland	2,000	Miss E. M. Rosengren	2,200
K. F. Helleiner	3,200	W. C. Hood	2,200
S. M. Lipset	2,200	S. G. Murray	2,500
Miss M. E. Wallace	2,200	A. B. Jack	2,000

Appointments  
(Cont'd)

Political Economy (Cont'd):

R. H. Coats - Visiting Professor \$1,625

Instructors:

M. S. Donnelly \$1,900 P. Stuchen 1,000

Assistants:

O. Butz 300 S. E. Chernick 300

R. Y. Grey 300 C. Levinson 300

J. W. Mainguy 300 G. E. Mowbray 300

R. Robinson 300 J. A. Sawyer 300

J. B. Seaborne 300 K. T. Shoyama 300

A. J. R. Smith 300 C. Wheeler 300

Miss B. Mercer 300 E. A. Prince 300

L. R. Williams 300 Mrs. J. Davidson 300

W. G. Phillips 300 Miss B. Zarow 300

S. Chomistek 300

Miss E. Carnegie ) Secretaries 1,300

Miss A. Stewart ) 1,300

W. T. Easterbrook - Visiting Assistant Professor 4,000

Psychology:

E. I. Signori - Lecturer 2,500

Mrs. R. Gerstein ) 1,800

Miss R. Potashin ) Instructors 600

Mrs. M. R. King ) 600

H. O. Steer ) Teaching Fellows 500

M. W. Wright ) 500

Special Lecturers:

G. P. Cosgrave \$500 R. W. B. Jackson 400

Miss D. A. Millichamp 200 V. L. Stewart 200

E. J. Fisher - Demonstrator 600

Assistants:

L. Gelfand \$400 J. P. Zubek 400

J. J. M. Costello 300 K. G. Ferguson 300

D. F. Roberts 300 Mrs. B. Simpson 300

A. H. Smith 300 Miss I. A. Davis 200

A. D. Govan 200 Miss M. E. Hetherington 200

Miss M. L. Jones 200 S. M. Jourard 200

R. C. Joyner 200 R. G. N. Laidlaw 200

Miss G. H. Lewis 200 Miss M. P. Pearce 200

Miss B. Rotenberg 200 D. L. G. Sampson 200

Miss A. Scott 200 S. J. Taylor 200

W. R. Thompson 200 Miss J. H. Burns 100

Miss E. McCullough 100 Miss J. M. Ross 100

G. C. Cooper - Technician 2,460

Miss G. M. Hearle - Clerical Assistant 1,200

Miss D. D. Hearn ) Laboratory Attendants 1,300

Miss G. Evans ) 450

Zoology:

Miss V. E. Engelbert ) Lecturers, July 1 to 3,000

G. M. Neal ) June 30 2,900

Mrs. M. Thompson - Lecturer, Oct. 1 to June 30 2,000

Technical Assistants:

A. Quantrill ) 2,000

Mrs. V. Howie ) July 1 to June 30 1,600

E. Smith ) 1,200

Mrs. A. Shortt - Sept. 1 to June 30 1,500

Mrs. J. Bray - July 1 to April 30 700

D. G. LeRay - Curator of Vivarium, July 1 to June 30 1,700

M. Lawrence - Asst. Curator of Vivarium, July 1 to June 30 1,250



Appointments  
(Cont'd)

Zoology (Cont'd):

From July 1 to June 30:

A. Prince	- Chief Laboratory Assistant	\$1,700
W. Smith	- Stores Manager	1,700
Miss R. Jenkins	- Secretary	1,850
Mrs. M. Proctor	- Stenographer & Librarian	1,300
Mrs. S. Gross	- Secretarial Assistant, Sept. 15 to June 15	1,000

University College:

L. E. Woodbury	- Lecturer, Classics	2,600
English:		
C. W. Dunn	) Lecturers	2,900
V. M. Tovell		2,200
W. F. Blissett	- Lecturer (part time)	1,400

Teaching Fellows:

C. C. Love	\$700	M. MacLure	700
P. F. Fisher	700	J. M. R. Margeson	700
J. K. Heath	700	A. C. Hamilton	700
J. Graham	700	R. J. Bishop	700
D. R. Cherry	700	H. Maclean	700
A. Thomson	700	G. C. Parker	700
G. C. Parker	700	G. Whalley	700

French:

Lecturers:

Miss I.G. Balthazard	2,400	D. M. Hayne	2,800
Miss M.D. MacDonald	2,400	C. R. Parsons	2,500

Teaching Fellows:

Miss J. Gillespie	1,800	Miss M. Belcher	600
Mrs. E. Joliat	1,200	J. S. Tassie	600

German:

R. Coper	) Lecturers	2,500
Miss M. Sinden		2,200
R. L. Kahn	- Teaching Fellow	700

Oriental Languages:

K. Goldschlag	- Teaching Fellow	700
E. Schild	) Readers	500
A. Pappenheim		500

Registrar's Office:

W. J. McAndrew	- Registrar	1,700
Miss R. Davidson	- Stenographer	1,310

Women's Residences and Union:

Miss B. J. Thompson	- Assistant Dietitian	1,500
Miss J. S. Ebbels	- Secretary	1,320

Faculty of Medicine:

Miss M. L. Dunlop	- Clerk and Stenographer	1,200
R. Jewitt	- Messenger, Medical Office	900

Anatomy:

Miss S. Bensley	- Visiting Professor, Aug. 1 to Jan. 31	2,000
Miss K. McMurrich	) Lecturers	2,000
M. L. Bunker		400
I. M. Murray	- Fellow	1,800
R. G. MacKenzie	- Senior Demonstrator	1,200

Demonstrators:

W. G. Beattie	\$800	J. C. Callaghan	800
J. C. McLister	800	H. K. Nancekivell	800
B. Wells	800	H. S. Ford	700
J. Hay	700	J. I. Postnikoff	700
H. Rotenberg	700	I. D. McQueen	450
G. F. Lewis	450	A. Carrie	675
R. K. MacDonald	525		

H. deW. Ball	- Assistant	750
Miss M. McConnell	- Assistant Secretary	1,450

Appointments  
(Cont'd)

Biochemistry:

Mrs. J. M. Fisher - Demonstrator, Sept. 1 to May 31 \$1,800

Fellows:

A. W. Jackson	\$1,100	J. S. Barlow	900
D. B. Smith	1,040	A. M. Moore	1,050
G. A. Low	900	Miss M. S. DeWolfe	900

Committee of Experimental Research:

W. Cowan	- Chief Technical Assistant	2,050
L. Hughes	- Laboratory Assistant	1,000

Hygiene and Preventive Medicine:

A. M. Goulding	- Lecturer	1,300
Miss G. Mickle	) Demonstrators	1,675
Mrs. M. Podoski		1,400
Miss M. Langley	) Fellows	1,100
G. Shaw		1,100
Miss A. Camilleri	- Laboratory Assistant	1,200
Miss C. W. Christian	- Laboratory Attendant	1,000

Medicine:

Senior Demonstrators:

G. Bates	\$200	G. F. Boyer	200
E. A. Broughton	200	W. H. Brown	200
J. G. Falconer	200	J. W. Graham	200
A. R. Hagerman	200	R. B. Kerr	2,400
R. I. Macdonald	500	E. J. Maltby	200
J. C. Richardson	1,080	H. E. Rykert	200
N. M. Wrong	200	A. F. W. Anglin	150
T. A. Crowther	150	R. C. Dickson	2,400
A. M. Doyle	150	C. C. Gray	2,400
W. F. Greenwood	3,000	H. C. Hair	2,100
W. E. Hall	150	F. C. Hamilton	150
I. M. Hilliard	150	W. H. Jacques	150
E. S. Jeffrey	150	A. J. Kerwin	150
D. P. Murnaghan	3,000	W. A. Oille	2,400
H. E. Pugsley	500	R. C. Smith	2,100
V. F. Stock	500	J. A. Walters	1,080
K. J. R. Wightman	3,000		

A. H. Squires	- Demonstrator in Clinical Microscopy	250
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Fellows:

C. B. Brown	without salary	A. S. Douglas	900
D. B. Moran	\$900	J. W. Scott	900
J. A. Traynor	1,080		
Miss M. I. Hanna	- Research Assistant	1,800	
Miss K. Lee	- Senior Technical Assistant	1,740	
Miss S. H. Clutton	- Secretary	1,940	
Miss M. M. Scott	- Junior Technical Assistant	1,200	

Obstetrics and Gynaecology:

Senior Demonstrators:

F. J. O'Leary	\$200	W. T. Noonan	200
J. Mann	200	G. L. Watt	200
J. McArthur	200	A. D. T. Purdy	200
M. C. Watson	200	W. H. Murby	150
R. B. Meiklejohn	150	F. P. McInnis	150
W. E. Apted	150	T. C. Jewell	150
Miss G. Maloney	- Fellow (part time)	500	
Miss E. Klimo	- Technician	1,205	
Mrs. M. I. Gillean	- Secretary	1,300	
C. B. Shier	- Resident Fellow	540	



Appointments  
(Cont'd)

Ophthalmology:			
Senior Demonstrators:			
J. F. A. Johnston	\$200	R. G. C. Kelly	\$200
J. C. McCulloch	200	T. H. Hodgson	770
Junior Demonstrators:			
J. S. Crawford	150	J. C. Hill	150
Miss M. E. Albertson	150		
Miss M. E. Gray		- Technician	700
Oto-Laryngology:			
Senior Demonstrators:			
D. B. French	200	A. H. Veitch	200
J. G. Strachan	200	G. C. Snell	200
A. M. McLeod	200		
Junior Demonstrators:			
G. A. Fee	150	G. A. Henry	150
K. McAskile	150	J. B. Whaley	150
Paediatrics:			
Senior Demonstrators:			
W. W. Barraclough	250	C. E. Snelling	250
Mrs. E. C. Robertson	200		
Junior Demonstrators:			
M. A. Cox	150	J. R. Ross	250
W. A. Hawke	200	J. F. McCreary	150
H. E. Edwards	150		
Without salary:			
J. D. Keith		A. L. Chute	
J. P. Fletcher		A. G. Crisp	
B. Allan			
S. H. Jackson		- Biochemist	1,100
F. F. Tisdall		- Director of Paediatric Research Laboratories	without salary
Technicians in Research Laboratories:			
Miss W. M. Johnstone	)		
Miss R. Pocock	)	without salary	
Miss M. Willms	(		
Miss M. B. Moffat	)		
Miss O. Macklin		- Secretarial Assistant	1,650
Pathological Chemistry:			
J. S. Wilson	)	Demonstrators	500
M. O. O'Sullivan	)		300
R. C. Harrison	-	Fellow	1,200
C. S. McArthur	-	Fellow (part time)	1,000
C. H. Downs	-	Technical Assistant	1,620
Mrs. C. McCallum	-	Laboratory Attendant	385
Pathology and Bacteriology:			
H. J. Barrie	-	Lecturer in Pathology	2,750
T. C. Brown	-	Senior Fellow in Pathology	1,250
Fellows in Pathology and Museum:			
H. A. MacMillan	\$900	H. Tanning	900
G. W. Smith	900	T. A. B. Boyd	900
Demonstrators in Pathology:			
W. L. Donohue	100	Miss V. Laughlen	100
Miss E. Morgan	100	J. E. Kurtz	100
W. T. W. Clarke	225		
Miss R. M. Price		- Lecturer in Bacteriology and Serology	3,000
R. C. Ritchie		- Fellow in Bacteriology	1,100
L. S. Mautner		- Demonstrator, "	125
Miss M. I. Tom		- Lecturer in Neuropathology	3,000
A. C. Cody		- Fellow in Neuropathology	1,100

Appointments  
(Cont'd)

Pharmacy and Pharmacology:

Fellows:

D. M. Finlayson	\$1,500	H. W. Smith	\$1,700
W. Paul	1,700		

Fellows (part time):

L. A. Roadhouse	300	J. W. Rogers	300
K. W. G. Brown	300		

Physiology:

E. S. Goranson	- Lecturer, July 1 to June 30	2,800
M. A. Ashworth	- Senior Demonstrator, July 1 to June 30	2,100
Miss M. A. Fletcher	- Junior Demonstrator, Oct. 1 to May 31	550
J. H. Royce	- Mechanician, July 1 to June 30	2,100
B. Kinash	- Technical Assistant, July 1 to June 30	1,415
W. H. Allemang	- Fellow, July 1 to June 30	\$110 a month

Psychiatry:

E. P. Lewis	) Special Lecturers	200
K. G. Gray		150
L. D. Proctor	- Research Associate (part-time)	without salary

Demonstrators:

G. W. Anderson	\$150	Mrs. R. M. Franks	150
G. H. Lugsdin	150	J. E. Sharpe	150

Radiology:

C. L. Ash	- Senior Demonstrator	200
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Junior Demonstrators:

Miss V. Peters	200	D. C. Eaglesham	200
O. Millar	100	K. F. MacEwen	100

Surgery:

Senior Demonstrators:

H. G. Armstrong	200	E. H. Botterell	200
W. G. Carscadden	200	J. H. Couch	200
C. R. B. Crompton	200	J. T. Danis	200
A. W. Farmer	200	W. S. Keith	200
F. G. Kergin	200	F. I. Lewis	200
D. R. Mitchell	200	N. W. Roome	200
R. M. Wansbrough	200	C. H. Watson	200
W. K. Welsh	200	A. W. M. White	200

Junior Demonstrators:

C. Aberhart	150	L. Barclay	150
J. W. Brennan	150	J. R. F. Mills	150
W. T. Mustard	150	H. R. C. Norman	150
H. V. Slemon	150	C. M. Spooner	150
S. A. Thomson	150	F. R. Wilkinson	150

Special Demonstrators:

M. I. Davis	150	Miss J. C. Gray	150
B. Plewes	150		

Fellows:

W. G. Bigelow	2,400	N. C. Delarue	2,400
F. P. Dewar	2,400	E. B. Tovee	2,400
C. J. Robson	- Resident Fellow		1,000
G. H. C. Joynt	) Resident Fellows, July 1		500
G. A. Lane	) for six months		500



Appointments  
(Cont'd)

<b>Therapeutics:</b>			
J. G. Watt	- Research Fellow		\$1,200
<b>Assistants:</b>			
H. G. Kelly	\$75	M. A. O'Gryzio	75
M. F. Clarkson	75		
A. H. Squires	- Voluntary Assistant		without salary
Miss S. Watt	- Laboratory Technician		1,200
Mrs. H. Kerr	- Secretarial Assistant		1,320
<b>Junior Demonstrators in Anaesthesia:</b>			
G. R. Balfour	\$150	G. C. M. Boddington	150
W. E. Brown	150	C. G. Bryan	150
S. M. Campbell	150	J. Chassels	150
N. S. Clark	150	S. J. Evelyn	150
R. A. Gordon	150	H. R. Hargrave	150
K. M. Heard	150	C. H. Robson	150
A. R. Wilkins	150		
<b>Voluntary Assistants in Anaesthesia - without salary:</b>			
D. C. Bastow		W. H. Butt	
H. E. Hopkins		F. L. Junkin	
R. H. Meredith		J. A. Vining	
Miss R. Harland	- Assistant in Physical Therapy		330
<b>Special Lecturers:</b>			
D. M. Tanner	- Dentistry		without salary
V. F. Stock	- Medical Ethics and Economics		100
<b>Medical Jurisprudence:</b>			
K. G. Gray	\$150	W. L. Robinson	125
S. Lawson	75		
S. K. Jaffary	- Social Medicine		without salary
<b>School of Hygiene:</b>			
<b>Physiological Hygiene:</b>			
J. H. Horwood	- Chief Technician		2,000
R. J. Hawke	- Technician		1,200
<b>Public Health Administration:</b>			
G. C. Brink	)	Associates	100
A. L. MacNabb			150
J. T. Phair	- Associate		without salary
D. S. Caverly	- Demonstrator		150
Miss J. M. Day	- Secretary		675
<b>Chemistry in Relation to Hygiene:</b>			
Miss M. J. Holland	- Technician		1,092
<b>Public Health Nutrition:</b>			
Miss L. Barber	- Secretary		1,500
<b>Virus Infections:</b>			
A. J. Bishop	- Technician (part time)		220
<b>Parasitology:</b>			
Mrs. E. Kuitunen	- Demonstrator		2,200
Miss D. Webster	- Laboratory Assistant		1,060
<b>Epidemiology and Biometrics:</b>			
D. B. W. Reid	- Lecturer in Biometrics		1,600
Miss G. E. Stenhouse	- Laboratory Assistant		\$80 a month
<b>Faculty of Applied Science and Engineering:</b>			
<b>Aeronautical Engineering:</b>			
B. Etkin	- Lecturer		3,100
<b>Special Lecturers:</b>			
W. H. Jakiminiuk	\$600	W. H. Jackson	600
W. Czerwinski	300	B. S. Shenstone	200

Appointments  
(Cont'd)

Applied Physics:

E. L. Dodington	- Lecturer	\$3,200
J. J. Klawe	- Lecturer, Sept. 1 to Apr. 30	2,200
H. A. Harvey	- Instructor, Sept. 15 to Apr. 30	2,200
F. B. Friend	- Instructor, Sept. 1 to Apr. 30	2,250
G. Grieve	- Assistant Mechanician, Aug. 1 to June 30	800

School of Architecture:

J. A. Murray	)	3,200
G. Englesmith	) Lecturers	3,400
J. A. Hall	- Special Lecturer	2,500
F. Coates	- Instructor, Sept. 1 for 8 mos.	2,300
Miss P. A. Chapman	- Librarian and Office Assistant	1,500
J. Record	- Attendant in Drafting Room	1,680
H. Fliess	- Special Instructor	2,400

Chemical Engineering:

C. P. Brockett	- Lecturer	4,000
Lecturers:		
R. G. Billinghamurst	- Sept. 1 for 9 mos.	2,475
A. L. Scott	- Aug. 1 for 10 mos.	2,750
Instructors - Aug. 1 for 9 mos.:		
C. E. Drover	\$2,160	R. C. Quittenton 2,025
S. Sandler	2,025	A. W. Ludlam 2,025
Demonstrators - Oct. 1 for 7 mos:		
L. W. Wray	\$1,470	Miss L. I. Cowan 1,470
Demonstrators - Sept. 16 for 7½ mos:		
F. Kubath (7 mos.)	\$1,400	G. L. Milligan 1,500
J. O'Reilly	795	D. J. Foreman 1,500
K. H. Geiger	1,500	A. Zlatkis 1,500
A. V. DeLaporte	- Special Lecturer in Sanitary Chemistry (part time)	500
J. G. Duncan	- Special Demonstrator in Sanitary Chemistry	350

Civil Engineering - Municipal and Structural:

A. E. Berry	- Special Lecturer in Municipal Engineering	1,000
W. H. M. Laughlin	- Special Lecturer in Structural Engineering	700

Civil Engineering - Surveying and Geodesy:

H. L. Macklin	)	3,400
T. L. Rowe	) Lecturers	3,000

Electrical Engineering:

Special Lecturers, Sept. 16 for 7½ mos:		
D. E. McGregor	\$2,500	P. A. Rickard 2,400
H. M. Wilkinson	2,100	
Demonstrators, Sept. 22 to Apr. 30:		
D. Shopsowitz	1,500	K. J. Ketchanoski 1,400
C. E. Doeringer	1,800	

Engineering Drawing:

G. R. Edwards	- Lecturer	2,500
J. A. McKechnie	- Instructor, Sept. 22 to Apr. 30	1,900
G. Brown	- Attendant in Drafting Room, Aug. 16 for 10 mos.	1,400



Appointments  
(Cont'd)

Mechanical Engineering:

F. C. Hooper - Lecturer, Sept. 16 to May 15 \$2,000

Lecturers:

D. G. Huber \$2,300 R. T. Waines 2,800  
W. A. Wallace 2,800

Special Lecturers - Aug. 1 to May 31:

J. R. Doyle \$3,200 P. B. Hughes 3,500  
H. M. MacFarlane 2,250 C. E. Olive 3,500  
W. T. Thompson 2,900

Special Lecturers - Sept. 16 to May 15:

J. W. Church 2,400 O. Clodman 2,000  
B. H. Lloyd 2,800

Instructors:

G. G. Gilchrist - Sept. 16 to Apr. 15 1,575  
G. W. Simonson - Sept. 16 to May 15 1,800

Demonstrators:

G. W. Billings ) Sept. 16 to Apr. 15 1,400  
G. H. Tucker ) 1,400  
J. A. Whitten - Sept. 16 to May 15 1,600  
C. E. Lyall - Aug. 1 to May 31 700

Metallurgical Engineering:

H. U. Ross ) Lecturers 3,300  
J. K. Swinton ) 3,000  
G. A. Lodge - Technician 1,950  
H. M. Ross - Laboratory Assistant, Sept. 1 for 10 mos. 1,225

Special Lecturers:

R. R. Grant - Accountancy and Business 2,000  
P. H. Mills - Engineering and Municipal Law 800  
G. A. McMullen - Public Speaking 600

Faculty of Dentistry:

Miss J. C. Gray - Lecturer in Surgery 240  
G. A. McMullen - Special Lecturer in Public Speaking 100  
W. E. Secord - Lecturer in Principles of Accounting and Instructor in Typewriting for Dental Nurses 150 336

Demonstrators - 8 mos:

C. E. Aho \$990 W. D. Chapple 540  
R. C. Green 945 K. A. Nicholson 1,155  
R. J. S. Tickle 1,575 R. B. Dunlop 420  
R. E. Breen 770 J. B. Macdonald 770  
H. J. Wildfong 1,080 A. W. S. Wood 720  
H. M. Worth - Lecturer in Radiography 260  
M. N. Rockman - Demonstrator, Radiography (9 mos.) 870  
S. G. Werry - Demonstrator in Histology (8 mos.) 630  
A. E. Hobden - Demonstrator in Dental Surgery and Anaesthesia (8 mos.) 816  
H. E. Leslie - Demonstrator in Orthodontics 544

Demonstrators in Orthodontics (10 mos.):

W. K. Shultis \$1,360 E. E. Johns 276  
S. J. Lesco 630

Appointments  
(Cont'd)

A. F. Fenton	- Technician in Periodontology	\$2,100
G. H. Lofts	- Technician in Dentistry and Radiography	2,500
A. A. Nygren	- Technician in Orthodontics	1,900
Miss H. M. Frame	- Laboratory Assistant in Preventive Dentistry (43 weeks)	516
Mrs. C. Bellisle	- Laboratory Assistant in Histology (34 weeks)	340
Mrs. L. Barraclough	- Laundress in Infirmary (43 weeks)	860
Miss W. M. Leask	- Supervisor of Dental Nurses in Training (10 mos.)	1,400
Miss H. M. Sexton	- Nurse in Infirmary	1,500
Miss M. E. Joyner	- Dental Nurse (11 mos.)	1,400
Dental Nurses - 10 mos.):		
Miss F. G. Whitehead	\$1,350	Miss A. H. Rose 1,250
Miss A. G. Godfrey	1,150	Miss F. I. Stevens 1,100
Miss M. M. Payette	1,100	Miss A.L. Mickleborough 1,100
Miss B. B. R. Smith	1,100	Miss E. G. Martin 1,100
Miss B. M. Johnston	1,100	Miss C. A. McNabb 1,100
Miss R. M. Kent	- Clerk in the Secretary's Office	1,310
Mrs. N. Cliff	-, Stenographer	1,200
Miss P. M. Smith	- Assistant in Library	800

Faculty of Household Science:

Food Chemistry:

Mrs. J. R. Butterfield	- Lecturer	2,700
F. J. Francis	- Instructor	1,550
Mrs. C. D. Flinn	- Clerical Assistant (part time)	650
Miss E. J. McCowan	- Demonstrator	1,100

Household Science:

Lecturers:

Miss M. McKellar	\$3,000	Miss A. Grant 2,800
Mrs. E. H. Smith	2,800	Miss H. Coatsworth 2,500
Miss J. Henderson	- Research Assistant	1,100

Faculty of Forestry:

J. A. C. Grant	- Instructor	1,700
F. G. Jackson	- Senior Technician	2,200

Faculty of Music:

K. I. Bray	) Assistants	160
A. G. Jocelyn		160
J. L. Richardson	-, Carillonneur	725

School of Nursing:

Lecturers:

Miss H. A. Bennett	\$3,000	Miss E. M. Howard 2,800
Miss M. I. Tresidder	2,700	Miss D. K. Duff 2,300
		with living valued at \$240
Miss M. J. Greenslade	- Instructor	1,600
		with living valued at \$400
Miss S. Niemeier	- Librarian	1,700
Mrs. L. M. Clarkson	- Secretary to the Director	1,500
Miss D. J. Stacey	- Applications Secretary	1,500
Mrs. J. M. Kowin	- Secretarial Assistant	1,200
Miss M. M. MacPherson	- Residence Nurse	1,700
		with living valued at \$400



Appointments  
(Cont'd)

Miss K. A. Terrill	- Assistant Residence Nurse	\$1,400
	with living valued at	\$400
Miss K. S. Cowan	- Supervisor in Grenville St. Residence	1,600
	with living valued at	\$400
Miss M. G. McPhedran	- Lecturer	2,200

School of Chinese Studies:

Mrs. R. Watts	) Instructors	1,500
S. S. Y. Wang	) (part time)	550

School of Law:

Lecturers:

F. E. LaBrie	\$3,300	S. F. Sommerfeld	2,850
D. C. Vanek	2,850	G. W. Reed	2,550
J. R. Westlake	- Assistant		1,000
Miss P. Glennie	- Secretary		1,310
H. G. Fox	- Special Lecturer in the Law of Industrial Property		without salary

School of Social Work:

M. G. Taylor	- Lecturer	3,100
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School of Physical and Health Education:

Hygiene and Preventive Medicine:

A. M. Goulding	- Lecturer	200
Miss G. Mickle	- Assistant	100
Mrs. M. O. Podoski	- Demonstrator	50

Literature and Expression:

R. D. H. Smith	) Lecturers	300
G. A. McMullen	)	300

Physical Education (Women):

Miss D. J. Clark	- Assistant	1,800
Mrs. M. Graham	- Assistant in Physical Education and Clerical Assistant and Pianist in Athletics and Physical Education Women	1,900
Miss A. I. van Nostrand	- Office Assistant	1,400

Health Education:

Special Lecturers:

R. G. Armour	\$30	G. Bates	10
B. Bird	20	W. J. Gardiner	20
S. K. Jaffary	10	R. G. Ellis	30
E. W. McHenry	20	T. Owen	10
L. A. Pequegnat	30	Mrs. E. C. Robertson	30
Miss F. H. Stewart	10	F. F. Tisdall	20
G. S. Young	10	C. D. Gossage	10

Physical Education - Men:

Associates: without salary:

A. R. Chetwynd	W. H. Martin
H. Phillips	L. B. Smith
W. D. Smith	

Assistants - without salary:

J. Convey	D. M. Graham
J. Primeau	R. Speirs
D. A. White	C. Zwygard

Appointments  
(Cont'd)

Institute of Child Study:

Miss D. McKenzie	)	\$1,600
Miss P. M. Runkle	) Teachers	900
Miss R. R. Keith	)	1,400
Miss M. L. Northway	) Lecturers	900
Mrs. F. L. Johnson	)	1,000
Miss J. Nicholson	) Research Assistants	1,500
Miss H. Shepherd	)	1,310
Mrs. M. L. Kirkpatrick	- Dietitian	770
Mrs. A. Foster	)	700
Mrs. C. Thomson	) Parent Education Assistants	700
Miss H. A. Boothe	)	1,300
Miss G. Evans	- Office Assistant	385

Institute of Industrial Relations:

H. A. Shepard	- Fellow	1,500
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Ontario College of Education:

W. W. J. Dear	- Instructor in Industrial Arts and Crafts	3,200
Miss M. Mack	) Clerical Assistants	1,500
A. T. Bond	)	1,800
Educational Research:		
Miss K. M. Hobday	- Secretary and Research Assistant	2,800
Clerical Assistants:		
Miss M. Graham	\$2,000	Miss M. Spalding 2,000
Mrs. A. Black	1,500	Miss J. Constable 1,500
Library School:		
Miss K. E. Weber	- Lecturer in Library Science	3,000
Miss L. H. Smith	- Instructor in Work with Boys and Girls	525
Miss F. Trotter	- Instructor in Story-Telling	180
W. S. Wallace	- Instructor in College and University Libraries	375

Banting and Best Department of Medical Research:

Medical Research Banting Fund:

Research Associates:

J. E. Goodwin	-	without stipend
A. E. MacDonald	- Honorary	without stipend
Miss Jessie H. Ridout	-	\$2,768

Research Assistants:

Mrs. Jean Collins-Williams	\$1,520	Miss O. Josseau	1,200
G. L. Kalbfleisch	1,800	Miss J. M. Lang	1,700
D. C. O'Connell	1,000	Miss M. M. Shaw	720

Assistants:

Miss A. Corrigan	1,248	Mrs. Kathleen M. Robertson	1,080
Mrs. Margaret G. Cornell	- Librarian		1,650
Miss F. F. Herbert	- Secretarial Assistant		1,360
D. A. Elliott	- Mechanician		1,920
R. S. Smith	- Technician and Photographer		1,700

Technicians:

J. Arnott	\$1,500	H. M. Douglas	1,800
G. Parkes	1,700	C. Rodwell	1,200
Miss A. Crooks	1,200		

Mrs. Alison Moffitt	- Laboratory Attendant	888
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Sub-department of Cellular Physiology:

Mrs. Rosemary D. Hawkins	- Research Associate	2,500
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Sub-department of Synthetic Chemistry in Relation to Medical Research:

F. Martin	- Technician	1,200
Miss C. MacKenzie	- Laboratory Attendant	330



Appointments  
(Cont'd)

Nutrition Foundation Inc. Fund - Best:			
L. B. Macpherson	)	Research Assistants	\$3,000
Miss J. M. Patterson	)		1,810
W. Watson	-	Technician	1,500
Ontario Cancer Fund, Sub-department of Cellular Physiology:			
H. Rudney	-	Research Assistant	\$150
		July 1 to May 31	a month
M. English	-	Laboratory Assistant	\$83.33
		July 1 to May 31	a month
Trust Fund Cancer Research Foundation of Ontario -			
Franks 1:			
G. G. Caudwell	-	Research Associate	\$200
		July 1 to Dec. 31	a month
Miss M. M. Shaw	-	Research Assistant	\$75
			a month
Miss B. P. Rogers	)		\$62.50
	)	Technicians	a month
Miss M. McLaughlin	)		\$78.00
	)		a month
Dominion Government Grant M.P. 90 - Franks:			
J. S. Thompson	-	Research Associate	\$200
		July 1 to Mar. 31	a month
Miss B. P. Rogers	-	Technician	\$12.50
		July 1 to Mar. 31	a month
Dominion Government Grant M.P. 92 - Franks:			
Miss B. P. Rogers	-	Technician	\$35.00
		July 1 to Mar. 31	a month
Dominion Government Grant M.P. 131 - Franks:			
Miss C. Gray	-	Research Assistant	\$75.00
		Sept. 1 to Mar. 31	a month
Dominion Government Grant D.R. 16 - Best:			
D. C. O'Connell	-	Research Assistant	\$91.66
		July 1 to Mar. 31	a month
National Research Council Medical Fellowship:			
D. Fraser	-	Research Assistant	
<u>Medical Research Best Fund:</u>			
J. Markowitz	-	Associate Professor	
		(part time)	\$1,500
W. R. Feasby	-	Lecturer (part time)	300
W. J. Linghorne	-	Research Associate	
		(part time)	1,000
D. W. Snair	-	Research Assistant	900
Fellows:			
M. L. Bunker	-	Fellow, July 1 to	
		Sept. 15 @ \$160 a month	400
L. Warren	-	Fellow, July 1 to	
		Sept. 30 @ \$100 a month	300
To be appointed			3,000
Miss D. M. Secord	-	Secretary	163
Miss N. R. Hearn	-	Technical Assistant	1,200
F. L. Robinson	-	Head of Technical	
		Staff	533
Mrs. Florence Lutton	)		1,092
W. A. Heys	)	Technical	1,612
A. Hartop	)	Assistants	1,313
H. Smith	)		1,352

Appointments  
(Cont'd)

National Research Council Grant - Project M.P. 14 -  
Haist:

Mrs. E. J. M. Pugh	- Research Assistant, July 1 to Mar. 31	\$1,600 a year
Miss L. Goldstone	- Technician July 1 to Mar. 31	\$1,200 a year
Miss M. A. Fletcher	- Research Assistant (part time) Oct. 1 to Mar. 31	\$200

Ajax Division:

Chemistry:

A. G. Fellows	- Special Lecturer, Aug. 1 to May 31	\$3,000
W. F. Allen	- Demonstrator, Sept.	200

Geological Sciences:

W. W. Weber	- Demonstrator, Michaelmas Term	1,000
J. B. Currie	- Demonstrator, Easter Term	1,000

Political Economy:

O. W. Main	) Lecturers	2,200
G. R. Elliott		2,200
R. W. Watson	- Instructor	1,500

Physics:

J. Reekie	- Visiting Assistant Profes- sor	3,600
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Demonstrators:

G. R. Armstrong	\$600	L. R. Baxendale	600
W. V. Tilston	600	H. D. Vasileff	600
K. C. Wu	600	J. Beharrell	600
D. G. Henshaw	600		

Mathematics:

Instructors, Oct. 1 to May 15: (monthly rate)			
C. F. A. Beaumont	\$200	Mrs. I. Brauer	250
H. R. Coish	250	J. J. Del Grande	300
H. Gellman	200	J. F. Hart	200
G. P. Henderson	225	T. E. Hull	250
J. N. P. Hume	250	Mrs. H. Infeld	250
L. Lucas	300	J. A. Rottenberg	225
A. M. Sheppard	300	K. Shimizu	200
R. A. Staal	225	H. Sussman	200
D. G. Wertheim	200	H. Wolf	200
P. Pu	100	Miss A. E. McKay, Reader	50

Applied Physics:

J. T. N. Atkinson	- Special Lecturer	3,000	
Instructors - July 1 to Apr. 30:			
K. N. Stevens	\$2,250	I. D. Morrison	2,250
A. J. Elder	2,025		

Architecture:

S. R. Kent	- Special Lecturer	2,900
J. Banigan	- Instructor, Sept. 16 for 8 mos.	2,000

Chemical Engineering:

W. M. Hutcheon	- Special Lecturer, July 1 for 11 mos.	3,500
A. J. Poynton	- Special Lecturer, Sept. 1 for 9 mos.	2,475



Appointments  
(Cont'd)

Instructors - July 1 for 10 mos:			
G. C. Collison	\$2,350	O. G. Gunby	\$2,350
J. R. Ufford	2,350	L. A. Williams	2,450
Miss L. I. Cowan	- Demonstrator, July 1 for 3 mos.		630
Demonstrators - July 1 for 10 mos:			
R. N. Dempster	\$2,250	J. G. Fraser	2,250
A. J. Gunn	2,100	M. J. Mann	2,100
F. G. Roughton	2,250	J. E. Thomas	2,100
G. L. D. Upham	2,100		
L. W. Wray	- Demonstrator, July 1 for 3 mos.		630
S. Sandler	- Aug. 15 to Apr. 30 (Demonstrator)		1,700
Civil Engineering - Municipal and Structural:			
Special Lecturers, Sept. 1 for 8 mos:			
A. H. S. Adams	\$3,500	V. R. Davies	3,500
C. W. Dillane	3,500	A. C. Davidson	3,500
A. Grzedzielski	3,500	C. Hershfield	3,500
D. C. Hume	3,500	A. L. Rubinoff	3,500
W. M. Walkinshaw	3,500	R. K. Cleverdon	3,000
Electrical Engineering:			
Special Lecturers, Sept. 1 to May 15:			
H. A. Courtice	\$3,000	E. Wall	3,000
H. O. Coish	2,900	A. J. Kravetz	2,900
H. F. Philp	2,900	A. G. Ratz	2,900
G. F. Vail	2,900		
Instructors, Sept. 22 to Apr. 30:			
M. Podgurny	\$1,900	H. P. Boone	1,900
J. B. Gush	1,900		
Demonstrators:			
M. Ruscher	1,400	P. Clarke	1,500
Engineering Drawing:			
Special Lecturers, Aug. 1 for 10 mos:			
W. F. Haehnel	\$3,000	C. A. Wrenshall	3,000
F. H. Newman	2,800	D. P. Scott	2,800
R. E. Bertram	2,700	E. L. Hartman	2,700
K. M. Clarke	2,400		
Instructors, Aug. 1 for 10 mos:			
L. C. Burke	\$2,400	J. H. Chamberlain	2,400
R. W. Cook	2,400	K. R. Wallace	2,400
J. Bilterijst	2,300	H. R. Frizzle	2,300
A. T. S. Jung	2,300	W. D. Lappin	2,300
S. E. MacGregor	2,300	J. L. Sanna	2,300
H. B. Shaw	2,300	A. W. Walker	2,300
W. K. Wantola	2,300	G. R. West	2,300
P. Posen	2,000		
Miss B. A. Blackey	- Drafting Room Assistant, Sept. 16 to Apr. 30		825
C. A. Dykeman	- Attendant in Drafting Room		1,700
Mrs. A. L. Landymore	- Office Assistant, July 1 for 11 mos.		1,400
Miss I. B. Daw	- Instructor, Sept. 16 for 7½ mos.		1,650
Mrs. A. E. LaBrash	- Drafting Room Assistant, Sept. 16 for 7½ mos.		825
Mechanical Engineering:			
Special Lecturers:			
J. E. K. Foreman	)	Sept. 16 to May 15	2,000
B. D. Wood			2,200
W. Laari	- Sept. 1 to May 31		2,700

Appointments  
(Cont'd)

Mechanical Engineering (Cont'd):

Special Lecturers:

S. Rodwin	)	Aug. 1 to May 31	\$3,500
W. H. Simon	)		2,500
A. O. Vale	-	Aug. 31 to May 31	2,900

Special Lecturers:

G. A. McMullen	-	Special Lecturer in Public Speaking	650
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University  
Extension  
Courses

University Extension Courses:

Certificate Course in Business:

Miss E. Rugg	-	Commercial Spanish	200
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Summer Session - Pass Course for Teachers:

Mrs. K. W. Klawe	-	Economics 2a	480
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W. F. Blissett	-	English 1a, 1b	
		fee for lecturing	\$480
		" " marking papers	100
			580

J. D. Grant	-	English 3a, 3b	
		Lecturing	\$480
		Marking papers	100
		Travelling expenses	185
			765

W. H. Magee	-	English (Reader)	150
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C. R. Parsons	-	French 1a	480
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A. Lacey	-	French 2a	480
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G. Taylor	)		240
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D. P. Kerr	)	Geography 3a	240
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J. H. B. Richards	)		240
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V. B. Meen	)		240
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L. S. Russell	)	Geology 6	320
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E. W. Nuffield	)		240
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H. Boeschenstein	-	German	90
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K. W. McNaught	)		240
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R. A. Preston	)	History 3a	240
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R. N. Beattie	)		240
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G. C. Paterson	)	History 1a	240
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Sister M. St. John	-	Latin	240
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H. Wolf	-	Mathematics 3a, 3b (2 classes)	720
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A. Maurer	-	Philosophy 2a (St. Michael's)	480
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R. Richmond	)		480
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P. W. R. Wade	)	Physics 1b	210
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H. O. Steer	-	Psychology 1a	480
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A. H. Smith	-	Psychology 1a (Reader)	100
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D. C. Williams	-	Psychology 2b	
		Lecturing	\$480
		Travelling expenses	100
			580

Miss H. L. Gatch	-	Psychology 2b (Reader)	150
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J. J. Rae	-	Chemistry (preparing set of correspondence bulletins)	25
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H. S. Wilson	-	English (preparing set of correspondence bulletins)	25
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A. Shea	-	Political Science 1a	480
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S. D. Clark	-	Sociology 3a	480
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Short Courses - Course for Florists:

G. A. Phare	-	Lecture on Advertising	10
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G. G. Dustan	-	Lecture on Insecticides	10
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F. B. Peppiatt	-	Lecture on Salesmanship	10
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University  
Extension  
Courses  
(Cont'd)

Short Courses - Firemen's Training School:

R. G. Billinghamurst	- Lecture on Chemistry of Fire	\$10	
	Travelling expenses	50	\$ 60

Summer Session - Courses in Paedagogy:

H. E. Cavell	\$400	R. W. B. Jackson	400
A. C. Lewis	400	J. A. Long	400
A. Macdonald	400	H. McGuire	80
W. B. MacMurray	200	T. W. Martin	400
F. W. Minkler	400	M. D. Parmenter	400
C. E. Phillips	320		
P. A. D. Gardner	-	\$400	
Travelling expenses	-	700	1,100

Course in Occupational Therapy:

Miss I. Robinson	- Instructor in Occupational Therapy	2,300
Miss G. Watts	- Instructor in Occupational Therapy	2,300
Miss I. Loudon	- Instructor in Art and Design	1,600

Course in Physical Therapy:

W. J. Gardiner	- Supervisor of Course and Instructor in Therapeutics and use of machines	900
Miss L. Pollard	- Chief Instructor in Physical Therapy	3,300
Mrs. Frances Molson	- Instructor in Physical Therapy	2,300
Miss D. Glover	- do.	2,300

Resignations

Resignations:

Faculty of Medicine:

J. H. McPhedran	- Assistant Professor in Medicine (salary \$300) June 30, 1947
W. F. McPhedran	- Assistant Professor in Medicine (salary \$500) June 30, 1947
G. S. Foulds	- Associate in Surgery (salary \$250) June 30, 1947

School of Social Work:

Miss A. C. McGregor	- Assistant Director and Associate Professor of Social Work (salary \$4,200) Oct. 31, 1947
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Faculty of Music:

T. Canning	- Assistant Professor in School Music (salary \$1,100 a year) June 30, 1947
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Registrar's Office:

Mrs. P. Davy	- Stenographer (salary \$1,500) June 30, 1947
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Leave of  
absence

Leave of Absence:

R. J. Williams	- Assistant Professor in Oriental Languages, from July 1, 1947, to June 30, 1948; he to be permitted to pay his pension contribution on a salary of \$3,500 with the University paying its share.
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Transfers  
in appro-  
priations

Transfers in appropriations:

Registrar's Office:

1. Charge: "Payment of Examiners"	
Credit: "Examination Supplies"	\$ 500
2. Charge: "Salaries"	
Credit: "Clerical Assistance"	1,000
3. Charge: "Roll of Service"	
Credit: "Presiding and Attendance"	1,331.74
4. Charge: "Remuneration to Examiners"	
Credit: "Presiding and Attendance"	5,900
5. Charge: "Printing, including Arts Calendar, etc."	
Credit: "Presiding and Attendance"	1,000

Statutes  
of Senate

Statutes of Senate:

- Nos. 1806 respecting the Courses of Study in the Faculty of Arts for the Session 1947-48  
 1809 respecting the Courses of Study in the Ontario College of Education for the Session 1947-48  
 1820 respecting the Courses of Study in the Institute of Child Study for the Session 1947-48  
 1823 respecting the Courses of Study in the School of Social Work for the Session 1947-48  
 1824 respecting the Courses of Study in the School of Physical and Health Education for the Session 1947-48  
 1832 respecting the Course of Instruction in Institutional Management for the Session 1947-48  
 1836 respecting the Consolidated Statutes of the Senate of the University of Toronto, Part 1.

Appointment  
of Prof. H.  
A. Innis as  
Dean of  
School of  
Graduate  
Studies

Approval was also given to a further recommendation of the President that Professor H. A. Innis be appointed as Dean of the School of Graduate Studies from July 1, 1947, at \$8,000 a year, Professor Innis to continue to act as Head of the Department of Political Economy without salary.

Notice of  
motion re  
establish-  
ment of a  
Chair of  
Research  
in Surgery

Mr. Bryce enquired as to whether further consideration had been given to the matter previously considered of making provision for greater scope for the talents of younger surgeons of outstanding ability, such as Dr. Gordon Murray, and in this connection Dr. Bruce gave notice that he would move at the next regular meeting for the establishment of a Chair of Research in Surgery.

Authority  
to Presi-  
dent to  
deal with  
urgent  
matters

In view of the possible absence from the City of the Chairman and the Vice-Chairman during the Summer months, the Board authorized the President to consult



Authority  
to Presi-  
dent to  
deal with  
urgent  
matters  
during  
Summer  
(Cont'd)

with any other members of the Board if he found it necessary to recommend additional appointments or deal with urgent matters; and the Comptroller and the Bursar were authorized to act upon such recommendations of the President, which are to be reported to the Board at its first meeting in September for confirmation.

Letter of  
apprecia-  
tion from  
Ontario  
College of  
Pharmacy

A letter was presented from the President of the Ontario College of Pharmacy expressing appreciation of the spirit of co-operation manifested by the University in connection with the acceleration of their classes in 1946.

Title of Mr.  
J. R. Gilley  
in connec-  
tion with  
"Varsity  
Appeal"

The President brought up the matter of the title for Mr. J. R. Gilley in connection with "The Varsity Appeal", and this was referred to the Chairman of the Committee, Mr. Massey.

Medical and  
Dental Con-  
vocations

The President informed the Board that the Medical Convocation would be held on Friday, June 27th, and the Dental Convocation on Monday, July 14th.

Allowance  
to Dr. H.  
J. Cody  
for 1947-  
1948

Upon motion of Mr. Bryce,  
Seconded by Mr. Massey,  
the Board approved of the Chairman's recommendation that the allowance to Dr. H. J. Cody be \$5,000 per annum, and that the sum of \$1,500 per annum previously granted to him for travelling expenses be cancelled; this change to be effective July 1, 1947.

Donations -

Donations were reported as follows and were accepted with thanks and appreciation:-

## Donations -

From -

The Will of the late Louise D. Cummings, a bequest of \$1,000.  
 (Owing to the unusual conditions of the Will dealing with the residue of the Estate, the Comptroller informed the Board that he would obtain further information in the matter).  
 National Cancer Institute of Canada, the sum of \$5,145.00 for cancer research under Project No. 2 by Dr. W. R. Franks, Banting and Best Department of Medical Research.  
 Defence Research Board, the sum of \$500 as a first instalment on a \$2,000 extra-mural research grant to Dr. D. J. LeRoy, Department of Chemistry.  
 Defence Research Board, the sum of \$250 as a first instalment on a \$1,000 extra-mural research grant to Dr. G. F. Wright, Department of Chemistry, for Synthesis of New Insecticides.  
 National Research Council, the sum of \$600 for Upper Air Statistics under Dr. H. Grayson Smith, Department of Physics.  
 Kingston Council of Social Agencies, the sum of \$100 for credit of the Ontario Community Chests Scholarships, School of Social Work.  
 Various donors for the Institute of Industrial Relations:  
 Paid - \$ 41,415.50  
 Promised - 103,460.50

Administra-  
 tive  
 matters  
 approved

Administrative matters were ap-

proved as follows:-

Appoint-  
 ments

Appointments:

Salary  
 per year

Institute of Child Study:

Miss I. F. Smith - Clerical Assistant, from July 1, 1947 \$1,200  
 Miss M. R. McKeown - Secretary, from July 1, 1947 1,730

Superintendent:

A. G. Keel - Cleaner, from June 30, 1947 on hourly basis, average of \$1,672.32 a year  
 D. Scollick - Caretaker, University College, from July 1, 1947 1,850

Health Service:

Miss M. J. Chantler - Secretary, from July 1, 1947 1,500

The Varsity Appeal:

Miss M. M. Howden - Secretary, from July 1, 1947 \$1,976

Resigna-  
 tions

Resignations:School of Nursing:

Mrs. S. E. M. Lattimer - Secretarial Assistant (salary \$1,200 a year) June 4, 1947

Superintendent's Office:

A. G. Keel - Caretaker, University College (salary \$1,850 a year) June 30, 1947

Addition-  
 al appro-  
 priation

Additional appropriation:Toronto Conservatory of Music:Senior School:

"Use of space in Hart House Theatre" \$381.30



Transfers  
in appro-  
priationsTransfers in appropriations:Ajax Division:

## Athletic Association:

Charge: "Referee's Fees"

Credit: "Portion of Athletic Fees one-half to Uni-  
versity of Toronto Athletic Association,  
Toronto, to provide admission to rugby  
and hockey games, golf and riding privi-  
leges, etc." \$ 200

## Administrative Expenditures:

Charge: "Workmen's Compensation"

Credit: "Unemployment Insurance" 300

Charge: "General Contingency"

Credit: "Vacation Pay" 2,200

University Advisory Bureau:

Charge: "Salaries"

Credit: "Travelling Expenses" 577

Superintendent's Office:

Charge: "Economics Building - Cleaning"

Credit: "Hart House - Cleaning" 294.90

## Cleaning, Water and Vacation Pay Accounts:

Charge: Various Buildings

Credit: Other Buildings 3,057.45

## Gas and City Current Account:

Charge: Various Buildings

Credit: Other Buildings 2,410.05

## Fuel Account:

Charge: Various Buildings

Credit: Other Buildings 14,194.00

Other administrative matters

were dealt with as follows:-

Athletic  
Associa-  
tion acti-  
vities  
at Ajax

1. The matter of finalizing the agreement respecting Athletic Association activities at Ajax was deferred.

Accountable  
Warrants  
for July,  
August  
and Sep-  
tember

2. Upon motion of Mr. Ross,  
Seconded by Dr. Neilly,  
Accountable Warrants were authorized as follows:-  
July - \$600,000.00  
August - 500,000.00  
September - 600,000.00

Financial  
Statements

3. Financial Statements as of May 31st, 1947, were pre-  
sented for Queen's Park and the Ajax Division.

Loan Funds

4. The Board deferred for further information a report  
from the Committee administering Loan Funds in the  
Faculty of Applied Science and Engineering.

Grant for  
Employees'  
Picnic

5. The sum of \$50.00 was voted to assist in defraying  
the expenses of the University of Toronto Employ-  
ees' Picnic, to be held this year at Port Dalhou-  
sie on Friday, June 18th.

Resolution  
respecting  
members of  
Ontario  
College of  
Education  
and other  
new members  
of the staff  
joining the  
Academic  
Pension and  
Group Life  
Plan

6. Upon motion of Mr. Matthews,  
Seconded by Dr. Bruce,  
the following resolution was approved respecting mem-  
bers of the Ontario College of Education and other  
new members of the staff joining the University Aca-  
demic Pension and Group Life Plan:-

"WHEREAS by resolution dated May 23, 1946, the Board  
of Governors adopted the Academic Pension and Group  
Life Insurance Plan and made it compulsory for all eli-  
gible employees;

AND WHEREAS academic employees of the Ontario Col-  
lege of Education have, in most instances, heretofore  
been contributors to the Ontario Teachers' and Inspec-  
tors' Pension Fund and/or the Provincial Civil Service  
Pension Plan;

AND WHEREAS while certain of these employees will  
be eligible for and will wish to become members of the  
Academic Pension and Group Life Insurance Plan, other  
employees of the Ontario College of Education will be  
at a serious disadvantage if they transfer from the  
Ontario Teachers' and Inspectors' Fund and/or the  
Provincial Civil Service Pension Plan to the Academic  
Pension and Group Life Insurance Plan;

AND WHEREAS the terms of the Ontario Teachers' and  
Inspectors' Pension Fund and the Provincial Civil Ser-  
vice Pension Plan provide that a member who ceases to  
participate in the Fund or the Plan shall be entitled  
to repayment of his contributions with interest;

AND WHEREAS in the event of such withdrawal being  
made the Income Tax Department has ruled that the  
amount of such withdrawal shall be subject to income  
tax in the year in which it is withdrawn, except when  
paid into another approved pension fund;

NOW THEREFORE BE IT AND IT IS HEREBY RESOLVED  
That the terms of the Academic Pension and Group Life  
Insurance Plan, in accordance with the power vested in  
the Board of Governors by the University of Toronto  
Act, be amended to provide that with respect to eligi-  
ble members of the staff of the Ontario College of  
Education, membership in the Academic Pension and  
Group Life Insurance Plan shall be optional and that,  
in the event of such staff members exercising their  
right to join the Academic Pension and Group Life  
Plan, they shall be permitted to pay into the said  
Plan the monies received on withdrawal from the On-  
tario Teachers' and Inspectors' Pension Fund and/or  
the Provincial Civil Service Pension Plan for credit  
to their respective accounts under the Academic Pen-  
sion and Group Life Insurance Plan of the University  
of Toronto;

AND BE IT FURTHER RESOLVED  
That in the case of any new member of the staff of the  
University who is eligible to be a member of the  
Academic Pension and Group Life Insurance Plan, and  
who having lost his right to pension benefits under  
any other approved pension plan, is entitled only to  
withdraw his contributions thereunder with or without  
interest, such employee may pay the funds so with-  
drawn or any part thereof for his credit under the  
pension and group life insurance plan."



Approval of  
1947-48  
budget of  
Conservatory

7. Upon motion of the President,  
Seconded by Mr. Matthews,  
approval was given to the budget of the Toronto Con-  
servatory of Music for the year 1947-48.

Report on  
University  
Health  
Service

8. A report was presented from Dr. C. D. Gossage on  
the activities of the University Health Service,  
including the Ajax Division, for the year 1946-47,  
and copies were distributed with the suggestion  
that the members take them home for perusal.

*Indefinite  
M.B.*

The meeting adjourned at 6:05 p. m.

Minutes confirmed.

*September 11<sup>th</sup> 1947*

*B. Z. Plummer*

Chairman

*C. Higgins*

Secretary.

Minutes of the meeting of the Board  
of Governors held in the Board Room, Simcoe Hall, on Thursday,  
September 11th, 1947, at 4 p. m.

Present -

The Chairman (Colonel Phillips)  
The Chancellor  
The President  
Hon. Mr. Justice Hope  
Dr. Neilly  
Mr. Gordon

Mr. Bryce  
Mr. Urquhart  
Mr. Matthews  
Hon. Dr. Bruce  
Mr. Burns

Mr. Arnold Gaine, Comptroller  
Mr. C. E. Higginbottom, Secretary

Minutes  
confirmed

The minutes of the last meeting were  
presented and -

Upon motion of Mr. Bryce,  
Seconded by Mr. Urquhart,  
were confirmed.

Executive  
Committee  
Meeting  
cancelled

No minutes of the Executive Committee  
were presented as the meeting of September 5th was cancelled.

Memorandum  
in connec-  
tion with  
election of  
Chancellor  
and notice  
of motion  
by Dr. Bruce

In connection with the recent elec-  
tion of the Chancellor, Dr. Bruce stated that in view of the ref-  
erences in the Press he felt that some accurate statement should  
be prepared and he presented a memorandum for consideration. He  
then gave notice of motion that the memorandum be spread on the  
minutes, and it was decided that copies be sent to the members  
not present for their information, on the understanding that the  
contents would be considered strictly confidential.

Report No.6  
of Varsity  
Appeal Ex-  
ecutive  
Committee

Report No. 6 of the Varsity Appeal  
Executive Committee was presented and -  
Upon motion of the Chancellor,  
Seconded by Mr. Burns,  
was approved as follows:-



Report No.6  
of Varsity  
Appeal Ex-  
ecutive  
Committee

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Tuesday, September 9, 1947, at 4:30 p.m., at which the following members were present:

Mr. Massey, Chairman  
The President  
Mr. M. Sparling  
Dean MacFarlane  
Dr. J. A. Bothwell  
Mr. Sydney Hermant

Mr. J. N. Kelly  
Mr. C. W. McLeod  
of Cockfield Brown  
and Company

Mr. J. R. Gilley,  
Secretary

1. The minutes of the last meeting were read and approved.

2. Mr. Sparling stated that he was disappointed that greater progress had not been made in the organization of all committees in various centres in Ontario. It is urgent that this organization be carried through at the earliest possible moment and that the East and West coasts be visited as soon as possible. He suggested that arrangements be made for Mr. Gilley to spend almost all of his time travelling and organizing the regional committees. It is essential that representatives from these committees be invited to Toronto for a three day session late in October or early in November.

Mr. Sparling presented a memorandum outlining the main objectives of the Appeal. This memorandum was heartily approved with a few changes and could be, in reality, used as a basis of all publicity for the Appeal.

3. October 23rd to 25th was mentioned as a possible date for bringing representatives from local committees to Toronto. The President stated that it was proposed to have the installation of the new Chancellor at a special Convocation early in November. It was unanimously agreed that arrangements be made to have the representatives meet in the three day session at the time of this special Convocation. It was agreed that the Chairman be authorized to strike a committee which would be responsible for the detailed arrangements of this meeting in Toronto. It was further agreed that the expenses of the representatives be paid by the University and it was estimated that this would cost from \$5,000 to \$8,000.

Mr. Gilley gave a report on the staff at the higher level required in his office.

It was moved by Mr. Sparling,

Seconded by Dean MacFarlane,  
that the Chairman, the President and Mr. Gilley have authority to employ the necessary staff.

4. University Staff

Dean MacFarlane stated that he had received reports from some of the faculties and departments and he expected that he would receive the reports from the remaining departments in the near future.

5. Objective

The Chairman reported that Mr. Norman Urquhart was unavoidably absent. A thorough discussion took place with regard to the amount of the objective and it was agreed that the committee, of which Mr. Urquhart was chairman, should consider the amount of the objective and bring in a report.

Report No.6  
of Varsity  
Appeal Ex-  
ecutive  
Committee  
(Cont'd)

6. University Open House Day

It was agreed that Dean R. G. Ellis be asked to be chairman of a committee to make all arrangements concerning the proposed University Open House Day, the approximate date being the last week in January 1948.

7. Prospective Projects

Mr. Gilley read a letter from the President suggesting for the consideration of the committee that some local Alumni, such as the one in Winnipeg, might be willing to establish a fellowship that would give support to their local institution, such as the University of Manitoba, and at the same time help their Alma Mater. It was agreed that this is an excellent idea of the President's and that this suggestion and other similar projects receive careful consideration.

8. Associates of the University of Toronto in the United States

It was explained that plans for publicity to be sent to graduates in the United States would be worked out in conjunction with the committee in New York. It was agreed that the Chancellor and the President should attend at some meeting of the committee in New York and thus give them first-hand information concerning the progress of 'The Varsity Appeal'.

9. Proposed Book on the University of Toronto

The Chairman stated that he had had an interesting talk with Mr. Morley Callaghan, the noted Canadian author, concerning the writing of a book on the University of Toronto. The book would be impressionistic rather than factual and one that would endear the University to the graduate and the public. The committee were unanimous in expressing the hope that Mr. Callaghan would undertake this task.

All of which is respectfully submitted.

(Sgd) Vincent Massey,  
Chairman of Committee.

(Sgd) J. R. Gilley,  
Secretary of Committee."

September 9, 1947.

Record of  
attendance  
at Board  
meetings  
for year  
ending 30  
June, 1947

In connection with Section 27, par.

(2) of the University Act, 1947, which reads as follows -

"If, within any fiscal year of the University, a member of the Board, not having been granted leave of absence by the Board, attends less than forty per centum of the meetings of the Board, the Board may, by resolution, declare his membership vacant,"

there was presented a record of attendance for the fiscal year ending 30 June, 1947, and it was decided that this ruling become effective for the year ending 30 June, 1948.

Mr. Gordon, Chairman of the Finance Committee, suggested that consideration be given to attendance of members at Committee meetings as well as at meetings of the Board,



Attendance  
at Meetings  
(Cont'd)

but the Chairman pointed out that this matter had not arisen in connection with revisions to the Act and that nothing could be done at present.

Matters  
deferred -

The following matters were deferred for consideration:-

R.O.M. Directors

1. Appointment of the Board of Directors of the Royal Ontario Museum.

Appointment  
of Committees

2. Appointment of the Executive and other Committees for 1947-48.

Committee  
on Honorary  
Degrees

3. Appointment of six members of the Board on the Senate's Standing Committee on Honorary Degrees.

Arising from the notice of motion

Notice of  
motion by  
Dr. Bruce  
regarding  
Chair of  
Research  
in Surgery

given by Dr. Bruce at the meeting held on June 26th for the establishment of a Chair of Research in Surgery, Dr. Bruce stated that in his opinion, if the Medical Faculty of the University of Toronto was to improve and maintain its position in the forefront of the Medical Schools on this continent, something should be done to provide funds for a Chair of Research in Surgery. He advanced two proposals -

1. That the Chairman, the President, and another member of the Board, together with Dean MacFarlane, discuss the matter with Dr. Gordon Murray of the Department of Surgery, and
2. That a Chair of Research in Surgery be established, and that the funds be provided for the same.

The President was of the opinion that representations of this nature should emanate from the Faculty of Medicine. The Chairman explained that it was agreed that something should be done and stated that as a result of the Board's discussion the President might confer with Dean MacFarlane. At the suggestion of Mr. Matthews Dr. Bruce agreed to hold the matter over to a later date.

Confirma-  
tion of  
President's  
approval of  
Summer  
business

Upon motion of Mr. Bryce,  
Seconded by Mr. Gordon,  
the Board confirmed the action of the President in approving of  
the following matters during the Summer:-

### Appointments

Appoint-  
ments

#### Faculty of Arts:

A. J. Key	- Special Lecturer, Art and Archae-	
	ology, 1947-48	\$1,000
L. VanCleemput	- Horticulturist (part time),	
	Botany, 1947-48	1,980

#### Chemistry:

H. W. Willoughby	) Demonstrators, Sept. 21, 1947	720
Mrs. M. B. Wilson	) to May 21, 1948	1,440
Mrs. D. S. Lindsay	- Assistant Secretary-Librarian	
	from Sept. 1, 1947	\$1,300 a year

#### French:

E. Joliat	- Associate Professor from	
	July 1, 1947	4,500 " "
R. G. Chauvin	- Lecturer, 1947-48	\$2,000

#### Geography:

J. B. Bird	- Lecturer, July 1, 1947, to	
	30 June, 1948	2,500
Miss G. Lustig	- Cartographer, 1947-48	1,500

#### Geological Sciences:

##### Assistants for 1947-48:

R. B. Rowe	\$300	W. F. Gilman	300
W. H. Gross	300	J. A. Simpson	300

#### German:

H. Boeschstein	- Professor, from July 1, 1947	
		\$5,500 a year
P. Veit	) Teaching Fellows,	700
Miss M. T. Russell	) 1947-48	700

#### Political Economy:

E. Chinoy	) Lecturers,	2,200
G. Fisk	) 1947-48	3,000

#### Instructors, 1947-48:

C. Pentland	\$1,700	G. Blake	1,700
B. M. Morrison	1,000	M. P. O'Connell	1,000
G. A. Bishop	1,000	T. A. Judson	1,000
Miss S. Truster	- Teaching Fellow, 1947-48		1,000

#### Assistants, 1947-48:

Mrs. D. Woodward	\$300	J. M. Beck	300
J. J. Berry	300	F. Biderman	300
Miss M. E. Dowler	300	R. Stackhouse	300
Miss M. Telford	300	H. Wallace	300
A. E. Winn	300	H. J. Waisglas	300
D. Levin	300		

Miss P. Horton	- Assistant, Zoology, Aug. 11, 1947	
	to June 30, 1948	\$1,500 a year

#### Faculty of Medicine:

##### Anatomy:

##### Technical Assistants:

Miss E. Cantor	- from Sept. 1, 1947	\$100 a month
Miss M. Allen	- from July 1, 1947	\$1,400 a year
H. M. M. Tovell	) Demonstrators,	\$700
F. L. Lawson	) 1947-48	700



Appoint-  
ments  
(Cont'd)

Faculty of Medicine (Cont'd):

J. Shepherd - Theatre Attendant, Anatomy,  
Sept. 1, 1947 to May 31,  
1948 \$18 a month

Art as Applied to Medicine:

Assistant Artists:

Miss M. Drummond - July 1, 1947, to Aug. 17,  
1947 \$2,600 a year  
Miss E. Blackstock - Aug. 18, 1947, to June  
30, 1948 2,600 a year  
Miss M. Drummond - Fellow, 1947-48 without salary  
Mrs. V. Firstbrook - Secretary (part time)  
1947-48, 11 mos. \$600  
J. W. Campbell - Animal Room Attendant, Bio-  
chemistry, from July 1,  
1947 \$1,450 a year  
R. J. Wilson - Associate in Hygiene and Preven-  
tive Medicine, from July 1,  
1947 \$725 a year

Obstetrics and Gynaecology:

F. J. O'Leary - Assistant Professor, from  
July 1, 1947 \$300 a year  
W. T. Noonan - Associate, from July  
1, 1947 250 a year  
W. H. Murby - Sr. Dem'r, 1947-48 \$200  
E. S. Macdonald - Jr. Dem'r, 1947-48 150

Medicine:

Associates, from July 1, 1947:

E. J. Maltby \$250 a year H. E. Rykert \$250 a yr.  
K. J. R. Wightman 4,000 a yr. J.C. Richardson 1,080 a  
year

Senior Demonstrators, 1947-48:

T. A. Crowther \$200 J. A. Walters \$1,080  
V. F. Stock 500 R. C. Dickson 1,800  
J. C. Sinclair ) 2,400  
C. R. Burton ) Junior Demonstrators, 150  
C. C. Gray ) 1947-48 3,000  
A. H. Squires - Junior Demonstrator (Clinical  
Microscopy) 1947-48 250  
N. Simmons - Demonstrator, 1947-48 without  
salary

Pathological Chemistry:

J. C. D. Barlow - Junior Fellow, Sept. 25, 1947  
to June 30, 1948 \$75 a month  
Miss J. Little - Secretary, from Sept.  
1, 1947 \$110 a month

Pathology and Bacteriology:

Miss B. Lowrey ) Technicians, \$1,355 a year  
Miss J. G. Brown ) from July 1, 1947 1,600 " "  
Miss E. K. Wilson ) Autopsy Recorders, 1,140 " "  
Miss H. E. Keown ) from July 1, 1947 1,080 " "  
Miss M. O. Baxter - Technician in Neuro-  
pathology from July  
1, 1947 1,200 " "

J. Firstbrook - Research Assistant, Physiology,  
July 1, 1947 to Mar. 31,  
1948 \$125 a month

Surgery:

W. K. Welsh - Assistant Professor,  
from July 1, 1947 \$300 a year  
H. S. Coulthard - Special Demonstrator,  
1947-48 without salary

Appoint-  
ments  
(Cont'd)

Faculty of Applied Science and Engineering:

H. M. MacFarlane	- Assistant to the Secretary of the Faculty, July, 1947	\$225
G. Grieve	- Assistant Mechanician (part time) Applied Physics, July 1, 1947 to 30 June, 1948	\$800
W. H. Hayman	- Lecture Assistant and Technician, Chemical Engineering, 1947-48	\$1,500
W. Storrie	- Special Lecturer, Civil Engineering: Municipal & Structural, Jan. 1 to Apr. 30, 1948	\$500

Civil Engineering: Surveying & Geodesy:

G. R. K. Lye	- Instructor, Aug. 1 to Sept. 30, 1947	\$500
J. M. Burk	- Instructor, Aug. 15 to Sept. 30, 1947	\$375
S. Kozak	- Demonstrator, Electrical Engineering, Sept. 22, 1947, to Apr. 30, 1948	\$1,600

Mechanical Engineering:

H. J. MacLean	- Instructor, Sept. 16, 1947, to Apr. 15, 1948	\$1,750
G. G. Gilchrist	- Instructor, Aug. 16, 1947, to Apr. 15, 1948	1,800
F. F. Roberts	- Instructor, Sept. 16, 1947, to May 15, 1948	2,000
B. M. Thall	- Instructor, Metallurgical Engineering, 10 mos. from July 1, 1947	\$2,250

Ajax Division:

R. E. Deane	- Lecturer, Geological Sciences, 1947-48	\$2,500
D. J. Morantz	- Instructor, Mathematics, Oct. 1, 1947 to May 15, 1948	\$200 a month

Chemical Engineering:

J. R. Ufford	- Special Lecturer, Sept. 1, 1947 to May 31, 1948	\$2,475
Instructors, Sept. 1, 1947 to Apr. 30, 1948:		
L. A. Williams	\$2,160	G. C. Collison 2,080
R. N. Dempster	1,880	J. G. Fraser 1,880
G. L. D. Upham	1,880	
Demonstrators, Sept. 16, 1947 to Apr. 30, 1948:		
S. Glickman	\$1,500	N. J. MacNeil 1,500
J. E. Hunt	1,500	
R. Mowat	- Laboratory Assistant, 1947-48	1,600

W. A. Wilkinson	- Assistant Mechanician, Civil Engineering: Municipal & Structural, July 1, 1947 to June 30, 1948	\$2,000
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Civil Engineering: Surveying and Geodesy:

G. T. Horton	- Special Lecturer, Aug. 1, 1947 to May 31, 1948	3,150
G. Grieve	- Assistant Mechanician (part time) July 1, 1947 to June 30, 1948	800
G. R. K. Lye	) Instructors, Oct. 1, 1947	750
J. M. Burk	) to 31 Dec. 1947	750



Appoint-  
ments  
(Cont'd)

Ajax Division (Cont'd):

Circulating Library:

Mrs. R. H. Perry	- Librarian, July 1, 1947 to 30 June, 1948	\$1,400
Mrs. W. Marston	- Assistant Librarian, 8 mos. from Sept. 1, 1947	\$100 a month
Mrs. A. Smith	- Assistant (part time), 1947-48 (7 mos.)	\$350

Faculty of Household Science:

Miss M. Goudey	) Assistants,	\$1,000
Miss H. Devereaux	) 1947-48	1,000
Miss J. Turner	- Secretary, Sept. 2, 1947 to 30 June, 1948	1,300

Ontario College of Education:

R. J. Jones	- Instructor, University Schools, from July 1, 1947	\$2,800 a year
Miss D. Watson	- Lecturer and Reviser in Library Science, from July 1, 1947	\$2,200 a year

Faculty of Music:

S. D. Wolff	- Instructor, 1947-48	\$1,200
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School of Graduate Studies:

J. H. Sword	- Assistant Secretary, Sept. 1, 1947 to 30 June, 1948	\$2,500 a year
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Faculty of Dentistry:

Miss L. D. Finlayson	- Assistant to the Secretary, from Aug. 1, 1947	\$1,400 a year
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Demonstrators, 1947-48:

G. A. C. Adams	\$1,000	W. O. Nursey	\$1,040
F. T. Pearson	1,043	J. L. Chalmers	720
W. R. Jackson	720	D. H. J. MacDonald	1,080
M. J. Gibson	1,080	W. M. Twible	653
J. E. Kurtz	- Demonstrator, Dental Pathology and Bacteriology, 1947-48	\$800	
D. S. Moore	- Demonstrator, Periodontology 1947-48	720	
Miss M. W. Fleet	- Dental Nurse, 1947-48	\$1,100	

School of Physical and Health Education:

M. G. Griffiths	- Associate Professor of Physical Education, from July 1, 1947	without salary
J. E. McCutcheon	- Assistant Professor of Physical Education, from July 1, 1947	without salary

School of Social Work:

A. Rose	) Special Lecturers,	\$700
J. D. M. Griffin	) 1947-48	800
H. S. M. Carver	- Lecturer and Research Associate, 1947-48	\$4,800
A. F. Klein	- Assistant Professor, from July 1, 1947	\$4,000 a year
Miss S. Rhinewine	)	\$1,500
Miss A. Boynton	) Lecturers (part time)	1,800
Miss G. K. Nicholls	) 1947-48	1,200

Field Supervisors, 1947-48:

Mrs. Florence Warriner	- Neighborhood Workers' Association	1,600
Miss Frieda Held	- Department of Public Welfare	1,680
Miss Ray Godfrey	- Catholic Children's Aid Society	1,600
Miss E. Clarkson	- Workmen's Compensation Board and Samaritan Club	1,600

Appoint-  
ments  
(Cont'd)

School of Social Work (Cont'd):

Field Supervisors, 1947-48 (part time):

Miss M. Greene	- Jewish Family and Child Ser-vice	\$800
Miss L. M. Harris	) Toronto Children's	760
Miss G. K. Nicholls	) Aid Society	800
C. G. Gifford	- Central Neighborhood House	300
L. Zimmerman	- University Settlement	300
M. Keith	- The John Howard Society	800

School of Nursing:

Miss L. Thordarson	- Acting Housekeeper-Dietitian, July 1 to Sept. 22, 1947,	\$1,800 a year with living allowance of \$400 a year
Mrs. H. G. Clarkson	) Secretarial Assist-	\$1,700 a year
Mrs. J. M. Kowin	) ants from July 1,	1,450 " "
	) 1947	
Miss D. J. Stacey	- Applications Clerk, from July 1, 1947	\$1,700 a year
Miss E. K. McLaughlin	- Lecturer, Oct. 1, 1947 to May 31, 1948	\$350 a month

School of Hygiene:

Miss P. K. Joyce	- Secretary in Hospital Administration from Aug. 1, 1947	\$1,400 a year
J. van Noordwijk	- Research Fellow in Physiological Hygiene, Aug. 1, 1947 to June 30, 1948	\$1,400 a year

University Library:

Assistants:

Miss D. Reid	) July 1, 1947 to June	\$1,600
Miss E. Hall	) 30, 1948	1,200
Miss C. Ross	- Aug. 1, 1947 to 30 June, 1948	\$1,600 a year
Miss R. Cummings	- Sept. 1, 1947 to June 30, 1948	1,600 a year

University Advisory Bureau:

Mrs. M. R. King	- Executive Secretary, 1947-48	\$2,250
Miss M. Munro	) Assistant Executive	1,600
Miss V. J. Martin	) Secretaries, 1947-48	1,700
<u>Counsellors:</u>		
C. Jones	- 1947-48	3,300
E. I. Signori	- part time 1947-48	1,000
J. E. M. Young	- Ajax Division, 1947-48	3,300

Athletics and Physical Education - Men:

M. G. Griffiths	- Supervisor of Physical Education, from July 1, 1947	\$4,500 a year
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Assistants, 1947-48:

J. Primeau	\$200	J. Convey	\$50
A. D. White	40	N. R. Speirs	40
Mrs. M. Penny	- Clerical Assistant, 1947-48 8 mos.	\$750	
J. H. Follwell	) Instructors and Associates,	\$2,500	
E. J. Staley	) 1947-48, 10 mos.	2,300	

Campaign:

J. R. Gilley	- Director of Expansion Plans, from May 1, 1947	\$7,500 a year
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## Resignations

Resignations:Faculty of Arts:

R. Coper

- Lecturer in German (salary \$2,500) Sept. 1, 1947

Faculty of Medicine:

N. D. Frawley

- Assistant Professor, Obstetrics and Gynaecology (salary \$300) June 30, 1947

Miss M. L. Dunlop

- Clerk and Stenographer in the Dean's Office (salary \$1,200) July 31, 1947

Mrs. E. Wilkie

- Laboratory Attendant in Biochemistry (salary \$1,200) Aug. 1, 1947

Miss A. Shannon

- Secretary in Pathological Chemistry (salary \$1,520) Aug. 31, 1947

Faculty of Applied Science and Engineering:

Miss G. Simpson

- Stenographer in the Faculty Office, (salary \$1,450) Aug. 31, 1947

Faculty of Dentistry:

Miss M. McBride

- Assistant to the Secretary (salary \$1,450) July 31, 1947

School of Nursing:

Miss N. D. Fidler

- Assistant Professor (salary \$3,500) June 30, 1947

School of Hygiene:

D. R. McGill

- Technician in Physiological Hygiene (salary \$1,200) Aug. 31, 1947

Mrs. M. Fussell

- Secretary in Physiological Hygiene (salary \$1,500) Aug. 31, 1947

University Library:

Miss M. Thompson

- Assistant (salary \$1,600) Aug. 31, 1947

## Leave of absence

Leave of Absence:Faculty of Arts:

C. W. M. Hart

- Associate Professor in Political Economy from Sept. 1, 1947 to June 30, 1948, without salary, the University to continue its contribution on his behalf to the Academic Pension Plan

## Additional appropriations

Additional appropriation:Faculty of Music:

"Salaries"

- \$1,200.00

## Transfers in appropriations

Transfers in appropriations:Civil Engineering: Surveying & Geodesy:

Charge: "Instructors - Ajax Division"

Credit: "Dorset Survey Camp - Toronto"

- \$ 450.00

Faculty of Dentistry:

Charge: "Salaries - regular"

Credit: "Salaries - Infirmary Staff"

- \$1,100.00

Miscellaneous:

Charge: "University Extension - Publicity -

Advertising, exhibits, publications, &amp;c."

Credit: "Expansion Plans"

- \$7,000.00

## Courses -

Institute  
of Indus-  
trial Re-  
lations

Post-Grad-  
uate  
Course in  
Dentistry

Courses:Institute of Industrial Relations:

Establishment of a Course on Problems on Human Relations,  
for the Session 1947-48, the fee to be \$40 - 20 for  
each term.

Faculty of Dentistry:

A Post-graduate Course in Periodontology to be held from  
September 15 to 20, 1947, the anticipated receipts and  
expenditures being as follows:-

## Receipts:

6 Post-graduate students, fee \$75.....\$450.00

## Expenditures:

## Honoraria for Teachers:

Dr. H. K. Box	- \$ 70	
Dr. C. H. M. Williams	- 80	
Dr. W. G. McIntosh	- 50	
Dr. H. M. Robb	- 100	
	<u>\$300</u>	

Overhead expenses, 10% of  
receipts

- 45

\$345.00

Anticipated credit balance

\$105.00

Statutes  
of SenateStatutes of Senate:

- Nos. 1807 - Respecting the Courses of Study in the Faculty  
of Medicine for the Session 1947-48
- 1808 - Respecting the Courses of Study in the Faculty  
of Applied Science and Engineering for the  
Session 1947-48
- 1811 - Respecting the Curriculum in Pharmacy for the  
Session 1947-48
- 1812 - Respecting the Curriculum in Agriculture for the  
Session 1947-48
- 1813 - Respecting the Curriculum in Veterinary Medicine  
for the Session 1947-48
- 1819 - Respecting the Courses of Study in the School of  
Chinese Studies for the Session 1947-48
- 1821 - Respecting the Courses of Study in the Faculty  
of Music for the Session 1947-48
- 1822 - Respecting the Courses of Study in the Faculty of  
Household Science for the Session 1947-48
- 1827 - Respecting the Courses of Study in Occupational  
Therapy for the Session 1947-48
- 1828 - Respecting the Courses of Study in Physical Ther-  
apy for the Session 1947-48
- 1829 - Respecting the Curriculum for the Teachers'  
Course in Physical Therapy for the Session  
1947-48
- 1838 - Respecting the Courses of Study in the Faculty of  
Dentistry for the Session 1947-48
- 1839 - Respecting the Courses of Study in the School of  
Nursing for the Session 1947-48
- 1840 - Respecting the Courses of Study in the Faculty of  
Forestry for the Session 1947-48
- 1842 - Respecting the Courses of Study in the School of  
Hygiene for the Session 1947-48
- 1843 - Respecting the Calendar of Admission Requirements  
and Scholarships for the Session 1947-48



Resolution  
in connec-  
tion with  
honour con-  
ferred on  
Dr. W. E.  
Gallie by  
Royal Col-  
lege of  
Surgeons

Upon motion of Dr. Neilly,  
Seconded by Dr. Bruce,

it was resolved that an expression of gratification be conveyed to Dr. W. E. Gallie in respect of the honour conferred on him by the Royal College of Surgeons, as reported by the President, which reflects such outstanding credit on Dr. Gallie and redounds to the distinction of the University of Toronto.

The Board approved of the following recommendations of the President:-

Refresher  
Course in  
Medicine

1. The establishment of a Refresher Course in Ophthalmology and Oto-Laryngology, to be held from January 26th to 31st, 1948, the fee for which shall be \$50.

Regula-  
tions for  
Service  
Training  
Courses

2. The adoption of the following regulations for the Session 1947-48:-
  - (a) that such Service Training Courses as may be offered by the Navy, the Army and the Air Force for the Session 1947-48 be authorized by the Board of Governors for that session, but that the participation by students in such training courses be voluntary.
  - (b) that for the Session 1947-48 Physical Education shall be optional for ex-service men and women.

Physical  
Education

Increases  
in Tuition  
Fees

In connection with the increases in Tuition Fees approved at the last meeting, the Board confirmed supplementary increases approved by the President, the complete schedule of increases being as follows:-

<u>Faculty or School</u>	<u>Present Tuition Fee</u>	<u>Increase</u>	<u>Revised Tuition Fee</u>
<u>ARTS</u>			
x B.A.	\$150	\$30	\$180
B.Com.	193	40	233
Occasional - per subject	30	6	36
Pass Course for Teachers -	30 plus	6 plus	36
per subject	Lib. 2	Lib. 1	plus Lib. 3
Correspondence fee per subject	5	1	6
xNote: Library Fee increased from \$7 to \$10			

Increases in Tuition Fees (Cont'd)	<u>Faculty or School</u>	<u>Present Tuition Fee</u>	<u>Increase</u>	<u>Revised Tuition Fee</u>
	<u>MEDICINE</u>			
	Pre-Med.	\$170	\$30	\$200
	Medicine	350	50	400
	Art as Applied to Medicine	180	40	220
	Bachelor of Science of Medicine	100	20	120
	Graduates attending undergraduate courses	40 a mo.	8	48
	Diploma in Radiology	225	50	275
	Diploma in Psychiatry	225	50	275
	Diploma in Psychiatry for Physicians in the service of Ontario Hospitals	50	10	60
	(see School of Hygiene for fees for Diploma in Public Health and Diploma in Industrial Hygiene)			
	<u>APPLIED SCIENCE AND ENGINEERING</u>	\$250	\$50	\$300
	<u>HOUSEHOLD SCIENCE</u>	150	30	180
	(Note: Library Fee increased from \$7 to \$10)			
	<u>FORESTRY</u>	175	50	225
	<u>MUSIC</u>			
	<u>Course A - General Music</u>			
	<u>Students in Attendance</u>			
	I, II	125 total fee	15	140
	III	145 do.	15	160
	<u>Students not in Attendance</u>			
	I, II	50 do.	-	50
	III	60 do.	-	60
	<u>Course B - School Music</u>	175	35	210
	<u>GRADUATE STUDIES</u>			
	Master's Degree	125	25	150
	Doctor's Degree I Yr.	125	25	150
	II & III Yrs.	100	25	125
	One Course	30	5	35
	(Note: Library Fee increased from \$7 to \$10)			
	<u>DENTISTRY</u>			
	Pre-Dent.	200	40	240
	Dental	275	50	325
	Dental Nursing	120	25	145
	Graduates attending undergraduate courses	40 a mo.	8	48
	Bachelor of Science of Dentistry	75	15	90
	(see School of Hygiene for fees for Diploma in Dental Public Health)			
	Diploma Courses for Dental Specialists	500	-	500
	<u>LAW</u>			
	Final Year of the Combined Course	40	8	48
	One Course	15	3	18
	Each year of the three-year course	75	15	90
	<u>PHYSICAL AND HEALTH EDUCATION</u>	180	40	220
	<u>SOCIAL WORK</u>			
	Full time	150	30	180
	One term, full time	75	15	90
	Part-time students	15 per credit	3	18 per credit



	<u>Faculty or School</u>	<u>Present Tuition Fee</u>	<u>Increase</u>	<u>Revised Tuition Fee</u>
Increases in Tuition Fees (Cont'd)	<u>NURSING</u>			
	Degree and Diploma Courses	\$129	\$26	\$155
	Courses for Graduate Nurses	195	25	220
	Senior Term	25	-	25
	Occasional students - one subject	25	5	30
	Special students - one term	100	20	120
	Special Graduate Students - one week	10	2	12
	<u>SCHOOL OF HYGIENE</u>			
	D.P.H.	280	50	330
	D.P.H. when the work is extend- ed over a period of more than one academic year	300 for course	50	350 for course
	payable -	150 each term	25	175 each term
	#D.I.H.	280	50	330
	D.D.P.H.	225	45	270
	D.V.P.H.	140	35	175
	C.P.H.	150	30	180
	D.H.A.	380	-	380
	<u>CHINESE STUDIES</u>	150	30	180
	Occasional each subject	30	6	36
	<u>CHILD STUDY</u>			
	Diploma Course	150	30	180
	Occasional - each subject	30	6	36
	Evening Courses	5	-	5
	Nursery School - per term	45	10	55
	per year	125	25	150
	<u>UNIVERSITY EXTENSION</u>			
	Occupational Therapy and Physical Therapy	175	35	210
	Teaching Certificate in Physical Therapy	150	30	180
	Institutional Management	200	40	240
	#D.I.H. for those who hold the Diploma in Public Health or an equivalent ap- proved qualification	185	40	225

Committee  
to be ap-  
pointed  
to go into  
the whole  
question  
of Fees

Dr. Neilly enquired as to  
whether anything had been done regarding the question raised  
by him, viz: that the ratio of increase in fees between Arts  
and Applied Science was too great. The President replied  
that the Registrar had accepted the Chairmanship of a Com-  
mittee to go into the whole question of fees, and that he  
would present the names of the personnel of this Committee  
at the next meeting.

Setting  
up of  
machin-  
ery for  
awarding  
of bur-  
saries

In connection with the Board's de-  
cision to provide the sum of \$50,000 for bursaries from the in-  
creases in fees, the President stated that the necessary machinery  
had been set up for the awarding of these bursaries.

Communications were presented as  
follows:-

Letter of  
thanks  
from Mrs.  
R. B.  
Thomson

1. From Mrs. Thomson thanking the Board for its expression  
of sympathy upon the death of her husband, Professor  
R. B. Thomson, former Head of the Department of Botany.

Letter of  
thanks  
from Mr.  
J. B.  
Bickersteth

2. From Mr. J. B. Bickersteth thanking the Board and the  
President for his appointment as Warden Emeritus of  
Hart House.

Confirma-  
tion of  
Administra-  
tive matters

The Board confirmed the action  
of the Comptroller in approving of the following matters during  
the Summer:-

Appointments:

Appoint-  
ments

Superintendent's Office:

Mrs. G. E. Macaulay

E. S. Wood

- Stenographer, from July 1,  
1947 \$1,400 a year
- Caretaker, Main Bldg., Royal Con-  
servatory of Music of Toronto,  
from Aug. 1, 1947 \$1,850 a year

School of Nursing:

Miss B. Lynch

- Secretarial Assistant, from  
Aug. 1, 1947 \$1,300 a year

Institute of Child Study:

Miss M. Wallace

- Typist and Filing Clerk,  
from Sept. 1, 1947 \$1,200 a year

Photographic Service:

Miss B. L. Walden

- Clerical Assistant, from  
Aug. 15, 1947 \$1,500 a year

Ajax Division:

Applied Physics:

Mrs. G. Becker

- Secretary, Sept. 1, 1947 to  
Jan. 31, 1948 \$1,440 a year

Promotions

Promotions:

W. B. Moore

Superintendent's Office

- Assistant (Technical) increase  
from Aug. 1, 1947, from \$2,700  
to \$2,850 a year

Resigna-  
tions

Resignations:

School of Social Work:

Miss J. C. MacLeod

Mrs. D. Savlov

- Stenographer (salary  
\$1,320) July 31, 1947
- Stenographer (salary  
\$1,320) July 21, 1947



Resignations  
(Cont'd)Resignations (Cont'd):Institute of Child Study:

Miss I. F. Smith - Clerical Assistant (salary \$1,200) Aug. 31, 1947

Superintendent's Office:

W. J. Robson - Assistant (Technical) (salary \$3,100) Aug. 21, 1947

Ajax Division:Superintendent's Office:

J. Shortreed - Deputy Superintendent (salary \$4,500 plus house) Aug. 31, 1947

Additional  
appropriationsAdditional appropriations:

"Legal Fees" - to cover Solicitor's Bill of Costs,  
Dec. 31, 1946 to June 30, 1947 \$3,635.48

Superintendent:

Baldwin House - "Alterations and Furnishings" 443.20

To provide for increase in rate of pay for elevator  
mechanics in various buildings 640.80

Dental Bldg. - "Repairs to Boilers" 4,000.00

Transfers  
in appro-  
priationsTransfers in appropriations:School of Hygiene:Course in Hospital Administration:

Charge: "Salaries - Visiting Lecturers"  
Credit: "Supplies" 300.00

Superintendent:

Charge: "Botany Bldg. Sundries - Painting  
Greenhouses"

Credit: "Mining Bldg. Sundries - Outside Painting" 150.00

Charge: "Mining Bldg. - Repairs and Renewals"

Credit: "Mining Bldg. Sundries - Outside Painting" 150.00

Charge: "Engineering Bldg. - Repairs & Renewals"

Credit: "Engineering Bldg. Sundries - Outside  
Painting" 350.00

Charge: "Grounds"

Credit: "Grounds - Tractor, Snowplow" 131.00

Ajax Division:Miscellaneous:

Charge: "Bursar's Office Salaries" - \$1,950.00

"General Contingencies" - 550.00

Credit: "Technical Library Books & Periodicals" 2,500.00

Sundry matters:Increase  
for ele-  
vator  
mechanics

An increase in rate of pay for elevator mechanics to  
\$1.50 per hour with a vacation credit of 4%.

Ajax cash  
advance

A cash advance to Ajax for the month of July of \$40,000.00.

Additional administrative matters

Other administrative matters were

approved as follows:-

Appointments:

Appointments

Hart House Theatre:

D. L. Sheard

- Stage Manager, from Aug. 1, 1947 \$2,000 a year

Ajax Division:

Superintendent:

A. Williams

- Time and General Clerk, from Sept. 1, 1947 1,620 a year

A. Russell

- Administrative Assistant, July 1, 1947 to June 30, 1948 4,800 " "

A. Dennison

- Engineering Assistant, July 1, 1947, to June 30, 1948 4,200 a year

From 1 July, 1947 to 30 June, 1948:

A. H. Blackmore

- Junior Engineer \$1,600 " "

G. A. McConnell

- Purchasing and Stores Assistant 2,940 " "

Mrs. A. Emsley

- Secretarial Assistant 1,920 " "

G. Smith

- Chief Clerk 2,600 " "

Miss A. Russ

- Clerk - time and personnel 1,380 " "

Miss E. Piper

- Clerk - Telephones, Accounts, Receivable Distribution 1,320 " "

Miss F. Burtinsky

- Clerk - Invoices, Purchasing Assistant 1,320 " "

Miss D. Carlton

- Clerk - Posting Distributions 1,440 " "

Bursar's Office: From 1 July, 1947 to 30 June, 1948:

D. J. Reid

- Accountant 3,300 " "

T. C. Graham

- Payroll Assistant 2,250 " "

Mrs. M. M. Hilton

- Secretary 1,620 " "

Mrs. G. Larmer

- Appropriations Clerk 1,620 " "

Mrs. M. Bonner

- Assistant Appropriations Clerk 1,380 " "

Mrs. E. Lloyd

- Fees Clerk 1,620 " "

Mrs. N. K. Slater

- Assistant Fees Clerk 1,300 " "

Miss E. MacArthur

- Machine Operator 1,400 " "

Mrs. M. Bell

) 1,200 " "

Mrs. S. Travis

) Clerical Assistants 1,260 " "

Miss M. Williams

) 1,260 " "

Post Office:

Miss E. Purdy

- Senior Clerk, July 1, 1947, to June 30, 1948 1,740 a year

University Advisory Bureau for Ex-service Students:

J. E. M. Young

- Adviser, July 1, 1947, to June 30, 1948 3,300 " "

Circulating Library:

Mrs. R. H. Perry

- Librarian, July 1, 1947 to June 30, 1948 1,400 " "

Mrs. Ethel Marsden

- Assistant, 1947-48 8 mos. \$800

Mrs. Alice Smith

- Assistant (part time) 1947-48, 7 mos. \$350



Appoint-  
ments  
(Cont'd)

Ajax Division (Cont'd):

Dean and Supervisor of Residences' Office:

R. H. Perry

- Dean and Supervisor of Residences,  
July 1, 1947 to June 30, 1948  
\$4,000 a year plus living quar-  
ters valued at \$180

A. H. Blackmore

- Assistant (part time), July 1,  
1947 to June 30, 1948  
\$1,600 a year

H. E. Millson

- Assistant, 1947-48  
11 mos. \$2,200

Miss L. Wilson

- Secretary, July 1, 1947 to  
June 30, 1948 \$1,620 a year

Miss G. Anderson

- Stenographer, 1947-48  
11 mos. \$1,320

Promotions

Promotions:

University Press:

Miss R. I. Mitchell

- Clerk, Printing Department -  
Accounts, from July 1, 1947,  
an increase from \$1,600 to  
\$1,700 a year

Ajax Division:

Health Service:

Miss G. Rose

- Head Nurse, from Aug. 15, 1947,  
with an increase from \$130 to  
\$140 a month

Transfer  
in posi-  
tion

Transfer:

G. L. Court

- Transfer from the Ajax Division  
as Deputy Bursar and Chief  
Accountant, to be Assistant to  
the Comptroller of the Univer-  
sity, effective October 1, 1947  
at \$4,500 a year

Resigna-  
tions

Resignation:

Expansion Plans Office:

Miss M. M. M. Howden

- Secretary (salary \$1,976 a  
year) Sept. 15, 1947

Transfers  
in appro-  
priations  
to cover  
increase  
for Power  
House  
staff and  
Groundsmen,  
Ajax

Transfers in appropriations:

Ajax Division: (to provide for increases for Power House  
Staff and Groundsmen)

Superintendent:

Charge: "Steam - Coal"

Credit: "Steam - Salaries and Wages" \$1,000

Charge: "Steam - Repairs and Renewals"

Credit: "Steam - Salaries and Wages" 500

Charge: "Water - Repairs and Renewals"

Credit: "Salaries and Wages - Water" 300

Miscellaneous:

Changes  
in sal-  
aries of  
staff in  
Photogra-  
phic  
Service

1. Increases as follows to members of the staff in Photo-  
graphic Service, effective July 1, 1947, involving an  
additional appropriation of \$200:-

Bookkeeper	from \$1,500 to \$1,312.50
Mrs. Milne	" 1,520 " 1,600.00
Miss Andrus	" 1,700 " 1,750.00
G. Carter	" 1,150 " 1,400.00
Overtime, etc.	" 300 " 307.50

Exemption  
from Aca-  
demic  
Pension  
Plan of  
certain  
part-time  
members  
of Dentis-  
try staff

2. Exemption for 1947-48 from the Academic Pension and Group  
Life Insurance Plan of the following part-time members  
of the staff of the Faculty of Dentistry because of the  
improbability that these members will next year be work-  
ing sufficient part time to qualify them as members of  
the Plan:-

Dr. W. J. S. Jackson	Dr. O. J. Yule
Dr. R. E. Diprose	Dr. F. L. Cole
Dr. J. Wallace Graham	Dr. G. D. Beierl

Alter-  
ations to  
79 and  
106 St.  
George  
Street

3. Alterations to the kitchen at the Women's Union, 79 St.  
George Street, estimated to cost \$8,835.10, plus  
\$11,675.18 for equipment and furnishings, a total of  
\$21,510.28; and revisions at 106 St. George Street  
costing \$4,383.77, plus furnishings of \$829.51; it  
being understood that any surplus income from operation  
of the Women's Residences will be used to offset the  
cost of such alterations, which total \$26,723.56.

The Comptroller reported on the

following matters:-

Agreements  
re Hart  
House and  
Athletic  
Association  
activities

1. Finalizing of the Agreement respecting Hart House and  
the Hart House activities at Ajax.
2. Finalizing of the Agreement respecting the Athletic  
Association and the Athletic Association activities  
at Ajax.
3. Change of name to "Royal Conservatory of Music of Toronto"  
from "Toronto Conservatory of Music".
4. The receipt of a letter from Dean Lewis expressing the  
appreciation of himself and the staff of the Ontario  
College of Education for being permitted to join the  
University Academic Pension and Group Life Insurance  
Plan.
5. The approval of proposed alterations, University Avenue  
and Queen's Park (East side).
6. The signing of a form of Proxy on behalf of the Governors  
for the Annual Meeting of Canada Packers Limited on  
September 17th, 1947.

Conservatory  
change of  
name

O.C.E. staff  
on Pension  
Plan

Queen's Park  
alterations

Form of Proxy  
for meeting  
of Canada  
Packers Ltd.

Signing of  
future prox-  
ies not to  
be reported

On motion of Dr. Neilly the Board

ruled that any future forms of Proxy for Annual Meetings of cor-  
porations be executed by the proper signing officers on behalf of  
the Governors without reporting same to the Board.



Donations -

Donations were reported as follows and were accepted with thanks and appreciation:-

From:

The Will of the late Lawrence V. Redman a bequest of \$25,000 and accumulated interest, to be paid within five years, for the purposes of the Department of Chemistry.

Nutrition Foundation Inc., the sum of \$7,950 for research under Dr. C. H. Best on physiological lipotropic factors, choline, betaine, methionine and inositol.

Nutrition Foundation Inc., the sum of \$1,700 for research under Dr. E. W. McHenry on retention of B vitamins in rats on various diets.

Ontario Research Commission, the sum of \$6,000 for two research projects relating to lumbering practices; the funds to be divided as follows: \$3,700 for salaries to Professors McIntosh and Smith, and D. S. Large, Department of Mechanical Engineering, and \$2,300 for travelling expenses and preparation of reports.

An anonymous donor, the sum of \$2,000 for the Rural Education Research Fellowship, Ontario College of Education, to be divided as follows:- \$1,500 for the Fellowship and \$500 for travelling expenses.

E. R. Squibb Company of Canada, the sum of \$1,500 for the E. R. Squibb Research Fund in Anaesthesia in support of the post-graduate course in Anaesthesia now in operation in the University and the associated hospitals; the funds to be used to pay a research fellow, to reimburse guest speakers and to pay fees of post-grad students which serve as honoraria for the members of faculties in allied sciences who contribute their services; and the funds to be administered by a committee of the heads of the departments of anaesthesia in the four hospitals concerned, viz: Dr. Robson, Hospital for Sick Children; Dr. Bryan, St. Michael's Hospital; Dr. Hargrave, Toronto Western Hospital; and Dr. Shields, Toronto General Hospital, as Chairman and signing authority.

Swift Canadian Company, the sum of \$1,200 to continue their fellowship for research into the food values in the diet of children at the Hospital for Sick Children under the direct supervision of Dr. Elizabeth Chant Robertson.

The Newman Club of Toronto, the sum of \$661.66 representing the net total receipts from the Newman Ball held on February 7, 1947; this fund to be held in trust for the World War II Memorial Subscription Campaign to be raised by the University.

Toronto Joint Board, Amalgamated Clothing Workers of America, the sum of \$200 as the first donation towards the Sidney Hillman Memorial Award.

Mr. Ben Lappin, the sum of \$60 towards the Ontario Community Chests Scholarships Fund in the School of Social Work.

An anonymous donor, the sum of \$50.30 as a contribution to the Tracy Scholarship in Philosophy, bringing the capital amount of the fund up to \$1,000.00.

Delta Delta Delta Fraternity, the sum of \$50 as the first donation towards their Bursary.

Rolls Royce Limited, England, the Merlin Aircraft Engine previously reported to the Board.

Donations  
(Cont'd)

From:

Miss Alice J. Smith, a donation to the University Library of a ten volume set of "Masterpieces of the World's Literature".

National Research Council:

D.R. 15 - Walker	\$1,500.00
D.R. 18 - Box	1,350.00
M.P. 162 - Waters	1,125.00
D.R. 19 - Sellers	1,075.00
M.P. 130 - Ferguson	900.00
Water Hardening of Fish Eggs - Fisher	900.00
Research on uranium, thorium, etc. - Nuffield	600.00
S.P.M. - Duff	708.35

National Cancer Institute of Canada:

Dr. C. E. van Rooyen - Project No. 19	6,916.66
Dr. A. M. Wynne - Project No. 20	4,650.00
Dr. Raymond C. Parker - Project No. 16	4,650.00
Dr. Arthur Ham - Project No. 12	3,500.00
Dr. Jeanne Manery - Project No. 14	3,037.00
Dr. W. R. Franks - Project No. 11	2,633.33
Dr. W. R. Franks - Project No. 10	1,935.00
Dr. K. C. Fisher - Project No. 9	1,800.00
Mr. D. W. A. Roberts - travelling grant	650.00

Messrs. Fleming, Smoke & Mulholland, Executors of the Estate of the late Thomas Foster, the sum of \$33,000 as an initial payment of the income from the residue in connection with the bequest to the University; Trustees estimate that \$14,000 a year will be the income for the next few years.

The Executor of the Estate of the late Dr. John S. Chisholm, the sum of \$2,500 as a further payment in connection with the bequest to the University for the Chisholm Memorial Fund.

Chartered Trust & Executor Company, the sum of \$240.00 as the University's portion of a further distribution of \$720 on account of income from the Janet Colquhoun Estate for the Arthur Hugh Urquhart Colquhoun Library of Canadian History.

The Executor of the Laura Lucinda Jones Estate, one share of University Women's Graduates Limited and dividend cheques totalling \$11.64.

The T. Eaton Company Limited, an extension for a further period of five years of the following awards in the School of Physical and Health Education:-

Margaret Eaton Gold Medal  
Emma Scott Nasmith Gold Medal  
Margaret Eaton Scholarships

Mr. M. Beder, the sum of \$15 as a donation towards the Sigma Alpha Mu Scholarship Fund

Various donors for the Institute of Industrial Relations:

Paid	- \$ 41,915.50
Promised	- \$103,460.50

Louisa Duff-  
field  
Cummings  
Bequest

The Comptroller reported that as a result of his enquiries regarding the question of sanity of the late Louisa Duffield Cummings, whose bequest to the University was reported at the last meeting, the insanity could not be established, and that the University Solicitor was unable to recommend any action in this connection.



Albert Edward Bastedo  
Bequest referred to Property Committee

The following bequest under the Will of the late Albert Edward Bastedo was reported:-

"To the University of Toronto my Muskoka property, Lot No. 2, Con. 11, McLean Township, known as 'Balfron'".

Mr. Urquhart questioned the conditions attached to this bequest, and the matter was referred to the Property Committee with a request for its views.

Presentation of Annual Report for 1945-46

The Annual Report of the Board of Governors for the year ending 30 June, 1946, was presented in its printed form, and the Chairman stated that copies had already been forwarded to the members by the Comptroller.

Report on Construction Projects deferred to next meeting

A report of Construction Projects was presented. The Chairman explained briefly the progress made in connection with the various buildings and the matter was deferred for further consideration at the next meeting. In order to give the members not present an opportunity of perusing the report it was decided that copies be sent to them for their information.

The meeting adjourned at 6 p.m.

*Indeped  
M.B.*

Minutes confirmed.

*September 25<sup>th</sup> 1947.*

*103 Blum*  
Chairman

*Therese Higgins*

Secretary.

Minutes of the meeting of the Board  
of Governors held in the Board Room, Simcoe Hall, on Thursday,  
September 25th, 1947, at 4 p. m.

Present -

The Chairman (Colonel Phillips)  
The Chancellor  
The President  
Mr. Kelly  
Mr. Urquhart  
Mr. Gordon  
Mr. Vaughan

Mr. Burns  
Mr. McCullagh  
Mr. LaBine  
Mr. Bryce  
Hon. Dr. Bruce  
Mr. Matthews

Mr. Arnold Gaine, Comptroller  
Mr. C. E. Higginbottom, Secretary

Minutes  
confirmed

The minutes of the last meeting were  
presented and -

Upon motion of the Chancellor,  
Seconded by Mr. Urquhart,  
were confirmed.

Minutes of  
Executive  
Committee  
adopted as  
tabled

The minutes of the meeting of the  
Executive Committee held at the York Club on Friday, September  
19th, at 1 p. m. were -

Upon motion of Mr. Burns,  
Seconded by Mr. LaBine,  
adopted as tabled.

Memorandum  
regarding  
Election of  
a Chancellor

In connection with the notice of  
motion given by Dr. Bruce at the last meeting, that the memoran-  
dum submitted by him regarding the election of a Chancellor be  
spread on the minutes, consideration was given to this matter,  
during which certain changes were made, and -

Upon motion of Dr. Bruce,  
Seconded by Mr. McCullagh,  
It was resolved -

that the revised memorandum be filed  
with other records in the matter.



Appointment  
of Committees  
for 1947-48  
deferred to  
October 23

Regarding consideration of the appointment of Committees for 1947-48, which were deferred at the last meeting and which, according to the By-Laws, are to be appointed at the first meeting in October of each year, the Chairman suggested that the appointment of these Committees, including the Executive Committee, be deferred until the second meeting in October, and this was approved by the Board.

Nominations  
to Standing  
Committee  
on Honorary  
Degrees  
deferred

The nomination of six members of the Board to serve as members of the Senate's Standing Committee on Honorary Degrees for 1947-48 was again deferred for consideration.

Appointment  
of Advisory  
Committee to  
the Insulin  
Committee  
deferred

There was also deferred for consideration a letter from Dr. A. M. Fisher, Secretary of the Insulin Committee, submitting the names of certain persons for appointment to the Advisory Committee to the Insulin Committee of the Board.

Financial  
arrangements  
governing  
operatic  
productions  
by Royal Con-  
servatory of  
Music

The Board was informed of the proposals made to and recommended by the Board of Directors of the Royal Conservatory of Music of Toronto that the Opera School be authorized to undertake the production of "The Bat" and "The Bartered Bride" during six evening and two matinee performances at the Royal Alexandra Theatre early in May 1948 at an estimated gross cost of approximately \$18,000 of which, in the event of the project not meeting its expenditures, a deficit up to \$8/10,000 is to be underwritten by publicly interested private citizens. After discussion it was moved, seconded, and unanimously carried, that this Board subscribes to the principle of the undertaking now proposed and authorizes the Board of the Royal Conservatory of Music of Toronto to proceed as proposed

Operatic  
productions  
by Conser-  
vatory  
(Cont'd)

provided that the guarantees referred to shall be in hand.

The Board was also informed of the proposed performances to be given in the Eaton Auditorium in December 1947 and February 1948.

Proposed  
new Central  
Power  
Plant

Further consideration was given to the proposed new Central Power Plant, in connection with which information had been presented to the Provincial Government, and the Chairman informed the Board that a report had been received on the possible risks involved in the continued use of the present plant. He also stated that in view of the expenditure necessary for such a building nothing was being done pending a decision by the Government as to whether it should be proceeded with at this time.

Account in-  
curred by  
Engineering  
Alumni  
Scholarship  
Committee  
referred to  
Campaign  
Committee  
for payment

There was presented a letter from Mr. M. W. Sparling together with an account from the Halliday Studio for \$100 against the Engineering Alumni Scholarship Committee for work done in connection with a proposed publicity booklet. This expenditure was incurred by the Committee prior to June 1946, at which time the Committee was requested to suspend activities, as a result of which money which had been offered to cover expenses was not available. With the approval of Mr. Massey, Chairman of the Campaign Committee, it was agreed that this account would be paid by that Committee.

Recommendations of  
President

Recommendations of the President were approved as follows:-

Resignation

Resignation:  
R. Coper

- Lecturer in German (salary \$2,500 a year) July 1, 1947  
cancelling previous notice as of  
Sept. 1, 1947

Leave of  
absence

Leave of Absence:  
J. R. MacGillivray

- Associate Professor of English,  
to December 31, 1947, on salary



Statute of  
Senate

Statute of Senate:

No. 1841 - respecting the Courses of Study in the School  
of Graduate Studies for the Session 1947-48

Special Con-  
vocation  
and Installa-  
tion of the  
Chancellor

The President reported that a  
Special Convocation and Installation of the Chancellor would  
be held on Friday, November 7th, 1947.

Special Com-  
mittee to  
study Tuition  
Fees

As stated at the last meeting the  
President submitted the following composition of the Special  
Committee to study Tuition Fees:-

The Registrar, Mr. Fennell, (Chairman)  
Dean Beatty  
Dean Young  
Dean MacFarlane  
Dean Innis  
Mr. R. E. Spence, Chief Accountant

Agreement  
between the  
Governors  
and Toronto  
General  
Hospital re  
clinical in-  
struction  
to Dental  
students

The President presented a draft  
agreement between the Governors and the Board of Trustees of  
the Toronto General Hospital with respect to clinical instruc-  
tion for students in the Faculty of Dentistry, and during con-  
sideration of the same he suggested certain minor changes.

Upon motion of the President,  
Seconded by Mr. LaBine,

the Board authorized the preparation and execution of this  
document, subject to it having been approved by the University  
Solicitor.

Letter from  
two students  
regarding  
levying of  
admission  
fees for  
Intercolle-  
giate rugby  
games re-  
ferred to  
Athletics  
& Physical  
Training  
Committee

The President read a letter sign-  
ed by W. M. Wadley, IV U.C., and Jan Meisel, IV Victoria,  
asserting that the new arrangement regarding the levying of  
admission fees for students attending Intercollegiate rugby  
games is a violation of an understanding reached between the  
Athletic Association and the Students' Administrative Council  
at the time of the S.A.C. recommendation to the Board of Gov-  
ernors dated March 11, 1937. Following this the Chairman ex-

Levying of  
fees for  
admission  
to Inter-  
collegiate  
rugby games  
(Cont'd)

plained that Mr. E. A. Macdonald, Secretary-Treasurer of the Council, had telephoned to say that although the writers of the letter are members of the Students' Administrative Council, the Council had not met this Session and the letter was in no sense an official communication from the Council.

Mr. Bryce, Chairman of the Athletics and Physical Training Committee, explained at length some of the details which necessitated the levying of such fees, in connection with which a report was presented later in the meeting, and also the need for the creation of a Finance Committee in the Athletic Association. At the President's suggestion the matter of the letter from Messrs. Wadley and Meisel was referred to the Athletics and Physical Training Committee, in association with himself, Professor T. R. Loudon, President of the Athletic Association, and Mr. J. P. Loosemore, Financial Secretary.

Letter of  
apprecia-  
tion from  
Mr. G. G.  
Cosens

There was presented a letter of appreciation from Mr. G. G. Cosens, former Dean of the Faculty of Forestry, for sympathy and flowers upon the death of his wife.

Administra-  
tive ap-  
pointments

The following appointments to the Administrative Staff were approved:-

Expansion Plans:

- |                    |   |
|--------------------|---|
| Miss M. M. Willson | - Secretary to the Director,<br>from Sept. 6, 1947      \$35 a week |
| K. S. Edey         | - Publicity Officer from Oct.<br>1, 1947      \$7,300 a year        |

Ajax Division:

Health Service:

- |                     |  |
|---------------------|--|
| Dr. W. F. Mackenzie | - Senior Staff Physician, July 1,<br>1947 to June 30, 1948<br>\$5,100 a year |
|---------------------|--|

Donations -

Donations were reported as follows and were accepted with thanks and appreciation:-



## Donations -

From -

Mrs. E. J. Urwick, the sum of \$10,000 to endow the Edward J. Urwick Scholarship in Social Work  
 National Cancer Institute of Canada, the sum of \$2,500 for cancer research under Project No. 21, Dr. C. H. Best  
 The Dafoe Foundation, the sum of \$100 for the first instalment of their \$200 Scholarship award.

List of  
 donations  
 for 1946-  
 47 present-  
 ed

In accordance with a previous decision of the Board there was presented a list of donations and bequests received during the fiscal year 1946-47. The Chairman thought that this list would be of particular interest to the members and suggested that they take copies with them for perusal.

Resolution  
 covering  
 creation of  
 a Finance  
 Committee  
 in the  
 Athletic  
 Association

Regarding the establishment of a Finance Committee in the Athletic Association, the following resolution was passed:-

"The Board of Governors having considered the expanded operations, the steadily increasing cost of capital items and operation and the expenditures being considered for the physical expansion of the present facilities of the Athletic Association, as well as the constitutional provisions for adequate financial supervision and direction, and having referred to the Constitution of Hart House providing for a Finance Committee, strongly recommends -

Upon motion of Mr. Bryce,

Seconded by Mr. Matthews,  
 that the following resolution be adopted by the Athletic Association:-

THAT to ensure an adequate control and economical use of its funds the Constitution of the Athletic Association shall be amended to provide for the creation of a Finance Committee, the duties of which shall be -

(1) generally to supervise all financial operations of the Athletic Association;

(2) to consider and recommend to the Athletic Directorate the annual financial budget of the Association and to control expenditures within authorized budgets;

(3) to arrange for the preparation, study and presentation to the Directorate of such financial reports as may from time to time be necessary;

(4) to receive, consider and report upon all proposals having to do with the finances of the Association and to exercise control over capital and operating expenditures to the extent that such expenditures shall require the approval of the Finance Committee;

Resolution  
covering a  
Finance  
Committee  
in the  
Athletic  
Association  
(Cont'd)

(5) to recommend to the Comptroller of the University, and from time to time, the purchase or sale of securities representing the investment of surplus and reserve funds;

(6) such other duties and responsibilities as may, by resolution of this Board, be delegated to the Finance Committee;

and be it further resolved -

THAT the Finance Committee shall consist of the President of the Athletic Association a member of the Board of Governors two members of the Faculty to be appointed by the President of the University the Director of Athletics the Financial Secretary who shall be Secretary of the Committee.

The term of office for members of the Finance Committee shall be the fiscal year of the Association and until their successors are appointed. The appointment of members for each year shall be completed not later than the 1st of May in the preceding fiscal year with the exception of the fiscal year 1947-48 in which year the membership shall be established before October 15, 1947, and for the unexpired part of the fiscal year 1947-48 or until their successors are appointed.

The regulations for the conduct of the meetings of the Finance Committee shall be as approved by the Chairman of the Athletic Committee of the Board of Governors, the Comptroller of the University and the President of the Athletic Association.

The Finance Committee of the Athletic Association shall report to the Directorate of the Athletic Association.

and be it further resolved -

THAT this resolution shall have effect forthwith."

Announce-  
ment to  
student  
body re  
admission  
of stud-  
ents to  
rugby  
games

A copy of the announcement to the student body covering the admission of students to Intercollegiate football games, as published in "The Varsity", was presented to the Board and ordered filed.

Regula-  
tions  
respect-  
ing  
amateur  
standing  
in Ath-  
letics

There was presented by Mr. Bryce a report dealing with regulations respecting amateur standing in Athletics, which had been adopted by the University of Toronto Athletic Directorate, and to which the Board gave its endorsement.



Proposal to erect a building to house the Archives of Provincial Government, which would also contain Sigmund Samuel collection of Canadiana

The Chairman informed the Board that it was proposed to erect a building to house primarily the Archives of the Provincial Government, and which would also contain the Sigmund Samuel Collection of Canadiana. It was expected that the cost of such a building would be approximately \$410,000.00, of which a contribution of possibly \$100,000.00 was expected to be made by Dr. Samuel; the proposed location of the building being between the University Library and the Parliament Buildings.

Order-in-Council authorizing an extension of power to borrow for Construction Account

There was presented an Order-in-Council of the Provincial Government, dated September 11, 1947, covering an extension to September 30, 1948, of the authority to borrow \$1,000,000.00 in the University Construction Account.

Report of Construction Projects presented

The Report of Construction Projects, which was deferred from the last meeting, was again presented, and in view of the length of this report the Chairman suggested that the members take a copy with them and study the same.

Authority to increase the amount of sub-contract for aluminum brackets for Wallberg Building

In connection with the construction of the Wallberg Memorial Building, the Chairman stated that when plans and specifications were being completed for the calling of tenders it was impossible to secure sufficient information to enable the Construction Department to specify what type of aluminum brackets would be used or the number of each required, and after consultation with the Architects an item of \$5,000.00 was included in the specifications, which at that time was considered adequate. However, it has been discovered that the actual cost is likely to be in the neighbourhood of \$12,000.00, and after discussing the matter the Board gave authority to increase the sub-contract for aluminum brackets accordingly.

Report on  
Loan Funds

A report was given by the Comptroller  
on the position of the following Loan Funds:-

Wallberg  
Engineering Society  
Elizabeth Speller Memorial

Accountable  
Warrant for  
October au-  
thorized

Upon motion of Dr. Bruce,  
Seconded by Mr. Bryce,  
the Board approved of an Accountable Warrant of \$600,000.00 for the  
month of October.

Authority  
given for  
sale of  
40 Walmer  
Road

Authority was given for the sale of  
the property at 40 Walmer Road for the sum of \$18,000.00. This  
property was formerly purchased by the Royal Conservatory of Music  
of Toronto.

Proposed  
acquisition  
of two pro-  
perties on  
University  
Avenue and  
leasing of  
same to  
Toronto  
General  
Hospital

Mr. Urquhart enquired as to the situ-  
ation regarding the acquisition by the University of the two pro-  
perties on University Avenue immediately South of the Alexandra  
Palace, Nos. 590-592, which the University proposes to lease to the  
Toronto General Hospital. The Chairman explained that certain dif-  
ficulties had arisen in connection with the purchase, and that it  
might be necessary to expropriate the properties. After considering  
the matter it was agreed, subject to the University Solicitor's  
opinion, that if the purchase cannot be arranged approval be given  
for expropriating these properties.

The meeting adjourned at 5:35 p. m.

*Indefad  
m. B.*

Minutes confirmed.

*October 9<sup>th</sup> 1947*

*M. M. M.*  
Acting Chairman

*E. Higginsboth*

Secretary.



W.N.  
at  
Chai

Linu  
conf

tree  
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set  
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men  
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at  
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of a  
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Minutes of the meeting of the Board  
of Governors held in the Board Room, Simcoe Hall, on Thursday,  
October 9th, 1947, at 4 p. m.

Present -

Dr. Neilly (in the Chair)  
The Chancellor  
The President  
Mr. LaBine  
Mr. Ross  
Hon. Dr. Bruce

Mr. Urquhart  
Hon. Mr. Justice Hope  
Mr. Vaughan  
Mr. McCullagh  
Mr. Kelly  
Mr. Gordon

Mr. Arnold Gaine, Comptroller  
Mr. C. E. Higginbottom, Secretary

Dr. Neilly  
in the  
Chair

In the absence of the Chairman and

the Vice-Chairman -

It was moved by Mr. Urquhart,  
Seconded by Mr. Vaughan,  
And Resolved -

that Dr. Neilly take the Chair.

Minutes  
confirmed

The minutes of the last meeting were

presented and -

Upon motion of Dr. Bruce,  
Seconded by Mr. LaBine,

were confirmed.

Executive  
Committee  
Meeting  
cancelled

No minutes of the Executive Committee

were presented as the meeting of October 3rd was cancelled.

Amended  
memorandum  
on the  
Election  
of a Chan-  
cellor

Dr. Bruce informed the Board that he  
had made some changes in his memorandum on the subject of the Chan-  
cellorship and had filed a copy of the amended memorandum with the  
Bursar. Dr. Bruce also informed the Board that copies of the new  
memorandum could be obtained from the Bursar if members would return



the copy of the original memorandum now in the possession of  
Governors.

Report No.8  
of the Uni-  
versity  
Press Com-  
mittee

Report Number 8 of the University

Press Committee was presented and -

Upon motion of Mr. LaBine,  
Seconded by the Chancellor,

was approved as follows:-

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting  
in the Board Room, Simcoe Hall, on Wednesday, October 1,  
1947, at 4 p.m., at which the following were present:-

Mr. G. A. LaBine	Mr. Arnold Gaine, Comptroller
(in the Chair)	Mr. C. E. Higginbottom, Secre- tary
The Chancellor	Mr. A. Gordon Burns, Manager,
The President	University Press
Mr. C. G. McCullagh	Mr. A. D. LePan, Superintendent
Mr. C. F. W. Burns	
Mr. A. Kelly	

1. Report of the last meeting

Upon motion of the Chancellor,  
Seconded by Mr. McCullagh,  
the report of the previous meeting held on May 13, 1947, was  
approved and confirmed.

2. Honorarium for Mrs. May Jacks

Upon motion of Mr. McCullagh,  
Seconded by Mr. Burns,  
the Committee recommends the ratification by the Board of  
the payment of an honorarium of \$200 to Mrs. May Jacks, an  
employee of the Press since 1928, who retired in June last;  
this honorarium to be charged to the operations of the Press  
for 1946-47.

3. Promotion of Miss Irene Burrows

Your Committee recommends the promotion of Miss  
Irene Burrows from Sales Clerk to Order Clerk, with an in-  
crease in salary from \$1,050 to \$1,150 a year, effective as  
of September 1, 1947.

4. Proposed Salary Changes

Your Committee recommends increases in salary  
to the following members of the staff of the Press, to a  
total of \$1,070.00, effective as of October 1, 1947:-

	<u>Name</u>	<u>Title</u>	<u>Present Salary</u>	<u>Recom- mended Salary</u>	<u>Increase</u>
University Press Com- mittee Report (Cont'd)	<u>University Payroll:</u>				
	Mrs. A. Hill	Clerk	\$ 1,500	\$ 1,550	\$ 50
	F. W. Malcher	Stockkeeper	1,450	1,500	50
	Miss B. Roberts	Order Clerk	1,400	1,450	50
	Mrs. G. Stevenson	Customs and General	1,400	1,450	50
	Miss A. Hilfman	Machine Operator	1,325	1,400	75
	Mrs. M. Blenkin	Stenographer	1,275	1,325	50
	Mrs. K. Deacon	Clerk	1,275	1,325	50
	Mrs. E. Newton	Clerk	1,100	1,150	50
	Miss I. Burrows	Order Clerk	1,150	1,200	50
	Miss M. Bousum	Typist	1,050	1,125	75
	Miss J. Silversides	Clerk	1,040	1,150	110
	<u>Press Office Payroll:</u>				
	Mrs. I. Clark	Cashier	1,400	1,450	50
	Mrs. M. Obata	Stenographer	1,350	1,450	100
	Miss G. Hillion	Clerk	1,225	1,275	50
	Miss B. MacFarlane	Order Clerk	1,225	1,300	75
	Miss M. Scott	Clerk Stenogra- pher	1,040	1,175	135
	Total		<u>\$20,205</u>	<u>\$21,275</u>	<u>\$1,070</u>

#### 5. Policy regarding Depreciation

The Comptroller called attention to the fact that depreciation of book inventory has for some years been accomplished by the writing down of values according to formulae as follows:-

1st year	10%
2nd year	33-1/3%
3rd year	66-2/3%
4th year	100%

and that because of the nature of the books handled this has no relation to the saleability of the books. The effect of using the formulae this year would require an appropriation of \$19,056 when a reserve of \$10,000 would appear ample.

Your Committee therefore recommends -

Upon motion of Mr. Burns,

Seconded by the Chancellor,

that the formulae be abandoned and that a Reserve Account of \$10,000 be set up to which will be charged the cost of any write down found necessary during the fiscal year and to which may be added at the end of each fiscal year such amount as probable saleability of the inventory makes necessary.

#### 6. Accounting Procedure

The Comptroller informed the Committee that considerable progress had been made in the Accounting Procedure at the Press and that 90% of the system had been completed and was in operation.

#### 7. Basis upon which Publications are to be accepted

Attention was drawn to the following matters now under consideration:-

1. The basis upon which Publications are to be accepted.
2. Contractual agreements for the same.

The Committee was informed that the University Solicitor is preparing material in this connection which will be submitted at a later meeting.

#### 8. Proposed Book Shop

A proposal to erect a Book Shop on the Campus was presented to your Committee. Plans prepared by Messrs. Routhwaite, Cameron, Murray and Fairfield, and approved by Messrs. Mathers and Haldenby as Consulting Architects, together with an



University  
Press Com-  
mittee  
Report  
(Cont'd)

estimate of cost made by the proposed Contractor were considered.

Your Committee recommends, upon motion of Mr. McCullagh, that authority be given to -

1. Construct the Book Shop in accordance with the plan submitted at the suggested location South of the old Observatory Building, and at an estimated cost as follows:-

Contractor (including Fee)	\$54,639.00
Architects' Fee 6%	3,279.00
Consulting Architects' Fee $1\frac{1}{2}\%$	820.00
Contingencies	5,000.00
Operating Equipment	5,000.00
	<u>\$68,738.00</u>

Alterations to Press Building to  
use space vacated by Book  
Department

7,000.00  
\$75,738.00

2. That the construction contract be given to R. W. H. Binnie at cost, plus a fixed fee of \$4,965.00, and under the usual University contract terms.

3. That Messrs. Routhwaite, Cameron, Murray and Fairfield be appointed Architects at a fee of 6%, and that Messrs. Mathers and Haldenby be appointed Consulting Architects at a fee of  $1\frac{1}{2}\%$ .

The attention of your Committee was called to the fact that the financial position of the Press is such that assistance would be necessary in financing the project now recommended. Your Committee recommends that such financial assistance as may from time to time be necessary to complete the construction of the Book Shop and to pay for equipment previously ordered and to be delivered before June 30, 1948, be given to the Press by the University in the form of a loan, to be taken as the need arises.

Your Committee further recommends that surplus cash resources of the Press shall be applied to the reduction of the loan in such amounts as the Board of Governors shall from time to time direct, and that the Press shall pay interest at the rate of  $2\frac{1}{2}\%$  per annum on the amount of the loan from time to time owing, such interest being payable on September 30th, December 31st, March 31st and June 30th.

9. Appointments to Advisory Committee on Publications

Upon motion of Mr. Burns,

Seconded by Mr. McCullagh,

the Committee recommends, at the President's suggestion, that the following changes be made in the composition of the Advisory Committee on Publications:-

1. Delete - Professor Homer Thompson

Dean Andrew Hunter

2. Add - Provost R. S. K. Seeley

Professor F. C. A. Jeanneret

10. Production Cost Control

Your Committee was informed the plans for production cost control were now being developed and would be presented at the next meeting.

11. Sale of Tobacco and Cigarettes in the Book Shop

Your Committee considered at length the proposal to sell tobacco and cigarettes in the Book Shop, but recommends against this procedure. In discussing this matter reference was made to the possible sale of current books and magazines, and this is to be considered further by the Committee.

University  
Press Com-  
mittee  
Report  
(Cont'd)

12. Authority to protect Copyright in case of Coles Book Store  
Your Committee was informed that Coles Book Store, 726 Yonge Street, was advertising for sale Varsity Examination Papers published by it. As this appears to be a definite case of infringement of copyright your Committee recommends -

Upon motion of Mr. Burns,

Seconded by Mr. McCullagh,

that authority be given to take whatever steps are necessary to protect the University's rights in the matter.

13. Printing of "The Varsity"

The President brought up the question, previously considered by the Committee, of the printing of "The Varsity" outside the University, and stated that for various reasons it was desirable to have the paper printed on the Campus. After considering the matter at length your Committee decided that in view of certain difficulties involving the necessary machinery and space required for the same it is unable to develop a policy for printing "The Varsity" on the Campus and transmits the matter to the Board for consideration.

14. Favourable reference to operations of the Press

Both the President and Mr. Kelly referred very favourably to the operations of the Press.

All of which is respectfully submitted.

(Sgd) G. A. LaBine,  
Chairman of Committee

(Sgd) C. E. Higginbottom,  
Secretary"

October 1st, 1947

Proposed  
Book  
Shop

In connection with Clause 8 of the foregoing report respecting the proposed Book Shop, Mr. Urquhart stated that as he had taken exception to this project at the Press Committee meeting he was raising the point again. During discussion of the matter the Comptroller pointed out that the estimated costs were as follows:-

Book Shop - Contractor	\$ 54,639
Architect	3,279
Consulting Architect	820
Furniture and Equipment	5,000
Contingencies	5,000
	<u>\$ 68,738</u>
Press Building Alterations	7,000
Press Room Equipment	61,000
	<u><u>\$136,738</u></u>

and that while the resources of the Press would take care of initial outlay it was to be expected that on completion of these projects the advances to the Press would amount to \$70/80,000. He also suggested that the money should be advanced from the Reserve Funds amounting to approximately \$240,000.00, which had



Proposed  
Book  
Shop  
(Cont'd)

been placed in the Endowment Account at 30 June, 1946.

Upon motion of Mr. LaBine,  
Seconded by the Chancellor,

the project was approved.

Printing  
of "The  
Varsity"

Regarding Clause 13 of the Press report respecting the printing of "The Varsity", the President again emphasized the desirability of having the paper printed on the Campus. After discussion it was agreed to leave the matter in abeyance.

Report No.  
246 of the  
Property  
Committee

Report Number 246 of the Property

Committee was presented as follows:-

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Thursday, October 2, 1947, at 4 p.m., at which the following were present:-

Mr. O. D. Vaughan	Mr. Arnold Gaine, Comptroller
(in the Chair)	Mr. C. E. Higginbottom,
The Chancellor	Secretary
Hon. Dr. H. A. Bruce	Mr. A. D. LePan, Superinten-
Mr. C. F. W. Burns	dent
Mr. N. C. Urquhart	Mr. B. Napier Simpson, Assist-
Mr. A. Kelly	ant Superintendent,
	Construction

1. Report of the last meeting

The report of the meeting held on June 25th was presented and -

Upon motion of Dr. Bruce,  
Seconded by Mr. Burns,  
was confirmed.

2. Needs of the University Library

Arising from the report of the last meeting reference was made to the preparation of preliminary sketch plans to provide additional accommodation for the Library. The Superintendent stated that he understood consideration was being given to the matter but that he was not in a position to make a report. He was requested to look into the matter and report to the Committee at its next meeting.

3. Site for proposed Institute of Physiology

The Superintendent presented to the Committee a plan of the site for the proposed Institute of Physiology, being immediately West of the Banting Institute, which involves the transfer to the University by the Provincial Government of any properties necessary and not now owned by the University. After considering the matter the Committee decided -

Upon motion of the Chancellor,  
Seconded by Mr. Burns,  
to recommend this site as suitable for the purpose.

4. Proposed Site and Building for Archives and Canadiana

Your Committee has considered the plans submitted by the Superintendent for the proposed building to house primarily the Archives of the Provincial Government and which would also contain the Sigmund Samuel collection of Canadiana. The proposed site of this building is between the University Library and the Parliament Buildings, and consideration is to be given to the erection of a tunnel to connect with the Parliament Buildings in order to afford easy access for Government purposes. This building is primarily the responsibility of the Provincial Government, but was presented to this Committee for general approval of the location, design, etc. On motion of Dr. Bruce it was recommended the Committee voice its approval.

5. Purchase of 717 Spadina Avenue and position respecting 715 Spadina Avenue

In connection with the proposed extension to the Ontario College of Education by the acquisition of Nos. 715 and 717 Spadina Avenue, the Committee was informed that the purchase of No. 717 had been completed, and that it was expected that the purchase of No. 715 would be cleared up very shortly.

6. Sale of 40 Walmer Road

There was also reported to the Committee the sale of 40 Walmer Road for the sum of \$18,000.00. This property was formerly purchased by the Royal Conservatory of Music of Toronto but owing to certain restrictions in that area it could not be used for teaching purposes.

7. Central Power Plant

The Chairman reviewed the progress made to date with regard to the recommendation concerning the proposed new Plant.

On the recommendation of our Superintendent's Office and after some consideration, the Board approved of securing the services of H. G. Acres and Company as Consulting Engineers.

After receiving this report your Committee supported the Superintendent's recommendation that further plans be made by Acres and Company which would permit of closer estimates being made. It was considered that as these plans would be needed eventually no time or money would be wasted. This policy was approved by the Board.

Owing to change in course of events, it was decided to defer any further development of the plans and to get an opinion from another reliable source as to the urgency of the matter.

In view of the fact that this second opinion is somewhat opposed to the first and as, if acted upon, it would delay a rather important expenditure, it was considered that the matter should be placed before the Provincial Government to discover their wish in the matter. This is being done by the Chairman of the Board.

8. Proposed Erection of new Book Shop

Plans for a proposed new Book Shop were presented to the Committee, having been considered and passed on by the Press Committee.

There was much discussion about the policy of enlarging the activity of the University with regard to book selling. In this connection it was thought that the space specified south of the old Observatory was too conspicuous. It was pointed out that this building was temporary and that book selling would eventually be carried on within the confines of a new library building.



Property  
Committee  
Report  
(Cont'd)

Also it was considered that the estimate of \$75,738.00 submitted by Mr. R. W. H. Binnie might have been checked against others, but it was recommended that as this was an estimate and not a contract, and owing to previous good experience with this contractor, it would be in order to save time by avoiding complications.

With these items in mind, the Committee -

Upon motion of Mr. Burns,

Seconded by the Chancellor, recommends that subject to a definition of policy by the Board - and the ability of the University for financing the project - a temporary building be built at an estimated cost of \$75,738.00 on the site suggested, and substantially as per the plans submitted by Messrs. Routhwaite, Cameron, Murray and Fairfield.

Mr. Urquhart wished his objection to the policy to be recorded in the minutes.

9. Progress on Construction projects and revised estimates of cost

Your Committee considered a report of Construction Projects, submitted by Mr. B. Napier Simpson, Assistant Superintendent of Construction, showing the progress made during the summer months. In view of the prevailing increases in cost of construction, the question arose as to possible further increases before completion of the various projects. The following figures are transmitted to the Board in this connection for its information and approval:-

Overall Costs

	<u>Wallberg</u>	<u>Physics</u>	<u>Mechanical</u>	<u>Total</u>
New Estimates	\$4,156,000	\$629,000	\$1,223,000	\$6,008,000
Old Estimates	3,691,000	628,595	1,112,430	5,432,025
Increases	<u>\$ 465,000</u>	<u>\$ 405</u>	<u>\$ 110,570</u>	<u>\$ 575,975</u>
	12.60%	-	9.94%	10.60%

Construction Costs

New Estimates	\$4,156,000	\$629,000	\$1,223,000	\$6,008,000
Less Equipment	305,000	124,095	156,000	585,095
	<u>\$3,851,000</u>	<u>\$504,905</u>	<u>\$1,067,000</u>	<u>\$5,422,905</u>
Original Estimates	3,386,000	504,500	956,430	4,846,930
	<u>\$ 465,000</u>	<u>\$ 405</u>	<u>\$ 110,570</u>	<u>\$ 575,975</u>
Increases	13.73%	-	11.5%	11.9%

10. Extension by the Provincial Government of authority to borrow \$1,000,000 in the Construction Account

Your Committee was informed of the receipt of an Order-in-Council from the Provincial Government covering an extension to September 30, 1948, of the authority to borrow \$1,000,000 in the University Construction Account.

11. Wallberg Building Holdback

Consideration was given by the Committee to a letter from Mr. B. Napier Simpson, Assistant Superintendent of Construction, stating that the contractor for the Wallberg Memorial Building, A. W. Robertson Limited, had made



representations for a reduction in holdback and certain changes in terms of contract. The Robertson firm has on deposit with the University the sum of \$100,000.00, and they request that payment of the 15% holdback, which at the time of writing, August 20, 1947, amounted to approximately \$85,000.00, be made to them. Mr. Simpson stated that the University Solicitor was unable to make any recommendation in the matter, but the Committee was informed that both the Superintendent and Mr. Simpson strongly supported Robertson's request. Your Committee recommends the adjustment of the holdback to 10% to be secured in Dominion of Canada bonds or cash.

The other request made by A. W. Robertson Limited, which is supported by Mr. Simpson, is relief in regard to the furnishing of receipted invoices with their monthly demand for payment, in connection with which Mr. Simpson pointed out that this was the only contract drawn up on this basis.

At the request of the Comptroller the question of relief in furnishing receipted invoices was deferred.

12. Site for proposed new School of Nursing

As no site has yet been decided upon for the proposed new School of Nursing, your Committee recommends that the President and the Comptroller take this matter up with the President of the Rockefeller Foundation with a view to obtaining an extension of the terms set forth in their grant for this building.

13. Lease of 143 Bloor Street West

The Comptroller informed the Committee that the ground lease of the property at 143 Bloor Street West to the Phi Delta Theta Fraternity had expired on January 1st, 1947, and that he had been endeavouring to make arrangements for a renewal of the same. Certain difficulties had arisen in view of the fact that Victoria College wished to acquire this property. Your Committee recommends that this matter be referred to the Chairman of the Committee and the Comptroller.

14. Frontage Licenses in connection with University Avenue and College Street properties

Following the Board's instructions a survey was made by the Bursar of the properties on the west side of University Avenue from Queen Street to College Street, and of both sides of College Street from Yonge Street to the lane east of Beverley Street, with a view to ascertaining the uses being made of these properties as they relate to frontage licenses already given, or the rights of the University where no license has been given. After considering a report in this connection presented by the Comptroller, your Committee recommends that authority be given to notify the owners of properties for which no license has been obtained that they make application for such, and that those who have acquired licenses but who are violating the conditions of the same be advised that they will have to take the necessary steps to comply with those conditions.

15. Alterations to University Avenue and Queen's Park

The Comptroller reported the approval of the alterations to University Avenue and the East side of Queen's Park, and also the position of negotiations regarding the alterations to the West side of the Park. Your Committee was also informed that in accordance with the decision of the Board, Professor E. R. Arthur, of the School of Architecture, had been consulted in connection with the design of the bridge over the entrance to the University grounds, and that arrangements have been made for the planting of trees upon completion of the alterations.



Property  
Committee  
Report  
(Cont'd)

16. Port Hope Lots

In connection with the authority previously given for the sale of the Port Hope Lots, a statement was presented to the Committee showing that all but two of these lots have been sold. The value attached to these lots on the books of the University is \$8,045.00, and after deducting the price of the lots sold and allowing for the two unsold properties there remains an amount of \$2,335.00 to be written off. Your Committee recommends the following distribution of this amount:-

1946-47	-	\$1,167.50
1947-48	-	<u>1,167.50</u>
		<u>\$2,335.00</u>

17. 188 Yonge Street

The Committee was informed of the basis of settlement of the lease for 188 Yonge Street including an extension to December 31st, 1947, of the lease to Morrow's Nut Shop, and consideration was given to an account of W. H. Bosley & Company covering their fee in connection with leasing these premises to Reitman's Inc. for a period of five years at an average yearly rental of \$16,646.25 as follows:-

5% of \$16,646.25	-	\$ 832.30
2% of 66,585.00	-	<u>1,331.70</u>
		<u>\$2,164.00</u>

Your Committee recommends the payment of this account.

18. Matter of adjustment of rentals now payable by Victoria College

The Chairman of your Committee reported on the position of Victoria College in connection with the rental adjustments covering certain properties as requested by them, and stated that the situation had changed considerably and that he hoped to have further information in the very near future.

19. Bastedo bequest of property in Muskoka

In connection with the conditions attached to the bequest of the late Albert Edward Bastedo of his property in Muskoka, which were referred to your Committee, it is recommended that the acceptance of the bequest be deferred by the Board until the return to the City of Mr. Henry Borden who is familiar with the situation.

All of which is respectfully submitted.

(Sgd) O. D. Vaughan,  
Chairman of Committee

(Sgd) C. E. Higginbottom,  
Secretary"

October 2, 1947.

Upon motion of Mr. Vaughan,  
Seconded by Dr. Bruce,

Wallberg  
Building  
Holdback  
and change  
in terms  
of contract  
with Robert-  
son

the foregoing report was approved with the exception of Clause 11 respecting the Wallberg Building Holdback. In view of additional information obtained in this connection the recommen-

Wallberg  
Building  
Holdback,  
etc.  
(Cont'd)

dation of the Committee regarding the adjustment of the holdback to 10% was withdrawn. With reference to the further request of A. W. Robertson Limited for relief in furnishing receipted invoices with their monthly demand for payment, it was agreed that the contract with Robertson be amended to coincide with the other construction contracts which provide for the production of receipted vouchers for draws made when the next draw is made.

Discussion of other matters covered in the Property Committee report resulted as follows:-

Central  
Power  
Plant

Clause 7 - Central Power Plant -

The Chairman of the Committee, Mr. Vaughan, gave a lengthy explanation of the situation, and it was agreed, at the request of the Acting Chairman, that the whole matter be left over until the next meeting, when the Chairman would be present.

Frontage  
Licenses

Clause 14 - Frontage Licenses -

In view of the circumstances attending this matter the Board referred it to Mr. Vaughan, Chairman of the Property Committee, Mr. Kelly, and the Comptroller, to recommend what action should be taken.

188 Yonge  
Street

Clause 17 - 188 Yonge Street -

The Comptroller informed the Board that representations had been made on behalf of Reitman's Inc. for an extension of the term of the lease to them by a period of one year, in view of the fact that Reitman will have been denied full possession of the premises from March 16, 1947, to January 1, 1948.

Upon motion of Mr. Vaughan,  
Seconded by Dr. Bruce,  
the Board approved of the extension of the lease from five to six years.

Recommendations of  
President

Recommendations of the President

were approved as follows:-

Appoint-  
ments

Appointments:

Faculty of Arts:

Anthropology:

Mrs. G. Brown	- Teaching Fellow, 1947-48	\$1,000
Mrs. E. R. Long	)	300
Mrs. D.J.C. Woodward	) Assistants, 1947-48	300
R. E. Popham	)	300
Miss B. Maw	- Special Lecturer in Art and Archaeology, 1947-48	without salary
D. Fraser	- Demonstrator, Botany, Oct. 1, 1947 to May 30, 1948	\$700



Appoint-  
ments  
(Cont'd)

Faculty of Arts (Cont'd):

Chemistry:

Demonstrators:

W. J. Allan	- 1947-48	\$800
A. G. Balmer	) Sept. 21, 1947 to	720
Mrs. B. Howard	) May 21, 1948	1,440

French:

Miss J. Gillespie	- Instructor, 1947-48	1,800
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Teaching Fellows, 1947-48:

Miss H. M. Cochrane	\$1,000	Mrs. E. Dunn	600
J. E. Flewelling	400	Miss J.M.C. Jacquemin	1,000
Mrs. I. F. MacNeill	600	J. S. Tassie	800
J. W. Earley	- Assistant, Geological Sciences, 1947-48	300	

Mathematics:

R. Steinberg	- Instructor, 1947-48	1,200
J. R. Bird	) Readers, 1947-48	500
E. F. Litt	)	500
Miss O. E. Innes	- Clerical Assistant, Physics Oct. 1, 1947 to June 30, 1948	\$1,310 a year
F. H. Buck	- Special Lecturer, Political Economy, for Optometry students, 1947-48	\$300

Faculty of Medicine:

J. C. McLister	- Demonstrator, Anatomy, 1947-48	675
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Banting and Best Medical Research:

Miss P. Brown	- Technical Assistant, Oct. 1, 1947 to June 30, 1948	\$120 a month
Miss M. Bateman	- Research Assistant, Oct. 1, 1947 to June 30, 1948	\$105 a month

Physiology:

F. E. Bryans	- Research Assistant, Sept. 8, 1947 to Mar. 31, 1948	\$125 a month
J. A. McIntyre	- Fellow, Sept. 8, 1947 to May 31, 1948	\$100 a month
P. F. McGoey	- Fellow in Surgery, Dec. 1, 1947 to Jan. 31, 1948	\$250 a month

Faculty of Applied Science and Engineering:

Aeronautical Engineering:

E. Fraenkel	) Instructors, 7 mos.	\$1,400
I. I. Glass	) from Sept. 24, 1947	1,400
L. F. Racey	- Mechanician, Oct. 1, 1947 to May 15, 1948	\$200 a month
T. L. Crossley	- Special Lecturer in Pulp and Paper, Chemical Engineering, Oct. 1, 1947 to Apr. 30, 1948	\$150

Civil Engineering: Municipal & Structural:

Instructors, 7 mos. from Sept. 24, 1947:			
D. H. Henshaw	\$1,400	A. M. Jackes	\$1,400
H. J. C. Keon	1,400	K.C. Livingston	1,400
G. B. Thornton	1,400		

Appoint-  
ments  
(Cont'd)

Faculty of Applied Science and Engineering (Cont'd):

Electrical Engineering:

Demonstrators:

S. Feldman	- Sept. 22, 1947 to Apr. 30, 1948	\$1,400
A. Smith	) Oct. 1, 1947 to Apr. 30, 1948	1,700
C. M. Wolfe	) 1948	1,400

Demonstrators, part time:

Miss D. Ellis	) Sept. 22, 1947 to Apr. 30, 1948	700
J. P. Neil	)	250
W. C. Moull, Reader	)	400
K. R. L. Langdon	) Oct. 1, 1947 to Apr. 30, 1948	450
P. Yachimec	) 1948	450

Readers:

G. A. Mackie	) Oct. 1, 1947 to Apr. 30, 1948	400
K. G. Richardson	) 1948	400

Engineering Drawing:

G. R. Edwards	- Lecturer, 1947-48	\$2,700
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Instructors:

F. W. Sparks	) 7½ mos. from Sept. 16, 1947	1,900
J. D. Murray	) 1947	1,900
H. N. Shoji	- Instructor (part time), Sept. 22, 1947 to Apr. 30, 1948	1,200

Mechanical Engineering:

Readers, Sept. 22, 1947 to Apr. 30, 1948:

R. A. Walker	\$350	A. E. Dalrymple	350
A. L. Thomas	350	R. R. Service	350
J. A. Carter	350	E. Matthews	350
W. McLean	350		

R. B. Telford	- Demonstrator (part time) Oct. 1, 1947 to Apr. 30, 1948	350
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Readers, Oct. 1, 1947 to Apr. 30, 1948:

J. D. Baker	\$350	G. H. D. Martin	350
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T. R. Stee	- Demonstrator, Oct. 1, 1947 to Apr. 30, 1948	1,400
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W. E. Abbott	- Assistant Engineer, Oct. 1, 1947 to June 30, 1948	\$203 a month
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J. Bowman	- Fireman, Oct. 1, 1947 to June 30, 1948	150 a month
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M. D. McCulloch	- Demonstrator, Mining Engineering, Sept. 29, 1947 to Apr. 30, 1948	\$1,575
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Ajax Division:

C. Kassimatis	- Teaching Fellow, Mathematics, 1947-48	\$750
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W. W. Thompson	- Demonstrator, Chemical Engineering, Sept. 29, 1947 to Apr. 30, 1948	\$200 a month
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Engineering Drawing:

Miss E. M. Miller	- Drafting Room Assistant, Oct. 1, 1947 to Apr. 30, 1948	\$700
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Instructors:

A. J. Prins Visser	- Sept. 25, 1947 to Oct. 24, 1947	220
S. Moses	- 7 mos. from Oct. 1, 1947	1,540
E. Pearl	- 7½ mos. from Sept. 16, 1947	\$220 a month

K. R. Wallace	- (part time) 6 mos. from Oct. 16, 1947	660
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S. J. Alexander	- (part time) 6 mos. from Oct. 16, 1947	\$110 a month
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W. A. Thomson	- 7 mos. from Sept. 30, 1947	\$220 a month
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Appoint-  
ments  
(Cont'd)

School of Graduate Studies:

J. H. Sword - Assistant Secretary, Sept. 1, 1947  
to June 30, 1948 \$2,500  
(cancelling previous appointment)

Faculty of Dentistry:

J. R. Fletcher ) Demonstrators, \$770  
G. Nikiforuk ) 1947-48 (8 mos.) 720  
E. R. W. Bilkey ) 720  
A. B. Hord - Demonstrator, Applied Chem-  
istry, 1947-48 (8 mos.) 420  
G. Shaw - Demonstrator, Bacteriology  
and Pathology, 1947-48  
(4 mos.) 400  
Miss D. M. Pringle - Dental Nurse, Oct. 1, 1947 to  
June 30, 1948 (10 mos.) \$1,100

School of Law:

F. E. La Brie - Special Lecturer in Law for  
Optometry students, 1947-48 \$300

School of Social Work:

Miss S. Boyd - Executive Secretary, from  
Nov. 1, 1947 \$3,000 a year  
Miss D. Grotewohl - Field Supervisor, Oct. 1, 1947  
to May 31, 1948 \$125 a month

School of Hygiene:

Physiological Hygiene:

L. A. West - Technician, Sept. 18, 1947 to  
June 30, 1948 \$1,100 a year  
Miss M. O. Elder - Secretary, Sept. 22, 1947  
to June 30, 1948 \$1,500 a year  
Miss R.M. Ballantyne - Research Fellow, Public Health  
Nutrition, Oct. 1, 1947 to June  
30, 1948 \$125 a month

Institute of Child Study:

Miss H. L. Gatch ) Assistants, 1947-48 \$600  
Miss B. Talbot ) 600

Institute of Industrial Relations:

H. J. Waisglass ) Fellows, 1947-48 1,500  
J. C. Sawatsky ) 1,000

University Library:

Mrs. M. Macdonnell - Assistant, from Oct. 1, 1947  
\$1,700 a year

Athletics and Physical Education - Women:

Mrs. H. E. Lewis - Clerical Assistant, 1947-48  
(8 mos.) \$600

Advisory Bureau for Ex-service Students:

Mrs. M. R. King - Associate, Sept. 15, 1947 to  
June 30, 1948 \$100 a month  
C. Jones - Executive Secretary, Sept. 15,  
1947 to June 30, 1948  
no change in salary

Registrar's Office:

Mrs. C. A. Simmons - Stenographer, from Oct. 1,  
1947 \$1,500 a year

Resigna-  
tions

Resignations:

Institute of Child Study:

Mrs. C. C. Thomson - Assistant in Parent Education,  
(salary \$700) Aug. 31, 1947

University Library:

Mrs. N. B. McElheran - Assistant (salary \$1,700)  
Sept. 30, 1947

Resigna-  
tions  
(Cont'd)

Registrar's Office:

Miss B. Burling

- Stenographer (salary \$1,200)

Oct. 15, 1947

Mrs. I. Kitchener

- Clerk (salary \$1,300)

Sept. 6, 1947

Leaves of  
Absence

Leaves of Absence:

Faculty of Arts:

J. B. Ferguson

- Associate Professor of Chemistry,  
with salary, to Dec. 31, 1947

E. T. Owen

- Professor of Greek, with salary,  
for the Michaelmas Term 1947

University Library:

Miss D. Dignum

- Assistant, leave on half-time basis,  
with salary to half-time substitute,  
from Oct. 1, 1947 to June 30, 1948.

Transfer  
in appro-  
priations

Transfer in appropriations:

Charge: "Department of Political Economy - Salaries"

Credit: "Department of Anthropology - Salaries"

\$1,000

Fees for  
degree of  
Master of  
Surgery

Fees in School of Graduate Studies for candidates registered  
for the degree of Master of Surgery, commencing with  
the Session 1947-48:

Library fee	\$10.00
Health fee	5.00
Graduate Students' Union	1.00
Tuition fee	50.00
Registration fee	5.00
Examination fee	20.00
Degree fee	10.00

Payment  
from the  
Joy Fund

Payment from the Joy Fund:

That the sum of \$200 of the Joy Fund be applied to the fees pay-  
able this Session by Graham Chase, 229 Manor Road West, pro-  
vided that he enrolls or is enrolled in University College.

Matter of  
a succes-  
sor to  
Prof. C.G.  
Williams

In view of the approaching retirement  
of Professor C. G. Williams, Head of the Department of Mining Engineer-  
ing, the President informed the Board that he had under consideration  
the matter of a successor to Professor Williams.

Proposed  
establish-  
ment of a  
Chair of  
Research  
in Surgery

The President also informed the Board  
that he had consulted Dean MacFarlane in connection with the proposed  
establishment of a Chair of Research in Surgery, and that he hoped to  
be able to report on the matter at an early date.

Special  
Convoca-  
tion and  
Install-  
ation of  
Chancellor

The President stated that the Special  
Convocation and Installation of the Chancellor, which had previously  
been set for November 7th, would be held on Friday, November 21st.



Report on  
Registra-  
tion for  
Session  
1947-48

The President presented the first report on registration for the Session 1947-48, showing a total of 16,689 applications to date compared with 16,587 at the same date last year.

Addition-  
al payment  
by College  
of Optomet-  
ry for two  
new subjects

The Board approved of an arrangement made with the College of Optometry of Ontario by which the College pays this Session the sum of \$2,000.00, in addition to the amount paid under the existing agreement, for instruction in two new subjects - 15 lectures in Jurisprudence, and 15 lectures in Accounting.

Administra-  
tive mat-  
ters  
approved

Administrative matters were ap-  
proved as follows:-

Appointments:

Superintendent's Office:

E. N. Sullings - Information Clerk from Oct. 1, 1947 \$1,500 a year

Ajax Division:

Bursar's Office:

Clerical Assistants:

Mrs. R. Robinson - from Oct. 16, 1947 \$100 a month  
Mrs. H. Rider - " Sept. 22, 1947 100 " "  
Mrs. M. Harris - " July 28, 1947 100 " "

Superintendent's Office:

Mrs. L. R. Astrop - Telephone Operator, from Sept. 22, 1947 \$1,380 a year

Health Service:

Miss D. Williamson - General Duty Nurse, Sept. 22, 1947 to Apr. 30, 1948 \$130 a month

Promotions

Promotions:

Ajax Division:

Bursar's Office:

Mrs. G. W. Larmer - Vouchers Payable & Appropriation Supervisor from July 1, 1947 \$1,680 a year (formerly Appropriation Clerk at \$1,620)  
Mrs. M. Bell - Payroll Assistant from Oct. 1, 1947, \$125 a month (formerly Clerical Assistant at \$100)

## Resignations

Resignations:School of Nursing:

Mrs. M. Monkhouse

- Assistant Secretary from Sept. 30, 1947 (salary \$1,800 a year)

Ajax Division:

Bursar's Office:

Mrs. S. Travis

- Clerical Assistant from Oct. 15, 1947 (salary \$105 a month)

## Additional appropriations

Additional appropriations:106 St. George Street:

Superintendent:

Fuel \$396

Gas and City Current 105

Water 40

Repairs and Renewals 100

University College Women's Residences:

Maid Service 336

Supplies 90

Furnaceman 255

Telephone 61

79 St. George Street:

Superintendent:

Gas and City Current 305

Water 75

Telephones - to cover phone for Information Clerk \$64.45Transfers in appropriations:

Superintendent:

Charge: "Repairs and Renewals - Anatomy Bldg. \$100

Biological

Bldg. 164

Convocation &amp;

Simcoe Halls 100

\$364

Credit: "Repairs and Renewals - 86 Queen's Park" \$364

## Transfers in appropriations

## Donations -

Donations were presented as follows

and were accepted with thanks and appreciation:-

From -

U.T.S. Old Boys' Association two awards of U.T.S. Old Boys' War Memorial Scholarships, 1939-45 (formerly known as U.T.S. Parents' Association Scholarships) of the value of one year's free tuition at the University of Toronto Schools.

Defence Research Board, the sum of \$200 to cover expenses incidental to research on combustion in engine cylinders, directed by Mr. R. O. King of the Defence Research Board in co-operation with Professor E. A. Allcut, Department of Mechanical Engineering.



Donations  
(Cont'd)

From -

Various donors for the continuance of the Toronto Metropolitan Housing Research Project for 1947-48 as follows:-

Central Mortgage and Housing Corporation	\$5,000
Toronto Reconstruction Council	<u>1,000</u>
	\$6,000
Ontario Department of Planning and Development (offer)	<u>1,000</u>
	<u>\$7,000</u>

Chemical Institute of Canada the sum of \$50 towards the first awards of their Prize

Various donors for the Institute of Industrial Relations:

Paid - \$ 41,965.50  
Promised - 103,460.50

Additional administrative matters

were approved as follows:-

Cash Advance to  
Ajax

1. A cash advance to Ajax Division of \$220,000.00 for the month of October.

Bid for  
removal  
of Cinders

2. The acceptance of the bid of the Cooksville Company Limited of \$1,500 for the removal of cinders during 1947-48.

Resolution  
re signing  
authorities  
at Ajax

3. The rescinding of the resolution of January 23, 1947, respecting signing authorities on the Ajax Division bank accounts, and the passing of the following resolution:-

"On motion duly made, seconded and carried, it was resolved:-

1. All cheques, drafts or orders for the payment of money shall be signed by any two of the following, namely, the Chairman of the Board of Governors, the President, the Comptroller; or by the Chairman of the Board of Governors, the President or the Comptroller, and a member of the Board of Governors; or by the Bursar or the Chief Accountant or the Deputy Bursar when countersigned by the Chairman of the Board of Governors, the President, the Comptroller or a member of the Board of Governors.

Cheques not over \$3,000.00 may be signed by any two of the following:-

General Account

The Bursar  
The Chief Accountant  
The Deputy Bursar  
Mr. T. C. Graham  
Mr. J. R. Prince

Payroll Account

The Bursar  
The Chief Accountant  
The Deputy Bursar  
Mr. T. C. Graham  
Mr. J. R. Prince  
Mrs. M. Bell"

*Indented  
M.B.*

The meeting adjourned at 5:30 p. m.

Minutes confirmed.

*October 23rd 1947*

*B. J. Prince*  
Chairman

*[Signature]*

Secretary

Minutes of the meeting of the Board  
of Governors held in the Board Room, Simcoe Hall, on Thursday,  
October 23rd, 1947, at 4 p. m.

Present -

The Chairman (Colonel Phillips)	Dr. Neilly
The Chancellor	Mr. LaBine
The President	Mr. Burns
Dr. Johnson	Hon. Dr. Bruce
Mr. Matthews	Mr. Vaughan
Mr. Urquhart	Mr. Gordon
Mr. Bryce	Mr. Ross

Mr. Arnold Gaine, Comptroller  
Mr. C. E. Higginbottom, Secretary

Minutes  
confirmed

The minutes of the last meeting were

presented and -

Upon motion of Mr. LaBine,  
Seconded by Dr. Neilly,

were confirmed.

Minutes of  
Executive  
Committee  
adopted as  
tabled

The minutes of the meeting of the  
Executive Committee held at the York Club on Friday, October 17th,  
at 1 p.m. were -

Upon motion of the President,  
Seconded by Dr. Bruce,

adopted as tabled.

Offer of  
funds for  
research  
in Surgery

Included in the minutes of the Execu-  
tive Committee was a reference to the proposed offer of Mr. J. Stan-  
ley McLean to provide funds for research in Surgery, and the Board  
deferred consideration of this matter until later in the meeting  
when the whole question of research in Surgery was discussed.



Athletics &  
Physical  
Training  
Committee  
Report

Report Number 3 of the Athletics

and Physical Training Committee was presented as follows:-

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Friday, October 17th, 1947, at 4 p.m., at which the following were present:-

Mr. R. A. Bryce (in the Chair)

The President

Mr. C. F. W. Burns

Mr. C. G. McCullagh

Mr. Beverley Matthews

Mr. Arnold Gaine, Comptroller

Mr. C. E. Higginbottom,  
Secretary

Representing the Athletic  
Association:

Professor T. R. Loudon,  
President

Mr. J. P. Loosemore,  
Secretary

Representing the Students'  
Administrative Council:

Mr. W. M. Wadley

Mr. Jan Meisel

Mr. P. J. Ashmore

Representing the Married  
Students:

Mr. D. C. Robinson

Mr. R. V. Verner

1. Charge to Students for Admission to Intercollegiate  
Football Games, and provision for Married Students  
to sit with their wives at these games

As previously arranged the Committee received a deputation at 4:15 p.m., consisting of representatives of the Athletic Association, the Students' Administrative Council, and the Married Students, for a discussion of the above-mentioned matters. At the suggestion of Professor Loudon, which was supported by Mr. Matthews, it was agreed to consider first the question of provision being made for Married Students to sit with their wives at the Intercollegiate football games. The Students' Administrative Council representatives were asked to withdraw during this discussion, but Mr. Ashmore, who is the Council's representative on the Athletic Directorate, requested permission to remain, and his request was granted.

Messrs. Robinson and Verner then presented their case for some provision being made for the attendance at the Intercollegiate football games of married students and their wives, since it appears that if married veterans take advantage of student rates they must sit in one section while their wives sit elsewhere. Professor Loudon stated that he was agreeable to the Athletic Association setting aside two tickets at 50¢ each for this purpose. President Smith suggested that the students take the matter up with the Athletic Association with a view to working out the details, and the Committee recommends the following arrangement to the Board for approval:-

1. That tickets be sold to married veterans and their wives for 50¢ each.
2. That if a student has already purchased a coupon book an allowance of 50¢ be made upon surrender of the coupon allotted to the game for which he is purchasing the two special tickets for himself and his wife.
3. That the above arrangements be effective only while the ex-service men are students of the University.

Messrs. Wadley and Meisel then rejoined the meeting.

The Committee then considered the letter signed by Messrs. Wadley and Meisel referred to this Committee by your Board, and protesting against the levying of admission fees for students attending Intercollegiate football games. Mr. Meisel read a statement of his views in the matter, which he had prepared, referring to the fact that there was not only the question of the Athletic fee, but the whole philosophy of the students' position and the democratic tendencies at present prevailing in the student body.

Mr. Wadley prefaced his remarks by stating that he wished to have deleted from the letter signed by himself and Mr. Meisel the last paragraph regarding the Athletic Association being enjoined from levying any student admission fees upon such athletic activities as have for ten years been considered provided for by the compulsory payment of the Athletic fee. Mr. Wadley presented a list of 13 or 14 grievances which he read and which he said contained both inaccuracies and duplications. He referred to the importance of the relationship of University students to the Athletic Association and the public relations programme of the Association.

After a discussion of the various phases of the situation, including a revision of the Constitution of the Athletic Association, the authority of the Students' Administrative Council, and the statement of Professor Loudon that the arrangements concerning tickets which had been made in 1937 were not being adhered to, Mr. Matthews stated that in his opinion the case of the complainants consisted of three matters of importance, i.e. -

1. The soundness of the decision to charge for admission to games.
2. The means by which decisions were reached.
3. The public relations programme of the Athletic Association.

The following conclusions were arrived at:-

1. All agreed on the soundness of the decisions made for the levying of admission fees to the three Intercollegiate football games, and for the non-transfer of tickets for these games.
2. That the manner in which the decisions had been reached was in order and not subject to criticism.
3. That the Athletic Association designate some one who will be responsible for its publicity.

The above conclusions are transmitted to the Board for consideration and approval.

Following a few remarks by Mr. Matthews that the conference had been constructive and very satisfactory, the deputation retired at 6:05 p.m.

## 2. Report of the last meeting

The report of the last meeting, held on April 17, 1947, was presented and -

Upon motion of Mr. Burns,  
Seconded by Mr. McCullagh,  
was confirmed.



Athletics &  
Physical  
Training  
Committee  
Report  
(Cont'd)

3. Proposed erection of Temporary Stands

It was decided to postpone this project for the time being and consider the matter when some definite decision is made as to the location of a new stadium.

4. The matter of locating a new Stadium and Gymnasium

In connection with a site for the proposed new Stadium and Gymnasium, consideration was given to two areas, 1st - between St. George Street and Spadina Avenue, and 2nd - in the vicinity of Wilson Avenue and Bathurst Street. Your Committee recommends that the Comptroller be requested to make enquiries as to what property might be acquired in the northern parts of the City and the cost of the same.

5. Ratification of appointment of a full-time Football Coach

The Committee recommends to the Board for ratification the appointment of Mr. R. P. Masterson as a full-time Football Coach for the Session 1947-48 at a salary of \$5,000.

6. Confirmation of the finalizing of the agreement to take over the Athletic activities at Ajax

The Committee confirmed the finalizing of the agreement to take over the Athletic activities at Ajax.

7. Auditors' draft of Financial Report of the Athletic Association

Your Committee has considered the Auditors' draft of the Financial Report of the Athletic Association for the year ending 30 June, 1947, and recommends the same to the Board for approval.

8. Ratification of announced policy regarding Amateur Standing in Athletics

Your Committee has considered the announced policy regarding amateur standing in Athletics, which has already been endorsed by the Board, and ratifies the same.

9. Proposed expenditure for Lockers and Showers in Hart House

Your Committee has considered the proposal for additional shower and locker facilities in Hart House, in connection with which the following estimates were presented:-

Additional shower facilities	- \$ 5,484
1212 Lockerettes without padlocks	- 4,990
1212 Padlocks at \$1.00 each	- 1,212
	<u>\$11,686</u>

Upon motion of Mr. Matthews,

Seconded by Mr. McCullagh,

the Committee recommends this expenditure, and as these facilities are necessary for the accommodation of the Department of Athletics and Physical Education - Men, the Committee further recommends that the cost be included in the Estimates of the University for this Department for the year 1948-49; also that in the meantime the matter be referred to the Chairman of your Committee, Professor T. R. Loudon, President of the Athletic Association, and the Comptroller.

10. Proposed publication in "The Varsity" of Financial Reports of the Athletic Association

The Committee again took up for consideration the matter of publishing the results of operations of the Athletic Association in "The Varsity" as requested by the Editor-in-Chief. After discussing the matter the Committee

Athletics &  
Physical  
Training  
Committee  
Report  
(Cont'd)

recommends that the reports be not published, but that the President of the University, the President of the Athletic Association and the Comptroller explain verbally to any enquirers the feelings of the Committee in this respect and give what information they deem desirable.

All of which is respectfully submitted.

(Sgd) Robt. A. Bryce,  
Chairman of Committee

(Sgd) C. E. Higginbottom,  
Secretary"

October 17th, 1947

Upon motion of Mr. Bryce,  
Seconded by Mr. Matthews,

Additional  
lockers &  
showers in  
Hart House

the foregoing report was approved with the exception of the Committee's recommendation in Clause 9 regarding the source from which the cost of additional lockers and showers in Hart House would be charged. In this connection the Board decided that 75% of the cost would be included in the Estimates for 1948-49 for the Department of Athletics and Physical Education - Men, and that the remaining 25% would be met by the Athletic Association.

Finance  
Committee  
in Athletic  
Association

The Chairman again emphasized the desirability of the establishment of a Finance Committee in the Athletic Association.

Committees  
for 1947-48

Consideration was given to the composition of the various Committees for the year 1947-48, and -

Upon motion of the President,  
Seconded by Mr. Urquhart,

these Committees were approved as follows:-

#### EXECUTIVE COMMITTEE

The Chairman of the Board  
The President

Mr. H. Borden  
Mr. C. F. W. Burns  
Rt. Hon. V. Massey  
Mr. O. D. Vaughan  
Mr. W. L. Gordon  
Mr. B. Matthews

#### ADMINISTRATIVE COMMITTEES

##### 1. FINANCE

The Chairman of the Board  
The Chancellor  
The President

Mr. W. L. Gordon, Chairman  
of Committee  
Mr. B. Matthews, Vice-  
Chairman  
Mr. R. A. Bryce  
Mr. F. K. Morrow  
Mr. C. F. W. Burns  
Mr. G. A. LaBine  
Mr. N. C. Urquhart



Committees  
(Cont'd)2. PROPERTY

The Chairman of the Board  
The Chancellor  
The President

Mr. O. D. Vaughan, Chairman  
of Committee  
Mr. J. S. Duncan, Vice-  
Chairman  
Mr. G. A. LaBine  
Hon. H. A. Bruce  
Mr. A. Kelly  
Mr. N. C. Urquhart  
Mr. C. F. W. Burns

3. HART HOUSE

The Chairman of the Board  
The Chancellor  
The President

Mr. R. A. Bryce, Chairman  
of Committee  
Mr. B. Matthews, Vice-  
Chairman  
Mr. H. Borden  
Hon. J. A. Hope  
Mr. A. Kelly  
Mr. G. H. Ross

4. CONNAUGHT MEDICAL RESEARCH LABORATORIES

The Chairman of the Board  
The Chancellor  
The President

Dr. B. Neilly, Chairman of  
Committee  
Mr. F. K. Morrow, Vice-  
Chairman  
Hon. H. A. Bruce  
Mr. C. G. McCullagh  
Mr. N. C. Urquhart  
Mr. G. H. Ross  
The Chairman of the Fin-  
ance Committee  
(Mr. W. L. Gordon)

5. INSULIN

The Chairman of the Board  
The Chancellor  
The President

Mr. F. K. Morrow, Chairman  
of Committee  
Dr. B. Neilly, Vice-  
Chairman  
Mr. W. L. Gordon  
Mr. R. A. Bryce  
Mr. G. A. LaBine

(see Insulin Advisory Committee under Special Committees)

6. UNIVERSITY PRESS

The Chairman of the Board  
The Chancellor  
The President

Mr. G. A. LaBine, Chairman  
of Committee  
Mr. C. F. W. Burns, Vice-  
Chairman  
Mr. H. Borden  
Mr. A. Kelly  
Mr. C. G. McCullagh

7. ATHLETICS AND PHYSICAL EDUCATION

The Chairman of the Board  
The Chancellor  
The President

Mr. R. A. Bryce, Chairman  
of Committee  
Mr. B. Matthews, Vice-  
Chairman  
Mr. C. G. McCullagh  
Mr. C. F. W. Burns

Committees  
(Cont'd)8. UNIVERSITY COLLEGE

The Chairman of the Board  
 The Chancellor (also  
 Chairman of Committee)  
 The President

Board Members

Mr. J. S. Duncan  
 Hon. J. A. Hope  
 Mr. B. Matthews  
 Mr. N. C. Urquhart

The Principal of University  
 College

U.C. Alumni and Alumnae  
Representatives

Hon. F. H. Barlow  
 Mr. J. S. D. Tory  
 Mrs. A. G. Walwyn  
 Mr. B. Sadowski  
 Mrs. Brian S. McCool  
 Mr. H. L. Rowntree, President  
 of U.C. Alumni, 1947-48

OTHER COMMITTEESADVISORY COMMITTEE ON SCIENTIFIC RESEARCH

The Chairman of the Board  
 (Convener)  
 The President

Board Members

Mr. J. S. Duncan, Vice-  
 Chairman of Committee  
 Mr. O. D. Vaughan  
 Mr. R. A. Bryce  
 Mr. G. A. LaBine  
 Dr. Balmer Neilly

Faculty Members

Dean S. Beatty  
 Professor E. F. Burton  
 Professor H. J. C. Ireton,  
 Secretary  
 Dean C. R. Young  
 Professor R. R. McLaughlin  
 Professor L. Pidgeon  
 Professor A. R. Gordon  
 Professor J. R. Dymond  
 Professor G. H. Duff  
 Dr. R. D. Defries  
 Professor R. G. Ellis  
 Professor D. Y. Solandt  
 Dean J. W. B. Sisam

ROYAL CONSERVATORY OF MUSIC OF TORONTO BOARD

Dr. S. E. Smith  
 Rt. Hon. Vincent Massey  
 Lieut.-Col. W. E. Phillips

Dr. Edward Johnson (Chairman)  
 Mr. H. H. Bishop, (Vice-  
 Chairman)  
 Mr. J. S. Duncan  
 Mr. W. E. Humphreys  
 Mr. F. S. Chalmers  
 Mr. Wilfred James  
 Mr. G. H. Ross

ROYAL ONTARIO MUSEUM TRUSTEES (1 July, 1945 - 1948)

Rt. Hon. Vincent Massey  
 Dr. Sidney Smith  
 Hon. H. J. Cody



## Committees (Cont'd)

BANTING RESEARCH FOUNDATION (28 July, 1946 - 1949)

Dr. Sidney Smith  
Hon. Mr. Justice Hope  
Mr. Beverley Matthews

TORONTO GENERAL HOSPITAL TRUSTEES (25 April, 1946 - 1949)

The Chairman of the Board  
The President  
Mr. Henry Borden  
Dr. Balmer Neilly  
Mr. C. G. McCullagh

## TORONTO WESTERN HOSPITAL RELATIONS COMMITTEE

Lieut.-Col. W. E. Phillips  
Dr. Sidney Smith  
Mr. Henry Borden  
Hon. Dr. H. A. Bruce

## ST. MICHAEL'S HOSPITAL RELATIONS COMMITTEE

Lieut.-Col. W. E. Phillips  
Dr. Sidney Smith  
Mr. Henry Borden  
Hon. Dr. H. A. Bruce

## JOINT HOSPITAL RELATIONS COMMITTEE

The Chairman of the Board  
The President

Mr. Henry Borden  
Hon. Dr. H. A. Bruce

## COMMITTEE ON LEGAL EDUCATION

President Smith (Chairman)  
The Chairman of the Board

Hon. Mr. Justice Hope  
Mr. Henry Borden  
Mr. Arthur Kelly  
Mr. Beverley Matthews

## COMMITTEE ON HONORARY DEGREES

The Chairman of the Board  
The Chancellor  
The President

Hon. Dr. H. A. Bruce  
Hon. Mr. Justice Hope  
Mr. Henry Borden  
Mr. Arthur Kelly  
Mr. Beverley Matthews  
Dr. Edward Johnson

MAIN CAMPAIGN COMMITTEE

## The Board of Governors

Col. W. E. Phillips, Chairman of the Board  
Dr. S. E. Smith, President  
Rt. Hon. Vincent Massey  
Mr. O. D. Vaughan  
Mr. F. K. Morrow ) Mr. N. C. Urquhart and Mr. G. A.  
Mr. C. G. McCullagh ) LaBine added during illness of  
                              ) Messrs. Morrow and McCullagh  
Mr. W. L. Gordon  
Dr. Edward Johnson  
Mr. Beverley Matthews  
Mr. Arnold Gaine, Comptroller  
Mr. C. E. Higginbottom, Bursar

Committees  
(Cont'd)MAIN CAMPAIGN COMMITTEE (Cont'd)Certain members of the Senate

Dr. C. H. Best  
 Hon. C. P. McTague  
 Mr. S. Hermant  
 Hon. Mr. Justice Barlow  
 Dr. W. J. Deadman  
 His Honour Judge D. J. Cowan  
 Mr. W. J. Salter  
 Mr. J. S. D. Tory  
 Mr. A. B. Fennell, Registrar

Principal of University College and Deans

Dr. W. R. Taylor  
 Dr. S. Beatty  
 Dr. J. A. MacFarlane  
 Dr. C. R. Young  
 Dr. R. G. Ellis

Representing women members of the Staff

Miss M. B. Ferguson

Representing the Students' Administrative Council

Mr. J. R. A. Walker  
 Miss D. Ley

Representing the Alumni Federation

Mr. C. Lear White  
 Dr. J. A. Bothwell  
 Mr. M. W. Sparling, representing the Engineering Alumni  
 Dr. E. J. Clifford, representing the Medical Alumni  
 A representative of the Dental Alumni  
 A representative of the University College Alumni  
 Mrs. Kendal Bates, representing the University College  
 Alumnae

Mr. J. R. Gilley

SPECIAL COMMITTEESBOARD OF SYNDICS OF HART HOUSE THEATRE

Professor E. A. Dale (Chairman)	Mr. B. Matthews
The President	Mr. C. R. Delafield
The Comptroller of the University	Brig. Eric Haldenby
The Warden of Hart House	Professor R. K. Hicks
The Comptroller of Hart House	Mr. Edgar Stone
	Miss Agatha Leonard
	Mr. Lionel Massey
	Mr. Peter Bennett
	Mrs. M. Woodside

HART HOUSE FINANCE

Appointed by Board of Governors:	Others:
Mr. R. A. Bryce	The Warden (Vice-Chairman)
Appointed by Stewards of Hart House:	Professor H. Wasteney
Professor C. A. Ashley (Chairman)	Professor E. S. Moore
Mr. T. C. Kinnear	The Comptroller (Secretary)
Professor S. G. Hennessey	The Assistant Comptroller
	Representatives of Ajax
	Division:
	Professor A. Wardell
	Mr. D. L. Emond



Committees  
(Cont'd)

ADVISORY COMMITTEE ON PUBLICATIONS

The President (Chairman)	Professor L. M. Pidgeon
Professor H. A. Innis	Principal W. R. Taylor
Professor A. R. Gordon	Professor G. W. Brown
Professor Chester Martin	Provost R. S. K. Seeley
Professor E. H. Craigie	Professor F. C. A. Jean-
Professor G. deB. Robinson	neret

Mr. A. Gordon Burns

UNIVERSITY OF TORONTO ENGINEERING ALUMNI SCHOLARSHIP

COMMITTEE

Mr. Morley W. Sparling	Dr. Otto Holden
(Chairman)	Mr. M. B. Hastings
Dean C. R. Young	Mr. C. N. Danks
Mr. G. A. LaBine (representing	Mr. R. J. Marshall
the Board of Governors)	

COMMITTEE APPOINTED UNDER AGREEMENT WITH T. EATON COMPANY

RE EATON CHAIR IN MEDICINE

The Dean of the Faculty of Medicine, Chairman  
 The Head of the Department of Medicine  
 Dr. William Goldie  
 Mr. John David Eaton  
 Mr. O. D. Vaughan

McCHARLES PRIZE COMMITTEE - Special Committee of Award

Expert in Physics	-	Professor E. F. Burton
		(Chairman)
Expert in Electricity	-	Mr. W. P. Dobson
Expert in Mineralogy	-	Mr. R. A. Bryce
		Hon. Mr. Justice Laidlaw
		Mr. N. F. Parkinson
		Professor H. E. T. Haultain
		Lieut.-Col. W. E. Phillips
		Mr. C. E. Higginbottom,
		Bursar (Secretary)

COMMITTEE TO ADMINISTER LOANS IN THE FACULTY OF APPLIED

SCIENCE AND ENGINEERING

Professor W. C. Macdonald  
 Professor I. W. Smith  
 Professor W. J. T. Wright  
 Mr. W. S. Wilson  
 Mr. M. C. Stafford  
 For consideration of loans to be made from the Engineer-  
 ing Society Loan Fund:  
 The President of the Engineering Society (ex-officio)

INSULIN ADVISORY COMMITTEE

Dr. C. H. Best  
 Dr. W. R. Campbell  
 Dr. R. D. Defries  
 Dr. R. F. Farquharson  
 Dr. A. M. Fisher  
 Mr. F. Lorne Hutchison  
 Mr. A. H. Lacey

Nomina-  
tion of  
Board re-  
presenta-  
tives on  
Senate's  
Standing  
Committee  
on Honor-  
ary  
Degrees

Upon motion of Mr. LaBine,  
Seconded by Mr. Urquhart,

the following six members of the Board were nominated as the Board's representatives on the Senate's Standing Committee on Honorary Degrees for the Session 1947-48, the ex-officio members being the Chairman of the Board, the Chancellor and the President:-

Hon. Dr. H. A. Bruce  
Hon. Mr. Justice Hope  
Mr. Henry Borden

Mr. Arthur Kelly  
Mr. Beverley Matthews  
Dr. Edward Johnson

Matter of  
Central  
Power  
Plant re-  
ferred to  
a Committee  
for review

In connection with the question of

a new Central Power Plant, which was referred to in the report of the Property Committee presented at the last meeting and deferred until the Chairman's return, it was agreed that a Committee, consisting of the Chairman of the Board, the Chairman of the Property Committee, Mr. Vaughan, and Dr. Neilly, would review the problem and report to the Board.

Appointment  
of R. E.  
Barrett in  
Mining En-  
gineering

The President stated that in con-

nection with his reference at the last meeting regarding the approaching retirement of Professor C. G. Williams, he recommended the appointment of R. E. Barrett as Professor of Mining Engineering from November 1st, 1947, to June 30th, 1948, at a salary of \$7,000 a year, and as Professor of Mining Engineering and Head of the Department of Mining Engineering as from July 1st, 1948, at a salary of \$7,000 a year; part of which would be paid from University funds, and part from the Wallberg Fund. The Board approved of the President's recommendation, and the allocation of the proportionate amounts was referred to the President. (#)

Statutes  
of Senate

Upon the recommendation of the

President the Board approved of the following Statutes of Senate:-

No. 1854 - respecting the Raymond Priestley Fellowship  
No. 1856 - respecting certain amendments to the Calendar of  
the Faculty of Arts for the Session 1947-48

(#) Salary for 1947-48, totalling \$4,667.00, to be charged as follows:-  
(a) \$3,000 from the special appropriation in the Estimates for 1947-48 from the Wallberg Fund to provide for leave of absence for members of the staff of the Faculty of Applied Science and Engineering to visit other educational institutions, and  
(b) \$1,667 as an additional appropriation for 1947-48 for the Department of Mining Engineering.



Statutes  
of Senate  
(Cont'd)

Approval was also given to Statute No. 1855, respecting the 1940 Toronto Fund, subject to the inclusion of the words "recommendations for" after the first word "That" in Clause 2, which will now read as follows:-

"2. THAT recommendations for grants from the income from the Fund be made from time to time by the Senate ....."

this change being made since the grants are not to be made by the Senate but upon the recommendation of the Senate.

Health fee  
not required  
in Course  
for Degree  
of Master of  
Surgery

The Board approved of a further recommendation of the President that the Health fee be not required from candidates registering in the Course for the Degree of Master of Surgery.

Second Re-  
gistration  
Report for  
1947-48

The President presented the second report on registration for the Session 1947-48, showing a total of 16,999 as at October 23rd, compared with a total of 17,111 for the same date in 1946.

Arrangements  
for Special  
Convocation  
and Installa-  
tion of the  
Chancellor

The President read a memorandum covering the arrangements for the Special Convocation and Installation of the Chancellor as follows:-

Friday, Nov. 21st - 3 p.m. Installation of the Chancellor;  
Conferring of Honorary Degrees  
on:  
His Honour the Lieutenant-  
Governor  
Lord Beaverbrook  
Sir Alexander Cadogan  
President H. W. Dodds  
Mr. Lawrence Hunt  
Mr. C. G. McCullagh  
Mrs. Ogden Reid  
Chief Justice Rinfret  
Monseigneur Vandry  
- 4:30 p.m. Reception by the Lieutenant-  
Governor  
- 7:30 p.m. Dinner at the York Club in  
honour of the Honorary  
Graduates  
Saturday, Nov. 22nd - 8:00 p.m. Reception in Hart House in  
honour of the Chancellor  
and Mrs. Massey

Representatives of various organizations of graduates to be guests of the University

The Chancellor as Chairman of the Campaign Committee informed the Board that about 150 representatives of various graduate organizations across Canada would be guests of the University for three days, viz: Thursday, Friday and Saturday, November 20th, 21st and 22nd.

Research in Surgery

In connection with previous references regarding the establishment of a Chair of Research in Surgery, the President read a letter from Dean MacFarlane in which he stated that he had asked Professor Janes to submit a plan for the setting up within the Department of Surgery of a division of experimental surgical research. Accompanying this letter was a communication from Dr. Janes containing suggestions of the requirements for such a project. The President informed the Board that he had had a meeting with Dean MacFarlane, Dr. Janes and Dr. Murray, and that the Dean was very strongly of the opinion that teaching and research should be under one head, as expressed in the following paragraph from his letter to the President:-

"I must say that from the viewpoint of the executive head of the Medical Faculty that I approve Professor Janes' arrangements in the integration of teaching and research under common direction. This is a principle which will be equally applicable to all the other departments in the Faculty, and it seems to me to be the only sound one in a great medical school where teaching and research should be complementary."

The President said that after consultation with the others he subscribed to the Dean's views that no administrative line should be drawn between research and teaching, and that both should be integrated within the several departments. Dr. Bruce spoke at some length on the subject and referred to the offer made by Mr. J. Stanley McLean, mentioned earlier in the minutes, which had been prompted by Mr. McLean's knowledge of the work being done by Dr. Murray. After considering the matter at length -



Research  
in Surgery  
(Cont'd)

It was moved by Dr. Neilly,  
Seconded by the Chancellor,  
And Resolved -

that the Board endorses the views expressed by the President and Dean MacFarlane and hopes that some satisfactory solution of the personnel problem can be found within the limits of the principle stated by Dean MacFarlane and the President.

Approval was given to the following administrative matters:-

Transfer  
in appro-  
priations

1. A transfer in the appropriations of the Department of Mechanical Engineering as follows:-  
Charge: "Apparatus - Thermodynamics"  
Credit: "Telephones" \$37.00

Sale of  
William  
Neilson  
stock

2. The sale of 316 shares of Common Stock of William Neilson Limited at \$45 per share, held in connection with the R. W. Leonard bequest.

Accountable  
Warrant

3. Upon motion of Dr. Johnson,  
Seconded by Mr. Gordon,  
an Accountable Warrant of \$600,000 was authorized for the month of November.

Notices of  
changes in  
City By-  
Laws

The Board was informed of the receipt of notices from the City Solicitor regarding changes in City By-Laws as follows, in connection with which no action had been taken by the University:-

By-Law No. 17029 - To repeal By-Law No. 7989 insofar as it prevents the use of lands or the erection or use of buildings on lands abutting on Avenue Road, east side, between Bloor Street West and No. 55 Avenue Road, for book warehouse purposes.

By-Law No. 17039 - To repeal By-Law No. 8866 insofar as it prevents the use of existing buildings on the west side of Bedford Road, between Bloor Street West and No. 10 Bedford Road, for the purpose of resident physicians' offices.

Donations -

Donations were reported as follows and were accepted with thanks and appreciation:-

## Donations -

## From -

Amelia Sims Chapter, I.O.D.E., the offer of a \$200 bursary for 1947-48 to a student in the School of Nursing in need of financial assistance, to be chosen by the Director of the School. Fellow students of the late Bill Fairley, an undergraduate of the University of Toronto and son of Professor Barker Fairley of the Department of German, an offer of a \$50 prize commencing with the year 1948 to the student ranking highest in the second year Honour Course in Anthropology, providing the student acquires first-class honours; the winner to be chosen by a Committee including the Dean of the Faculty of Arts and the Head and second-in-command of the Department of Anthropology. A fund of \$2,000 is to be established, but in the meanwhile Mr. Huntly K. Gordon and Professor Fairley have personally guaranteed the prize.

National Research Council, a grant of \$450 as an accountable advance for research in Shock Wave Propagation under Dr. G. N. Patterson.

Ontario Federation of Anglers and Hunters, an offer of \$250 for a scholarship to a student in any of the four Ontario universities who is preferably making a special study of fish and wild life, the award not to be made necessarily on purely academic standing; the student to be selected by the Department of Zoology.

Various donors for the Institute of Industrial Relations:

Paid	-	\$ 41,965.50
Promised	-	103,460.50

Attendance  
of delega-  
tion from  
Executive  
of the  
Women's  
Buildings  
Committee

As previously arranged, the Board received at 4:30 p.m. the following delegation from the Executive of the Women's Buildings Committee:-

Miss Jessie Macpherson	- Dean of Women, Victoria College (Chairman)
Miss Marion Ferguson	- Dean of Women, University College
Mrs. M. M. Kirkwood	- Dean of Women, St. Hilda's College
Miss Marie Parkes	- Associate Secretary, Students' Administrative Council
Miss J. M. Forster	- Assistant Director of Physical Education for Women
Miss Dorothy Milner	- Secretary of University Extension (Secretary-Treasurer)

The Chairman reviewed the situation in connection with the proposed Women's Building and stated that he disclaimed any knowledge of the origin of the rumour which had been circulated to the effect that the funds set aside for such a building were no longer available, and in reply to Miss Macpherson's statement that they were desirous of having an assurance that the money was available, the Chairman said that he wished to allay any doubt in their minds respecting the matter. Miss Macpherson expressed regret



Women's  
Building  
(Cont'd)

that such an impression had been created among the women.

Mrs. Kirkwood and Miss Parkes pointed out that in view of the tremendous increase in registration there was an urgent demand for accommodation for the following purposes: Gymnasium, swimming pool, dressing rooms, cafeteria, and rooms for meetings with provision for joint meetings of men and women.

The President referred to the interview which he had had with the Women's Committee when he explained the situation regarding the proposed building, but at the Committee's request he stated that the Board had consented to discuss the matter with the women.

The Chairman finally explained to the deputation that it would be impossible to erect any more University buildings at the present time, and that the question of finding money was of extreme importance. He emphasized the need for a new Power Plant, without which no additional construction could be undertaken, and the President mentioned the serious need for additional Library accommodation. The Chairman stated that the Chancellor and the Campaign Committee might be approached in connection with the raising of funds additional to the amount which had already been earmarked for a Women's Building.

The meeting adjourned at 6:15 p.m.

*Indefinite M.B.*  
Minutes confirmed.

November 13<sup>th</sup> 1947

*H. S. Pluch*  
Chairman

*G. H. G. G. G. G.*  
Secretary

Minutes of the meeting of the Board  
of Governors held in the Board Room, Simcoe Hall, on Thursday,  
November 13th, 1947, at 4 p. m.

Present -

The Chairman (Colonel Phillips)	Mr. Vaughan
The Chancellor	Mr. Fennell
The President	Mr. Ross
Hon. Mr. Justice Hope	Mr. Burns
Dr. Neilly	Hon. Dr. Bruce
Mr. Gordon	Mr. Kelly
Mr. Bryce	Mr. McCullagh
Mr. LaBine	Mr. Matthews
Mr. Urquhart	

Mr. Arnold Gaine, Comptroller  
Mr. C. E. Higginbottom, Secretary

Minutes  
confirmed

The minutes of the last meeting were  
presented, and after Dr. Bruce had pointed out that in the matter  
of the Chair of Research in Surgery the only principle accepted was  
that the Director of Research should be under the authority of the  
Dean of Medicine, the minutes were -

Upon motion of Mr. LaBine,  
Seconded by Mr. Justice Hope,  
confirmed.

Executive  
Committee  
minutes  
adopted as  
tabled

The minutes of the meeting of the  
Executive Committee held at the York Club on Friday, November 7th,  
at 1 p. m., were adopted as tabled.

Welcome to  
Mr. Robt.  
Fennell,  
K.C.

Before proceeding with the business  
of the meeting the Chairman extended on behalf of the Board a cor-  
dial welcome to Mr. Robert Fennell, K.C., the new member of the  
Board who was appointed by Order-in-Council dated November 6th,  
1947, to fill the vacancy caused by the resignation of Dr. D. Bruce  
Macdonald, for a term of six years dating from June 30, 1946. The



Appoint-  
ment of  
Mr. Robt.  
Fennell  
(Cont'd)

Chairman referred to the excellent work accomplished by Mr. Fennell as Chairman of the Board of Trustees of the Royal Ontario Museum, and stated that he hoped he would be able to render equally valuable service to the University Board.

Royal  
Ontario  
Museum  
Act 1947

A copy of the Bill recently passed by the Ontario Legislature covering the new Royal Ontario Museum Act 1947, by which the Museum becomes vested in the Board of Governors of the University, was presented to each member at the meeting, and the Chairman stated that the date of taking over should be set at January 1st, 1948, but that in the meantime the details relating to accounts, etc., would be considered.

Report No.  
5 of the  
Hart House  
Committee

Report Number 5 of the Hart House Committee was presented and -

Upon motion of Mr. Bryce,  
Seconded by Mr. LaBine,

was approved as follows:-

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Tuesday, November 11th, 1947, at 4 p. m., at which the following were present:-

Mr. R. A. Bryce  
(in the Chair)  
The Chancellor  
The President  
Mr. A. Kelly

From Hart House:  
The Warden, Mr. N. Ignatieff  
The Comptroller, Mr. W. R. Cowan  
The Assistant Comptroller,  
Mr. E. A. Wilkinson

Mr. Arnold Gaine, Comptroller  
Mr. C. E. Higginbottom, Secretary

1. Report of the last meeting

The report of the last meeting held on June 19th was presented and -

Upon motion of the Chancellor,  
Seconded by the President,  
was confirmed.

Hart  
House  
Commit-  
tee  
Report  
(Cont'd)

## 2. Increase in Wage Rates

Your Committee considered at length representation of the Warden for the necessity of an increase in wage rates for the Hart House staff paid on an hourly basis, in view of the rise in the cost-of-living index. Various methods by which this might be done were discussed, such as a percentage increase, etc., and -

Upon motion of the Chancellor,  
Seconded by Mr. Kelly,  
your Committee recommends an increase of 7¢ per hour to employees on the payroll of Hart House who are paid on an hourly basis in accordance with the following schedule:-

POSITION	NO.	PRE- VIOUS RATE	IN- CREASE	DATE	PRE- SENT RATE	RECOM- MENDED RATE	COM- MUNITY AVER- AGE RATE	COM- MUNITY PRAC- TICE RE STAT. HOLI- DAYS	UNIVER- SITY PRAC- TICE RE STAT. HOLI- DAYS
Students - female	6				.37	.42			Paid (#)
Undergraduates - male	13				.50	.55			Paid
Cafeteria Help-female	28	.39-.46	.04 hr.	Sept. 16/46	.43-.50	.50-.57	.64	Paid	Paid
Tuck Shop Attendant	2	.67	.03 hr.	Sept. 15/47	.70	.77			Paid
Tuck Shop Attendant	2	.67	.03 hr.	Nov. 16/46	.70	.77			Paid
Tuck Shop									
Assistant Manager	1	.73	.02 hr.	Nov. 16/46	.75	.82			Paid
Tuck Shop									
Manager	1	.77	.03 hr.	Nov. 16/46	.80	.87			Paid
Tuck Shop									
Cleaners	3				.67	.74	.79	Paid	Paid
Tuck Shop									
Cleaner	1	.67	.03 hr.	Oct. 7/47	.70	.77	.79	Paid	Paid
Guest Room									
Attendant	1	.63	.07 hr.	Nov. 16/46	.70	.77	.79	Paid	Paid
Cloak Room									
Attendant	1	.60	.07 hr.	Nov. 16/46	.67	.74	.79	Paid	Paid
Cleaners	3				.67	.74	.79	Paid	Paid
Cleaners	3	.67	.03 hr.	Sept. 22/47	.70	.77	.79	Paid	Paid
Cleaners	6	.63	.07 hr.	Nov. 16/46	.70	.77	.79	Paid	Paid
Maintenance									
Furniture	1	.80	.07 hr.	Nov. 16/46	.87	1.07	1.07	Paid	Paid
Hall Porter	1	.75	.07 hr.	Nov. 16/46	.82	.89			Paid
Hall Porter	1	.71	.07 hr.	Nov. 16/46	.78	.85			Paid
Faculty Union									
Attendant	1	.68	.07 hr.	Nov. 16/46	.75	.82			Paid

(#) Meals given in addition.

(&) Meals given in addition; used for first time this year.



Hart  
House  
Commit-  
tee  
Report  
(Cont'd)

### 3. Salary Increases

Upon motion of Mr. Kelly,

Seconded by the Chancellor,  
the Committee recommends that the salary of Mr. W. R. Cowan,  
Comptroller of Hart House, be increased from \$5,500 to \$6,000  
a year, effective September 1, 1947, and

Upon motion of the Chancellor,

Seconded by Mr. Kelly,  
the Committee recommends that the salary of Miss M. E. Ran-  
som, the Superintendent of the Great Hall in Hart House, be  
increased from \$4,500 to \$5,000, effective September 1, 1947.

### 4. Budget Amendments

There was also presented to your Committee a  
revised budget of Hart House for 1947-48, including provi-  
sion for the wage increase of 7¢ per hour recommended above,  
and showing the following:-

<u>Increased Income</u>	
Food Service	\$33,430.00
<u>Increased Expenditures</u>	
Food Supplies	\$12,300.00
Wages and Salaries:	
Food Service	7,365.00
House Staff	2,463.00
Salary adjustments, Mr. Cowan and Miss Ransom	833.34

After considering the matter your Committee  
recommends the revised budget to the Board for approval,  
in view of a 12% to 14% increase in the number of meals  
served to a total of 4,400 students a day.

### 5. Proposed recognition of Mr. J. B. Bickersteth's services

Your Committee considered the question of  
some recognition to the former Warden of Hart House, Mr.  
J. B. Bickersteth, who resigned on June 30, 1947. As Mr.  
Bickersteth was not eligible for a pension under the regu-  
lations of the University Pension Scheme for administra-  
tive employees since he was not 65 years of age and had  
not the required 35 years of service, and as he did not  
qualify for a pension on grounds of disability, his con-  
tributions to the Pension Fund were returned to him, plus  
compound interest at 4%, making a total of \$4,635.84. It  
was the opinion of the Committee that while recognition  
to Mr. Bickersteth should not take the form of a pension  
or a gratuity, the University might appoint him to act in  
a consulting capacity on its behalf in England, any remun-  
eration to be included in the Hart House estimates. The  
Committee recommends that the Chairman of the Hart House  
Committee discuss this matter with the Chairman of the  
Board, and that the matter be considered by the Executive  
Committee for a recommendation to the Board.

All of which is respectfully submitted.

(Sgd) R. A. Bryce,  
Chairman of Committee

(Sgd) C. E. Higginbottom,  
Secretary"

November 11, 1947.

Purchase  
of Royal  
Canadian  
Institute  
Library

The Comptroller read a letter which he had sent to President Smith following the direction of the Executive Committee to undertake negotiations with the Royal Canadian Institute for the purchase of its library, in which he stated that after discussing the matter with Mr. D. B. Murray it appeared probable that a transaction was possible within certain limits, including a purchase price for the library of \$50,000.00, this amount to be paid in twenty equal annual instalments of principal and interest at  $2\frac{3}{4}\%$  per annum, costing the University approximately \$3,300 a year. The Comptroller informed the Board that since the letter had been written the Institute had accepted the terms set out therein. Dr. Neilly raised the question as to what would be done in the event of the Institute ceasing operations, and the President suggested that provision for this be included in the agreement. After discussing the matter -

It was moved by the Chancellor,  
Seconded by Mr. Ross,  
And Resolved -

That the University purchase the library of the Royal Canadian Institute on the terms set out in the Comptroller's letter to President Smith, dated November 6th, 1947, and that provision be made in the Estimates for the necessary payments.

All expenditures  
to be covered by  
appropriations

In view of the ruling of the Board that no expenditures are to be incurred unless the necessary appropriation to cover the same has been approved, the Chairman read a letter which the Comptroller wrote to Mr. J. E. Hozack, Business Manager of Hart House Theatre, drawing attention to expenditures for lighting alterations in the building which had not been covered by any appropriation. In explaining the situation Mr. Matthews said that he was under the impression that permission had been obtained to proceed with this work and that no commitment had been made. However, the President stated that his recollection of the



matter was that the lighting fixtures had been purchased prior to obtaining the necessary authority.

Resolution  
of appre-  
ciation  
from the  
Advisory  
Committee  
on Scien-  
tific  
Research

A letter was presented from Professor H. J. C. Ireton transmitting a resolution adopted at the last meeting of the Advisory Committee on Scientific Research, expressing again to the Board and to the President its appreciation of the interest shown in the stimulation of scientific research within the University, and of their successful efforts to secure funds for its promotion.

Letters  
from the  
Chairman  
to Prime  
Minister  
regard-  
ing build-  
ing pro-  
gramme,  
including  
Central  
Power  
Plant

The Chairman reported on the situation in connection with the Central Power Plant and stated that he had sent the following letters to Prime Minister Drew regarding it and the building programme at the University, which included a reference to the Power Plant:-

"The Honourable George A. Drew,  
Prime Minister and President of the Council,  
Queen's Park,  
Toronto 2, Ontario.

Dear Mr. Prime Minister:-

The situation in regard to the University power plant may properly be described as critical. The existing central heating plant is thirty-five years old. It is in every respect obsolete and inadequate. The present load has necessitated several temporary installations, and the whole system is operating so much beyond its proper capacity that there is no margin of safety left. The breakdown of any one unit would involve serious consequences, and in the event of prolonged severe weather might involve serious damage as well.

The inadequacy and growing obsolescence of the whole heating plant was first recognized in 1931, and apparently the matter was discussed at some length with Mr. George Henry, the then Prime Minister. I understand that he accepted the engineering conclusion that the plant was inadequate but no funds were available and nothing has been done since that time.

Shortly after I became Chairman of the Board we recognized the problem and studies were undertaken in the hope that the matter could be finally crystallized and the problem stated in terms of cost. It has taken a long time, but we have now fully considered the report of the consulting engineers who were retained to examine this situation. Unfortunately this report merely poses another problem as to how we are to secure the capital cost of a new plant.

Letters  
regard-  
ing  
building  
programme  
(Cont'd)

We are now facing a problem, the solution of which has been effectively avoided since 1931.

While I have some reservations as to the overall report, I am convinced that in all essentials it is based on sound engineering, but I express the opinion of the Board when I say that the estimated cost of \$2,796,000.00 is a staggering sum.

On the other hand, we are assuming a very serious responsibility in ignoring the element of danger which is inherent in operating our present greatly overloaded facilities. There is no doubt whatever that the failure of one or more of the old boilers in the central heating plant would require the closing down of a certain portion of the buildings, and indeed might gravely endanger our ability to operate the University at anything like the required capacity. Regardless of what action is decided upon, we may well have to face this danger for the next two winters, but I am certain that we must now place the situation before you.

In the construction of the Wallberg Building we authorized an expenditure of \$50,000 to provide a temporary heating plant, but in our opinion it would be bad policy to contemplate any further new construction, such as the Archives Building or the Physiological Institute, until we have agreed on a satisfactory solution of the power plant problem.

I should add that we are not altogether satisfied that the present estimate on the power plant cannot be materially reduced by deciding on something less than an ideal engineering solution of the problem, something that may in itself be temporary, but may well carry us over the next ten or fifteen years.

I am setting forth these facts in order that you may be fully informed on this important subject.

Sincerely yours,

(Sgd) W. E. Phillips,  
Chairman, Board of Governors."

WEP/A.  
November 5th, 1947.

- - - - -

"The Honourable George A. Drew,  
Prime Minister and President of the Council,  
Queen's Park,  
Toronto 2, Ontario.

Dear Mr. Prime Minister:-

When we presented you on June 13, 1946, with our final estimates of the urgently required construction programme at the University, we established the figures as follows:-

Wallberg Building	\$3,671,000
Physics Building addition	650,000
Mechanical Building	975,000
	<u>\$5,296,000</u>

The construction on these three buildings will, we hope, be complete in the early Fall of 1948, but at this moment it appears that there will be an overrun in costs of approximately twelve per cent, i.e. that the -



Letters  
regarding  
building  
programme  
(Cont'd)

Wallberg Building will cost	\$4,156,000
the Physics Building	
addition	629,000
and the Mechanical Building	<u>1,223,000</u>
Total -	\$6,008,000

When we discussed these three buildings upon which it was agreed that construction would commence, we also established an estimate for the Power Plant of \$1,625,000.

If this estimate on the cost of the Power Plant be added to the estimates on the three buildings shown above, it would appear that our estimate for the total construction regarded as urgent would be \$6,921,000, for which the Province was to provide funds - less \$1,000,000 to be supplied from the Wallberg Fund - leaving the total capital assistance from the Province \$5,921,000.

I am making the assumption that our earlier discussions, your letter of June 13, 1946, and the course of events up to the present day have confirmed the principle that approximately \$6,000,000 is in some manner to be provided by the Province for our construction programme.

It will be seen therefore that there would be still available out of this total amount some \$900,000 towards the Power Plant. We are not yet satisfied that the latest estimate on the Power Plant of \$2,796,000 cannot be substantially reduced. Indeed, we have practically made up our minds that it must be reduced by the provision of something less than a permanent solution to the Power Plant problems which I attempted to set forth in my letter of November 5th.

Sincerely yours,

WEP/MM  
November 8th, 1947.

(Sgd) W. E. Phillips  
Chairman, Board of Governors"

Central  
Power  
Plant

In addition to the reference in the above letter of November 8th to the fact that there would still be available from the funds provided for construction an amount of \$900,000.00 towards the Central Power Plant, the Chairman stated that he had also informed the Prime Minister of the danger there will be during the next two winters, and that in the meantime the Archives Building and the Institute of Physiology could not be proceeded with. The Chairman also stated that we were very fortunate, in view of building conditions, that the overall expenditure had been exceeded to date by only 12%.

Funds provided by Government for new construction

Mr. Gordon enquired if the Government had provided the necessary funds to take care of new construction, to which the Comptroller replied that the Government had provided \$1,250,000 in cash and had renewed the authority to borrow \$1,000,000 from the Bank.

Research in Surgery

Dr. Bruce enquired as to whether any formal acknowledgment had been sent to Mr. J. S. McLean of his offer, made three weeks ago, to provide \$15,000,000 a year for five years for research in Surgery under Dr. Gordon Murray. The Chairman stated that it was his view that the matter be deferred until such time as the President was able to obtain information from Dean MacFarlane regarding a solution of the problem respecting the integration of teaching and research under common direction. The President said he was greatly encouraged with the progress being made in this matter and that he hoped to be able to present a report at the next meeting together with a proposed budget, including the allocation of the \$15,000 a year offered by Mr. McLean. The Chairman informed the Board that he had had a conversation with Mr. McLean in which he suggested that the matter of his donation be left in abeyance as the whole question was being considered.

Recommendations of the President

Recommendations of the President

were approved as follows:-

Appointments:

Appointments

Faculty of Arts:

E. Bullard

- Professor in the Department of Physics from Mar. 1 to June 30, 1948 @ \$10,000 a year; and Professor and Head of the Department of Physics from July 1, 1948, at \$10,000 a year

Faculty of Applied Science and Engineering:

B. Chalmers

Professor of Physical Metallurgy, Department of Metallurgical Engineering, from June 1, 1948 @ \$6,250 a year



Resigna-  
tion

Resignation:

Faculty of Medicine:

N. B. Taylor - Professor, Department of Physi-  
ology (salary, \$5,500 a year)  
June 30, 1948

Addition-  
al appro-  
priations

Additional appropriations:

Department of Physics:

"Salaries" (to provide for the salary of E. C.  
Bullard for 1947-48) \$3,334

Installation of the Chancellor:

Special Convocation	)	
York Club Dinner	)	To meet the costs of
Hart House Reception	)	these special events
		\$2,900

Statute  
of Senate

Statute of Senate:

Statute Number 1830 - respecting the Curriculum of the  
Certificate Course in Business (ex-Service  
Personnel) for the Session 1947-48

Qualifica-  
tions of  
Mr. E. C.  
Bullard

In making his recommendation  
for the appointment of E. C. Bullard in the Department of  
Physics, as set out above, the President outlined the excel-  
lent qualifications of Mr. Bullard.

Reports  
presented -

Copies of the following re-  
ports presented by the President were distributed to the  
members present:-

Registra-  
tion Report

1. The third report on Registration, showing a total to  
date of 17,112 as compared with 17,173 at the same  
time last year.

Reports on  
the Humani-  
ties and  
Social  
Sciences

2. Reports on research grants in the Humanities and  
Social Sciences as follows:-
  - (a) Summary report of grants and expenditures  
during the academic year 1946-47.
  - (b) Summary of progress reports of grantees for  
1946-47.
  - (c) List of grants so far made for the year  
1947-48.

Reports on  
Scientific  
Research

3. Reports on research grants made by the Advisory Com-  
mittee on Scientific Research as follows:-
  - (a) Summary made by those receiving grants for  
1946-47.
  - (b) List of funds allocated for 1947-48.

Marfleet  
Lectures

The President informed the Board that Senator Fulbright, who was giving the Marfleet Lectures on December 8th and 9th, would speak on the subject "The New World Looks at the Old World".

Death of  
Professor  
J. J.  
Spence

The President informed the Board of the death on October 30th of Assistant Professor J. J. Spence, for many years a valued member of the staff of the Department of Engineering Drawing, and the Secretary was directed to convey the Board's sincere sympathy to Mrs. Spence.

Donations -

Donations were reported as follows and were accepted with thanks and appreciation:-

From -

The Will of the late Martha Washburn Allin, a contingent bequest of \$6,000.00 to establish the "Cephas D. Allin Social Service Scholarship Fund", subject to this amount being reduced pro rata if the residue of the Estate does not exceed certain sums.

Mr. J. R. Morris, K.C., and his sister, Mrs. J. H. Craig, an offer of \$2,000.00 to establish a prize to be known as the "Dr. James L. Morris Prize in Civil Engineering", in memory of their father, the value of the prize to be the annual income from the fund; the prize to be offered to a student at the end of his second year in Civil Engineering on the basis of his performance in the first and second years combined.

The Canadian Pulp and Paper Association and the Canadian Lumbermen's Association, an offer of two awards of \$200 a year each for Scholarships in Forest Entomology to students selected from the second and subsequent years of the Faculty of Forestry, the Committee of Award to include the Provincial Representative on the Forest Insects Control Board and one representative of the Dominion or Provincial Entomological Services; governing factors of awards to be special aptitude for research in Forest Entomology and intention to continue this work, and scholastic standing and physical condition to be considered; if no award made it will be withheld for the year and the money will revert to the donors; the awards to continue for four years, the first award to be made in October 1947.

The boys of the University of Toronto Schools, an offer of \$1,000 representing War Memorial funds, to establish the "War Memorial Scholarship - U.T.S." of the value of free tuition in the Upper School year, any amount required in addition to the yearly earning of the endowment to be provided for in a special item in the annual estimates of the Ontario College of Education. Other conditions of award are as follows:-

- (a) The Scholarship Committee shall consist of the Headmaster, three members of the staff who are closely associated with the Cadet Corps, the Officer Commanding, the Second in Command of the Cadet Corps, and the School Captain.



Donations  
(Cont'd)

(b) The Scholarship Committee shall nominate not less than two, and not more than four members entering the Upper School year, who in their opinion show:

1. leadership, exemplary conduct, and general proficiency in the work of the Cadet Corps;
2. adequate scholastic standing;
3. excellence in school activities.

(c) The names of the nominees shall be submitted to a vote by secret ballot of the Middle and Upper School boys, the candidate obtaining the majority of votes to be declared the winner.

(d) The Committee shall meet in the spring of the year as soon as possible after the Annual Cadet Inspection.

An anonymous donor, the gift of \$50 as an educational gift to the University of Toronto Schools to be used at the discretion of the Headmaster and to be applied on account of fees; this money, together with a balance of \$25 held in trust by the Chief Accountant, to be used to pay the tuition fees of Fergus Kyle, Form VB, for 1947-48.

The Will of the late Christina C. Niven, a bequest of \$5,000 for medical research work, preferably in poliomyelitis (designated for Dr. J. Craigie who is not now on the staff) or other medical research work as the Governors see fit; 5/72nds of the residue of the Estate not yet received.

The Will of the late Arthur S. Hamilton, the sum of \$3,305.30 re bequest for establishment of "The David Boyle Memorial Archaeological Lectureship" founded by his daughter, Susanna P. Boyle Hamilton; this amount representing the University's pro rata share under the terms of the Will.

Various donors, the sum of \$10,000 as a further contribution towards the Norma Epstein Foundation fund; (total in the fund to date - \$25,250).

The Department of National Health and Welfare, a grant of \$6,830 to be used for administrative expenses in the School of Social Work for 1947-48.

Amelia Sims Chapter, I.O.D.E., the sum of \$200 for a bursary in the School of Nursing for 1947-48.

National Research Council, the sum of \$300 as an accountable advance on the Dominion Government grant, M.P. 168 - Wasteneys.

Various donors for the Institute of Industrial Relations:  
Paid - \$ 42,415.50  
Promised - \$103,460.50

Donations  
to Insti-  
tute of  
Industrial  
Relations

Regarding the donations towards the Institute of Industrial Relations, referred to above, the Chairman made a brief reference to the undertaking of \$20,000 a year for five years by various manufacturers and emphasized the importance of making public the work accomplished by the Institute.

Bastedo  
Bequest

The matter of the bequest to the University of property in Muskoka, under the Will of the late Albert Edward Bastedo, was deferred for consideration.

Decision  
not to  
rent  
Varsity  
Arena on  
Sundays

The Comptroller informed the Board of the receipt of a letter from the Secretary of the University of Toronto Athletic Association, advising of their decision not to rent Varsity Arena on Sundays to the University Skating Club in view of the recent conviction in the case of Icelandia Limited for violating the Lord's Day Act.

Recommen-  
dations  
from  
Executive  
Committee

The following recommendations from the Executive Committee were approved:-

Change in  
accounts

1. Change in name of "Reserve for Deferred Maintenance" account to that of "Reserve for Accommodation Contingencies".

Transfer  
of Fire  
Loss bal-  
ances

2. The transfer of the following unexpended balances in "Fire Loss" account, and any other such amounts becoming available in future, to the above account for "Reserve for Accommodation Contingencies", to be used for such purposes as that account makes available:-

Chemical Building	-	\$2,313.31
Hygiene Building	-	2,574.23
78 Queen's Park	-	313.59

Ajax unex-  
pended  
balances  
carried  
forward  
to 1947-48

3. The carrying forward to 1947-48 of Ajax Division unexpended balances for Capital Charges, totalling \$28,311.14, as follows:-

Apparatus

Applied Physics	-	\$ 240.87
Chemical Engineering	-	2,593.50
Civil Engineering:Municipal & Structural	-	4,600.00
Electrical Engineering	-	14,796.35
Engineering Drawing	-	122.72
Mechanical Engineering	-	153.35
Faculty Office	-	700.00
Physics	-	5,104.35
		<u>\$28,311.14</u>

Employment  
Service

Consideration was given to a further recommendation from the Executive Committee that the establishment of an Employment Service in the University, as suggested by the President, be adopted in principle, and after discussing the matter the Board referred it to the President for consideration of the setup and the selection of a suitable man as Director.



Five-day  
Week

The question of a five-day week at the University was another matter referred to the Board by the Executive Committee after Dr. Neilly had raised the point. The Chairman explained that under the Administrative Working Conditions approved by the Board on May 29, 1947, the five-day week was in force during the months of July and August. Mr. Matthews was of the opinion that it should cover the whole year and apply to the whole University. The President stated that it would be rather difficult for the Registrar and the Librarian to carry out this practice for the whole year. As Dr. Neilly had left the Board meeting before this matter was discussed, it was decided that Dr. Neilly could, if he wished, bring the matter up at the next meeting.

Expansion  
of Univer-  
sity west  
of St.  
George St.

Mr. Ross enquired as to the reason for the Prime Minister being opposed to any expansion of the University west of St. George Street, as reported by the Executive Committee, and the Chairman said it was because of the expense involved in acquiring properties in this area. Mr. Burns asked if there would be any objection to acquiring a site in this area for an Athletic Field if the necessary funds were donated for this purpose, and the Chairman said he did not believe the Government would oppose it.

The meeting adjourned at 5:50 p. m.

*Indefinite*  
Minutes confirmed.

*November 27<sup>th</sup> 1947*

*[Signature]*

Secretary.

*[Signature]*

Chairman

Minutes of the meeting of the Board  
of Governors held in the Board Room, Simcoe Hall, on Thursday,  
November 27th, 1947, at 4 p. m.

Present -

The Chairman (Colonel Phillips)  
The Chancellor  
The President  
Mr. LaBine  
Mr. Kelly  
Mr. Matthews  
Mr. Fennell

Mr. Urquhart  
Hon. Dr. Bruce  
Mr. Burns  
Mr. Gordon  
Mr. Ross  
Hon. Mr. Justice Hope

Mr. Arnold Gaine, Comptroller  
Mr. C. E. Higginbottom, Secretary

Minutes  
confirmed

The minutes of the last meeting were  
presented and -

Upon motion of Mr. Fennell,  
Seconded by Mr. Urquhart,  
were confirmed.

Discus-  
sion of  
previous  
minutes  
regarding  
Chair of  
Research  
in Sur-  
gery

Arising out of the minutes the Chair-  
man stated that Dr. Bruce wished to speak on the question he had  
raised at the previous meeting regarding the minute recording the  
decision of the Board following the President's explanation of the  
situation arising from the proposal to establish a Chair of Research  
in Surgery. The Chairman then referred to the Minute Book of the  
Board and read in full the minutes dealing with the matter. Dr.  
Bruce stated that he did not agree with the minutes recording the  
matter and that Dr. Neilly's views were the same as his. Further  
reference was made by the Chairman to the situation, and he stated  
that Dr. Gordon Murray had sent a letter to the President, with a  
copy to him, dealing with the matter, but that a copy had not been  
sent to Dean MacFarlane. Dr. Bruce requested to have this letter



Chair of  
Research  
in Sur-  
gery  
(Cont'd)

read but the Chairman suggested that it be left in the hands of the President, to which the President agreed. Mr. Urquhart pointed out that the Toronto General Hospital was also involved in any arrangements which might be made. Mr. Matthews and Mr. Gordon both stated that the minutes as read were correct, and upon motion of the Chancellor the Board ordered that the minutes stand as recorded. Dr. Bruce said that he regretted the absence of Dr. Neilly during the discussion, and the Chairman stated that the matter would be put on the agenda of the next meeting and be re-affirmed.

Executive  
Committee  
meeting  
cancelled

No minutes of the Executive Committee were presented as the meeting of November 21st was cancelled owing to the Installation of the Chancellor.

Resigna-  
tion of  
the Comp-  
troller

The Chairman requested the Comptroller to leave the meeting, and then read a letter from him tendering his resignation effective 31st December, 1947. The Chairman explained that Mr. Gaine was leaving to accept a position as Vice-President of the Brazilian Traction Light & Power Company Limited.

Upon motion of Mr. LaBine,  
Seconded by Mr. Matthews,  
It was unanimously resolved -

That the Board of Governors accept with regret the resignation, to take effect on December 31st, 1947, of Mr. Arnold Gaine as Comptroller of the University. Mr. Gaine became Comptroller of the University on January 1st, 1946, and for nearly two years he has rendered outstanding service to the institution. By reason of his administrative experience, he was able to reorganize and make more effective the business administration of the University, and he contributed greatly to the solution of many of the problems that arose out of a student population in excess of seventeen thousand. The members of the Board express formally to Mr. Gaine their deep appreciation of, and gratitude for, his services, and their best wishes for success and happiness in his new field of endeavour.

Recommen-  
dations  
for posi-  
tions of  
Acting  
Comptrol-  
ler and  
Acting  
Chief Ac-  
countant

The Chairman stated that as a re-  
sult of Mr. Gaine's resignation he was making two recommendations  
as follows:-

- (a) That R. E. Spence, Chief Accountant, be appointed  
Acting Comptroller from January 1, 1948, salary  
unchanged;
- (b) That G. L. Court, Assistant to the Comptroller, be  
appointed Acting Chief Accountant from January 1,  
1948, salary unchanged;

on the understanding that the confirmation of these appointments  
is contingent on the good performance of each of the persons con-  
cerned.

Upon motion of Mr. Gordon,  
Seconded by Mr. Ross,

the Board acquiesced in the Chairman's recommendations as above.  
The Chairman then requested the Secretary to have Mr. Spence join  
the meeting and to ask the Comptroller to return.

Creation  
of a  
Finance  
Committee  
in the  
Athletic  
Associa-  
tion

A letter was presented from the Sec-  
retary of the Athletic Association stating that the following re-  
solution was passed unanimously at a meeting of the Athletic Direc-  
torate held on November 18th:-

"That the resolution passed by the Board of Governors with  
reference to the creation of a Finance Committee in the  
Athletic Association be adopted by the Athletic Director-  
ate as a By-Law of the Athletic Association, pending re-  
vision of the Constitution."

Central  
Power  
Plant

The Chairman informed the Board that  
the Committee appointed to consider the question of the Central  
Power Plant had taken the matter up with H. G. Acres & Company, and  
that this firm was prepared to go further into the matter at a fee  
of between \$1,000 and \$2,000. After discussing the matter the Board  
authorized this expenditure, which is to be absorbed in the cost of  
the Power Plant in the event of the job being given to H. G. Acres &  
Company.



Expendi-  
tures  
author-  
ized for  
equipment  
for Toron-  
to General  
Hospital  
and pro-  
perty at  
590-592  
University  
Avenue

The Chairman informed the Board that Mr. Urquhart had approached the Provincial Government for financial assistance in connection with the Toronto General Hospital, but had not been successful. The Chairman thought that having regard to the relationship and the University's interest in medical student tuition, the University could help materially by providing funds for the purchase of urgently needed equipment to which it would retain title. After discussing the matter the Board authorized an appropriation of \$16,000 for this purpose from the Government Grant of \$500,000 for Medicine. The Board was informed that the purchase of 590-592 University Avenue and the necessary alterations would cost approximately \$50,500 and an appropriation of this amount from the same Government Grant was authorized.

Recommendations of  
President

Recommendations of the President

were approved as follows:-

Appointments:

Faculty of Arts:

Zoology:

R. H. Stinson	- Assistant, 1947-48	\$600
Miss H. Murphy	- Stenographer and Librarian, Nov. 1, 1947 to June 30, 1948	\$1,300 a year

Faculty of Medicine:

D. C. Graham	- Fellow in Medicine, 6 mos. from Jan. 1, 1948	\$75 a month
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Pharmacy and Pharmacology:

D. E. Hutcheon	) Fellows (part time)	\$300
W. R. Bonney	) 1947-48	300

Faculty of Applied Science and Education:

L. F. Racey	- Mechanician in Aeronautical Engineering, Oct. 1, 1947 to Apr. 30, 1948	\$1,500
H. Owen	- Instructor in Architecture, 3 mos. from Nov. 17, 1947	600
W. F. Graydon	- Lecturer in Chemical Engin- eering, Nov. 1, 1947 to 30 June, 1948	\$200 a month

Electrical Engineering:

F. O. Hipwell	) Readers, Nov. 15, 1947	\$200
H. Y. Okada	) to Apr. 30, 1948	200

Appoint-  
ments

Appoint-  
ments  
(Cont'd)

Faculty of Applied Science and Engineering (Cont'd):

R. B. Rochester	- Instructor (part time) in Engineer- ing Drawing, Nov. 1, 1947 to Dec. 31, 1947	\$100
W. H. Brydon	- Instructor in Mechanical Engineer- ing, Nov. 1, 1947 to Apr. 30, 1948	\$235 a month

Ajax Division:

G. O. Hayslip	- Instructor in Engineering Drawing, Nov. 10, 1947 to Apr. 30, 1948	\$250 a month
M. Bergmann	- Demonstrator in Mechanical Engineer- ing, Oct. 28, 1947 to Apr. 30, 1948	\$200 a month

Faculty of Dentistry:

R. P. Lowery	) Associates in Dental	\$150 a year
D. W. Gullett	) Praxis from Nov. 1, 1947	
J. E. Moser	- Demonstrator in Dentistry, 1947-48	\$440
Miss J. Gray	- Lecturer in Surgery, 1947-48	360
Miss H. M. Chitty	) Clerks, Secretary's	\$1,600 a year
Miss R. M. Kent	) Office, from Nov. 1, 1947	1,450 "
Miss L. D. Finlayson	- Assistant to the Secretary, from Nov. 1, 1947	\$1,450 a year
Miss F. D. Crowe	- Stenographer, Nov. 1, 1947 to June 30, 1948	\$1,450 a year

Institute of Industrial Relations:

Mrs. D. N. Hay	- Secretary from July 1, 1947	\$1,800 a year
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Faculty Councils:

To the Council of the Faculty of Household Science:

From the Faculty of Arts:

Professor W. S. Funnell	) Chemistry
Professor F. R. Lorrigan	)
Professor H. L. C. Ireton	- Physics
Mrs. Norma Ford Walker	- Zoology
Dr. J. Gertrude Wright	- Botany

From the Faculty of Medicine:

Dr. Freda H. Fraser	- Hygiene
Professor E. T. Waters	- Physiology
Professor B. F. Crocker	- Bio-Chemistry

To the Council of the Faculty of Arts:

Professor A. S. Michell	- Faculty of Forestry
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To the Council of the Faculty of Forestry:

Professor E. F. Burton	)	
Professor G. H. Duff	)	
Professor H. A. Innis	) Faculty of Arts	
(ex officio)	)	
Professor E. S. Moore	)	
Professor C. F. Morrison	)	
Professor W. M. Treadgold	) Faculty of Applied Science	



## Resignations

Resignations:Faculty of Applied Science and Engineering:

W. H. M. Laughlin - Special Lecturer, Civil Engineering: Municipal & Structural (salary \$700) Nov. 8, 1947

Faculty of Dentistry:

Mrs. N. Cliff - Stenographer from Oct. 31, 1947 (salary \$1,200)

Registrar's Office:

Miss J. Lampel - Clerk (salary \$1,400) Nov. 30, 1947

## Leave of absence

Leave of Absence:

C. Martin - Professor of History and Head of the Department, from Jan. 1 to Aug. 31, 1948, with salary

## University Extension Courses

University Extension Courses:Course in Parent Education:

A. F. Klein	- 5 lectures	\$ 62.50
J. D. Ketchum	- 5 lectures	62.50
Institute of Child Study	- 8 lectures	100.00
(the fee for this course to be \$10.00)		

Short Courses in Social Work:

A. F. Klein	- Principles of Group Work (30 lectures)	\$600.00
E. Howink	- Principles of Case Work (30 lectures)	600.00
J. G. Dewan	- Personality and Social Work (15 lectures)	300.00
Miss D. Hutchinson	- Week-end Study Group Case Work and Adoption (3 days)	\$ 80
	Expenses	<u>100</u>
		180.00
C. E. Hendry	- Community Organization Week-end Study Group (3 days)	80.00

(an additional appropriation of \$1,000 authorized for this course)

Upper School and Commercial Correspondence Courses:Upper School:

A. G. Croal	- Upper School Physics, Chemistry, Botany and Zoology
A. D. Lockhart	- Upper School History
J. D. Morrow	- Upper School Latin
N. L. Murch	- Upper School French and German
L. H. Newell	- Upper School English
P. A. Petrie	- Upper School Algebra and Geometry
J. R. Willis	- Upper School Trigonometry

Commercial Courses:

W. G. Bennett	- Accountancy Practice, Business Law and Major Methods in Accountancy
D. A. Fisher	- Office Practice and Major Methods in Office Practice
H. G. Harvey	- Accountancy Theory and Bookkeeping
D. P. Hillmer	- Business Arithmetic and Business Correspondence

University  
Extension  
Courses  
(Cont'd)

Upper School and Commercial Correspondence Courses (Cont'd)  
Commercial Courses (Cont'd):

- |               |   |  |
|---------------|---|--|
| C. R. Jarvis  | - Penmanship  |  |
| G. A. Rawson  | - Arithmetic of Investment, History<br>of Commerce, Money and Banking,<br>Theory of Economics |  |
| L. W. Waddell | - Secretarial Practice, Shorthand<br>Theory, Typewriting B                                    |  |
| W. E. White   | - Major Methods in Shorthand  |  |

(remuneration to be based upon the work done and sufficient  
funds having been provided for the courses)

Evening and Saturday Morning Classes - Pass Course for  
Teachers:

P. Brieger	- Art and Archaeology 2a	\$175
G. S. Vickers	- do.	175
G. A. Knott	- Art and Archaeology 2a (Lantern Operator)	60
A. G. D. Croal	- Chemistry	350
A. L. Loudon	- Chemistry (Assistant)	200
R. H. Fleming	- Economics 3a	350
H. S. Wilson	- English 1a, 1b	350
W. H. Magee	- English 1a, 1b (Reader)	200
Dr. Florence A. Smith	- English 2a, 2b	350
F. A. Hare	- French 1a	350
W. J. Ruddock	- French 3a	350
G. Taylor	- Geography 1a	175
G. Tatham	- do.	175
J. H. Richards	)	200
J. B. Bird	) Geography 1a (Assistants)	150
W. Kreswick	)	150
E. W. Nuffield	- Geological Sciences	75
H. Boeschstein	- German	350
G. Craig	) History 1a	175
G. C. Paterson	)	175
J. M. S. Careless	)	125
J. B. Conacher	) History 2a	125
D. Spring	)	125
Sister St. John	- Latin	350
Miss M. E. G. Waddell	- Mathematics 1a, 1b	350
S. Beatty	- Mathematics 1c	100
G. Berman	- Mathematics 2a, 2b, 2c	400
C. Campbell	- Philosophy 1c	350
Rev. B. F. Sullivan	- Philosophy (St. Michael's)	350
C. W. Leslie	- Philosophy 2a	100
C. H. Haagen	- Psychology 1a	350
Miss M. E. Thomson	- Psychology 1a (Reader)	100
J. P. Zubek	- Psychology 3a	350
M. F. Grapko	- Psychology 3a (Reader)	100
S. M. Lipset	- Sociology 3a	350
Miss L. M. Wallis	- Zoology	350
Mrs. Isobel Smaller	- Zoology (Assistant)	150
Mrs. T. W. Fairlie	- Zoology	100
Business Courses - Public Relations:		
K. S. Bernhardt	- The Public, Public Opinion (2 lectures)	20
J. D. Ketchum	- Analyzing Public Opinion, The Organs of Public Opinion (2 lectures)	20



University  
Extension  
Courses  
(Cont'd)

Correspondence Courses - Pass Course for Teachers:

J. J. Rae	- Chemistry
Mrs. R. L. Clark	- Second Year Economics
R. H. Fleming	- Third Year Economics
W. H. Magee	- First Year English
Miss F. A. Smith	- Second Year English
	Third Year English
Miss I. G. Balthazard	- First Year French
J. G. Andison	- Second Year French
A. Lacey	- Third Year French
D. F. Putnam	- Geography
H. Boeschenstein	- German
R. M. Saunders	) First Year History
G. C. Paterson	)
J. M. Careless	)
J. Conacher	) Second Year History
D. Spring	)
R. A. Preston	) Third Year History
G. W. Brown	)
Sister M. St. John	- Latin
Miss M. E. G. Waddell	- Mathematics
C. Campbell	- Philosophy
Rev. B. F. Sullivan	- Philosophy (St. Michael's)
K. S. Bernhardt	- First Year Psychology
J. P. Zubek	- Third Year Psychology
Miss J. Burnet	- Sociology
Miss L. M. Wallis	- Zoology

(remuneration to be based upon the work done and sufficient funds having been provided for the Course)

Evening Tutorial Classes:

S. G. Hennessey	- Accounting I (2 classes)	\$250
T. B. Godfrey	- Accounting II	125
Mrs. Helen S. Hogg	- Astronomy	125
J. M. Elson	- Authorship, Journalism (4 classes)	500
W. G. Bennett	- Business Law	125
Mrs. Ruth Watts	- Chinese	125
F. R. Crocombe	- Cost Accounting	125
G. E. Bettson	- Drama (2 classes and productions)	500
K. F. M. Helleiner	- Economics I	125
G. W. Main	- Economics II	125
M. B. Wooldridge	- English Composition	125
Miss B. Gemmill	- English Diction (2 classes)	250
W. G. Frisby	- English-Private Secretaries, Public Speaking (14 lectures)	300
Miss F. A. Smith	- English-The Modern Novel	125
G. N. Bramfitt	- English-Voice, Speech and Diction (2 classes)	250
J. L. Gill	- English-Voice, Speech and Diction	125
Miss L. Riese	- French (2 classes)	250
Miss I. G. Balthazard	)	125
Miss M. D. MacDonald	) French	125
S. E. deChamp	)	125
H. Boeschenstein	- German	125
F. G. Ewens	- Heating and Ventilating	125
W. D. Tucker	- Home Furnishing	125
C. E. Olive	- Industrial Organization (2 classes)	250

University  
Extension  
Courses  
(Cont'd)

Evening Tutorial Classes (Cont'd):

Miss I. Loudon	- Interior Decoration (2 classes)	\$250
D. Bissonnette	- Internal Auditing	125
J. A. R. Molinaro	- Italian	125
Miss M. K. Zieman	- Magazine Writing (2 classes)	250
Miss M. E. G. Waddell	- Mathematics	125
J. R. Cadwell	- Mercantile Law	125
Miss S. Hahn	- Metal Craft	125
J. K. Swinton	- Metallurgy	250
F. J. Horwood	- Music Appreciation (2 classes)	250
D. Ouchterlony	- Music Reading	125
S. L. Thompson	- Nature Study	125
Dr. Elizabeth C. Robertson	- Nutrition	125
Mrs. Helen Tucker	- Oral Expression	125
Dr. Jessie Macpherson	- Philosophy	125
K. H. Rogers	)	125
H. O. Steer	)	125
D. F. Roberts	)	125
L. Gelfand	) Psychology	125
K. G. Ferguson	)	125
M. Wright	)	125
J. E. Laughlin	)	125
C. W. Leslie	) Public Speaking	125
W. G. Phillips	)	125
W. B. Hooker	- Public Speaking (2 classes)	250
J. Alexander	)	125
J. H. Pepper	)	12.50
B. P. Skey	- Russian (3 courses)	375
H. A. Shepard	- Sociology	125
J. Cano	- Spanish (2 classes)	250
T. L. C. Dawson	)	125
R. L. Levy	)	125
Miss V. M. Bowles	) Spanish	125
Miss E. Rugg	)	125
Mrs. Hattie B. Hedman	- Statistical Method	125
Art Gallery of Toronto	- The Arts (Lectures and Accommodation)	175
E. J. Collins	- Word Study (2 classes)	250
D. T. Burke	)	187.50
J. Clarke	) Anatomy	30
J. Shepherd	)	30
A. C. Benson	)	287.50
G. A. Phare	) Advertising	287.50
G. Glazebrook	)	50
D. J. McDougall	)	25
G. Brown	)	25
B. E. Shore	) Current Events	25
M. R. Powicke	)	25
E. W. McInnis	)	25
B. Wilkinson	)	50
M. S. Woodside	)	37.50
G. Edison	)	37.50
J. D. Robbins	) Classical Literature	12.50
G. Bagnani	)	12.50
P. Brieger	)	12.50
F. B. Peppiatt	- Salesmanship	250
J. L. Dodington	)	12.50
J. Paterson	) Accident Prevention	12.50
H. Mabson	)	



University  
Extension  
Courses  
(Cont'd)

Evening Tutorial Classes (Cont'd):

G. M. Jeff	)	\$ 12.50
K. S. Bernhardt	)	12.50
R. G. Flood	)	12.50
E. G. Turner	)	Accident Prevention 12.50
K. A. Burgess	)	12.50
G. G. Cameron	)	12.50
B. H. Lloyd	-	Statistical Methods in Industry 187.50

(payments to attendants at these classes to be made upon certificate at the rate of \$1.50 per evening)

Course in Institutional Management:

R. F. Nelson	-	One or two lectures on Hotel Management 50.00
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Certificate Course in Business (ex-service personnel):

F. W. Wolman	-	Personnel Administration, Marketing, Production Problems 200.00
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Additional  
al appro-  
priations

Additional Appropriations:

Geological Sciences:

"Microscopes"	-	\$240.00
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Psychiatry:

"Supplies"	-	350.00
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Transfers  
in appro-  
priations

Transfers in appropriations:

Chemistry:

Charge: "Apparatus"		
Credit: "Supplies"	-	2,000.00

Charge: "Salaries"

Credit: "Micro-analytical Tests"	-	1,300.00
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Obstetrics and Gynaecology:

Charge: "Salaries"		
Credit: "Supplies"	-	300.00

Oto-Laryngology:

Charge: "Salaries"		
Credit: "Supplies"	-	255.50

Ophthalmology:

Charge: "Salaries"		
Credit: "Supplies"	-	250.00

Charge: "Apparatus"

Credit: "Supplies"	-	200.00
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Faculty of Dentistry:

Charge: "Salaries - Regular Staff"		
Credit: "Salaries - Office Staff"	-	360.00

Mathematics and Psychology:

Charge: "Salaries - Department of Mathematics"		
Credit: "Films for use in Psychology la - Department of Psychology"	-	300.00

Statutes  
of Senate

Statutes of Senate:

- Numbers 1831 - respecting the Curriculum of the Certificate Course in Business (Evening Courses) for the Session 1947-48
- 1858 - respecting the representation upon the Senate of the Royal Conservatory of Music of Toronto

Further recommendations of the President were approved as follows:-

Estimates  
for Courses in  
Faculty of  
Dentistry

(a) Estimates for Courses in the Faculty of Dentistry, 1947-48:

	<u>Receipts</u>	<u>Expenditures</u>
1. Courses leading to Diplomas in Periodontology and Orthodontics	\$3,300.00	\$4,965.00
2. Course leading to Diploma in Dental Public Health	1,080.00	-
3. Course leading to B.Sc. (Dent.) degree	540.00	200.00
4. Occasional graduate students for one, two or three months	288.00	-
5. Continuation Courses of short duration	<u>1,675.00</u>	<u>1,467.50</u>
	<u>6,883.00</u>	<u>6,632.50</u>
Expenditures	<u>6,632.50</u>	
Estimated credit balance	<u>\$ 250.50</u>	

Appointment of  
Prof. H. H. Madill  
to Architects'  
Board

(b) Appointment of Professor H. H. Madill as the University's representative on the Registration Board of the Ontario Association of Architects, for a period of three years from January 1, 1948.

Report on  
Registration

The President presented the fourth and final report on Registration for the Session 1947-48, showing a total of 17,091 as compared with 17,061 last year.

Letter of  
appreciation from  
Mrs. J. J. Spence

An acknowledgment of the Board's expression of sympathy on the death of Professor J. J. Spence was reported from Mrs. Spence.

Administrative  
matters approved

Administrative matters were approved as follows:-

Appointments:

Appoint-  
ments

University College Women's Residences and Union:

Miss K. B. Forgie - Resident Nurse, 8 mos. from Sept. 21, 1947, @ \$125 a month with living valued at \$400 per year (University Health Service to reimburse U.C. Women's Residences and Union Infirmary Account to extent of \$400 for Miss Forgie's salary)



Appoint-  
ments  
(Cont'd)

University Health Service:

- Mrs. Jean Warner - Relief Nurse, Women's Infirmary, from Sept. 21, 1947  
\$500 per Session
- Dr. Arthur Smith - Staff Physician from Nov. 1, 1947, @ \$225 per month for Session
- Dr. E. Clark Noble - Acting Assistant Director from Nov. 1, 1947, @ \$300 per month

Superintendent

- J. Edwin Thom - Assistant Superintendent, Construction, from Dec. 1, 1947, \$5,500 a year with an increased to \$6,000 a year after six months

Increase  
in salary

Increase in salary:

Superintendent  
C. J. Ward

- Assistant, Construction Dept., from \$4,500 to \$4,800 a year from Dec. 1, 1947

Transfers  
in appro-  
priations

Transfers in appropriations:

University College Women's Residences and Union:

- Charge: "Whitney Hall - House Service"
- Credit: "Combined Charges - House Service" \$100
- Charge: "Food Service - House Service"
- Credit: "Combined Charges - House Service" \$100

(authority given to change name of account from "Combined Charges - Miscellaneous" to "Combined Charges - House Service")

Pharmacy and Pharmacology:

- Charge: "Apparatus"
- Credit: "Telephones" \$ 35

Other administrative matters

were approved as follows:-

Increase  
in pay of  
Asbestos  
Mechanics

- (a) An increase in rate of pay of Asbestos Mechanics to \$1.23 per hour with effect October 29th, 1947, and Vacation Pay credit from July 1st, 1947, at 4%; the estimated increased cost for the balance of the present financial year 1947-48, viz: \$246.40, to be charged to existing appropriations of Superintendent.

Expenditure  
for Course  
in Hospital  
Administra-  
tion

- (b) An additional expenditure of \$1,600 in connection with the Course in Hospital Administration, School of Hygiene, authorized by the W. K. Kellogg Foundation, to be met from the Fees income of \$1,600; this amount to be shown in both income and expenditure of the budget for 1947-48.

Repairs to  
188 Yonge  
Street

- (c) An expenditure of \$252.00 for repairs to the exterior of the building at 188 Yonge Street, to be charged to the Rentals Income Account.

Expendi-  
tures for  
Operatic  
Produc-  
tion,  
Senior  
School

- (d) Transfer of the sum of \$1,000 from the authorized appropriations in the Senior School, Royal Conservatory of Music, to a Suspense Account, to which would be charged all costs of the proposed Operatic Production of the School, including approximately \$800 of the salary of an Assistant Stage Director. Dr. Edward Johnson strongly supports this action.

Increase  
in meals,  
Ajax

- (e) An increase of 5¢ per meal, as of December 1, 1947, at Ajax.

Alterations in  
Zoology

- (f) Adjustments in the Department of Zoology as follows:-
1. A transfer of the sum of \$110 from the account for "Furnishings, etc." to that for "Alterations" to provide for alterations to office and laboratory.
  2. Alterations in the caretaker's premises, Biological Building, totalling \$1,065.00, to provide more space for laboratory facilities for the Department; this amount to be charged to the account for "Reserve for Accommodation Contingencies".
  3. Alterations to Tissue Culture Room 210C, totalling \$710.00, to be taken care of from funds provided from Dr. Fisher's grant from the Ontario Cancer Research Foundation.

Account-  
able  
Warrant

Upon motion of Mr. Ross,  
Seconded by Mr. Justice Hope,

authority was given for an Accountable Warrant of \$600,000.00 for the month of December, 1947.

Financial  
Statements

In presenting the Financial Statements for Queen's Park and the Ajax Division for the four months ending October 31st, 1947, the Comptroller stated that no reliable basis for estimating the probable Supplementary Grant had been established by D.V.A., but that as this year's budget had been presented "before Supplementary Grant" the monthly financial reports would be presented in the same manner.

Donations -

Donations were reported as follows  
and were accepted with thanks and appreciation:-

From -

The Will of the late Robert J. Mahony, a bequest of \$25,000.00, the annual income from which is to be used for a fellowship, to be known as the "Mary Elizabeth Mahony Fellowship", in memory of his wife, and to be awarded to a male graduate in Arts of the University of Toronto, who at the time of his graduation is enrolled in University College, to enable him to pursue post-graduate studies at the University of Toronto.



Donations  
(Cont'd)

From -

Mr. H. S. Southam, a donation of some fourteen pictures from the brushes of Henri Masson, Arthur Lismer and Lorne Harris, the total value of which is about \$4,000. Canadian Red Cross Society, Ontario Division, a grant of \$10,000 for use in the Department of Dental Public Health, Faculty of Dentistry, for the fiscal year 1948 of the Society.

Brewers' Warehousing Company Limited, an offer of a \$100 prize for the best solution to the urban analysis problem, and a \$200 prize for the retail store design problem, both to be available to students in Fifth Year Architecture; together with an additional \$100 to be offered for the reproduction of maps and typing of reports, etc., any unexpended part of this \$100 to be added to the prize for the retail store design problem.

National Council of Jewish Women, an offer to establish a \$200 scholarship in the School of Social Work, to be awarded on the basis of merit and financial need to a woman student proceeding to the second year; this award to succeed their bursary in Social and Philosophical Studies.

Bloor District Business Men Inc., the sum of \$750 for their awards of \$250 each for 1947-48. The Board were also informed of Mr. Fred Orpen's intention to provide an award of \$250 again this year.

Mrs. H. Leek and Mr. D. E. Craigie, donations of a number of useful books to the Coleman Library of Geology and Mineralogy.

Toronto Alumni Chapter of the Alpha Omega Fraternity, an offer of an annual bursary of \$50.00, to be known as the "Julius J. Levine Memorial Bursary" and to be awarded to a Third Year student, Faculty of Dentistry; the award to be based upon academic record in the Second Year of Dentistry and upon financial need.

The Chairman and Honorary Treasurer of the Brett Memorial Fund, a request to have the capital value of the fund stabilized at \$20,000.00, this to be accomplished by adding to the capital fund as it may stand on June 30, 1948, such an amount from the unexpended interest on hand as of that date which would be required to bring the capital fund to exactly \$20,000.00.

Mr. J. R. Morris, K.C., and Mrs. J. H. Craig, cheques for \$500 each, for credit of the "Dr. James L. Morris Prize in Civil Engineering"; possibility of Mr. Morris increasing amount of the prize, or alternatively to give another prize in memory of his brother, Basil M. Morris (B.A.Sc. 1915).

Various donors for the Institute of Industrial Relations:

Paid	- \$ 42,515.50
Promised	- \$103,460.50

Leave of  
absence  
to Dr. W.  
B. Stiver,  
Health  
Service

The Board approved of a recommendation from Dr. C. D. Gossage, Director of the University Health Service, that Dr. W. B. Stiver, Assistant Director, be granted leave of absence on account of illness, Dr. Stiver's salary to be paid in full to the end of the Calendar year 1947, and then reduced to half salary until his return to duty or the end of the academic session, whichever is shorter; it being understood that if Dr. Stiver wishes to continue his contributions to the Group Pension and Life Insurance Plan on the basis of \$3,600 per annum, the University will also make its contributions at the same rate.

Bastedo  
Bequest

The bequest to the University under the Will of the late Albert Edward Bastedo was again deferred for consideration.

Report  
from the  
Inventory  
Control  
Department,  
and decision to  
reduce  
coverage  
on contents  
of buildings  
carried on  
General  
Insurance  
Schedule

The Comptroller presented a statement prepared by Mr. F. H. Rust, Inventory Control Department, showing the progress made in completing a physical inventory of contents of certain buildings, and in which the appraisal as authorized by the Board was approximately 39% below the figures provided by the Superintendent for insurance purposes. Assuming that the same situation exists throughout the whole University it was estimated that a considerable reduction might be made on the coverage carried on contents. After considering the matter -

It was moved by Mr. Fennell,  
Seconded by Mr. Urquhart,  
And Resolved -

That the amount of approximately \$6,000,000 at present carried on contents of the various University buildings be reduced by 25% to \$4,500,000.00, resulting in a saving over three years of approximately \$4,000.00 in premiums; with authority to make whatever further adjustments may from time to time be necessary based on the reports submitted by the Inventory Control Department.



Additional  
al appro-  
priation  
for the  
Varsity  
Appeal

The Chancellor, as Chairman of the Campaign Committee, referred to the splendid results which had been achieved through the visit of the 150 representative graduates of the University who had been invited to attend the conference held on November 20, 21 and 22, and informed the Board of the necessity for additional funds to carry on the work of the Committee. At the Chairman's suggestion the Board authorized -

Upon motion of the Chancellor,  
Seconded by Dr. Bruce,

an additional and interim appropriation of \$25,000.00 for the Varsity Appeal, subject to the presentation of a budget and programme for the consideration of the Finance Committee of the Board. It was also decided that Mr. J. R. Gilley, Director of Expansion Plans, should deal in all such matters with the Comptroller.

Suggestion  
that the  
Chancellor's  
address be  
printed

The Chairman stated that the whole University had been proud of the Chancellor upon his recent installation, and it was suggested that possibly Mr. Massey's eloquent address might be printed.

Applica-  
tion of  
Alumni  
Federa-  
tion to  
be repre-  
sented  
on Board

The Chairman also referred to representations made by Mr. Lear White to the Prime Minister on behalf of the Alumni Federation that four members of the Federation should be appointed to the Board of Governors, and stated that while he understood that the Government felt that the Federation should have some representation, consideration could be given to the form in which this might be done, such as the retiring President of the Federation sitting in as an ex-officio member of the Board for a period of

Alumni  
Federa-  
tion  
(Cont'd)

one year. The Chancellor expressed the view that before any action was taken, and in order that the best view might be available, the whole Constitution of the Alumni Federation should be revised.

*Indexed  
in B.*

The meeting adjourned at 6 p. m.

Minutes confirmed.

*December 11<sup>th</sup> 1947*

*Henry Jordan*  
Vice-Chairman

*C. Higginbotham*

Secretary.



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Minutes of the meeting of the Board  
of Governors held in the Board Room, Simcoe Hall, on Thursday,  
December 11th, 1947, at 4 p. m.

Present -

Mr. Borden, Vice-Chairman  
(in the Chair)  
The Chancellor  
The President  
Dr. Neilly  
Mr. Gordon  
Mr. McCullagh  
Mr. Burns  
Mr. Duncan

Mr. Fennell  
Hon. Dr. Bruce  
Mr. Vaughan  
Mr. Bryce  
Mr. Kelly  
Hon. Mr. Justice Hope  
Mr. Matthews  
Mr. LaBine

Mr. Arnold Gaine, Comptroller  
Mr. C. E. Higginbottom, Secretary  
Mr. R. E. Spence, Chief Accountant

Minutes  
confirmed

The minutes of the last meeting were

presented and -

Upon motion of Mr. Vaughan,  
Seconded by Mr. McCullagh,

were confirmed.

Executive  
Committee  
Minutes  
presented

The minutes of the Executive Committee meeting held on Friday, December 5th, in the York Club at 1 p.m. were presented.

Report No.  
247 of the  
Property  
Committee

Report Number 247 of the Property

Committee was presented, and

Upon motion of Mr. Vaughan,  
Seconded by Mr. Burns,

was approved as follows:-

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Monday, December 8th, 1947, at 3 p.m., at which the following were present:-



Property  
Committee  
Report  
(Cont'd)

Mr. A. D. Vaughan  
(in the Chair)  
The Chancellor  
The President  
Mr. C. F. W. Burns  
Mr. A. Kelly

Mr. Arnold Gaine, Comptrol-  
ler  
Mr. C. E. Higginbottom,  
Secretary  
Mr. A. D. LePan, Superin-  
tendent  
Mr. R. E. Spence, Chief  
Accountant

1. Report of the last meeting

The report of the meeting held on October 2nd was presented, and upon motion of Mr. Burns was confirmed.

2. 715 Spadina Avenue and 590-592 University Avenue

Your Committee was informed of the completion of the purchase of 715 Spadina Avenue, and that arrangements are being made for the demolition of four buildings on Spadina Avenue - Nos. 715 to 721, and the building at the south-east corner of Spadina Avenue and Bloor Street, to make way for the new building for the Ontario College of Education.

The Committee was also advised of the completion of the purchase of 590-592 University Avenue which is to be leased to the Toronto General Hospital.

3. Architects for Ontario College of Education Building

Upon motion of Mr. Burns your Committee confirms the appointment of Messrs. Marani & Morris as architects for the new Ontario College of Education extension.

4. Book Shop

The Comptroller reported that work had been started on the Book Shop and the footings completed. In this connection the question was raised as to whether anything should be done regarding an application to the Government concerning steel supplies, and it was agreed that no action should be taken until difficulties arose.

5. Replacement of Mr. B. N. Simpson

There was reported to the Committee the appointment of Mr. J. Edwin Thom as Assistant Superintendent, Construction, from December 1, 1947, to succeed Mr. B. N. Simpson, resigned.

6. Queen's Park Alterations

In connection with the alterations to the East side of Queen's Park, the Committee was informed that stop traffic lights had been installed at the north-east corner of the Park, but that certain changes had been made in the original plans for the sidewalk in front of Victoria College and that the City would submit revised plans in the near future.

Regarding alterations to the West side of the Park, the Chancellor enquired as to what had been done in connection with the over-pass at the Eastern entrance to the University, and was informed that this over-pass will permit students to enter the University grounds from Queen's Park under a bridge which will carry vehicular traffic from north to south. The Superintendent informed the Committee that he expected to receive very shortly the plans providing for a revised grade. Mr. Massey also raised the question of the type of trees which the City intended planting in connection with the alterations, and the Superintendent was requested to obtain information regarding this and the ornamental statuary to be used.

#### 7. Central Power Plant

Your Committee was informed that the Special Committee appointed to consider the question of the Central Power Plant had ascertained from H. G. Acres & Company that this firm would go further into the matter at a fee of between \$1,000 and \$2,000, and that the Board had authorized this expenditure.

#### 8. Archives and Canadiana Building

The President informed the Committee that arrangements had been made through the Hon. Roland Michener, Provincial Secretary in the Ontario Government, for a very satisfactory interview with Dr. D. C. Harvey, Provincial Archivist in the Nova Scotia Government, in connection with the proposed Archives and Canadiana Building. Dr. Harvey provided some valuable suggestions and will make further comment.

#### 9. Site for Physiology Building ("The Charles H. Best Institute")

The site selected for the proposed Physiology Building ("The Charles H. Best Institute") includes the property at 116 College Street, which was transferred to the Provincial Government by the University and which is now leased to Dr. I. R. Smith. It has been drawn to the attention of your Committee that unknown to the University the Government had passed a Statute under which nobody but the Government can expropriate this leasehold and property, and that the Department of Public Works and the Attorney-General's Department would try to arrive at some conclusion as to whether this property should be expropriated by the Government before turning over to the University.

#### 10. School of Nursing

The President informed the Committee that following the authority of the Board he and the Comptroller had interviewed officers of the Rockefeller Foundation in New York with a view to obtaining an extension of the terms set forth in their grant for the School of Nursing, and had explained the problems with which the University was confronted in connection with building construction and the selection of a site for the new School. The Foundation officers had stated that if the University made application for an extension by March, 1948, that they could on request from the President extend the time mentioned in the agreement for one year to 31st December, 1949. If a further period of extension should be required, a more formal application would have to be made to the Trustees of the Foundation and at that time they might get permission to provide an extension of one, two or three years, but it was understood that if such extension were made it would be the last possible extension. The President presented a draft of a letter addressed to Dr. G. K. Strode of the International Health Division of the Rockefeller Foundation, asking for the extension as from January 1, 1949. Such a letter was concurred in by your Committee.

#### 11. Port Hope Lots

Your Committee reports the sale of the following lots in Port Hope:-

To J. G. and W. C. Tatham	- Lots 1-4 E. side Wellington St; lots 5-7 E. side Ontario St; lots 2-4 W. side Wellington St.	- \$2,600
To Wm. A. Hope and Dorothy Hope	- Lot 5, between Wellington and Ontario Sts., and North of Oxford St.	- \$ 200
		<u>\$2,800</u>



Property  
Committee  
Report  
(Cont'd)

Your Committee also reports that the University Solicitor had been advised by Mr. H. R. S. Ryan that in connection with the sale to him and Mr. J. S. Smart of Port Hope Lots 10-18 in Block B, and 1-20 in Block C, east of Elgin Street and west of Nelson Street, it had been discovered that the University still retained the title to the south halves of Lots 9 and 19, Block B. As it was intended that the conveyance to these purchasers would include the south halves of Lots 9 and 19, Mr. Cassels was instructed to prepare the necessary documents on the understanding that Messrs. Ryan and Smart would pay the legal charges involved. Upon motion of Mr. Burns the Committee recommends this action to the Board for confirmation.

12. Proposed Memorial for graduates and ex-students who lost their lives in the last war

The President informed your Committee that he had had numerous enquiries from students, staff, and particularly graduates, regarding the erection of some type of memorial for the graduates and ex-students of the University of Toronto who lost their lives in World War II. After considering the matter at length your Committee was of the opinion that any proposed memorial should form part of the present memorial to those who fell in the First World War, and -

Upon motion of the President,

Seconded by the Chancellor,

the Committee recommends that Messrs. Mathers and Haldenby be requested to study the possibility of erecting another loggia to the north of the Soldiers' Tower. It was suggested also that thought might be given to preparing a list of students who had fallen in wars previous to 1914.

13. 143 College Street

Your Committee reports that the two tenants at 143 College Street, Dr. F. Zeidler and the Procol Manufacturing Company, had vacated the space occupied by them, and that the Royal Conservatory of Music now had full use of this property.

14. University Library

The Superintendent read to the Committee a letter which he had received from Messrs. Mathers and Haldenby presenting their first preliminary study for the exterior of the proposed new Library and a rough sketch of the design. After considering various phases of the situation, including a possible extension to the present building and new building requirements, your Committee recommends, upon motion of the Chancellor, that before any action is taken the letter from Mathers and Haldenby, together with the sketch, be referred to the Library Committee for consideration with the suggestion that they consult the Architects in the matter, and advise them of the ultimate policy of the library; also whether it was expected that the present library building would eventually be incorporated into the new one.

15. Negotiations with Victoria College re Wymilwood and rented properties

The Chairman of your Committee reported that he had had an interview with the Hon. Leopold Macaulay regarding the negotiations with Victoria College for the transfer of certain properties, and that the settlement suggested by Mr. Macaulay in consideration of a trade was that the University should transfer the title of all the

Property  
Committee  
Report  
(Cont'd)

the properties presently occupied by Victoria College to Victoria College, and that in consideration of such a gesture Victoria College would sell the Wymilwood property at 84 Queen's Park to the University of Toronto for the nominal sum of \$125,000. It was pointed out to Mr. Macaulay that while this would be put before the Property Committee it was obvious that it would not be acceptable. As a suggested settlement the Property Committee feels that a valuation should be placed on Wymilwood by the University of Toronto for the purpose for which it is to be used and that title for an amount of land representing that amount of money should be given Victoria College. As a basis for valuing Wymilwood, a report was made by Chambers & Meredith that the value was \$110,000. This is against an assessment of \$75,750. At the same time Victoria College had a valuation made by W. H. Bosley & Company which resulted in a figure of \$200,000. These values of course were on a different basis and it is possible, therefore, that in a spirit of co-operation the University might wish to assume a value on Wymilwood of somewhere between the two figures. A straight business deal would obviously be the offer of \$110,000. The question of further payment is left to the judgment of the Board as a whole.

16. 143 Bloor Street West

In connection with the renewal of the lease of 143 Bloor Street West to Phi Delta Theta Limited, which expired at 1 January, 1947, the Comptroller stated that he was endeavouring to obtain an increase in rent for this property, and your Committee recommends that the Comptroller be authorized to continue negotiations in the matter.

17. 137 Bloor Street West

Your Committee was informed that Victoria College had referred the renewal of the lease of 137 Bloor Street West, which expired at 1 July, 1947, to their Property Committee, but as yet no information had been received in this matter.

18. Frontage Licenses

There was presented to the meeting a memorandum prepared by the Committee appointed to consider the situation in connection with frontage licenses, and the Secretary was requested to send copies to members of the Board with the précis of the Agenda for the next Board meeting, when the matter will be considered.

All of which is respectfully submitted.

(Sgd) O. D. Vaughan,

Chairman of Committee

(Sgd) C. E. Higginbottom,

Secretary"

December 8th, 1947.

Queen's  
Park Al-  
terations

In considering the foregoing report of the Property Committee action was taken as follows:-

Clause 6 - Queen's Park Alterations

Reference was made to the authority for the alterations to the East side of Queen's Park as previously given by the Board of Governors, and in particular referring to the North-east corner. The Board was informed that as a result of negotiations between Victoria and the City authorities a new plan had been developed. This plan was displayed to the members of the Board and it was ordered that the amended plan be approved, and that the City authorities be advised accordingly.



Negotia-  
tions with  
Victoria  
College  
re trans-  
fer of  
properties

Clause 15 - Negotiations with Victoria College re Wymilwood  
and rented properties

The Chairman read a clause from Report No. 243 of the Property Committee submitting a recommendation, approved by the Board, that the Property Committee or some other Committee negotiate with Victoria with a view to obtaining the Wymilwood property in exchange for the inclusion in the original lease to Victoria at \$1.00 a year of the various properties now leased to them at a total rental of \$6,515.00.

Upon motion of Mr. Matthews,

Seconded by Mr. LaBine,

the Board referred the matter back to the Property Committee with instructions to continue negotiations on the basis of Victoria surrendering the lease to the land occupied by Wymilwood and conveying the Wymilwood building to the University at a value of \$110,000 in exchange for lands previously leased to Victoria, at assessed value plus 50% and equalling \$110,000.

Report on  
Frontage  
Licenses

Clause 18 - Frontage Licenses

Upon motion of Mr. Vaughan,

Seconded by Mr. Kelly,

the Board approved of the following report presented by the Committee appointed to consider the matter of frontage licenses:-

Memorandum re Control of Ingress and Egress on  
University Avenue

In accordance with the direction of the Board of Governors the undersigned have, in collaboration with the University Solicitor, reviewed the position of the University in the matter of its rights under the Statute providing for the control of ingress and egress on the west side of University Avenue, and on the north and south side of College Street from Yonge Street to a position approximately where Beverley Street meets College Street. The consideration of this matter should, we believe, be in two sections; first, that which has to do with the general policy to be followed with respect to the preservation of the University's rights and, second, the policy to be followed with respect to applications for new licenses.

It is considered that the areas over which the University is empowered to exercise the statutory control should be divided into three; the first being the area east of the Banting Institute on College Street; the second the area west of the Banting Institute on College Street to the point at which the University rights cease; the third the area on the west side of University Avenue from Queen Street to College Street. This zoning is necessary because, while there is probably no likelihood of the University at any time expanding into the first zone so far as we are aware, no decision has been made regarding expansion to the south across College Street, and, lastly, the separation of University Avenue as a third zone is necessary because of the difference in the development of that area as compared with either the first or the second zones on College Street.

Report on  
Frontage  
Licenses  
(Cont'd)

Having reviewed the legal situation and because there would appear to have been no precedent for the Statute through which the University derives its rights, it is improbable that anything more conclusive can be said than the opinion of the University Solicitor which is that the legal position of the University appears to be tenable. It is probable that a final answer to this question could not be obtained except through litigation but in the light of the opinion given by the University Solicitor we have concluded that action should be taken to remedy those situations in which licenses have been given by the University but in which the landlord has breached the terms of the licenses, and also in those cases in which the properties are being used without license and for purposes other than those which are within the restrictions imposed under the Statute. We believe the proper steps to take in this connection would be to ask the University Solicitor to notify each of the landlords of the particular breach of which he is guilty and to require either that the breach be remedied by desisting from the improper practice or by applying to the University for a license permitting the practice.

In the event that we receive applications for licenses, those relating to the first and the third zones, viz: College Street East, and the west side of University, can be dealt with on their merits and individual recommendations should be made to the Property Committee following negotiations with the landlords. In those cases where properties are now being used for rooming houses we believe that, bearing in mind the housing situation as it now exists, the University should be prepared to grant short term licenses of one or two years permitting the use of the premises as rooming houses and requiring only a nominal fee. The obvious purpose of this would be to place ourselves in a position to discontinue licenses for rooming houses when the housing situation would permit such a course.

In considering the properties in the west part of College Street it has been impossible to reach a conclusion because of the lack of a definitive University policy with regard to expansion to the south, but so far as the present properties are concerned with or without licenses, it would appear that the principles proposed for dealing with the east part of College Street would be equally applicable.

We have also considered a suggestion that the rights of the University should be registered at the Land Titles Office against the properties concerned but we have concluded that such a mass registration would not produce sufficient advantage to the University to justify running the risk of inspiring a mass protest from landlords.

In dealing with the matter of applications for new licenses, we must ask for guidance in the matter of the University's policy of expansion to the south of College Street. We had specifically before us two applications, one being an application to instal a gas station on the south side of College north of the Ingram & Bell property, and the other for the use of one of the corners of Henry and College Streets as a drug store. Having regard to the present quality of College Street immediately south of the University and because of the uncertainty respecting the direction of the University's growth, it is our view that negotiations should be carried on with the applicants for the granting of licenses which would provide that the University could, if it desired, acquire the properties in question at the price now to be



Report on  
Frontage  
Licenses  
(Cont'd)

paid by the applicants at any time after a reasonable number of years in which any capital expenditure of the applicant might reasonably have been expected to have been recovered. For example, in the case of the Shell Oil application it might be possible to establish such a period as ten years or even less.

To summarize therefore we wish to recommend as follows:-

1. that the area be divided into the zones described above;
2. that the University Solicitor be asked to communicate with all landlords where breach of the Statute or of an existing license exists, to the end that remedy be effected and that each remedy be negotiated on the merits of each case, the settlement of which to be subject to the approval of the Board;
3. that in the case of the Sick Children's Hospital, the Toronto General Hospital on College and the Mount Sinai Hospital on University Avenue, licenses be given for \$1.00 limiting the use of the premises to that of a hospital;
4. that new applicants for licenses on the east part of College Street and on University Avenue be considered from the viewpoint of preservation of the quality of the district, at least its present standard and the economic worth of the license;
5. that new applications for licenses in the second zone be considered from the viewpoint of the preservation of the quality of the district and economic value and the possibility of the University expanding to the south at some later date. If the University should decide at this time that expansion to the south should not be contemplated, then of course the latter provision would not be necessary and the viewpoint would be the same as in the College East and University Avenue zones.

All of which is respectfully submitted.

(Sgd) O. D. Vaughan,  
Chairman, Property  
Committee  
Arthur Kelly  
Arnold Gaine,  
Comptroller

December 4th, 1947.

ad hoc Com-  
mittee ap-  
pointed to  
consider  
Varsity Ap-  
peal

The Chairman reviewed the situa-  
tion in connection with the Varsity Appeal and commented on  
the efforts and time devoted to this matter by the Chancellor,  
who had accepted the Chairmanship of the Campaign Committee.  
The Chairman stated that the Finance Committee had discussed  
the situation at its recent meeting, and he emphasized the

Varsity  
Appeal  
(Cont'd)

necessity of deciding on a date for the Campaign. In order that this matter might be thoroughly discussed it was decided -

Upon motion of the Chancellor,  
Seconded by Mr. McCullagh,

to hold a meeting of an ad hoc Committee, consisting of the members of the Board who are members of the Campaign Committee, the members of the Executive Committee, Mr. Robert Fennell, Mr. Morley Sparling, and a representation from Cockfield, Brown & Company, in order that a decision might be reached as to the timing to be authorized for the Campaign. Mr. McCullagh kindly invited the Committee to meet in his office at "The Globe and Mail" on Tuesday, December 16th, at 11 a.m., and to have lunch with him following the meeting.

Upon motion of Mr. Burns,  
Seconded by Dr. Bruce,

the Board expressed its sincere appreciation and thanks to Mr. McCullagh. It was also decided to hold a meeting of the Executive Committee following the meeting regarding the Campaign.

Executive  
Committee  
Meeting

Proposed  
Division  
of Experi-  
mental  
Surgical  
Research

The President informed the Board that he had received word at 3:40 p.m., just prior to the meeting, that Dr. Gordon Murray would not accept the position of Director of the proposed Division of Experimental Surgical Research unless it was established as a separate department. Dr. Bruce stated that it was unfortunate that the Board could not accept the offer of Mr. Stanley McLean, and suggested that a room in the Banting Institute be made available to Dr. Murray to enable him to carry on his work. Dr. Neilly thought that the Board should be able to solve the problem. After discussing the matter at length -



Experimen-  
tal Surgi-  
cal Research  
(Cont'd)

It was moved by Mr. McCullagh,  
Seconded by the Chancellor,  
And Resolved -

That the Board of Governors regretful-  
ly receive Dr. Gordon Murray's decision not to accept the  
position of Director of the proposed Division of Experimental  
Surgical Research unless it is established as a separate de-  
partment, and reaffirm its decision that there shall not be a  
separate Department of Experimental Surgical Research; and  
express the hope that this problem will be solved.

Revision of  
nomencla-  
ture in  
clinical  
departments,  
Faculty of  
Medicine

Upon motion of the President  
the Board approved of a recommendation that the nomenclature  
in the clinical departments in the Faculty of Medicine be re-  
vised as follows:-

- (a) that the head of a clinical department bear the title  
Professor and Head of the department.
- (b) that the use of the term Associate Professor in the  
clinical departments, particularly the larger depart-  
ments, be approved.
- (c) that the term Assistant Professor be retained.
- (d) that the term Associate be retained.
- (e) that the term Clinical Teacher replace both Senior and  
Junior Demonstrator.
- (f) that the term Fellow be retained, and where necessary  
a suitable descriptive term be bracketed after this  
designation, e.g. Fellow (part time), Fellow (travel-  
ling), etc.
- (g) that the term Assistant, with suitable definitive de-  
signation in brackets after it, be the most junior  
rank.
- (h) that the term Secretary be retained.

The terminology recommended is therefore as follows:-

Professor Emeritus  
Professor and Head of the Department  
Associate Professor  
Assistant Professor  
Associate  
Clinical Teacher  
Fellow  
Assistant

The Board congratulated the President and the Dean on the  
above revision.

Resolu-  
tion of  
Caput re  
objection-  
able en-  
ertain-  
ment

Upon motion of the President ap-  
proval was given to the following resolution adopted by the Caput  
on December 6th, 1947:-

"That in view of the proven character of the entertainment provided by or for an authorized student club of this University in connection with a gathering at 18 Dundas Street West, Toronto, on the evening of November 12th, 1947, and in view of the debasing effects of such performances on the minds and morals of young men entrusted to the care of the University, the Caput resolves as follows:

2. That in the event of the future occurrence of similarly objectionable activities on the part of any authorized student society, club, association, or other organization, the Caput, on the recommendation of the Council of the College, faculty or school concerned, when such recommendation is necessary, suspend the society, club, association or organization by withdrawing its authorization;
3. That during the period of suspension so created no fees collected on behalf of such society or other organization by the University be paid over to it;
4. That should the fees as mentioned in (3) above have already been paid over to the society or other organization, and apart from any other penalties that may be imposed by the Caput or by Council concerned, a fine be imposed on the officers and members of the society or other organization not exceeding the aggregate of the fees that have already been paid over to it;
5. That, notwithstanding anything in the preceding sections of this resolution, the Caput reserve its right to deal by appropriate disciplinary action with objectionable conduct on the part of any individual student or students."

Donations -

Donations were reported as follows

and were accepted with thanks and appreciation:-

From -

The Will of the late Bessie Mabelle Griffith Cosens, a bequest of the proceeds from the sale of her jewellery, to establish an open scholarship for women in University College.

Mr. C. L. Burton, President of the Robert Simpson Company Limited, 700 shares of Simpsons Limited Class "A" No Par Value Stock, to establish a fellowship of the value of \$1,000 per annum, to be known as the "E. F. Burton Fellowship in Physics" and to be awarded to a Canadian citizen who is a graduate of the University of Toronto or any other university in Canada and who holds the degree of Master of Arts in Physics, or an equivalent degree. The award is to be offered for the first time in 1948.



Donations  
(Cont'd)

From -

The Canadian Breweries Limited, the sum of \$1,800 for the first award of the "E. P. Taylor Fellowship in Otolaryngology", the money to be used for the furtherance of post-graduate study and research and to be donated for a five-year period, making a total donation of \$9,000.

The National Research Council, an accountable advance of \$2,500 in connection with Dominion Government Grant - "The Initiation of a Computational Centre - Beatty".

Messrs. K.H., C.W., C.B., and J.E. Foster, an offer of \$250 a year for a period of five years to establish the "John Lewis Foster Scholarship" in the Faculty of Forestry; the Committee of Award to consist of the Dean and one other member of the Faculty, and Mr. C. W. Foster, one of the donors, and the award to be made to a student who has completed the University admission requirements at a high school in Hastings County, Ontario, after at least two years' attendance at that school; the first award to be made on the Grade XIII examinations held in 1948, and to be payable in the Session 1948-49.

The Society of "The Men of the Trees", an offer of \$100 a year for a period of five years for an award in the Faculty of Forestry to a second year student presenting the best essay on a subject to be selected each year by the Committee of Award, which is to consist of the Dean and one other member of the Faculty of Forestry, and one member from the Men of the Trees; the first award to be made for the best essay on a subject to be submitted by March 15, 1948.

The Algoma Ore Properties Limited, the sum of \$4,800 to cover six awards of \$800 each for 1947-48 of their scholarships.

The Brewers' Warehousing Company Limited, the sum of \$400 to cover their prizes for 1947-48.

Mrs. E. J. Urwick, a request to change the "Edward J. Urwick Scholarship - Social Work" to the "Edward J. Urwick Scholarship - Sociology".

Canadian Pulp and Paper Association, Canadian Lumbermen's Association, British Columbia Lumber Manufacturers' Association, and British Columbia Loggers' Association - an offer to assist in sponsoring the "Forest Industries Entomological Scholarships".

Dr. J. J. Gibson, the sum of \$15.07 representing a balance left from the Class of 1900 Reunion in 1930, which it was decided to donate to the University College Men's Residence Fund.

Various donors for the Institute of Industrial Relations:

Paid - \$ 42,965.50

Promised - \$103,460.50

Authority  
for erection  
of  
"The Charles  
H. Best  
Institute"

The following recommendation of

the Executive Committee was presented:-

- (a) That authority be given for the erection of a building to be known as "The Charles H. Best Institute" for medical instruction and research;
- (b) That the Campaign Committee be requested to approve of the following proposals:

"Charles  
H. Best  
Institute"  
(Cont'd)

1. that a special appeal be made to various Insurance Companies to provide the sum of \$500,000.00;
  2. that a special appeal be made by the Associates of the University of Toronto in New York to a special names group for the sum of \$750,000.00;
- (c) That an estimate of the cost be obtained as soon as possible.

After discussing this matter -

It was moved by the Chancellor,  
Seconded by the President,  
And Resolved -

That the Board of Governors approve of  
the following recommendation of the Chairman:-

"That authority be given for the erection of a building to be known as 'The Charles H. Best Institute' for medical instruction and research, subject to securing an estimate of the cost; the funds for this building to be obtained as far as possible from Insurance Companies in Canada, and the balance to be raised by the Associates of the University of Toronto in New York."

Payment to  
Mr. J. B.  
Bickersteth,  
former War-  
den of Hart  
House

A further recommendation of the

Executive Committee was presented as follows:-

That Mr. J. B. Bickersteth, former Warden of Hart House, be appointed as "Graduate Adviser Overseas" from July 1, 1947, at a remuneration of \$1,500 a year to be provided from the funds of Hart House; this amount to be divided as \$1,000 for salary and \$500 for expenses.

During a discussion of this matter Mr. Justice Hope stated that he was opposed to payment to Mr. Bickersteth before the post was created, and Dr. Neilly raised the question of who would be responsible for the payment in the case of a deficit arising in the Hart House operations. After lengthy discussion -

It was moved by Mr. Matthews,  
Seconded by Mr. Duncan,  
And Resolved -

That Mr. J. B. Bickersteth, former Warden of Hart House, be paid the sum of \$1,500 for the period ending July 1st, 1948, \$1,000 being as salary and \$500 being for expenses in connection with such activities as he may carry out in the United Kingdom in his contacts with graduates of the University of Toronto; this amount to be provided from the funds of Hart House.



Women's  
Building

Approval was given to a recommendation of the Executive Committee that the Property Committee be requested to select a site and appoint Architects for the proposed Women's Building. Regarding a further recommendation of the Executive Committee that consideration be given to the appointment of a Women's Committee in this connection, it was pointed out that there is already a Women's Committee in existence and it was decided that the matter be referred to it.

Cash advance to  
Ajax Division for  
December

Approval was given to a recommendation of the Executive Committee that the sum of \$190,000 be advanced to the Ajax Division for the month of December, 1947, including \$61,000 for Hart House purposes.

Accountable  
Warrant

Authority was given for an Accountable Warrant of \$700,000.00 for Queen's Park for the month of January 1948.

Bastedo  
Bequest

The following bequest under the Will of the late Albert Edward Bastedo was brought up for consideration, the matter having been deferred at several previous meetings pending information from Mr. Borden who is familiar with the property:-

"To the University my Muskoka property, Lot No. 2,  
Con. 11, McLean Township, known as 'Balfron'."

Mr. Borden informed the Board that this property was in a particularly fine location, and that it might be adapted to Forestry operations of the University; and after considering the matter the Board approved of the following recommendations made by Mr. Borden:-

Bastedo  
Bequest  
(Cont'd)

- (a) that the proper officers of the University ascertain from the Faculty of Forestry whether the heavily wooded portion of this property could be used for Forestry operations;
- (b) that if the University decides to sell the property Dr. Roy Thomas, who has rendered valuable services to the University, be given the right to purchase it in view of the fact that Doctor and Mrs. Thomas have built a beautiful summer home on the property.

Settle-  
ment of  
copyright  
infringe-  
ment by  
C. Cole &  
Company

The Board was informed that fol-  
lowing the authority given by it for the University Press to take  
such action as was necessary to remedy the copyright infringement  
by C. Cole & Company Limited, a satisfactory settlement had been  
made.

Next Board  
meeting to  
be held on  
January 8,  
1948

As the date of the second regular  
Board meeting in December is Christmas Day, it was decided that  
the next meeting would be held on January 8th, 1948; and the  
Chairman, the Vice-Chairman and President were authorized to deal  
with any urgent matters in the meantime and report them to the  
Board for ratification.

*Indefatigable  
W.B.*

The meeting adjourned at 6:40 p. m.

Minutes confirmed.

*January 8<sup>th</sup> 1948.*

*Henry Boden*  
Vice-Chairman

*O. Higginbotham*

Secretary.



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Minutes of the meeting of the  
Board of Governors held in the Board Room, Simcoe Hall, on  
Thursday, January 8th, 1948, at 4 p. m.

Present -

Mr. Borden (Vice-Chairman)  
    (in the Chair)  
The Chancellor  
The President  
Hon. Mr. Justice Hope  
Mr. Burns

Mr. Kelly  
Mr. Fennell  
Mr. Gordon  
Dr. McCullagh  
Hon. Dr. Bruce  
Dr. Neilly

Mr. R. E. Spence,  
Acting Comptroller

In the ab-  
sence of  
the Secre-  
tary the  
Acting  
Comptroller  
acted as  
Secretary

In the absence through illness  
of the Secretary of the Board, Mr. C. E. Higginbottom, the  
Acting Comptroller, Mr. R. E. Spence, acted as Secretary of the  
meeting.

Minutes  
confirmed

The minutes of the last meeting  
were presented and -

Upon motion of Dr. McCullagh,  
Seconded by Dr. Neilly,

were confirmed.

Minutes of  
Executive  
Committee  
adopted as  
tabled

The minutes of the meeting of the  
Executive Committee held on Tuesday, December 16th, 1947, were  
adopted as tabled.

Royal On-  
tario Mus-  
eum Act,  
1947

The Chairman notified the meeting  
that an Order-in-Council had been promulgated declaring that the  
Royal Ontario Museum Act, 1947, shall come into force on December  
26th, 1947.



Nominations  
to Board of  
Directors,  
Royal Ontario  
Museum, ap-  
proved

The President read to the meeting  
the names of his nominees to the Board of Directors of the  
Royal Ontario Museum, in accordance with the provisions of  
Sections 3 and 4 of the Royal Ontario Museum Act, 1947, and

Upon motion of the President,  
Seconded by Mr. Burns,

the Board approved of these nominations as follows:-

Robert Fennell, Esq., K.C. (Chairman)  
Henry Borden, Esq., C.M.G., K.C.  
Edward Johnson, Esq., C.B.E., LL.D., Mus.Doc.  
Beverley Matthews, Esq., C.B.E., K.C.

The Hon. H. J. Cody, C.M.G., LL.D.  
Sigmund Samuel, Esq., LL.D.  
Mrs. H. D. Warren, LL.D.  
Professor M. B. Baker (Queen's University)  
Dean F. Landon (University of Western Ontario)

the ex-officio members being the Chancellor, the President  
and the Chairman of the Board of Governors.

Report of  
ad hoc  
Committee  
on Varsity  
Appeal  
presented  
and held  
over to  
next meet-  
ing

The report of the meeting held by  
the ad hoc Committee on December 16th, 1947, regarding the  
Varsity Appeal, was presented. Dr. McCullagh reported that  
since this meeting he had approached Mr. Urquhart to ascer-  
tain his views with respect to the preparation of the Cam-  
paign, especially in relation to the Special Names Committee.  
He stated that as a result Mr. Urquhart was already prepar-  
ing some recommendations regarding the method of approach to  
special names and graduates of the University. He suggested  
that the Chancellor and the President might now talk to Mr.  
Urquhart in connection with organization of the Varsity  
Appeal Campaign. The Board approved of this procedure. It  
was further proposed that the report of the ad hoc Committee  
be held over until the next meeting in order that the Commit-  
tee might be in a position to make additional recommendations  
resulting from the meeting to be held between the Chancellor,  
the President and Mr. Urquhart. It was further agreed that

Dr. McCullagh and Mr. Urquhart should be named as members of the sub-committee of the ad hoc Committee.

Finance  
Committee  
Report  
No. 170

Finance Committee Report Number 170

was presented and approved as follows:-

"To the Board of Governors,  
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Tuesday, December 9th, 1947, at 4 p.m., at which the following were present:-

Mr. Walter Gordon	Mr. R. A. Bryce
(in the Chair)	Mr. C. F. W. Burns
The Chairman of the Board	
The Chancellor	Mr. Arnold Gaine, Comptroller
The President	Mr. C. E. Higginbottom,
Mr. Henry Borden	Secretary
Mr. G. A. LaBine	Mr. R. E. Spence, Chief
	Accountant
	Mr. J. R. Gilley, Director of
	Expansion Plans

and an adjourned meeting on Monday, December 22nd, at 4 p.m., the following being present:-

Mr. Walter Gordon	Mr. Arnold Gaine, Comptroller
(in the Chair)	Mr. C. E. Higginbottom,
Mr. G. A. LaBine	Secretary
Mr. C. F. W. Burns	Mr. R. E. Spence, Chief
	Accountant
	Mr. J. R. M. Wilson of Messrs.
	Clarkson, Gordon & Co.

1. Reports of the last two meetings

The reports of the last two meetings held on May 29th and June 24th, respectively, were presented and -

Upon motion of Mr. LaBine,  
Seconded by Mr. Burns,

were confirmed.

2. Policy respecting Investments

Your Committee considered the policy to be adopted respecting investments callable or maturing on or before 31st December, 1948. Having considered the advice of Mr. J. T. Bryden, University Investment Counsel, your Committee recommends that such investments be held until maturity.

3. Purchase of Dominion of Canada Bonds

The Committee transmits to the Board for ratification the following purchases of bonds for Trust Funds:-

(a) \$250,000 Dominion of Canada 3% 1951/63 Bonds @ 104 $\frac{3}{4}$

(b) \$400,000 Dominion of Canada 3% 1959/63 Bonds @ 104-7/8

4. Safekeeping agreement with the Canadian Bank of Commerce

Your Committee was informed that while securities have been deposited for safekeeping with the Canadian Bank of Commerce to the value of \$14/15,000,000.00, the University has been paying for insurance on \$1,000,000.00 only. After discussion your Committee recommends that this insurance of \$1,000,000 be cancelled, and that a regular safekeeping agreement be made with the Bank.



Finance  
Committee  
Report  
(Cont'd)

5. Budgetary projection for 5 years

The Comptroller informed the Committee that before any decision could be arrived at in this matter it would be necessary to have the projection of anticipated registration and also a copy of the report of the President's Committee on Fees. The President stated that he expected to have shortly a report from the Executive Committee of the Senate on the matter of limiting the future registration to 10,000, and that the estimated registration for next Session, 1948-49, would be approximately 14,300. He said he would endeavour to have his information by the first of the year in order that the Chief Accountant might have the projection available by January 15th.

6. Closing of Books and Supplementary Grant Claim

In submitting the Financial Statements for the year ending 30th June, 1947, your Committee requests the Board's approval of the following recommendations:-

- (a) That a claim be submitted to the Department of Veterans' Affairs for the supplementary grant payable in respect of the 1946-47 academic year on a basis which shows an operating loss on account of Veterans of \$1,902,458.  
As the maximum supplementary grant payable in any one year in respect of each student is limited to \$150 the claim for the year will amount to \$1,120,680.81, of which \$441,730.81 is applicable to operating account and the balance of \$678,950 as to capital. The claim provides for the payment of the supplementary grant on account of every student enrolled at the University, including the federated colleges.
- (b) That no portion of the supplementary grant received on account of veteran students enrolled in the federated colleges be paid to the colleges unless they are able to establish, by following the formula laid down by 'Order-in-Council', that additional expenses have been incurred as a result of veteran enrolment. It is understood that the colleges would not be able to substantiate any claim for this grant.
- (c) That the supplementary grant payable to the Ontario College of Education be at the rate of \$30 for each of their 102 veteran students, being the deficit from O.C.E. operations.
- (d) That the Annual Report be prepared as in the past without including the assets and liabilities of the various ancillary and associated bodies.
- (e) That the amount of \$272,450, representing the difference between the amount of the special Provincial Government Grant of \$750,000 and the amount required as an additional grant for 1946-47, be carried forward in the Balance Sheet under the caption 'Portion of Special Grant Carried Forward'.
- (f) That the treatment of this special grant in the statements be reported to the Government in the letter of transmission accompanying the Financial Statements.
- (g) That any reference to the term 'Deficit' be eliminated from the Financial Statements, and that any deficit from operations before applying government grants be described as 'Balance to be covered by Government Grants'.

Finance  
Committee  
Report  
(Cont'd)

- (h) That certain unexpended appropriations, amounting to \$87,378.74, be carried forward to 1947-48.
- (i) That the sum of \$2,500,000 advanced by the Provincial Government for capital expenditures be treated as Trust Funds, and that the Provincial Government be approached to ascertain whether they would concur in a recommendation that these funds be invested in short-term bonds until such time as disbursements would require to be made therefrom.
- (j) That the Province again be informed of the difficulties created because of the fact that the Province in its budget does not provide nearly as much as will be required according to the University's budget.

In conclusion your Committee submits the following reconciliation of the University's accounts with the Provincial Government grants for the year ending 30th June, 1947, with the recommendation that these figures be submitted to the Provincial Government when the Financial Statements are forwarded to them:-

Operating expenses for 1946-47 less fees and miscellaneous income to be covered by Government Grants - after deducting the Statutory Grant of \$517,000 from the Province of Ontario and Supplementary Grant claimed from the Department of Veterans' Affairs	<u>\$1,577,550</u>
---	--------------------

The Ontario Government provided in their estimates for their year ending 31st March, 1947, only	\$1,100,000
---	-------------

Of this we received prior to 30th June, 1946, and applied against that year	<u>600,000</u>
---	----------------

This left a balance to apply against our year ending 30th June, 1947, of	\$ 500,000
--	------------

When this situation was explained to the Provincial Treasurer he agreed to give us an additional amount to be charged against the Government's accounts for its year ended 31st March, 1947, of	325,000
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The Government have provided for only \$1,100,000 in their estimates for their year ending 31st March, 1948. Of this one-quarter only should apply to our year ending 30th June, 1947, or	<u>275,000</u>
---	----------------

On this basis we will have received a total of	<u>\$1,100,000</u>
--	--------------------

But this is less than our actual deficit for 1946-47 by	<u>\$ 477,550</u>
---	-------------------

This amount has been provided for out of the Special Grant of \$750,000 referred to earlier in this report.

The corresponding figures for the University's current fiscal year ending 30th June, 1948, are as follows:-



Finance  
Committee  
Report  
(Cont'd)

Budget for the year ending 30th June,  
1948, less Statutory Grant of \$517,000 \$2,157,224

The Ontario Government provided in their  
estimates for their year ending 31st  
March, 1948 \$1,100,000

One-quarter of this should  
apply to the University's  
year ending 30th June, 1947 275,000 825,000

Balance to be provided \$1,332,224

Supplementary grant to be claimed from the  
Department of Veterans' Affairs and ap-  
plicable to operating account - say, the  
same amount as is being claimed as applic-  
able to operating account for the year  
ending 30th June, 1947 441,730

Balance not provided for \$ 890,494

Note: It is assumed that the portion of the special  
grant carried forward at 30th June, 1947, amount-  
ing to \$272,450.30 is to be held against the bal-  
ance of the capital expenditures at Ajax unless  
and until these are reimbursed by the Department  
of Veterans' Affairs.

7. Budget for Varsity Appeal

At the adjourned meeting of the Committee  
consideration was given to the revised budget of the Var-  
sity Appeal, totalling \$107,745.33, as per Appendix 'A'  
attached hereto. Your Committee recommends the same to  
the Board for approval pending a decision on the follow-  
ing matters of policy:-

- (a) Timing for Alumni Records and Organization of  
Committees.
- (b) Turn in of Addressograph.
- (c) Size of Varsity Graduate (72 pages) - Advertising.
- (d) History by Morley Callaghan.
- (e) Basis for Cockfield, Brown and Company.

The Committee also makes the following recom-  
mendations:-

- (a) That the sum of \$2,492.92 expended by the Depart-  
ment of Expansion Plans prior to June 30, 1947,  
be charged against funds previously received and  
held in trust for University Expansion Plans.
- (b) That the expenditures of the Varsity Appeal be  
charged against the anticipated receipts from  
the Campaign.
- (c) That the sum of \$12,118.31 shown as required for  
University publicity in the Varsity Appeal bud-  
get be charged to the University budget.
- (d) That in future the Comptroller be consulted and  
his approval obtained in connection with all  
financial matters relating to the Campaign.

Finance  
Committee  
Report  
(Cont'd)

8. Wage rates and salaries in relation to cost of living

After careful consideration of this matter your Committee makes the following recommendations:-

- (a) That wages of employees shown on the attached Agenda 'B' be increased by 7¢ an hour, effective 1 January, 1948. This recommendation will call for an additional appropriation of \$20,500.
- (b) That those permanent full-time members of the Administrative and Non-Teaching Academic Staffs at Queen's Park and Ajax earning a salary of \$3,000 per annum or less be granted an increase as from 1 January, 1948, at the rate of 7% on their present earnings, and that the Comptroller be authorized to make some individual adjustments respecting those receiving slightly more than \$3,000 where necessary to avoid any unequitable situation developing out of the above 7% increase. This recommendation necessitates an additional appropriation of \$4,000 at Ajax and \$30,000 at Queen's Park. (See attached Appendix 'C'.)

9. Salary adjustments and Bonuses

No increases were granted at 1 July, 1947, to the non-teaching members of the Academic Staff as any salary adjustments were deferred until a proposed job analysis and evaluation of clerical positions throughout the University had been completed. The duties of these staff members have now been analyzed and as a result of this survey your Committee recommends increases in the salaries of the clerical staff in Academic departments, together with the payment of a special bonus to certain members of the staff of the Registrar's Office, as per Appendix 'D' attached hereto, effective 1 January, 1948.

10. Letter from Banting Research Foundation

A letter was read from Dr. J. K. W. Ferguson, Hon. Secretary-Treasurer of the Banting Research Foundation, (see attached Appendix 'E'), transmitting certain recommendations from the Chairman of the Foundation, one of which was that the Trustees of the Banting Research Foundation should be free to make suggestions regarding investment of funds of the Foundation to the Board of Governors on the understanding that these will be acted on only if the Board sees fit. It was further requested that when their suggestions are not acted upon the Trustees of the Foundation should receive some explanation.

Your Committee recommends that a letter be sent to Mr. Mitchell, Chairman of the Foundation, informing him that if the Board is to continue to be responsible for the investments of the Foundation it feels that the same policy which it applies to University investments should apply also to those of the Banting Research Foundation. Your Committee suggests that the Board will have no wish however to continue to invest these funds if the Trustees of the Banting Research Foundation would prefer to accept responsibility for so doing.

All of which is respectfully submitted.

(Sgd) W. L. Gordon,  
Chairman of Committee

(Sgd) C. E. Higginbottom,  
Secretary."

December 22nd, 1947.

In considering the foregoing report  
of the Finance Committee action was taken as follows:-



Policy re-  
specting  
Invest-  
ments

Clause 2 - Policy respecting Investments

In this connection Mr. Gordon read to the meeting a letter received from the University's Investment Counsel, Mr. J. T. Bryden, in which he gave his opinion that no change was required in the University's present investment policy as a result of the recent fall in prices in the bond market. The policy had recognized the fact that the bond market was at high levels, and in view of the fact that the University's first consideration is to maintain as great an income as possible it was felt that the existing policy could satisfactorily be continued.

Budgetary  
projection  
for five  
years

Clause 5 - Budgetary projection for five years

It was reported that the Comptroller had now obtained the President's report on estimated registration for the next five years, and that it was expected a budget for this period would be prepared and submitted to the Board before very long. In view of the fact that no report was expected in the near future from the President's Committee on Fees it was agreed that the budget should be prepared on the basis of the existing fees structure.

Closing of  
Books and  
Supplemen-  
tary Grant  
Claim

Clause 6 - Closing of Books and Supplementary Grant  
Claim

Mr. Gordon provided the Board with detailed explanations of the various recommendations under this head.

Upon motion of Mr. Gordon,  
Seconded by Mr. Burns,

the Board approved of the recommendations contained in Clauses 2 to 6 inclusive.

Budget for  
Varsity  
Appeal

Clause 7 - Budget for Varsity Appeal

Upon motion of Mr. Gordon,  
Seconded by Mr. Burns,

the budget of \$107,745.33 was approved pending a decision on the various matters of policy referred to in the Finance Committee report. It was agreed that the ad hoc Committee should make definite recommendations to the Board on these matters of policy after the Committee had been able to give further consideration to the matter following the meeting to be held between the Chancellor, the President and Mr. Urquhart.

Wages and  
salaries  
in rela-  
tion to  
cost of  
living,  
salary ad-  
justments  
and bonuses

Clause 8 - Wage rates and salaries in relation to cost of living

Clause 9 - Salary adjustments and Bonuses

Upon motion of Mr. Gordon,  
Seconded by Mr. Burns,

the Board approved of the Committee's recommendations for increases in wages and salaries as a result of the increased cost of living, and also for certain salary adjustments and bonuses.

Letter  
from the  
Banting  
Research  
Founda-  
tion

Clause 10 - Letter from Banting Research Foundation

As a result of the Finance Com-

mittee's recommendations it was agreed that Mr. Beverley Matthews would interview Mr. Mitchell, Chairman of the Foundation, and if desirable write him explaining that the Board would be glad to receive any suggestions regarding the investment of funds held by the Foundation, but that the Board would be guided in its decisions by the policy which it applies to the University's own investments. If, however, this policy conflicted with any suggestions made they would not be prepared to explain to the Foundation why any particular suggestion had not been adopted. It was further agreed that no reference should be made in any such letter to the fact that the University's investment policy was guided by recommendations made by Mr. J. T. Bryden, and that this reference should be deleted from the report of the Finance Committee.



Letter of  
thanks  
from Mr.  
Arnold  
Gaine

At the request of the Chairman  
the Acting Comptroller read a letter received by the Bursar  
from Mr. Arnold Gaine thanking the Board for the resolution  
passed upon his resignation from the staff.

Pamphlet  
on Anglo-  
American  
Freedom  
versus  
Russian  
Communism

Copies of a pamphlet entitled  
"Anglo-American Freedom versus Russian Communism" were dis-  
tributed at the meeting at the request of Dr. Bruce.

Hart House  
expendi-  
tures  
charged to  
University;  
matter of  
charging of  
overhead  
expenses  
to proper  
departments  
referred to  
Finance  
Committee

Dr. Neilly drew the attention  
of the Board to the fact that certain expenditures relating  
to Hart House, such as the Warden's salary, and the cost of  
heat and light, and repairs and renewals, were included in  
the University budget. He suggested that such expenditures  
were a proper charge against the operations of Hart House  
and that any such amounts should be charged to them. It  
was agreed by the Board that at the present time a variety  
of overhead charges were perhaps not being allocated against  
proper departments within the University, and -

Upon motion of Mr. Justice Hope,  
Seconded by the President,

it was decided that this matter be referred to the Finance  
Committee for its consideration and necessary action at some  
future date.

Recommendations of  
President

Recommendations of the President  
were approved as follows:-

Appoint-  
ments

Appointments:

Faculty of Arts:

R. Dingwall

- Senior Gardener in Botany, Jan.  
1 to June 30, 1948  
\$1,800 a year

Chemistry:

K. A. B. Degen

- Demonstrator, Jan. 1 to April  
30, 1948 \$180 a month

T. F. West

- Special Lecturer, Jan. 1 to  
June 30, 1948 without salary

Appoint-  
ments  
(Cont'd)

Faculty of Medicine:

Miss H. Keown

- Autopsy Technician in Pathology and Bacteriology, from Jan. 1, 1948 \$1,200 a year

Surgery:

Assistants:

H. J. Repman  
E. Alexander  
Mrs. E. Healy

- ) Jan. 1 to 30 without salary
- ) June, 1948 without salary
- Secretary in Therapeutics, Jan. 1 to June 30, 1948 \$110 a month
- Assistant in the Dean's Office from July 1, 1945 \$1,940 a year

Miss A. Perry

Faculty of Applied Science and Engineering:

Applied Physics:

Instructors:

F. C. Hartley  
S. Broersma  
D. Aziz

- ) Jan. 1 to Apr. \$1,000
- ) 30, 1948 1,000
- Instructor (part time) in Chemical Engineering, Jan. 1 to Apr. 30, 1948 \$112.50 a month

Mechanical Engineering:

T. S. Hughes  
W. A. Traill  
W. D. H. Black

- Special Lecturer (part time), Jan. 2 to May 31, 1948 \$500
- Demonstrator, Jan. 1 to Mar. 31, 1948 (part time) 150
- Demonstrator, Dec. 16, 1947 to Apr. 15, 1948 \$200 a month

Ajax Division:

Mrs. G. Becker

- Secretary in Applied Physics, Feb. 1 to Apr. 30, 1948 \$360

J. Banigan

- Instructor (part time) in Architecture, Jan. 1 to May 15, 1948 \$125 a month

G. M. Burk

- Instructor in Civil Engineering: Surveying and Geodesy, Jan. 1 to May 31, 1948 \$1,250

P. Yachimec

- Instructor in Electrical Engineering Jan. 1 to Apr. 30, 1948 \$240 a month

Ontario College of Education:

H. D. Brown

- Research Assistant, Jan. 1 to June 30, 1948 \$1,500

Faculty of Forestry:

Miss M. Harman

- Stenographer and Librarian from Jan. 1, 1948 \$125 a month

School of Hygiene:

W. B. S. Trimble

- Fellow (part time) in Hospital Administration, 1947-48 \$500

J. M. Parker

- Associate (part time) in Public Health Administration, 1947-48 \$100

Registrar's Office:

Mrs. O. D. Badger

- Stenographer from July 1, 1947 \$1,500 a year

Miss M. Whiteley

- Stenographer from July 1, 1947 \$1,560 a year

Resigna-  
tions

Resignations:

Faculty of Medicine:

Miss E. K. Wilson

- Autopsy Recorder, Pathology and Bacteriology (salary \$1,140) Dec. 20, 1947

Mrs. H. M. Kerr

- Secretarial Assistant, Therapeutics (\$110 a month) Dec. 31, 1947



Resigna-  
tions  
(Cont'd)Ajax Division:

G. C. Collison

- Instructor in Chemical Engineer-  
ing (salary \$235 a month)  
Dec. 31, 1947

School of Hygiene:

L. A. West

- Technician in Physiological  
Hygiene (salary \$1,100)  
Dec. 15, 1947

Leaves of  
absenceLeaves of absence:Faculty of Arts:

J. B. Ferguson

- Associate Professor of Chemistry,  
leave extended to June 30, 1948,  
with full salary and pension  
payments by the University
- Professor of Greek in University  
College, further leave to June  
30, 1948, with full salary
- Associate Professor of French,  
from May 1 to Dec. 31, 1948,  
with full salary and pension  
payments, cancelling previous  
leave of absence.

E. T. Owen

R. D. C. Finch

University  
Extension  
CoursesUniversity Extension Courses:Course in Occupational Therapy:

S. G. Chalk

E. J. Maltby

R. B. Kerr

- Psychiatry (3 lectures) \$30
- Arthritis (3 lectures) 30
- Medical Conditions  
(4 lectures) 40

Rural Tutorial Classes:Community Life Training  
Institute

- Organizing and conducting  
Classes \$1,500

Transfers  
in appro-  
priationsTransfers in appropriations:Art as Applied to Medicine:

Charge: "Apparatus"

Credit: "Supplies"

- \$100

Geological Sciences, Ajax Division:

Charge: "Salaries"

Credit: "Supplies"

- \$200

Electrical Engineering:

Charge: "Apparatus - Ajax"

Credit: "Apparatus - Toronto"

- \$3,000

Statutes  
of SenateStatutes of Senate:

Numbers 1859 - respecting certain diplomas and certific-  
ates of the Royal Conservatory of Music  
of Toronto and of the Toronto Conserva-  
tory of Music

1861 - respecting the Ontario Federation of  
Anglers and Hunters Scholarship

1864 - respecting the Academy of Dentistry,  
Toronto, War Services Rehabilitation  
Fund Bursaries

## Other recommendations of the Pre-

sident were approved as follows:-

- (a) That an Advanced Refresher Course be established in Medicine, Surgery, Obstetrics and Gynaecology, the fee for which shall be \$200.
- (b) That registration in the First Year of the Faculty of Forestry for the Session 1948-49 be offered to approximately 100 students, with preference being given to ex-service applicants.

Refresher  
Course in  
Medicine

Registra-  
tion in  
First Year  
Forestry  
1948-49

The following reports presented

by the President were tabled:-

- (a) Faculty of Household Science
- (b) Audio-Visual Aids
- (c) Registration estimates for 1948 - 1953

Reports  
from the  
President  
presented  
and tabled

The President informed the Board

that at the last meeting of the Board of Directors of the Royal Conservatory of Music it had been resolved that an entertainment allowance at the rate of \$500 per annum be made to Dr. Arnold Walter, Director of the Senior School of Music, as from July 1, 1945. This motion had been approved after the Vice-Chairman of the Board, Mr. Bishop, had reported that this allowance was covered by the terms of an oral agreement entered into with Dr. Walter at the time of his employment, details of which were familiar to the Board at that time. The President pointed out that since July 1, 1946, budgets of the Senior School of Music had been submitted by Dr. Walter for inclusion in the University's budgets but nevertheless no provision for this allowance had been made therein. The Chairman stated that it was a fixed policy of the University that no such allowance should ever be made to members of the University staff in similar positions to Dr. Walter as a department head. It was therefore -

Moved by the President,  
Seconded by Dr. McCullagh,

that approval could not be given for the inclusion of any additional sum in the appropriation for the Royal Conservatory of Music or

Entertain-  
ment al-  
lowance to  
Dr. Arnold  
Walter not  
approved



the budget of the Senior School of Music to provide for an allowance which was contrary to the policy adopted by the University and which consequently could not be condoned by the Board.

#### Donations -

Donations were reported as follows and were accepted with thanks and appreciation:-

##### From -

Dr. A. E. MacDonald, the sum of \$1,000 as the first of an annual contribution he is making to an eye library, to be known as "The Alexander E. MacDonald Library - Ophthalmology", the details for the administration of the fund to be settled during the next few months.

The Committee for the Masaryk Memorial Hall, the sum of \$300 to establish a public lectureship on Central European history.

Canadian Industries Limited, an offer to continue for 1948-49 their C-I-L Fellowship in Chemistry of the value of \$1,000; \$250 to be included as well to defray some of the expenses of research.

Canadian Lumbermen's Association, an offer to continue their Timber Research Fellowship of \$1,000 for 1948-49.

White Pine Bureau, an offer to continue their scholarship in Forestry of \$100 for 1948-49, together with cheque for this amount.

Princess Alice Foundation, the sum of \$540 in payment of two-thirds of the awards made under this fund for 1947-48.

Mr. Fred S. Orpen, the sum of \$250 to cover the Fred Orpen Award for 1947-48.

Dr. Wilfred Wise, a further sum of \$10 for credit of his donation to the Faculty of Medicine.

Rockefeller Foundation, New York, an offer to extend its grant of \$5,000 a year from July 1, 1948, to June 30, 1951, for the work in the East York-Leaside Health Unit by the School of Hygiene, covering Field Training Facilities for students in Public Health, Medicine and Public Health Nursing.

Institute of Industrial Relations - various donors:

Paid - \$ 43,465.50  
Promised - \$103,460.50

#### Administrative matters approved

Administrative matters were approved as follows:-

##### (a) Transfers in appropriations:

#### Transfers in appropriations

##### Caretakers' Supplies:

Charge: "Engineering Building"  
Credit: "88 College Street"

- \$80

Transfers  
in appro-  
priations  
(Cont'd)

(a) Transfers in appropriations (Cont'd):

Repairs and Renewals:

Charge: "Biological Building"	
Credit: "McLennan Laboratory"	- \$500
Charge: "Convocation and Simcoe Halls"	
Credit: "86 Queen's Park"	- \$100
Charge: "Anatomy Building"	
Credit: "88 College Street"	- \$100

Increase  
in wage  
rates for  
Plumbing  
and Pipe  
Fitting  
Industry

(b) Wage rates - Plumbing and Pipe Fitting Industry:

An increase of 12¢ per hour over the previous rates, effective 1 January, 1948, as follows:-

Foremen	-	\$1.80 per hour
Journeymen	-	\$1.60 per hour

Resolution  
covering  
safekeep-  
ing of  
securities  
by Canadian  
Bank of  
Commerce

In approving of the recommendation of the Finance Committee that the present arrangement with the Canadian Bank of Commerce for the safekeeping of securities be cancelled and that an agreement be entered into, as referred to in Clause 4 of the Finance Committee report -

It was moved by Mr. Gordon,  
Seconded by Dr. Neilly,  
And Resolved -

- (a) That the Board of Governors approves of the signing, on its behalf, of the printed form 278-A issued by the Canadian Bank of Commerce, in so far as the first five clauses of this form are concerned, viz:

"IT IS AGREED between The Canadian Bank of Commerce (hereinafter called the Bank) and the undersigned that:

1. This Agreement shall extend and apply to all property now held by the Bank for the account of the undersigned and described in Schedule 'A' hereto and to all property subsequently received by the Bank to be held and dealt with pursuant to this agreement though not described in the said Schedule;
2. The word 'property', when used herein, shall include evidences of property or property rights and of title thereto; and the word 'undersigned', when used herein, shall mean the party or parties hereto other than the Bank;
3. Save when required for the purposes of any dealing therewith, such property shall be kept in one of the Bank's vaults or safes located at the above-mentioned branch with like care as if the same were the property of the Bank and kept at the said branch;
4. The Bank is directed to place to the credit of a Current account now standing in the name of The Governors of the University of Toronto any moneys received by the Bank in respect of such property or of any rights



Resolution  
covering  
safekeeping  
of securi-  
ties  
(Cont'd)

thereunto appertaining or to deal with such mon-  
eys in accordance with any written instructions  
which the undersigned may give to the Bank;

5. The Bank is directed to deliver such property, or any of it, to the undersigned on demand at the said branch during banking hours against a receipt therefor or to deal with the same as directed by written instructions given to the Bank by the undersigned."

(space for signatures)

provided that the above clauses are supplemented by an exchange of letters with the Bank confirming the additional services which the Bank is prepared to render, as follows:-

- The safekeeping of securities from time to time deposited with the Bank;
- Effecting collection of coupons and matured and called bonds and crediting the proceeds to the University's account;
- Delivering securities to or receiving securities from third parties against receipts or against payments including arranging transfers or registrations if necessary;
- Delivering securities to or receiving securities from third parties in exchange for other securities and arranging transfers or registrations if necessary;
- Arranging transfers of registered securities from one name to another or to bearer, or the registration of bearer securities;
- Exchanging interims for definitive certificates or bonds including subsequent registration if necessary.

- (b) That the following are hereby authorized to execute receipts for and orders relating to any securities or other property of the University held by The Canadian Bank of Commerce, namely:-

1. Any two of the Chairman of the Board, the Vice-Chairman of the Board, the President of the University, and the Comptroller of the University.
2. The Chairman of the Board, the Vice-Chairman of the Board, the President of the University or the Comptroller of the University, and a member of the Board of Governors.
3. The Bursar or Chief Accountant of the University, when countersigned by the Chairman of the Board, the Vice-Chairman of the Board, the President of the University, the Comptroller of the University or a member of the Board of Governors.

- (c) That the University shall provide the Bank with a certified copy of this resolution and a list of the officials who will sign, together with specimens of their signatures, to be acted upon by the Bank until notice to the contrary or of any change therein has been given to the Manager of the Toronto Branch of the Bank.

## Recommendations of the Executive

Committee were approved as follows:-

Repairs  
to Organ

- (a) Repairs to organ, Convocation Hall, at an estimated cost of \$5,395.00, in connection with which there is a balance in the Organ Fund of \$1,162.99.

Increases  
in salary

- (b) Increases in salary for the following persons, effective as of 1 January, 1948:
1. Mr. R. E. Spence, Acting Comptroller, from \$6,000 to \$6,750 a year.
  2. Mr. G. L. Court, Acting Chief Accountant, from \$4,500 to \$5,000 a year.

Reports  
tabled

The following reports and finan-

cial statements were tabled:-

Health  
Service

- (a) University Health Service Reports covering a summary of volume of work to 1 December, 1947, and the incidence of tuberculosis for the present Session up to 1 December, 1947.

Conserva-  
tory  
Balance  
Sheet

- (b) Balance Sheet of the Royal Conservatory of Music for the year ended 30 June, 1947.

Financial  
statements

- (c) Financial Statements for the month of November, 1947, for Queen's Park and the Ajax Division.

The meeting adjourned at 6:30 p. m.

*Indented  
m.B.*

Minutes confirmed.

*January 22<sup>nd</sup> 1948*

*W. H. M. W. H. M.*  
Acting Chairman

*C. H. H. H. H.*

Secretary.



















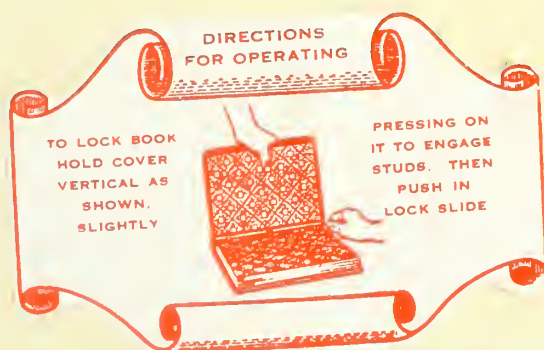








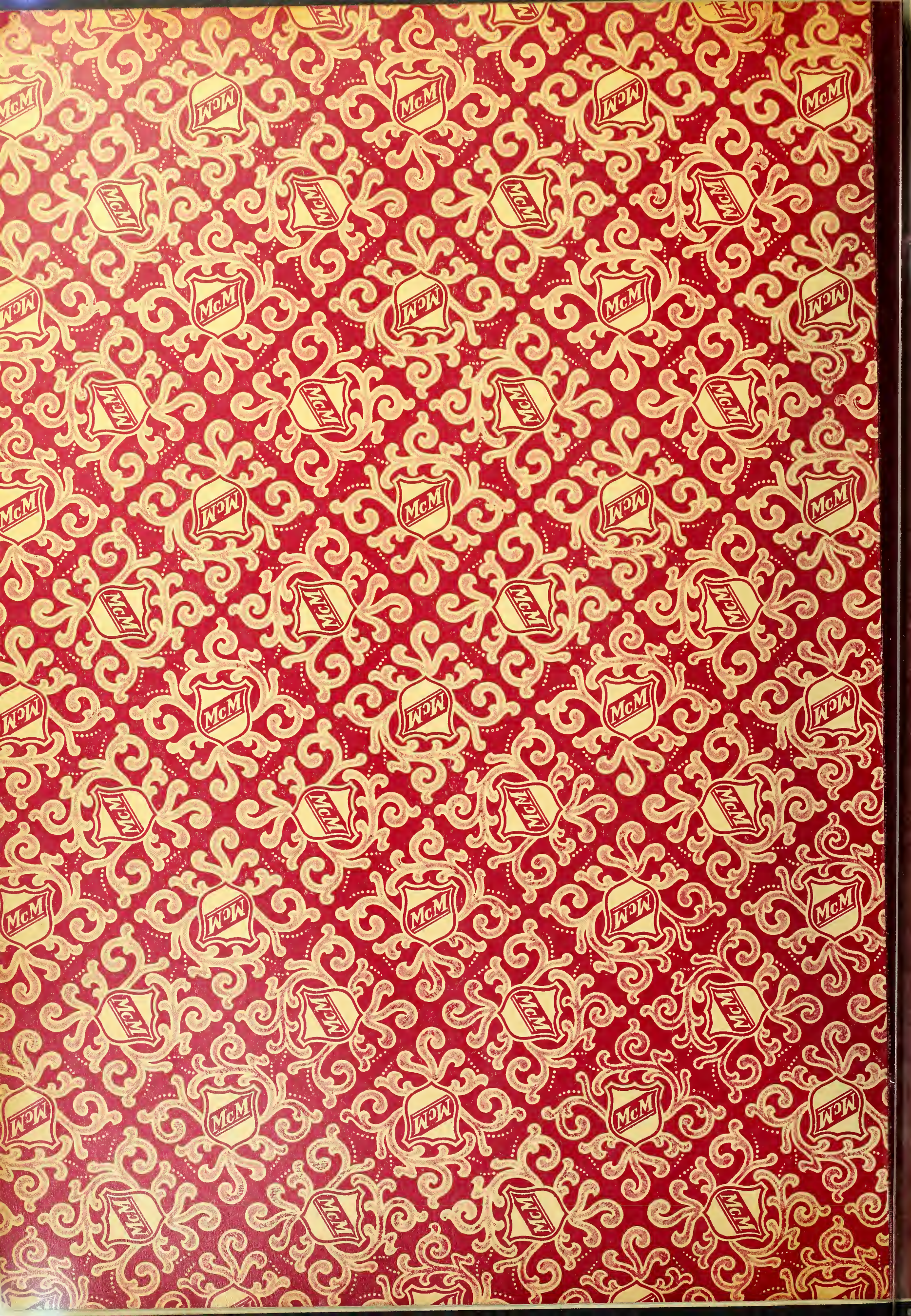




#### TO PERMANENTLY LOCK

SEE THAT ALL STUDS ARE ENGAGED BY  
SLIDING PINTLES, WITH KEY TWIST OFF  
HOOKED END OF SLIDE AND WITH ROD END  
OF KEY PUSH SLIDE TO ENGAGE LOCK.







TO REPEAT  
GIVE THIS **No. C55609**

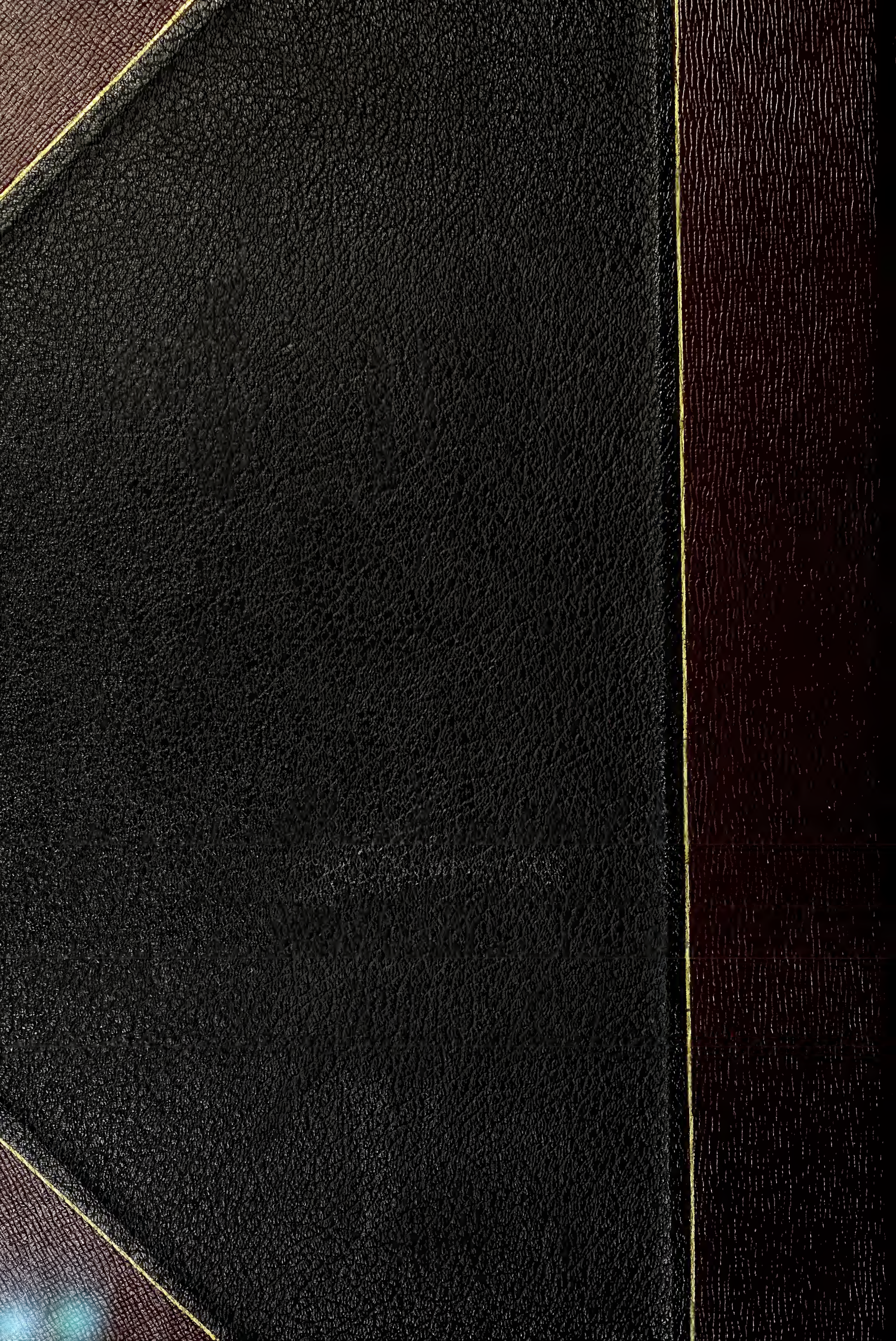
# RECOVER

MAMILLAN

# RECORD BOOK

THIS PATENT STAMP MUST NOT BE COVERED







Index



A10-0021/034 (no)

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Minute Book No. 8  
(loose leaf)  
of the  
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February 27, 1947  
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January 8, 1948

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